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3 Minutes of the Meeting of the City Council of West Bountiful City held on Tuesday, December
4 18, 2012 at West Bountiful City Hall, Davis County, Utah.
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7 Those in Attendance

8 MEMBERS PRESENT: Mayor Kenneth Romney, James Ahlstrom, Mark
Preece, James Bruhn, Dave Tovey, Debbie McKean.

11 STAFF PRESENT: Craig Howe (City Manager), Heidi Voordeckers
12 (City Recorder), Steve Doxey (City Attorney), Steve Maughan (Public
13 Works Manager), Chief Todd Hixson, Nathalie Ellingson (secretary). Ben
14 White was on vacation.
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16 VISITORS: Gary Jacketta, Kelly Enquist, Alan Malan, Terry Olsen,
17 Kelly Class.
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19 Called to Order: Mayor Romney called this meeting to order at 7:30 pm.
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21 Invocation/Thought – James Ahlstrom gave a thought, “Don’t fix blame, fix the problem.”
22 Pledge of Allegiance was led by Mark Preece.
23

24 1.
25 Accept Agenda
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27 MOTION: Debbie McKean moved to accept the agenda.
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29 SECOND: Dave Tovey seconded the Motion.
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31 PASSED: Voting was as follows:
32 James Ahlstrom – Aye
33 Mark Preece – Aye
34 James Bruhn – Aye
35 Dave Tovey – Aye
36 Debbie McKean – Aye
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38 2.
39 Public Comment
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41 Alan Malan, representing the Historical Committee and the Planning and
42 Zoning Commission, and Terry Olsen wished the council Merry
43 Christmas.
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47 3.
48 Consider the Approval of Resolution
49 304-12, a Resolution Appointing a
50 Representative to the South Davis
51 Sewer District Board of Trustees
Representing West Bountiful City.
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54 Mayor Romney asked for comments from council. There was a question
55 as to why the beginning and ending term dates did not correspond with
56 each other. The explanation was that the terms always begin and end on
57 Wednesdays. The mayor also informed council that if an appointee’s term
58 on the council ends before the term on the board ends, the city can appoint
59 a new person to the board to complete the term. Mayor Romney stated he
60 wanted council members to be appointed to both districts, and he
61

1 recommended Mark Preece to represent West Bountiful at the Sewer
2 District

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4 MOTION: James Ahlstrom moved to approve Resolution 304-12
5 appointing Mark Preece as the representative to the South Davis Sewer
6 District Board of Trustees for West Bountiful City.

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8 SECOND: Dave Tovey seconded the Motion.

9 PASSED: Voting by roll call was as follows:

10 James Ahlstrom – Aye

11 Mark Preece – Aye

12 James Bruhn – Aye

13 Dave Tovey – Aye

14 Debbie McKean – Aye

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18 4.
19 Consider Approval of Resolution
20 305-12, a Resolution Appointing a
21 Representative to the Davis County
22 Mosquito Abatement District Board
23 of Trustees Representing West Bountiful City.

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25 Mayor Romney recommended Debbie McKean for the Mosquito
26 Abatement board.

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28 MOTION: Dave Tovey moved to approve Resolution 305-12 appointing
29 Debbie McKean as representative to the Davis County Mosquito
30 Abatement District Board of Trustees for West Bountiful City.

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32 SECOND: James Bruhn seconded the Motion.

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34 PASSED: Voting by roll call was as follows:

35 James Ahlstrom – Aye

36 Mark Preece – Aye

37 James Bruhn – Aye

38 Dave Tovey – Aye

39 Debbie McKean – Aye

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41 5.
42 Golf Course Report

43 Kelly Class –

- 44 • Provided a written report to the council explaining the work
45 that has been done to improve the golf course. Currently, they
46 have been cleaning along the fence line. They want to take out
47 some trees in the back, and during the winter he wants to put a
48 doorway in between the two cart sheds.
- 49 • The air conditioning units leaked into the café. Steve Maughan
50 discovered the pumps were in bad shape, and he plugged the
51 holes where warm air could get in.
- 52 • Kelly wants to get with the Golf Board and discuss the driving
53 range and fees. They are getting new range balls in the spring.
- 54 • Kelly is working on a standard training manual.

55
56 There was some discussion about the golf carts. There was a day in
57 November when the course ran out of carts for the players. They
58 currently own 60 carts. Other courses in the area have 65 to 70 carts.
59 We have had to borrow additional carts at times during heavy traffic
60 events. If we did lease more carts, we would have difficulty finding the
61 room to store them. Also some of the carts were out for repair. They
62 need to develop a system to rotate old carts with new.

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2 Mayor Romney thanked him for working with the city on all the
3 changes they made to the golf course operation.
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6 6.
7 Public Works Report

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10 Steve Maughan –

- He is currently focusing on the west yard and getting it cleaned up and organized so they can mow properly in the spring. Mayor Romney mentioned the lot had been cleared several months ago, but he said Steve will see that it is done more thoroughly. There are about 35 broken garbage containers in the yard, and Steve is working on getting reimbursed for them. He thinks the truck arms are squeezing the containers while lifting them.
- Steve is looking for street signs in the city that are tipped or have fallen over so they can be fixed, and then he is going to keep a log to track when the signs are fixed. He also wants to replace faded signs.
- They have an ongoing project of cleaning out the storm drains and cleaning and winterizing ditches. The 500 South islands have been cleaned and winterized.
- A sanitary survey was done on the water supply on December 4. Everything is in good order. He is still waiting for the written report.
- At the beginning of December, the city's Weber Basin culinary water allotment was at 51.5 acre feet leaving 31.9 acre feet. He estimated they will be close to the full allotment at the end of December.
- Steve is contacting residents regarding the 700 West waterline and street project. Only 12 affected homes have contacted him regarding sharing the cost of replacing drive approached. He may go door to door after the new year so that the project can be put out to bid.
- He has several projects out to bid: park restrooms, park trail, 1100 West storm drain, and golf course parking lot. He has received a few inquiries.
- A formal moratorium has not been placed on cutting roads and Questar has asked to make a cut to run a gas line to a house on 400 North. They offered to pay a high fee. Steve pointed out to council there are no policies or a fee schedule in place. He suggested a 10-year moratorium on new roads and then a graded fee depending on the age of roads. Steve is currently trying to get two cuts fixed by the companies that made them.
- A new truck was delivered for the Public Works department.

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48 7.
49 Police Report

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52 Chief Todd Hixson – November report:

- NIMs training is getting completed on schedule.
 - The reserve officer, Kevin Erskine, continues to work hard. He did a good job on his first DUI arrest. Officer Altenes is doing well in the alcohol officer program. He made three DUI arrests during the month, and he helps cover shifts during difficult times.
 - Chief Hixson has hired and trained part time crossing guards to fill in for regular crossing guards. In the past the crossing guards have been responsible for getting their own replacements and paying them out of pocket. This was unprofessional, and the replacements
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1 were not trained. The department also purchased reflective coats
2 for the guards to wear.

- 3 • The personnel schedule is complete. They are starting work on the
4 2013-2014 budget. All his department supervisors will make lists
5 of needs and then they will meet to discuss their lists.
- 6 • Christmas on Onion Street went well for the police. They took
7 pictures for their web page and they visited with people.
- 8 • The department's Tasers were old, and new replacements would
9 have cost \$9,000. Bountiful City was replacing their Tasers with a
10 newer model, so Chief Hixson arranged to get the old Tasers.
11 There are enough Tasers for each officer who needs one and one in
12 reserve. They are trying to develop a rotation schedule for Tasers
13 to get the most for their money. Debbie thanked him for keeping
14 in contact with other police departments so they have resources to
15 save money.
- 16 • Graveyard patrol officers have been putting out parking notices. If
17 the weather is nice they won't be issuing citations but they will if
18 the weather gets bad.
- 19 • The officers participated in the Shop-With-a-Cop program for
20 disadvantaged children in Davis County. The children met officers
21 at Applebee's in West Bountiful, had breakfast, then went to
22 Walmart. The officers were able to purchase \$100 worth of items
23 for the children. A photo of Shop-With-a-Cop was in the Standard
24 Examiner and there is a display at Applebee's.
- 25 • Chief Hixson spoke with the CERT group regarding what may be
26 encountered in large-scale disasters.
- 27 • The JAG grant is complete. The department is purchasing five
28 new desktops to replace old slow ones, a scanner and three pistols
29 for reserve officers.
- 30 • Vader had a problem with his stomach and went to the vet. He's
31 working now.
- 32 • In response to the elementary school shooting that took place in
33 Connecticut, Sgt. Rasmusson contacted West Bountiful
34 Elementary on Friday, and Chief Hixson went there on Monday.
35 They will do a lock down drill in January. He asked officers to be
36 seen often at the school but to not over-react and disturb the
37 children.

41 8.
42 Finance Report

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44 Heidi Voordeckers – November Report

- 45 • as of the period ending November 30, 2012, the first five months
46 of the fiscal year is complete. The property tax received showed a
47 slight increase from last year.
- 48 • The continuing disclosure document for the Series 2009 Water
49 Bond has been completed.
- 50 • Craig and Heidi participated in the annual Fitch Surveillance
51 review, which is the annual review of the city's bond rating status.
52 The fiscal condition of the city continues to improve, and a
53 positive report is anticipated.
- 54 • The next couple of months tends to be the slow season between
55 budget preparations and the annual audit, and Heidi plans on
56 spending some time reviewing the employee policies and
57 procedures manual to determine what updates need to be made to
58 accommodate health care reform.
- 59 • A public hearing needs to be held if council wishes to open and
60 amend the current year budget. Increases and transfers need to be

1 budgeted for the additional capital projects that council has
2 approved.

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4 9.
5 Administrative Report

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7 Craig Howe –

- 8 • Craig has the fire district's 2013 budget. The city managers asked
9 the district to make a more realistic estimate of ambulance
10 revenues, since the cities have to pick up the difference to make-up
11 any budget short-fall. West Bountiful's share of the cost of
12 services from South Davis Metro Fire District is roughly \$400,000
13 for 2013.
- 14 • He had a request from Scott's Lawn Service to be allowed to go
15 door to door to sell their service. The city has a rule, which is in
16 the Code, of no door to door soliciting past 6 pm. Other cities'
17 rules allow door to door soliciting until dark. Craig had just
18 brought it up in case anyone wants to make a change.
- 19 • Caselle provides financial software, and they have a new system
20 which the city could get for free with an upgrade. To get the right
21 system to fit the software will cost \$1500. Heidi and Craig are
22 going to look at a demo to see if they are ready for it or not.
- 23 • Craig expressed appreciation to staff and council. West Bountiful
24 City is doing well and has come a long way in the past few years.

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28 10.
29 Mayor/Council Reports

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32 Debbie McKean – asked that newsletter articles be turned in as soon as
33 possible. The newsletter should get out by the first week of January.
34 Steve Maughan needed to get the Christmas tree pickup advertised.
35 Dave Tovey – nothing to report
36 James Bruhn – attended an emergency Wasatch Integrated board meeting
37 where they approved the purchase of more buffer acres.
38 Mark Preece – thanked Chief Hixson for speaking to CERT. CERT
39 training will be on January 12 and January 19 if they have enough people.
40 Information will go in the newsletter.
41 James Ahlstrom – nothing to report
42 Mayor Romney – thanked Terry Olsen for his work on emergency
43 preparedness.
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45 11.
46 Consider Approval of Minutes
47 of the December 4, 2012 City
48 Council Meeting

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50 Dave Tovey had a change on page 2, line 4, Debbie McKean had a change
51 on page 6, line 17, and James Ahlstrom had a change at the bottom of
52 page 4.

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54 MOTION: James Bruhn moved to approve the minutes of the December
55 4, 2012 City Council Meeting

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57 SECOND: Debbie McKean seconded the Motion.

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59 PASSED: Voting was as follows:
60 James Ahlstrom – Aye
61 Mark Preece – Aye
62 James Bruhn – Aye

1 Dave Tovey – Aye
2 Debbie McKean – Aye

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4 12.
5 Closed Meeting

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7 MOTION: James Ahlstrom moved to go to a closed meeting located in
8 the police training room to discuss impending litigation and the character
9 of an individual.

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11 SECOND: James Bruhn seconded the Motion.

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13 PASSED: Voting by roll call was as follows:

14 James Ahlstrom – Aye
15 Mark Preece – Aye
16 James Bruhn – Aye
17 Dave Tovey – Aye
18 Debbie McKean – Aye

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20 13.
21 Possible Action Following
22 Closed Meeting

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24 MOTION: James Ahlstrom moved to close the Closed Meeting and return
25 to City Council Meeting.

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27 SECOND: Debbie McKean seconded the Motion.

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29 PASSED: Voting was as follows:

30 James Ahlstrom – Aye
31 Mark Preece – Aye
32 James Bruhn – Aye
33 Dave Tovey - Aye
34 Debbie McKean – Aye

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37 14.
38 Adjourn
39 11:06 pm

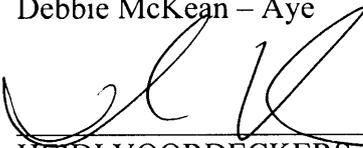
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41 MOTION: James Ahlstrom moved to adjourn City Council meeting.

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43 SECOND: James Bruhn seconded the Motion.

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45 PASSED: Voting was as follows:

46 James Ahlstrom – Aye
47 Mark Preece – Aye
48 James Bruhn – Aye
49 Dave Tovey - Aye
50 Debbie McKean – Aye

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53 
54 MAYOR KENNETH ROMNEY

55 
56 HEIDI VOORDECKERS (CITY RECORDER)



57
58 NATHALIE ELLINGSON (SECRETARY)