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2
3 Minutes of the Meeting of the City Council of West Bountiful City held on Tuesday, October 18,
4 2011 at West Bountiful City Hall, Davis County, Utah
5
6

7 Those in Attendance

8 MEMBERS PRESENT: Mayor Kenneth Romney, Mark Preece, Valerie
9 Shaw, James Bruhn, Dave Tovey. John Baza was excused.
10

11 STAFF PRESENT: Craig Howe (City Administrator), Heidi Voordeckers
12 (City Recorder), Ben White (City Engineer), Steve Doxey (City Attorney),
13 Chief Todd Hixson, Nathalie Ellingson (secretary).
14

15 VISITORS: Sandi Smith, Alan Malan, Tom Ross, Terry Olsen, Kelly
16 Enquist, Laura Charchenko, Emma Dugal, Maxine Shreve, James
17 Ahlstrom.
18

19
20 Called to Order: Mayor Kenneth Romney called this session to order at 7:35 pm.
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22
23

24 Invocation/Thought – Troop 700 Boy Scout Shawn Hughes recited the Scout Law.
25

26 Pledge of Allegiance was let by Boy Scout Hunter Ashby.
27

28 1.
29 Accept Agenda

30 Mayor Romney suggested moving Items 3 and 4 before Item 2.
31

32 MOTION: James Bruhn moved to approve the Agenda, moving Items 3
33 and 4 before Item 2.
34

35 SECOND: Mark Preece seconded the Motion.
36

37 PASSED: Voting was as follows:
38 Mark Preece – Aye
39 Valerie Shaw – Aye
40 James Bruhn – Aye
41 Dave Tovey – Aye
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47 3.
48 Introduction and Swearing in
49 of Police Chief Todd Hixson
50

51 Todd Hixson was sworn in as Chief of Police by Mayor Romney. He was
52 previously with the Bountiful City Police Department, where he served for
53 16 years. He expressed mixed feelings because of leaving the Bountiful
54 department, but he said he is excited for the new opportunity and thanked
55 the West Bountiful mayor and city council.
56
57

58 4.
59 Introduction of Public Services
60 Director, John Gallagher
61

1 Craig Howe – the Recreation and Public Works departments have been
2 merged and will fall under the direction of the Public Services Director,
3 John Gallagher. He was chosen out of ten applicants. He has been
4 spending time getting to know the West Bountiful administration, and he
5 expressed confidence that he made a good decision in taking the position.
6

7 2.
8 Public Comment

9
10 No comments
11

12
13
14 5.
15 Consider Approval of Additional
16 Expenditures for the Baseball
17 Diamond Renovations from
18 RAP Tax Fund
19

20 Craig Howe – During the renovation of the ball diamonds, there were
21 several expenses incurred by the baseball league which were for fixtures
22 and improvements that are for general public use, not just the league. The
23 council is being asked to approve an expenditure of \$3,038.24 to be taken
24 out of the RAP tax funds to reimburse the baseball league. Kelly Enquist
25 requested they pay the supplier directly.
26

27 MOTION: Dave Tovey moved to approve additional expenditures of
28 \$3,038.24 of RAP tax money.
29

30 SECOND: James Bruhn seconded the Motion.
31

32 PASSED: Voting was as follows:
33 Mark Preece – Aye
34 Valerie Shaw – Aye
35 James Bruhn – Aye
36 Dave Tovey – Aye
37

38 6.
39 Presentation and Thank You
40 from Emma Dugal –
41 Bountiful Davis Arts Center
42

43 Emma Dugal reported that Summerfest of 2011 was a success. They had
44 six international groups representing Australia, Basque France, Bulgaria,
45 Indonesia, Romania and Italy, and there were a number of ethnic food
46 booths. 20,000 people attended. They had many host families and
47 volunteers from West Bountiful, and she thanked the city for their support.
48
49

50 7.
51 Discuss and Consider Approval
52 of Ordinance 335-11, an Ordinance
53 Amending Title 16, Subdivisions,
54 of the West Bountiful City Code
55

56 Ben White – the staff has worked on revisions to Title 16 over the course
57 of several months, and there have been many discussions. The most
58 recent discussions were regarding the appeals process, and changes in the
59 language in that section were put before the council in this meeting. Steve
60 Doxey was concerned about the reference to 17.08 – Land Use Appeals,
61 which was revised but not reviewed by Planning and Zoning. He
62 suggested council table approval of 16.24 until 17.08 has been reviewed.

1
2 There was discussion of 16.20 – Improvements, where language was
3 added stating the city may “waive, modify or delay” the construction of a
4 curb and gutter under certain circumstances. There was concern that if
5 there is a history of granting waivers, a developer may refuse to make the
6 improvements. Mr. Doxey stated the language provides a default which
7 makes enforcement easier.

8
9 James Ahlstrom of the Planning and Zoning Commission requested that
10 council table approval of Title 16 in its entirety until Planning and Zoning
11 has had a chance to review all of it, in case they find other issues.

12
13 MOTION: Mark Preece moved to table Approval of Ordinance 335-11,
14 an Ordinance Amending Title 16, Subdivisions, of the West Bountiful
15 City Code, and send it back to the Planning and Zoning Commission for
16 further review.

17
18 SECOND: Dave Tovey seconded the Motion.

19
20 PASSED: Voting was as follows:
21 Mark Preece – Aye
22 Valerie Shaw – Nay
23 James Bruhn – Nay
24 Dave Tovey – Aye
25 Mayor Romney – Aye
26

27 8.
28 Planning Commission Report
29

30 Valerie Shaw – there was a public hearing about a proposed subdivision at
31 400 North and 1100 West. Most of the comments regarded whether to put
32 in curbs and gutters and whether the ditch should be closed or remain
33 open. More discussion is necessary.

34
35 James Ahlstrom – there will be a public hearing for the farm animal
36 ordinance next Tuesday.

37
38 Ben White – there will be R-1-10 discussion in the next couple of
39 meetings.
40

41 9.
42 Engineers Report
43

44 Ben White – the new city well design is complete and is currently being
45 reviewed by the state. They plan to hire the same contractor that did the
46 test well. They have a design consultant working on 400 North from 800
47 West to 1100 West. Work on Pages Lane should reach the frontage road
48 in two weeks.
49

50
51 10.
52 Finance Report – September 2011
53

54 Heidi Voordeckers – the auditors have completed their review, and are
55 recommending changes, including using scan cards for golf course punch
56 passes and recognizing the engineering salaries and wages related to water
57 projects in the Water Fund. They are also asking the council to pass a
58 resolution to fund the negative cash balances. Overall, revenues are up
59 and the budget looks good.
60

61 11.
62 Administrative Report –

1 Annual Review of
2 Mechanic Contract

3
4 Craig Howe –

- 5 • In response to comments made several months ago regarding level
6 of service, improvements have been made by hiring a new police
7 chief and a Public Services director. Chief Hixson is reviewing
8 policies and procedures and teaching the officers to use
9 communication vehicles such as email. John has full responsibility
10 of the golf course and public works; also some organizational
11 changes have been made at the golf course. John's goal is 92%
12 efficiency.
- 13 • Craig reviewed the benefits to the city since contracting with Dave
14 Oram as the city mechanic. He calculated there was a hard-cost
15 savings of over \$30,000 over the first few months. Mr. Oram is
16 currently allocating his salary on his time sheets. Dave Tovey and
17 Valerie Shaw both requested council be provided with a more
18 concise allocation report. Valerie also asked that documentation
19 be provided for the public, showing the city is actually sending less
20 maintenance work out for service since the mechanic started.
21 Craig stated the administration would look for a more concise way
22 to report savings. He suggested there may be some increase in
23 maintenance costs overall because so many repairs had been
24 neglected in the past. James Bruhn suggested the public may have
25 a misperception of the amount of work the mechanic does for the
26 city, because, as a contract employee, he does not have to follow a
27 strict schedule.

28
29 12.
30 Police Report

31 Chief Hixson – regarding a burglary that occurred the first part of
32 September, the Chief stated that Detective Hamilton has done a great job.
33 All major suspects have been booked and much of the property has been
34 recovered. They have another suspect to interview and hopefully will be
35 able to recover more property. When putting this month's report together,
36 he noticed some discrepancies in the numbers, and found there were
37 problems in the reporting system. He is going to meet with the software
38 company to eliminate those problems. West Bountiful is on the list to get
39 the newest version of the system, which Chief Hixson has used in
40 Bountiful and has found it works well.
41
42

43 13.
44 Consider Revision to Minutes
45 dated August 2, 2011,
46 Public Comment Made
47 by Fran Wilby.

48
49 Fran Wilby requested that her public comment be revised so that her
50 statements were more accurate.

51
52 MOTION: James Bruhn moved to correct the minutes of August 2, 2011
53 as requested by Fran Wilby.

54
55 SECOND: Mark Preece seconded the Motion.

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57 PASSED: Voting was as follows:
58 Mark Preece – Aye
59 Valerie Shaw – Aye
60 James Bruhn – Aye
61 Dave Tovey – Aye
62

1 14.
2 Approval of Minutes for
3 October 4, 2011
4 City Council Meeting
5

6 MOTION: Mark Preece moved to approve the minutes for October 4,
7 2011 City Council meeting.

8
9 SECOND: Dave Tovey seconded the Motion.
10

11 PASSED: Voting was as follows:
12 Mark Preece – Aye
13 Valerie Shaw – Aye
14 James Bruhn – Aye
15 Dave Tovey – Aye
16

17 15.
18 Mayor/Council Reports
19

20 Mark Preece – nothing to report.
21

22 Valerie Shaw – nothing to report.
23

24 James Bruhn – the concert on Friday went very well. They had a full
25 house and it was good free entertainment.
26

27 Dave Tovey – the Youth Council is planning a stomp for October 29 and
28 they are working on the annual Turkey Trot. The golf meeting was
29 cancelled. He knows of an individual who would like to be in charge of
30 the Neighborhood Watch, and wants to refer that person to the mayor and
31 the police chief to follow up.
32

33 Mayor – changes in service areas of the city have been discussed and he is
34 very excited about the direction regarding services provided and
35 controlling the budget. They are still working on the organization at the
36 golf course, and need a greens keeper. He is excited about the new chief's
37 work ethic. He attended a fire district meeting where they worked on
38 future budgeting.
39

40 16.
41 Closed Meeting
42

43 Not necessary.
44

45 17.
46 Possible Action following
47 Closed Meeting
48

49 Not necessary
50

51 18.
52 Adjourn
53

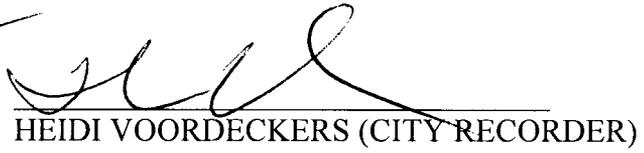
54 MOTION: Dave Tovey moved to adjourn.
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56 SECOND: James Bruhn seconded the Motion.
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58 PASSED: Voting was as follows:
59 Mark Preece – Aye
60 Valerie Shaw – Aye
61 James Bruhn – Aye
62 Dave Tovey – Aye

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MAYOR KENNETH ROMNEY


HEIDI VOORDECKERS (CITY RECORDER)



NATHALIE ELLINGSON (SECRETARY)