Minutes of the Meeting of the City Council of West Bountiful City held on Tuesday, October 18, 2011 at West Bountiful City Hall, Davis County, Utah

Those in Attendance

MEMBERS PRESENT: Mayor Kenneth Romney, Mark Preece, Valerie Shaw, James Bruhn, Dave Tovey. John Baza was excused.

STAFF PRESENT: Craig Howe (City Administrator), Heidi Voordecker (City Recorder), Ben White (City Engineer), Steve Doxey (City Attorney), Chief Todd Hixson, Nathalie Ellingson (secretary).

VISITORS: Sandi Smith, Alan Malan, Tom Ross, Terry Olsen, Kelly Enquist, Laura Charchenko, Emma Dugal, Maxine Shreve, James Ahlstrom.

Called to Order: Mayor Kenneth Romney called this session to order at 7:35 pm.

Invocation/Thought – Troop 700 Boy Scout Shawn Hughes recited the Scout Law.

Pledge of Allegiance was let by Boy Scout Hunter Ashby.

1. Accept Agenda

Mayor Romney suggested moving Items 3 and 4 before Item 2.

MOTION: James Bruhn moved to approve the Agenda, moving Items 3 and 4 before Item 2.

SECOND: Mark Preece seconded the Motion.

PASSED: Voting was as follows:

Mark Preece – Aye
Valerie Shaw – Aye
James Bruhn – Aye
Dave Tovey – Aye

3. Introduction and Swearing in of Police Chief Todd Hixson

Todd Hixson was sworn in as Chief of Police by Mayor Romney. He was previously with the Bountiful City Police Department, where he served for 16 years. He expressed mixed feelings because of leaving the Bountiful department, but he said he is excited for the new opportunity and thanked the West Bountiful mayor and city council.

4. Introduction of Public Services Director, John Gallagher
Craig Howe – the Recreation and Public Works departments have been merged and will fall under the direction of the Public Services Director, John Gallagher. He was chosen out of ten applicants. He has been spending time getting to know the West Bountiful administration, and he expressed confidence that he made a good decision in taking the position.

2. Public Comment

No comments

5. Consider Approval of Additional Expenditures for the Baseball Diamond Renovations from RAP Tax Fund

Craig Howe – During the renovation of the ball diamonds, there were several expenses incurred by the baseball league which were for fixtures and improvements that are for general public use, not just the league. The council is being asked to approve an expenditure of $3,038.24 to be taken out of the RAP tax funds to reimburse the baseball league. Kelly Enquist requested they pay the supplier directly.

MOTION: Dave Tovey moved to approve additional expenditures of $3,038.24 of RAP tax money.

SECOND: James Bruhn seconded the Motion.

PASSED: Voting was as follows:
- Mark Preece – Aye
- Valerie Shaw – Aye
- James Bruhn – Aye
- Dave Tovey – Aye

6. Presentation and Thank You from Emma Dugal – Bountiful Davis Arts Center

Emma Dugal reported that Summerfest of 2011 was a success. They had six international groups representing Australia, Basque France, Bulgaria, Indonesia, Romania and Italy, and there were a number of ethnic food booths. 20,000 people attended. They had many host families and volunteers from West Bountiful, and she thanked the city for their support.

7. Discuss and Consider Approval of Ordinance 335-11, an Ordinance Amending Title 16, Subdivisions, of the West Bountiful City Code

Ben White – the staff has worked on revisions to Title 16 over the course of several months, and there have been many discussions. The most recent discussions were regarding the appeals process, and changes in the language in that section were put before the council in this meeting. Steve Doxey was concerned about the reference to 17.08 – Land Use Appeals, which was revised but not reviewed by Planning and Zoning. He suggested council table approval of 16.24 until 17.08 has been reviewed.
There was discussion of 16.20 – Improvements, where language was added stating the city may “waive, modify or delay” the construction of a curb and gutter under certain circumstances. There was concern that if there is a history of granting waivers, a developer may refuse to make the improvements. Mr. Doxey stated the language provides a default which makes enforcement easier.

James Ahlstrom of the Planning and Zoning Commission requested that council table approval of Title 16 in its entirety until Planning and Zoning has had a chance to review all of it, in case they find other issues.

MOTION: Mark Preece moved to table Approval of Ordinance 335-11, an Ordinance Amending Title 16, Subdivisions, of the West Bountiful City Code, and send it back to the Planning and Zoning Commission for further review.

SECOND: Dave Tovey seconded the Motion.

PASSED: Voting was as follows:
Mark Preece – Aye
Valerie Shaw – Nay
James Bruhn – Nay
Dave Tovey – Aye
Mayor Romney – Aye

8. Planning Commission Report

Valerie Shaw – there was a public hearing about a proposed subdivision at 400 North and 1100 West. Most of the comments regarded whether to put in curbs and gutters and whether the ditch should be closed or remain open. More discussion is necessary.

James Ahlstrom – there will be a public hearing for the farm animal ordinance next Tuesday.

Ben White – there will be R-1-10 discussion in the next couple of meetings.

9. Engineers Report

Ben White – the new city well design is complete and is currently being reviewed by the state. They plan to hire the same contractor that did the test well. They have a design consultant working on 400 North from 800 West to 1100 West. Work on Pages Lane should reach the frontage road in two weeks.

10. Finance Report – September 2011

Heidi Voordecker – the auditors have completed their review, and are recommending changes, including using scan cards for golf course punch passes and recognizing the engineering salaries and wages related to water projects in the Water Fund. They are also asking the council to pass a resolution to fund the negative cash balances. Overall, revenues are up and the budget looks good.

11. Administrative Report –
Annual Review of Mechanic Contract

Craig Howe –

- In response to comments made several months ago regarding level of service, improvements have been made by hiring a new police chief and a Public Services director. Chief Hixson is reviewing policies and procedures and teaching the officers to use communication vehicles such as email. John has full responsibility of the golf course and public works; also some organizational changes have been made at the golf course. John’s goal is 92% efficiency.

- Craig reviewed the benefits to the city since contracting with Dave Oram as the city mechanic. He calculated there was a hard-cost savings of over $30,000 over the first few months. Mr. Oram is currently allocating his salary on his time sheets. Dave Tovey and Valerie Shaw both requested council be provided with a more concise allocation report. Valerie also asked that documentation be provided for the public, showing the city is actually sending less maintenance work out for service since the mechanic started. Craig stated the administration would look for a more concise way to report savings. He suggested there may be some increase in maintenance costs overall because so many repairs had been neglected in the past. James Bruhn suggested the public may have a misperception of the amount of work the mechanic does for the city, because, as a contract employee, he does not have to follow a strict schedule.

Chief Hixson – regarding a burglary that occurred the first part of September, the Chief stated that Detective Hamilton has done a great job. All major suspects have been booked and much of the property has been recovered. They have another suspect to interview and hopefully will be able to recover more property. When putting this month’s report together, he noticed some discrepancies in the numbers, and found there were problems in the reporting system. He is going to meet with the software company to eliminate those problems. West Bountiful is on the list to get the newest version of the system, which Chief Hixson has used in Bountiful and has found it works well.

Consider Revision to Minutes

dated August 2, 2011,
Public Comment Made
by Fran Wilby.

Fran Wilby requested that her public comment be revised so that her statements were more accurate.

MOTION: James Bruhn moved to correct the minutes of August 2, 2011 as requested by Fran Wilby.

SECONED: Mark Preece seconded the Motion.

PASSED: Voting was as follows:
  Mark Preece – Aye
  Valerie Shaw – Aye
  James Bruhn – Aye
  Dave Tovey – Aye
14. Approval of Minutes for October 4, 2011 City Council Meeting

MOTION: Mark Preece moved to approve the minutes for October 4, 2011 City Council meeting.

SECOND: Dave Tovey seconded the Motion.

PASSED: Voting was as follows:
- Mark Preece – Aye
- Valerie Shaw – Aye
- James Bruhn – Aye
- Dave Tovey – Aye

15. Mayor/Council Reports

Mark Preece – nothing to report.

Valerie Shaw – nothing to report.

James Bruhn – the concert on Friday went very well. They had a full house and it was good free entertainment.

Dave Tovey – the Youth Council is planning a stomp for October 29 and they are working on the annual Turkey Trot. The golf meeting was cancelled. He knows of an individual who would like to be in charge of the Neighborhood Watch, and wants to refer that person to the mayor and the police chief to follow up.

Mayor – changes in service areas of the city have been discussed and he is very excited about the direction regarding services provided and controlling the budget. They are still working on the organization at the golf course, and need a greens keeper. He is excited about the new chief’s work ethic. He attended a fire district meeting where they worked on future budgeting.

16. Closed Meeting

Not necessary.

17. Possible Action following Closed Meeting

Not necessary

18. Adjourn

MOTION: Dave Tovey moved to adjourn.

SECOND: James Bruhn seconded the Motion.

PASSED: Voting was as follows:
- Mark Preece – Aye
- Valerie Shaw – Aye
- James Bruhn – Aye
- Dave Tovey – Aye