

1
2
3 Minutes of the Meeting of the City Council of West Bountiful City held on Tuesday, February
4 19, 2013 at West Bountiful City Hall, Davis County, Utah.

5
6
7 Those in Attendance

8 MEMBERS PRESENT: Mayor Kenneth Romney, Mark Preece, James
9 Bruhn, Debbie McKean. James Ahlstrom and Dave Tovey attended by
10 conference call for part of the meeting.

11
12 STAFF PRESENT: Heidi Voordeckers (City Recorder), Steve Doxey
13 (City Attorney), Ben White (City Engineer), Cathy Brightwell (Deputy
14 Recorder), Steve Maughan (Public Works Manager), Chief Todd Hixson,
15 Nathalie Ellingson (secretary).

16
17 VISITORS: Kelly Enquist, Terry Olsen, Taylor Hazelwood, Wyatt
18 Arbuckle, Hyrum Chan, Clint Dilley, Truman Hight, Tim Hight, Gary
19 Jacketta, John Phillips..

20
21 Called to Order: Mayor Romney called this meeting to order at 7:35 pm. He stated for the
22 record that James Ahlstrom and Dave Tovey would be attending by
23 conference call for Items 4 and 5 of the Agenda.

24
25 Invocation/Thought – from Troops 1925 and 220, Wyatt Arbuckle gave the Scout Oath and Hyrum
26 Chan gave the Scout Law.

27 Pledge of Allegiance was led by Taylor Hazelwood.

28
29 1.
30 Accept Agenda

31
32 MOTION: Debbie McKean moved to accept the agenda.

33
34 SECOND: James Bruhn seconded the Motion.

35
36 PASSED: Voting was as follows:
37 James Ahlstrom – Absent
38 Mark Preece – Aye
39 James Bruhn – Aye
40 Dave Tovey – Absent
41 Debbie McKean – Aye

42
43 2.
44 Public Comment

45
46 Clint Dilley stated his engineering firm, Epic Engineering, was interested
47 in participating in projects with the city. They specialize in civil
48 engineering and hydrogeology service. He has talked with Ben White
49 regarding a well project and he stated he has a good plan that would limit
50 the risk.

51
52 Kelly Enquist, Parks and Trails Committee – He had a request a couple of
53 weeks ago from a person representing an organization that would like to
54 hold a fund raiser for a cancer patient. She wanted to reserve the park for
55 June 8 or June 15. Kelly referred her to Mindi. One of the requested days
56 was available but they were not able to place a reservation for her because
57 the city has no ordinance in place regarding non-residents. She said she
58 would find a resident to reserve it for her. They will be using inflatable
59 bounce toys and holding a 5K race.

60
61
62 3.

1 Employee of the Month – December

2
3
4
5
6
7
8

Steve Maughan – the Employee of the Month for December was Blake Anderson. He began working for the city in 1999. He is very knowledgeable and he goes above and beyond expectations, being willing to go out on after-hour calls. He is pleasant and kind, and a great help to Steve. He is lucky to have Blake on his team.

9 4.

10 Consider Ratification of Dismissal
11 of City Administrator

12
13
14

James Ahlstrom and Dave Tovey joined the meeting electronically.

15
16
17
18
19
20

Mayor Romney – he and the council have met and the decision has been made to dismiss the city administrator from service. He asked that the motion include language authorizing him, as Mayor, to enter into an employment separation agreement with the administrator. In this position, the Mayor is required to vote.

21
22
23
24

MOTION: Mark Preece moved to ratify dismissal of the city administrator and give the Mayor authorization to enter into an employment separation agreement with the administrator.

25
26

SECOND: Debbie McKean seconded the Motion.

27
28
29
30
31
32
33
34

PASSED: Voting by roll call was as follows:

James Ahlstrom – Aye
Mark Preece – Aye
James Bruhn – Nay
Dave Tovey – Aye
Debbie McKean – Aye
Mayor Romney - Aye

35 5.

36 Consider Appointment of Interim City
37 Administrator

38
39
40
41

Mayor Romney recommended that Heidi Voordeckers act as interim City Administrator.

42
43
44

MOTION: Mark Preece moved to appoint Heidi Voordeckers as interim City Administrator.

45
46

SECOND: Debbie McKean seconded the Motion.

47
48
49
50
51
52
53
54

PASSED: Voting by roll call was as follows:

James Ahlstrom – Aye
Mark Preece – Aye
James Bruhn – Aye
Dave Tovey – Aye
Debbie McKean – Aye
Mayor Romney – Aye

55 6.

56 Consider Approval of Interlocal Cooperation
57 Agreement Between Davis County and the
58 City of West Bountiful for Animal Control
59 Services for the Calendar Year 2013.

60
61
62

Steve Doxey made some revisions to the agreement, principally regarding the indemnity clause, and the county has accepted those changes. He also

1 eliminated the five-year term and the term is now one year, automatically
2 renewable. This is to run for the next five years.

3
4 MOTION: Debbie McKean moved to approve the Interlocal Cooperation
5 Agreement between Davis County and the City of West Bountiful for
6 animal control services for the calendar year 2013.

7
8 SECOND: James Bruhn seconded the Motion.

9
10 PASSED: Voting by roll call was as follows:

11 James Ahlstrom – Aye
12 Mark Preece – Aye
13 James Bruhn – Aye
14 Dave Tovey – Absent
15 Debbie McKean – Aye
16

17 7.
18 Final Plat Discussion – Ranches at Lakeside.

19
20 Ben White – The developer, John Phillips, was in attendance to answer
21 any questions the council had. Ben explained they have worked through
22 most of the issues regarding the project. The staff has reviewed the plat
23 construction drawings, and the drawings have been reviewed by Weber
24 Basin and the sewer district, as well. A copy of the CCRs was provided in
25 the council members' packets. The developer will execute the standard
26 bond, and in compliance with a recent change in the code, 10% of the
27 bond will be held by the city as cash.

28
29 The issue regarding the temporary cul-de-sac had come back to the city
30 because an agreement they drafted, which provided leaving the cul-de-sac
31 in place, was not agreed to by all the residents involved. The developer
32 has now been instructed to remove the curb, gutter and asphalt at each side
33 of the cul-de-sac, and make a straight road. The homeowners will be
34 responsible for doing the landscaping. John Phillips asked if all are in
35 agreement on the cul-de-sac and the council stated they were. There was
36 some discussion regarding cost-sharing between the developer and the city
37 for money to give to the residents to help them with landscaping.

38
39 Mr. Phillips said he has twelve lots reserved. Ben pointed out to the
40 council that the CCRs are extensive and one difference with this
41 subdivision is that no farm animals will be allowed. There were no further
42 questions, and Ben said the final plat drawings will be ready for approval
43 at the next meeting.
44

45 8.
46 Engineers Report

47
48 Ben White –

- 49 • The 500 West project for reconstruction of the water line is out to
50 bid. He will bring names of contractors to the next meeting.
- 51 • The LDS church is looking for a building site in the southwest end
52 of the city.
- 53 • A home which is under construction in Wasatch Meadows has a
54 short setback but there is a gas line easement.
55

56
57 9.
58 Planning Commission Report

59
60 Ben White – A deck is being added on a property in Moss Farm, and the
61 deck encroaches on the rear property line. The commission approved

1 construction of the deck as a stand-alone structure which brings it in
2 compliance with the zoning code.

3
4 10.
5 Police Report

6
7 Chief Hixson –

- 8 • The reserve officer, Kevin Erskine, has worked 300 volunteer
9 hours since he was hired, and he continues to do a fantastic job.
10 Chief Hixson wants to get two more reserve officers on board in
11 the next few months, and he is going to be reviewing applicants. It
12 is difficult for officers to take time to train the reserve officers, but
13 in the end it is good for the force.
- 14 • The alcohol program officers are doing a great job.
- 15 • He has not had any issues with the crossing guards and that
16 program is going well.
- 17 • The officers are enthusiastic about the new lieutenant position
18 being created.
- 19 • Chief Hixson asked the Mayor and council to attend a presentation
20 by the Davis County Fraternal Order of Police Lodge called
21 Heroes Behind the Badge. It will be held at the Bountiful Regional
22 Center on February 22 at 7:00 pm. Proceeds from the event will
23 go toward have Agent Jared Francom's name added to the National
24 Law Enforcement Memorial in Washington DC.
- 25 • During the last big snow, officers were called out to help residents
26 dig out their cars. They received many compliments. Chief
27 Hixson has recorded one and invited council to listen to it.
- 28 • During the month of January, they had several snow blowers
29 stolen. Detective Smith and officers identified two suspects and
30 they were arrested. Several burglary cases were solved.
- 31 • Chief Hixson referred the council to the statistics and they had no
32 questions.

33
34 11.
35 Finance Report

36
37 Heidi Voordeckers –

- 38 • She referred council to the finance report provided in the packets
39 which reflects the period ending January 31, bringing them 59%
40 through the fiscal year. The General Fund is \$188,000 in the
41 positive.
- 42 • She explained the issue regarding the sales tax and the Holly
43 refund, due to an accounting error at Holly, which would be
44 refunded under donations and contributions. These funds, which
45 will be close to \$80,000, can be used in any way the city wishes.
46 She will apply the funds to the general fund except for \$21,000
47 which will go to RAP tax.
- 48 • She has put several approved projects on a spread sheet for
49 tracking purposes. These will be counted in the next budget open.

50
51 12.
52 Administrative Report

53
54 Heidi Voordeckers –

- 55 • She and Cathy Brightwell went to election training through Davis
56 County. West Bountiful was the only city doing in-house voting
57 last time, and the County prepared a proposal for them to go
58 electronic. She has a copy of the contract and proposal, and this
59 will be a discussion item on the next agenda.

- West Bountiful is hosting the Davis Morgan Weber Recorders luncheon. Chief Hixson will be presenting NIMS Compliance info.
- Staff is in the process of placing ads for seasonal help in the golf course maintenance shop and pro shop. Positions are open for those 17 and up. All former seasonal employees have to reapply.
- The RFP for concessions at Lakeside Golf Course closed on the 15th. We received only one proposal, a copy of which was handed out to Council at the meeting. Council can review that proposal and decide where to go next. The interested party provided references and the Mayor and city staff will review them.
- The administration is considering putting out an RFP for network computer services at some point. The Mayor met with directors regarding services.
- Cathy has an initial draft of the new website design. Staff has made a few changes, and they will be getting the second draft soon.

13.
Mayor/Council Reports

Mark Preece – there was a DUED meeting today but he could not make it. There will be no CERT meeting on Thursday. He checked with James Bruhn regarding the Arts Council’s participation in the parade plans.

James Bruhn – In responding to Mark’s inquiry regarding the Arts Council, James reported they are ready to start the parade planning.

Debbie McKean – they are finishing up on the newsletter but she is waiting for egg hunt information. Gary Hatch from the Mosquito Abatement District has asked to address the council for about 15 minutes sometime in March or the first of April. Heidi suggested April 19. Debbie has asked him to write an article for the newsletter, informing residents that no-spray zones have a negative impact on the community. She was approached by someone interested in donating a blueprint copier and she referred him to Ben.

Mayor Romney – He asked Steve Maughan for an update regarding the signs on 400 North at 1100 West and 800 West, which are inadequate. Steve said he is changing out the signs that UDOT had provided and he received the new sign today. He is considering an LED sign on the worst corner.

14.
Consider Approval of Minutes for
The January 29, 2013 City Council Meeting

MOTION: James Bruhn moved to approve the minutes for the January 29, 2013 City Council meeting.

SECOND: Debbie McKean seconded the Motion.

PASSED: Voting was as follows:
James Ahlstrom – Absent
Mark Preece – Aye
James Bruhn – Aye
Dave Tovey – Absent
Debbie McKean – Aye

15.
Closed Meeting

1
2 Not necessary.
3
4
5

6 16.
7 Possible Action Following Closed Meeting
8

9 Not necessary
10
11
12
13

14 20.
15 Adjourn
16

17 MOTION: James Bruhn moved to adjourn council meeting.
18

19 SECOND: Debbie McKean seconded the Motion.
20

21 PASSED: Voting was as follows:
22 James Ahlstrom – Absent
23 Mark Preece – Aye
24 James Bruhn – Aye
25 Dave Tovey – Absent
26 Debbie McKean – Aye
27
28
29
30
31

32
33 _____
MAYOR KENNETH ROMNEY
34
35

32
33 _____
HEIDI VOORDECKERS (CITY RECORDER)
34
35

36
37 _____
NATHALIE ELLINGSON (SECRETARY)
38
39