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Minutes of the Meeting of the City Council of West Bountiful City held on Tuesday, April 2, 2013 at West Bountiful City Hall, Davis County, Utah.

Those in Attendance

MEMBERS PRESENT: Mayor Kenneth Romney, James Ahlstrom, Mark Preece, James Bruhn, Debbie McKean. Dave Tovey was scheduled to arrive at 8:00 pm.

STAFF PRESENT: Heidi Voordeckers (Interim City Manager /City Recorder/Auditor), Steve Maughan (Public Works Manager), Chief Todd Hixson, Nathalie Ellingson (secretary).

VISITORS: Terry Olsen, Ron Crandall, Jason Meservy, Deby Marshall, Tom Cebrowski, Alan Malan.

Called to Order: Mayor Romney called this meeting to order at 7:40 pm.

Invocation/Thought – Debbie McKean gave an invocation
Pledge of Allegiance was led by Mayor Romney.

1.
Accept Agenda

MOTION: Debbie McKean moved to accept the agenda, adding a presentation by Scott Strong as part of Mayor Romney's report.

SECOND: James Bruhn seconded the Motion.

PASSED: Voting was as follows:
James Ahlstrom – Aye
Mark Preece – Aye
James Bruhn – Aye
Debbie McKean – Aye

2.
Public Comment

Ron Crandall – CERT needs more funding to be able to move forward on the city's emergency preparedness. They put the funds they received from the city last year to good use. CERT can increase its effectiveness proportionate to what the city can provide.

3.
Employee of the Month – February

Steve Maughan -- Steve presented Nate Buzbee as Employee of the Month for February 2013. He is a great addition to the Public Works team. He is willing to help others, he pays attention to details, and he goes the extra mile to make sure every job he is assigned is done to satisfaction. He comes to work smiling every day. He hurt his shoulder while on the job during the ice storm and had some surgery due to the injury. They all wish him a speedy recovery.

4.
Youth Court Proposal –
Sgt. Corie Hamilton

1 Mayor Romney – Youth Court has lost some effectiveness recently due to
2 lost cases, changes in policies and requirements, and changes in
3 procedure, so it has been suspended. Sgt. Hamilton and Chief Hixson
4 have worked out a proposal for establishing a new Youth Court.
5

6 Sgt. Hamilton gave a slide presentation outlining the purpose and benefits
7 of a youth court, and the requirements. One problem in the past was that
8 West Bountiful did not provide enough cases to keep the youth court busy.
9 Sgt. Hamilton plans on giving this presentation to the other cities in the
10 area proposing they combine juvenile cases in order to provide enough
11 cases for the youth court.
12

13 The youth court can take minor offense cases and is excluded from
14 handling any weapon, drug or gang-related offense. Participation of
15 offenders must be voluntary and a parent/guardian must appear with them.
16 Offenders waive the right to no-incrimination and the right to a speedy
17 trial when they agree to participate in youth court. The Youth Court
18 Board provides that a youth court can apply penalties consisting of
19 community service projects, classes, letter writing to victims, etc. In the
20 past, the youth have tried to tailor community service assignments to the
21 offender's career goal, so they look for commitments from various
22 professions to provide assignments. They may not sentence an offender to
23 imprisonment or detention, nor can they impose any fines. They can have
24 the offender provide restitution, however. Each offender will be assigned
25 a mentor from the youth council, who can make contact by email or
26 phone. There will be no personal contact. Cases can be referred to youth
27 court by police officers, school resource officers, and parents. There will
28 be a \$50 fee to appear before youth court.
29

30 Great care must be taken that the youth court is closely monitored and
31 functions at a high professional level. A youth court is required to have
32 adult advisors to include at least one police officer, one city council
33 member, and one city staff member. Sgt. Hamilton plans on being the
34 uniformed officer present and Bev Haslam will be the staff member. A
35 minimum of eight youth are needed to hold court, and the youth council
36 members will probably have the opportunity to take turns participating in
37 a court. If other cities want to participate, they would have more youth
38 involved and plenty of cases; they may be able to have a court once or
39 twice a week. The youth will learn how the justice system works, and
40 they will get acquainted with the officers. They will also learn how to be
41 unbiased in judging.
42

43 The first step after getting approval from the city council will be to take
44 the presentation to the other cities. They will need to update paperwork,
45 find community service participants and prepare agreements, prepare
46 youth court manuals, do background checks of adult advisors, and open a
47 youth court checking account. Sgt. Hamilton has made a list of expenses
48 which adds up to \$600.
49

50 Mayor Romney asked for comments and questions. James Ahlstrom and
51 Debbie McKean said they both have children that participated in youth
52 court, and they both volunteered to be advisors. James Bruhn asked what
53 ages are eligible to appear before youth court and the response was they
54 can be age 9 up to age 18. Ron Crandall offered to do printing for them
55 and gave Sgt. Hamilton his business card.
56

57 Chief Hixson said he wants to have a top program and he is confident he
58 can get the other cities to participate. He and Sgt. Hamilton will come
59 back to the council after they have contacted the other cities.
60
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1 Discussion and Consider Approval
2 of Golf Course Equipment Capital
3 Lease Proposal.

4
5 This was discussed previously in the work session. Council was asked if
6 they had any further comments or concerns. James Bruhn said he has
7 concerns about borrowing money for equipment and he considers leasing
8 the same as borrowing. The council and staff have worked hard to have a
9 pay-as-you-go city. James Ahlstrom said that there is an advantage with a
10 lease plan because of depreciation. Debbie McKean said they went too
11 long without new equipment so this plan makes overall sense.

12
13
14 MOTION: James Ahlstrom moved to authorize a lease plan with
15 USBank for the purchase of items of equipment listed on March 26 golf
16 course proposal, authorization effective immediately..

17
18 SECOND: Debbie McKean seconded the Motion.

19
20 PASSED: Voting was as follows:

21 James Ahlstrom – Aye
22 Mark Preece – Aye
23 James Bruhn – Aye
24 Debbie McKean – Aye
25

26 6.
27 Public Works Report

28
29 Steve Maughan –

- 30 • To update the council on the park construction, Steve reported that
31 the floors to the restrooms have been poured, the walls are going
32 up, and the water line is in. The contractor says it should be done
33 by the second week of May, but Steve thinks they may be done
34 sooner. He and Ben White are keeping a close eye on the work.
35 James Ahlstrom asked when work on the park trail will begin.
36 Steve said it is planned for next week – the ground is quite dry
37 now.
- 38 • 400 North – the retaining walls have been started for landscaping
39 and sprinklers. They will continue working on concrete issues.
40 During one night they will complete the surfacing once the night
41 temperature is 60°.
- 42 • 1100 West Storm Drain – work started today and should take about
43 a week. The water and gas service will need to be looped.
- 44 • Patching 1100 West – he finally contacted Holly about their line
45 and they will get on it this week. Questar did their patch and
46 Comcast will do theirs in a week. The bottom of Millbridge Lane
47 will be patched tomorrow along with the 900 West water leak. He
48 will get all the potholes done when he gets his full staff back.
- 49 • Golf Course – reshaping has been done on the driving range
50 extension and grading will be done in the next day or two. The
51 reshaping corrected all the drainage issues. The area will be
52 seeded and should be ready for the long drive competition. The
53 club house is 90% done. He contacted the mosquito abatement
54 district about spraying.

55
56 James Bruhn said that some street lights are out around the city. Steve
57 contracts that maintenance out so he will call them. James also said that
58 because of the way the sidewalks meet on 1100 West and Jessi's Meadows
59 Drive, kids have to go out into the street when they are biking on the trail.

60
61 Dave Tovey arrived at 8:40 pm
62

1 7.
2 Mayor/Council Reports

3
4 James Ahlstrom – they have already discussed issues that are from the
5 Golf Committee meetings and the Finance Committee meetings. One of
6 his neighbors pointed out to him that the school principal has suggested to
7 avoid congestion people can drop off their children in the cul-de-sac
8 where James lives. He said enough children are dropped off there already
9 that an accident is going to happen sooner or later. Chief Hixson said he
10 would talk to the principal and the school district because other schools
11 have the same problem.

12
13 Mark – attended a Sewer Board meeting and they have resolved the spills
14 from Holly. The council heard from CERT this evening.

15
16 James Bruhn – attended a Public Works meeting and received good
17 information.

18
19 Debbie – had nothing to report other than that she is going to the cities and
20 towns convention in St George.

21
22 Dave – The Youth Council put on the Easter egg hunt last Saturday at the
23 golf course. He had to leave early, but other members said it went well.

24
25 Mayor Romney – introduced Scott Strong, who had a slide presentation
26 explaining the advantages of having a golf director oversee the golf
27 course. Mr. Strong was involved with the Golf Board during the past year
28 and has seen there is a need for direction. A golf director can focus on all
29 aspects of the business of running a golf course. He talked about some of
30 his ideas during the presentation, including creating a country club feeling
31 without additional expense, implementing sound business practices that
32 return a profit to the city, and promoting the golf course through social
33 media, newsletters, advertising, and incentives. A golf director takes
34 accountability for the training and professionalism of employees. He
35 would need to develop short and long-term plans, handle cash, hire the
36 right kind of people and develop performance plans and schedules for
37 employees.

38
39 Mayor Romney asked how much time would be required and Mr. Strong
40 said 15 to 20 hours a week. James Ahlstrom said the golf committee has
41 lacked direction and they can't take accountability like a director could.
42 Also the city has never developed a good business plan for the golf course.

43
44 Mr. Strong stated he believes he has enough golf experience and, as a
45 CPA, he would have the knowledge to handle the business of running the
46 golf course. However, he said once the position was developed, it could
47 be easily handed off. Mayor Romney said this would be a city manager
48 issue and they will have this as an agenda item in a council meeting or
49 work session.

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54 8. Consider Approval of Minutes
55 for the March 19, 2013 Work Session
56 and City Council Meeting.

57 James Bruhn requested a change on Page 3 and Page 5 of the council
58 meeting. He requested a change on page 3 of the work session.

59
60 MOTION: Dave Tovey moved to approve the minutes for the March 19,
61 2013 work session and City Council meeting with noted changes.
62

1 SECOND: James Ahlstrom seconded the Motion.

2
3 PASSED: Voting was as follows:
4 James Ahlstrom – Aye
5 Mark Preece – Aye
6 James Bruhn – Aye
7 Dave Tovey – Aye
8 Debbie McKean – Aye

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13 8.
14 Closed Meeting

15 None.

16
17 9.
18 Possible Action

19 None.

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22 10.
23 Adjourn
24 10:00 pm

25 MOTION: James Ahlstrom moved to adjourn the City Council meeting.

26 SECOND: James Bruhn seconded the Motion.

27 PASSED: Voting was as follows:
28 James Ahlstrom – Aye
29 Mark Preece – Aye
30 James Bruhn – Aye
31 Dave Tovey – Aye
32 Debbie McKean – Aye



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MAYOR KENNETH ROMNEY

HEIDI VOORDECKERS (CITY RECORDER)

NATHALIE ELLINGSON (SECRETARY)