Minutes of the Meeting of the City Council of West Bountiful City held on Tuesday, February 19, 2013 at West Bountiful City Hall, Davis County, Utah.

Those in Attendance

MEMBERS PRESENT: Mayor Kenneth Romney, Mark Preece, James Bruhn, Debbie McKean. James Ahlstrom and Dave Tovey attended by conference call for part of the meeting.

STAFF PRESENT: Heidi Voordeckers (City Recorder), Steve Doxey (City Attorney), Ben White (City Engineer), Cathy Brightwell (Deputy Recorder), Steve Maughan (Public Works Manager), Chief Todd Hixson, Nathalie Ellingson (secretary).

VISITORS: Kelly Enquist, Terry Olsen, Taylor Hazelwood, Wyatt Arbuckle, Hyrum Chan, Clint Dilley, Truman Hight, Tim Hight, Gary Jacketta, John Phillips..

Called to Order: Mayor Romney called this meeting to order at 7:35 pm. He stated for the record that James Ahlstrom and Dave Tovey would be attending by conference call for Items 4 and 5 of the Agenda.

Invocation/Thought – from Troops 1925 and 220, Wyatt Arbuckle gave the Scout Oath and Hyrum Chan gave the Scout Law.

Pledge of Allegiance was led by Taylor Hazelwood.

1. Accept Agenda

MOTION: Debbie McKean moved to accept the agenda.

SECOND: James Bruhn seconded the Motion.

PASSED: Voting was as follows: 

James Ahlstrom – Absent
Mark Preece – Aye
James Bruhn – Aye
Dave Tovey – Absent
Debbie McKean – Aye

2. Public Comment

Clint Dilley stated his engineering firm, Epic Engineering, was interested in participating in projects with the city. They specialize in civil engineering and hydrogeology service. He has talked with Ben White regarding a well project and he stated he has a good plan that would limit the risk.

Kelly Enquist, Parks and Trails Committee – He had a request a couple of weeks ago from a person representing an organization that would like to hold a fund raiser for a cancer patient. She wanted to reserve the park for June 8 or June 15. Kelly referred her to Mindi. One of the requested days was available but they were not able to place a reservation for her because the city has no ordinance in place regarding non-residents. She said she would find a resident to reserve it for her. They will be using inflatable bounce toys and holding a 5K race.

3.
Employee of the Month – December

Steve Maughan – the Employee of the Month for December was Blake Anderson. He began working for the city in 1999. He is very knowledgeable and he goes above and beyond expectations, being willing to go out on after-hour calls. He is pleasant and kind, and a great help to Steve. He is lucky to have Blake on his team.

4. Consider Ratification of Dismissal of City Administrator

James Ahlstrom and Dave Tovey joined the meeting electronically.

Mayor Romney – he and the council have met and the decision has been made to dismiss the city administrator from service. He asked that the motion include language authorizing him, as Mayor, to enter into an employment separation agreement with the administrator. In this position, the Mayor is required to vote.

MOTION: Mark Preece moved to ratify dismissal of the city administrator and give the Mayor authorization to enter into an employment separation agreement with the administrator.

SECOND: Debbie McKean seconded the Motion.

PASSED: Voting by roll call was as follows:

- James Ahlstrom – Aye
- Mark Preece – Aye
- James Bruhn – Nay
- Dave Tovey – Aye
- Debbie McKean – Aye
- Mayor Romney - Aye

5. Consider Appointment of Interim City Administrator

Mayor Romney recommended that Heidi Voordeekers act as interim City Administrator.

MOTION: Mark Preece moved to appoint Heidi Voordeekers as interim City Administrator.

SECOND: Debbie McKean seconded the Motion.

PASSED: Voting by roll call was as follows:

- James Ahlstrom – Aye
- Mark Preece – Aye
- James Bruhn – Aye
- Dave Tovey – Aye
- Debbie McKean – Aye
- Mayor Romney – Aye

6. Consider Approval of Interlocal Cooperation Agreement Between Davis County and the City of West Bountiful for Animal Control Services for the Calendar Year 2013.

Steve Doxey made some revisions to the agreement, principally regarding the indemnity clause, and the county has accepted those changes. He also
eliminated the five-year term and the term is now one year, automatically renewable. This is to run for the next five years.

MOTION: Debbie McKean moved to approve the Interlocal Cooperation Agreement between Davis County and the City of West Bountiful for animal control services for the calendar year 2013.

SECOND: James Bruhn seconded the Motion.

PASSED: Voting by roll call was as follows:
- James Ahlstrom – Aye
- Mark Preece – Aye
- James Bruhn – Aye
- Dave Tovey – Absent
- Debbie McKean – Aye

7. Final Plat Discussion – Ranches at Lakeside.

Ben White – The developer, John Phillips, was in attendance to answer any questions the council had. Ben explained they have worked through most of the issues regarding the project. The staff has reviewed the plat construction drawings, and the drawings have been reviewed by Weber Basin and the sewer district, as well. A copy of the CCRs was provided in the council members’ packets. The developer will execute the standard bond, and in compliance with a recent change in the code, 10% of the bond will be held by the city as cash.

The issue regarding the temporary cul-de-sac had come back to the city because an agreement they drafted, which provided leaving the cul-de-sac in place, was not agreed to by all the residents involved. The developer has now been instructed to remove the curb, gutter and asphalt at each side of the cul-de-sac, and make a straight road. The homeowners will be responsible for doing the landscaping. John Phillips asked if all are in agreement on the cul-de-sac and the council stated they were. There was some discussion regarding cost-sharing between the developer and the city for money to give to the residents to help them with landscaping.

Mr. Phillips said he has twelve lots reserved. Ben pointed out to the council that the CCRs are extensive and one difference with this subdivision is that no farm animals will be allowed. There were no further questions, and Ben said the final plat drawings will be ready for approval at the next meeting.

8. Engineers Report

Ben White –
- The 500 West project for reconstruction of the water line is out to bid. He will bring names of contractors to the next meeting.
- The LDS church is looking for a building site in the southwest end of the city.
- A home which is under construction in Wasatch Meadows has a short setback but there is a gas line easement.


Ben White – A deck is being added on a property in Moss Farm, and the deck encroaches on the rear property line. The commission approved
construction of the deck as a stand-alone structure which brings it in compliance with the zoning code.

Chief Hixson –

- The reserve officer, Kevin Erskine, has worked 300 volunteer hours since he was hired, and he continues to do a fantastic job. Chief Hixson wants to get two more reserve officers on board in the next few months, and he is going to be reviewing applicants. It is difficult for officers to take time to train the reserve officers, but in the end it is good for the force.
- The alcohol program officers are doing a great job.
- He has not had any issues with the crossing guards and that program is going well.
- The officers are enthusiastic about the new lieutenant position being created.
- Chief Hixson asked the Mayor and council to attend a presentation by the Davis County Fraternal Order of Police Lodge called Heroes Behind the Badge. It will be held at the Bountiful Regional Center on February 22 at 7:00 pm. Proceeds from the event will go toward have Agent Jared Francom’s name added to the National Law Enforcement Memorial in Washington DC.
- During the last big snow, officers were called out to help residents dig out their cars. They received many compliments. Chief Hixson has recorded one and invited council to listen to it.
- During the month of January, they had several snow blowers stolen. Detective Smith and officers identified two suspects and they were arrested. Several burglary cases were solved.
- Chief Hixson referred the council to the statistics and they had no questions.

Heidi Voordeckers –

- She referred council to the finance report provided in the packets which reflects the period ending January 31, bringing them 59% through the fiscal year. The General Fund is $188,000 in the positive.
- She explained the issue regarding the sales tax and the Holly refund, due to an accounting error at Holly, which would be refunded under donations and contributions. These funds, which will be close to $80,000, can be used in any way the city wishes. She will apply the funds to the general fund except for $21,000 which will go to RAP tax.
- She has put several approved projects on a spread sheet for tracking purposes. These will be counted in the next budget open.

Heidi Voordeckers –

- She and Cathy Brightwell went to election training through Davis County. West Bountiful was the only city doing in-house voting last time, and the County prepared a proposal for them to go electronic. She has a copy of the contract and proposal, and this will be a discussion item on the next agenda.
West Bountiful is hosting the Davis Morgan Weber Recorders luncheon. Chief Hixson will be presenting NIMS Compliance info.

Staff is in the process of placing ads for seasonal help in the golf course maintenance shop and pro shop. Positions are open for those 17 and up. All former seasonal employees have to reapply.

The RFP for concessions at Lakeside Golf Course closed on the 15th. We received only one proposal, a copy of which was handed out to Council at the meeting. Council can review that proposal and decide where to go next. The interested party provided references and the Mayor and city staff will review them.

The administration is considering putting out an RFP for network computer services at some point. The Mayor met with directors regarding services.

Cathy has an initial draft of the new website design. Staff has made a few changes, and they will be getting the second draft soon.

Mayor/Council Reports

Mark Preece – there was a DUED meeting today but he could not make it. There will be no CERT meeting on Thursday. He checked with James Bruhn regarding the Arts Council’s participation in the parade plans.

James Bruhn – in responding to Mark’s inquiry regarding the Arts Council, James reported they are ready to start the parade planning.

Debbie McKeans – they are finishing up on the newsletter but she is waiting for egg hunt information. Gary Hatch from the Mosquito Abatement District has asked to address the council for about 15 minutes sometime in March or the first of April. Heidi suggested April 19. Debbie has asked him to write an article for the newsletter, informing residents that no-spray zones have a negative impact on the community. She was approached by someone interested in donating a blueprint copier and she referred him to Ben.

Mayor Romney – He asked Steve Maughan for an update regarding the signs on 400 North at 1100 West and 800 West, which are inadequate. Steve said he is changing out the signs that UDOT had provided and he received the new sign today. He is considering an LED sign on the worst corner.

Consider Approval of Minutes for The January 29, 2013 City Council Meeting

MOTION: James Bruhn moved to approve the minutes for the January 29, 2013 City Council meeting.

SECOND: Debbie McKeans seconded the Motion.

PASSED: Voting was as follows:

   James Ahlstrom – Absent
   Mark Preece – Aye
   James Bruhn – Aye
   Dave Tovey – Absent
   Debbie McKeans – Aye

Closed Meeting
Not necessary.

Possible Action Following Closed Meeting
Not necessary

Adjourn

MOTION: James Bruhn moved to adjourn council meeting.
SECOND: Debbie McKean seconded the Motion.
PASSED: Voting was as follows:
James Ahlstrom – Absent
Mark Preece – Aye
James Bruhn – Aye
Dave Tovey – Absent
Debbie McKean – Aye

MAYOR KENNETH ROMNEY
HEIDI VOORDECKERS (CITY RECORDER)

NATHALIE ELLINGSON (SECRETARY)