

Work Session
April 16, 2013
6:00 pm

Those present: Mayor Kenneth Romney, Council Members Mark Preece, James Bruhn, Dave Tovey, Debbie McKean, Heidi Voordeckers (City Recorder/Auditor), Ben White (City Engineer), Steve Maughan (Public Works Manager), Chief Todd Hixson, Nathalie Ellingson (Secretary). Council Member James Ahlstrom was excused.

Visitors: Alan Malan

Mayor Romney called the meeting to order at 6:05 pm

1. Review of FY 2013 Budget Open Items

Heidi Voordeckers – Heidi presented a current year budget that shows line items that need to be open and amended based on funding approvals that have come from City Council. Going forward, the new state auditor is requesting a more formal process be followed, wherein a public hearing and budget open is held before the approval to disperse funds. This would mean that we would need to open and amend our budget approximately three times a year. In regards to the 2013 budget open, Heidi pointed out and explained the following:

General Fund:

- A revenue adjustment increasing building permit fees to account for revenues from Holly Frontier modernization project.
- In Miscellaneous Revenue \$3,800 was received from Holly Frontier for the Youth Council to pay a portion of their cost to attend the conference in Logan.
- In Contributions and Transfers, \$77,180, was from Holly Frontier's adjustment regarding the sales tax. \$37,850 of RAP tax is being transferred in to fund the city park parking lot rebuild, and the \$87,500 in Capital Streets will not be transferred because the streets portion of the 700 West project will fall in FY 2014. \$246,381 was transferred from park impact fees for the perimeter trail and restrooms at the park, and for the grant matching portion of the DSB trail project.
- Court expenses will not be as high as anticipated because the state funded overtime shifts for speed and alcohol enforcement have been reduced.
- \$2,825 was added to the engineering budget for software. There was an increase in Planning and Zoning of \$1,500 and the Youth Council budget was increased by \$3,800 to offset the cost of attending the youth conference.
- In the Police Department, \$5,000 was added to Federal/State Grants, \$5,840 was added to Capital Outlay for new computers and \$33,000 was added in order to purchase a new vehicle for Chief Hixson. The vehicle purchase will be offset by the trade in value of the current chief vehicle.
- Fire fighting fees were expected to rise by 11%, but the Fire District runs on a calendar year so an adjustment was made for 2013.
- \$296,700 is coming out of the streets budget to move to the FT 2014 budget.
- They estimated a capital outlay of \$100,000 for the city park parking lot rebuild, but the cost will only be \$37,850.
- The General Fund Debt Service figures have changed with the refunding of the Series 2004 City Hall Bonds. We have shortened the term by three years, with only a slight increase to the annual payment. We are now paying a more substantial portion towards the principal balance every year.

2. Review of FY 2014 Tentative Budget

Heidi pie charts defining expenses as requested by James Ahlstrom. They will be finalized and included in the body of our budget document. James Ahlstrom had wanted the payroll broken down and how proprietary and government funds were split into departments. Half of Ben White's salary is under engineering and half under public works. Some of the public works will move to the golf account. Heidi prepared a line by line summary in the budget message of anything that was increased or decreased outside of normal spending trends. A detail of capital projects to be completed will be included as an attached Appendix, indicating where fund balance will be at the start of the 2015 budget year.

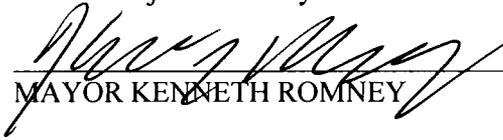
3. Additional Discussion of FY 2014, as directed by City Council

Mayor Romney asked Heidi about the possibility of moving \$80,000 from next year's Water Fund budget to this year's budget. There was also discussion about the Golf Fund. The amount on Page 26 of the budget, Contributions and Transfers, is all that is budgeted for next year. They may have to make a subsidy at the end of the current budget year for lost revenues during the 400 North construction project. Playership dropped significantly during the time when the road was closed.

Ben mentioned the potential of buying water from Bountiful City, which he will talk about in his engineering report at the council meeting. Mayor Romney asked if Ben was still looking into well siting. If a site is chosen that is on property not owned by West Bountiful, the City should consider purchasing it even if it is not used right away. He also spoke with Holly Frontier about revising their agreement on water.

Heidi was asked if there would be an increase in the budget for CERT, and she answered there will be \$3,000 again. CERT is putting together a presentation to show to Holly for a possible grant in order to fund an emergency response trailer.

4. Adjourn to City Council Meeting – 7:15 pm.


MAYOR KENNETH ROMNEY


HEIDI VOORDECKERS (CITY RECORDER)



NATHALIE ELLINGSON (SECRETARY)