

Budget Meeting
June 5, 2012

Those present: Mayor Kenneth Romney, Mark Preece, Dave Tovey, Debbie McKean, Craig Howe (City Administrator), Heidi Voordeckers (City Recorder/Auditor), Chief Todd Hixson, Steve Maughan (Public Works Director), Nathalie Ellingson (secretary). Council members James Ahlstrom and James Bruhn were excused. Ben White (City Engineer) was excused.

Visitors: Alan Malan, Kelly Enquist

1. FY 2012 Budget Open Item
 - a. Capital Additions
 - b. Revenue Adjustments
 - c. Transfers

Heidi Voordeckers put together a memorandum summarizing the main proposed changes to consider in the four major funds: General, Water, Storm Drain, and Golf Course.

- Expenditures in the General Fund increased to \$205,669, in large part funded by \$161,500 that came from Class C Road Fund reserves from the previous two years and in order to fund an additional street overlay at the North end of the City.
- Expenditures in the Water Fund increased to \$1,184,915 to cover the 1100 West and 400 North water lines and the new well. A fund committed to replacing equipment was also established.
- In the Storm Drain fund, \$37,000 was transferred from impact fees for the 400 North storm drain project, and \$23,800 was transferred from the General Fund to correct a negative cash allocation that has carried from a capital project completed in 2007.
- Revenues were decreased in the Golf Fund to be in line with more conservative expectations. To offset this, spending was decreased and a subsidy of \$35,540 from the General Fund current year revenues was proposed. If actual revenues exceed the new projected figure, the subsidy will be less.

Other adjustments to the General Fund were discussed. Revenue from fines and forfeitures was reduced because citations issues have decreased throughout Davis County due to the discontinuation of speed and alcohol enforcement grants from the state. The Youth Council received a grant from Holly Oil which was added in. Also added was a \$500.00 donation to the Bountiful/Davis Art Center which was approved by Mayor Romney. West Bountiful's percentage of funding to the South Davis County Fire District has increased. The city managers in the district are trying to change the bylaws to allow them to oversee the performance of the fire chief. The Mayor said they should set \$30,000 to \$50,000 aside to meet future demands from the Fire District. \$10,000 was moved from Parks and put back in the RAP tax because public works decided not to purchase a utility vehicle for the seasonal laborers and use a piece of equipment from the golf course instead.

There was concern expressed about spreading the city engineer's salary over several funds, especially the water fund. Craig said the auditors required that they reflect Ben's cost this way because it is more exact and represents the true cost of providing services. His hours will be processed through the payroll system as actual hours worked by department, so the budgeted figure is an estimate based on projected projects and where his time has historically been spent.

Chief Hixson provided council with the Police Department's year-end budget report which was as up-to-date as possible. He invited anyone with specific questions to feel free to talk with him anytime.

2. FY2013 Tentative Budget

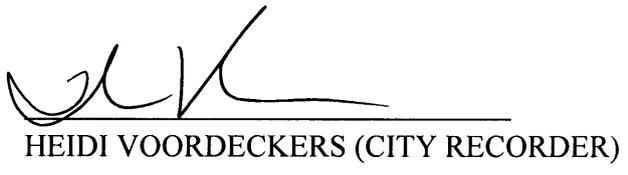
Steve Maughan – Public Works needs an additional full-time, benefitted employee. Steve is currently able to only take care of emergencies as they come up. He does not have enough manpower available to handle the necessary preventive maintenance. He indicated he needs this person to work in all areas of public works. He said he could work with only two seasonal employees instead of three as long as he has the additional full-time employee. Heidi said they can fund the employee from the money left unallocated at the end of the tentative budget. Mayor Romney stated he is especially concerned that the fire hydrants and water valves are not properly maintained. They have not been able to exercise the valves or flush the lines regularly, which may have resulted in dirty culinary water. Steve explained that the last water project should have only required closing 4 valves, and instead 38 valves had to be

closed, resulting in the water being turned off for half of the city. Council member McKean advised staff to start collecting applications so that we can be ready to hire the beginning of July.

Heidi had also wanted to discuss the deputy recorder position, which will have to be tabled until more research can be done on requirements through Utah Retirement Systems. Per URS, all elected and appointed officials earning over \$953 month are required to be put in the retirement system.

Adjourned 7:15 pm.


MAYOR KENNETH ROMNEY


HEIDI VOORDECKERS (CITY RECORDER)



NATHALIE ELLINGSON (MINUTES SECRETARY)