

Minutes for  
Work Session  
March 2, 2010  
6:30 p.m.

Those present: Mayor Kenneth Romney, George Biada, John Baza, James Bruhn, Valerie Shaw, Mark Preece, Craig Howe, Heidi Voordeckers, Ben White

Meeting called to order by Mayor Romney at 6:38 p.m.

1. Landscape Maintenance Agreement STP-0068(16)68 – 500 South; 1100 West to I-15 West Bountiful

Ben White presented the UDOT Landscape Maintenance Agreement with amendments to paragraph 3, indicating that the City would be responsible for “the irrigation system and maintenance of the foliage that tends to plug the drainage system” as opposed to the initial language indicating the city would be responsible for “all systems”. The majority of the landscaping is large gravel rock with some trees on the East end. With acceptance of the current agreement, the City could assign maintenance of parkways to the corresponding businesses (e.g., Holly, Animal Care Clinic) while the City would maintain the Median.

James Bruhn indicated that he would like to strike the areas stating that the city would provide for replacement of improvements due to budget constraints, particularly because the quality of the irrigation on the Legacy trail has been found to be inadequate. He further proposed adding language that any maintenance would be performed per “City Standards” as opposed to being dictated by UDOT.

George Biada proposed that the city should be involved in any inspection of the property before accepting an agreement. Mayor Romney added that if the contract term is up during the Winter months when a proper inspection is not possible, the inspection period should be extended to the Spring.

Ben will take the above changes into account and will send a revised document to UDOT for review.

2. Storm Drain Fee Audit

Ben White gave a brief description of current practices for Storm Drain Impact Fee and Utility Billing. After reviewing revenues for the prior 5 years, it appears as if several subdivisions did not pay the Storm Drain Impact fee at the time of applying for a sub division. Going forward, the City will charge the Storm Drain Fee at the time of permitting, for those subdivisions that did not pay at plat approval.

The second part of the discussion involved the monthly commercial billing of the Storm Drain Utility. Several commercial customers have been undercharged, for example Carr Printing has been paying the same price as a single family home. The majority of the undercharged accounts are businesses along 500 South. Ben proposed that the City charge the re-evaluated fees on April 1<sup>st</sup>, at the same time as the water rate increases.

James Bruhn was concerned about the amount of the affected area owned by Holly Refinery. He was interested in seeing a map of all of the parcels that are now owned by Holly, specifically something indicating the homes that have been purchased by the Refinery. There was some discussion of the effect this might have on the City’s tax base and Craig indicated that Holly is aware of the loss of sales tax revenue the City would experience from the

“buying up” of property in the Blast Zone. Mayor Romney suggested the Planning Commission and City Council hold a joint meeting with Holly to discuss Land Use along 500 South.

3. Formal Shut Off Policy

Craig Howe began the discussion by describing the current collection practice of mailing out a shut off notice after an account has been delinquent for four months. Mindi Tullis provided additional information, stating that this was the practice when she began working for the City 8 years ago and indicated that the city generally has 20 delinquent accounts each month. Right now, this account for close to \$15,000 in past due payments.

The current ordinance states that a utility account is considered delinquent if payment is not received within 30 days of the due date. Craig Howe recommended that the City keep with the original ordinance, but amend it in order to clarify language about the shut off process as well a process for recognizing uncollectable accounts. It is important that the City require people to pay in full in order to keep accounts from falling behind. James Bruhn requested staff prepare an Ordinance for presentation at the next council meeting, and requested that billing be sent to the property owner instead of the tenant. Mindi Tullis indicated that this is already the current billing practice, but could be extended to commercial accounts.

4. Conflicts Disclosure Ordinance

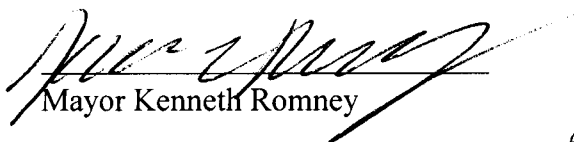
Heidi Voordeckers explained the background of Ordinance 317-10, incorporating a conflicts disclosure ordinance into the Utah Municipal Officers’ and Employee’s Ethics Act. Staff was directed by council to prepare and distribute an Ordinance after recommendation from the Utah Local Government Trust at the newly elected official training held last month. The Ordinance was prepared by Steve Doxy and will be considered for adoption at Council Meeting.

There being no other items to address or discuss, the work session adjourned to the regularly scheduled city council meeting at 7:31 pm.

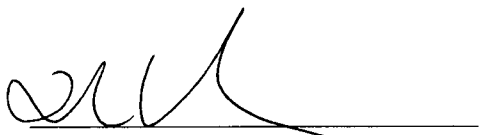
MOTION: James Bruhn moved to adjourn the work session.

SECOND: George Biada seconded the Motion.

PASSED: All in favor.

  
Mayor Kenneth Romney

Attest:

  
Heidi Voordeckers (City Recorder)

