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2 Minutes of the meeting of the City Council of West Bountiful City held on Tuesday,  
3 October 19, 2010 at West Bountiful City Hall, Davis County, Utah  
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6 Those in Attendance

7 MEMBERS PRESENT: Mayor Kenneth Romney, Dave Tovey,  
8 John Baza, James Bruhn, Valerie Shaw, Mark Preece.  
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10 STAFF PRESENT: Craig Howe (City Administrator), Randy  
11 Lloyd (Chief of Police), Heidi Voordeckers (City Recorder),  
12 Nathalie Ellingson (secretary).  
13

14 VISITORS: Don Hall, Ron Crandall, Debbie McKean, Natalie  
15 McKean, Kelly Enquist, Derek Davies, Dalton Paxton, Carter  
16 Paxton, Terry Olsen, Wendy Green, Mike Sowby.  
17

18  
19 Called to Order:

20  
21 Mayor Kenneth Romney of West Bountiful City called this  
22 meeting to order at 7:30 pm.  
23

24 Invocation/Thought: Mark Preece gave a thought.  
25

26 Pledge of Allegiance was led by Carter Paxton of Troop 593.  
27

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30 1.  
31 Accept Agenda

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33 MOTION: John Baza moved to accept agenda with the change of  
34 switching Item 2 with Item 3.  
35

36 SECOND: James Bruhn seconded the Motion.  
37

38 PASSED: Voting was as follows:  
39 Mark Preece – Aye  
40 Valerie Shaw – Absent  
41 James Bruhn – Aye  
42 John Baza – Aye  
43 Dave Tovey – Aye  
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50 3.  
51 Swear in Youth Mayor and  
52 Youth Council Members  
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54 The following officers were sworn in to the Youth Council by  
55 Mayor Romney:  
56

57 Mayor – Ashlie McConkie  
58 Mayor Pro Tem – Brayden Wilcox  
59 Treasurer – Tyrel Morse  
60 Recorder – Chelsea Johnson  
61

62 Committee Chairs:

1 Activities – David Short  
2 Service – Darcy Lytle  
3 Publicity/Newsletter – Natalie McKean  
4

5 Each committee has three additional members.  
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8 2.  
9 Public Comment

10  
11 Don Hall – resident of West Bountiful fifteen years, had experience  
12 with slurry seal before he retired, and has found there are problems  
13 with using it. He has spoken with the city engineer about it. He  
14 doesn't believe the seal should be used in residential and high  
15 traffic areas. It does not add strength or prevent seepage. It has to  
16 be resealed over and over again, which is not a cost savings. A  
17 component of the seal is hydrochloric acid, which winds up in the  
18 water system. Also, car tires pick it up and bring it onto  
19 driveways, then it gets tracked into homes. It has tack oil in it  
20 which is impossible to remove from carpets. To shovel snow, it is  
21 necessary to use a rubber wear plate, which is more expensive.  
22

23 Mayor Romney responded that the city already uses rubber wear  
24 plates, but he will look into the properties of the seal.  
25

26 Ron Crandall – an Eagle project on the Prospector Rail Trail last  
27 Saturday was not completed, nor did it do what it was designed to  
28 do. Some sticks were left coming out of the ground, which are  
29 sharp and dangerous, and he asked the city to speak to the scout  
30 and ask him to finish the project. Ron asked if he could get city  
31

32  
33 approval to plant grass; the railroad will not allow it. Craig Howe  
34 responded the city has an agreement with UTA which allows the  
35 city to maintain the trail, and anything that residents wish to do  
36 would be welcome. Craig suggested that people get involved with  
37 the Parks and Trails Committee.  
38

39 Mike Sowby – he has been observing the Burnham Woods Park,  
40 and is happy that the weeds have been mowed down. He is  
41 concerned about a ditch in a low spot with standing water. Since  
42 the weeds have been cut, the ditch has been attracting kids. He  
43 thinks it should be backfilled. He is interested in purchasing or  
44 leasing a portion of the property.  
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47 4.  
48 Consider Approval of  
49 Parks & Trails Plan for  
50 City Park  
51

52 Kelly Enquist – the Parks and Trails Committee has had numerous  
53 meetings and site visits and has some recommendations for the  
54 City Park. They have decided to remove the backstop and home  
55 run fences and put a 20-foot space between the two backstops.  
56 The leagues have the option of putting up temporary home run  
57 fences for the games, but with the fences removed, that area of the  
58 park can be put to other uses.  
59

60 In the main bowery, they will relocate power outlets, put in new  
61 lighting, including dusk to dawn security lighting, put in new soffit  
62 and fascia, and enclose the interior ceiling.

1  
2 There was some discussion as to whether work should be done on  
3 the irrigation system at this time. There was also discussion as to  
4 whether RAP tax can pay for maintenance of parks.

5  
6 The cost of these plans will be \$52,497 with contingency of 10%,  
7 for a total of \$57,747.

8  
9 MOTION: Dave Tovey moved to approve the Parks & Trails Plan  
10 for the City Park and improvements outlined.

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12 SECOND: James Bruhn seconded the Motion.

13  
14 DISCUSSION: Valerie Shaw asked to amend the Motion by  
15 adding a contingency for irrigation repairs. Craig stated that there  
16 would be a second proposal for new irrigation, and it is too late in  
17 the season to make and test repairs.

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19 PASSED: Voting was as follows:

20 Mark Preece – Aye

21 Valerie Shaw – Aye

22 James Bruhn – Aye

23 John Baza – Aye

24 Dave Tovey – Aye

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30 5.  
31 500 South Water Line –  
32 Bureau of Reclamation Easement

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34 A memo from Ben White was in the packet explaining that during  
35 construction of the 500 South water line, it came to the city's  
36 attention there needed to be a Bureau of Reclamation easement.  
37 Ben worked out the necessary design requirements with Weber  
38 Basin, and the pipe has been completed. However, he just barely  
39 received the easement documents. He asked that council execute  
40 the Easement Agreement between the city and the Bureau of  
41 Reclamation.

42  
43 MOTION: James Bruhn moved to approve the Bureau of  
44 Reclamation Easement.

45  
46 SECOND: Mark Preece seconded the Motion.

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48 PASSED: Voting was as follows:

49 Mark Preece – Aye

50 Valerie Shaw – Aye

51 James Bruhn – Aye

52 John Baza – Aye

53 Dave Tovey – Aye

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6.  
Planning Commission Report

Valerie Shaw attended the meeting and they talked about the sign ordinance. Pictures were shown of all signs that would be in violation if the ordinance was enforced. They were told to review ordinances of other cities and make recommendations for an ordinance that would be easy to enforce, but not too strict. It would need to include all signs from commercial to residential signs.

7.  
Engineers Report.

In Ben White's absence, Craig Howe referred the council to a memo from Ben included in their packets. Ben addressed complaints he has received about loose aggregate and a rough surface that resulted from the slurry seal project. They could sweep the streets but Ben recommended waiting until more of the gravel has had a chance to work its way to the side of the road, and the leaves have fallen.

Fire hydrants were replaced and there were some water shut offs that occurred without noticing the residents because they had to deal with water valves that did not work. There are improperly functioning valves along 800 West, and there was a sink hole in the front of the city hall. Both these problems will be solved by installing a new in-line valve in place of the existing tee valve. They will excavate the old service line that caused the sink hole.

Ben has been looking into raising the curb at 1620 North 600 West to eliminate a standing puddle in the gutter. He wants to add some other locations to be included in the project to make it more cost-effective.

The Barton Creek project will continue throughout the winter, but the Pages Lane connection will not be done until next spring. Davis County may also cut the southbound lanes of I-15 in order to get the storm drain across, which will also be done in the spring.

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8.  
Police Report.

Chief Randy Lloyd – the most notable case of the month was the attack on Prospector Rail Trail. They are still working the case, and have joined efforts with another city that experienced a similar attack. He said the work on the trail has definitely improved safety. He mentioned the possibility of including work on the trails in community service penalties. The department has given out a lot of warnings during the month and they have gotten good information from the tip-a-cop line. Mayor Romney plans to do some ride-alongs and encouraged other council members to plan some, also.

9.  
Finance Report

Heidi Voordeckers reviewed the standard report for September, which showed sales tax and golf course revenue down. She also provided council with a timeline showing the dates that each debt is paid off; the final debt will be paid in 2029. Since the water rate increase, they have an additional \$345,000 compared to last year. There is \$300,000 in the RAP tax, and the impact fees balance is \$308,000. Impact fees will be used for work on the DSB trail.

John Baza asked how long it took to get the \$300,000 in RAP tax, and Heidi responded they started in April 2009 and collect about \$15,000 per month.

Craig Howe made some comments relative to the water fund. He stated that the first priority is to get the new well completed. Once that is done they can work on the 500 South water line providing water to Holly Oil. After that they will look at other things; the main goal is to avoid ever having to shut off the water to the city.

10.  
Administrative Report

Craig Howe –

- Today at 10:00 am the County Commission approved the CDAs with the amount of tax increments the cities had requested. The Commission asked Craig to relay their gratitude to the city for working so well with Woods Cross City.
- Holly Oil is having a community barbecue and tour on October 28<sup>th</sup>, right after the town hall meeting. At that time they will be sharing their plans to move their administrative offices off the plant site.
- Craig mentioned that FEMA training is required in order for the city to qualify for federal funds
- Craig spoke with Mark Pickett regarding upgrading the email server. They want to provide specific email addresses to the council members so that in case there were a lawsuit, they would not be at risk of having to surrender their personal home computers. Windows 2000 is no longer supported by Microsoft so it would be necessary to either upgrade the old server or get a new server. Mark

1 said the cost to update the old server would be \$4,600, and  
2 to get a new server would be an additional \$4,400.  
3 However, Mark does not recommend trying to make the old  
4 server last longer. The total will probably be around  
5 \$12,000 or \$13,000, there is enough in the budget to cover  
6 this. They will be approaching council at a future meeting.

- 7 • The administration is working with Steve Doxey on the  
8 possibility of modifying the business license ordinance to  
9 include rentals. Owner-occupied residential property gets a  
10 45% discount, and there are situations where the owner  
11 moves and rents the property, but still gets the owner  
12 discount. They could include an exception for an owner  
13 who is renting the home out temporarily until it can be sold.
- 14 • The administration is also working with Steve Doxey on an  
15 agreement with him for his services. He is having another  
16 attorney review the agreement. He is agreeable to having it  
17 retroactive to the first of October.
- 18 • Steve is looking at the Burnham Woods Park and is  
19 considering selling property so people can do  
20 improvements. The residents in that area paid a premium  
21 for the park development. He made note that there is no  
22 fence along Legacy Trail by Burnham Woods, and they  
23 need to speak to UDOT.
- 24 • Craig provided council with more pages from the  
25 Employee Policies and Procedures, which includes the  
26 sections about secondary employment and second city jobs.  
27 They may hire one of the officers run a snowplow during  
28 the winter. One CDL driver is not allowed more than  
29 eleven hours on a plow per day, so there is need for an  
30 additional driver. This employee would be exempt from  
31 FSLA overtime requirements. The wage would be entirely  
32 different from his other job, and there would be no  
33 additional benefits. They will come to council for approval  
34 at a future meeting.
- 35 • Steve Doxey noted that the Davis County Board of Health  
36 has released a statement regarding "spice."

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39 11.  
40 Mayor/Council Reports

41  
42 Mayor Romney –

- 43 • The "spice" ordinance will be discussed in the next COG  
44 meeting.
- 45 • With increase in property taxes, the Fire District is also  
46 increasing valuations. West Bountiful is getting a 14%  
47 proposed increase, which is the second largest increase in  
48 the county. This may be due to Holly's upgrades. The  
49 Recreation Board is planning a 2% increase; they have had  
50 no increases for two years.
- 51 • He met with the Bountiful Heights church and Washington  
52 Heights church about their 2011 summer service project.  
53 They are starting to put together a list of about 20 sites.  
54 They will talk to residents and encourage them to put in an  
55 application for service. They want 10 to 15 applications in  
56 the next two or three weeks. The project will be done next  
57 June by 300 to 500 people.

58  
59 Mark Preece –

- 60 • The Historical Committee is meeting tomorrow and they  
61 will be discussing an application they have received.

- 1 • He met with UDOT, Senator Liljenquist and Representative  
2 Barrus. They primarily discussed drainage issues. Mr.  
3 Liljenquist and Mr. Barrus said they are willing to help, but  
4 they are pushing for signing the interlocal agreement. If  
5 they do come up with some money, it will be one time only.  
6 They agree that UDOT should take care of the drainage  
7 issues, but the city should concede on replacing the trail  
8 surface. They were invited to come back in the spring to  
9 see the puddles.

10  
11 Valerie Shaw – nothing to report.

12  
13 James Bruhn –

- 14 • He helped to deal with the complaints resulting from the  
15 Eagle Scout project referred to earlier in the meeting. He  
16 • hauled three loads to the landfill. The project went well but  
17 they had a limited number of people. There is still a lot of  
18 work to do.  
19 • He heard some complaints from residents regarding the  
20 “fancy” newsletter. He told them the ads pay for it, and the  
21 printing was actually less expensive than it was for the old  
22 newsletter.  
23 • He has noticed that the grass at Burnham Woods Park is  
24 always saturated. He wants to see if it dries up when the  
25 irrigation system is shut off. Craig stated he believed it is  
26 groundwater. James asked if Ben could put in PVC pipe to  
27 replace the ditch.  
28 • There has been discussion of combining the parks  
29 department and the golf course. They are working on it,  
30 and James asked what the chain of command should be.  
31 Craig said to send all suggestions to him for now.

32  
33 John Baza –

- 34 • Attended the DUED meeting and was disappointed with the  
35 representative from UTA. His impression was that the goal  
36 of UTA is not to move people but to make money. John  
37 will continue to attend the luncheon meetings.

38  
39 Dave Tovey –

- 40 • Attended the DUED meeting. He also said the meeting did  
41 not meet his expectations.  
42 • The Youth Council will have the Safe Halloween Activity  
43 at the city hall. It will be posted on the marquee.  
44 • He has had only one person approach him about the  
45 Neighborhood Watch. He would like to have a small  
46 meeting sometime in November. They could put a short  
47 message on the marquee and contact people they think may  
48 be interested. There was also discussion of announcing  
49 Neighborhood Watch in churches.

50  
51 10:00 pm  
52 Motion to extend meeting

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54 MOTION: James Bruhn moved to extend meeting fifteen minutes.

55  
56 SECOND: Dave Tovey seconded the Motion.

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58 PASSED: Voting was as follows:  
59 Mark Preece – Aye  
60 Valerie Shaw – Aye  
61 James Bruhn – Aye

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8 12.  
9 Approval of Minutes  
10 October 5 2010 City  
11 Council Meeting

John Baza – Aye  
Dave Tovey – Aye

12  
13 MOTION: James Bruhn moved to approve the minutes of the  
14 October 5, 2010 City Council Meeting.

15  
16 SECOND: John Baza moved to second the Motion.

17  
18 PASSED: Voting was as follows:  
19 Mark Preece – Aye  
20 Valerie Shaw – Aye  
21 James Bruhn – Aye  
22 John Baza – Aye  
23 Dave Tovey – Aye  
24

25 13.  
26 Closed Meeting, if necessary,  
27 for reasons allowed by State Law

28  
29 Not necessary.

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33 14.  
34 Possible Action Following  
35 Closed Meeting

36  
37 Not necessary.

38  
39 15.  
40 Adjournment

41  
42 MOTION: James Bruhn moved to adjourn the meeting.

43  
44 SECOND: Mark Preece seconded the Motion.

45  
46 PASSED: Voting was as follows:  
47 Mark Preece – Aye  
48 Valerie Shaw – Aye  
49 James Bruhn – Aye  
50 John Baza – Aye  
51 Dave Tovey – Aye  
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MAYOR KENNETH ROMNEY

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HEIDI VOORDECKERS (CITY RECORDER)



NATHALIE ELLINGSON (SECRETARY)