



Bryce Canyon City

Town Council Meeting

February 4th, 2016
10:00 A.M.
70 W 100 N

Attending: Mayor Shiloh Syrett, Gary Syrett, Bryce Syrett, Nick Pollock, Mike Stevens, Cherrie Tebbs, Sydney Lamas, Jean Seiler, John Holland, Morris Peacock

1. Welcome

- A. Pledge
- B. Prayer – Bryce Syrett

2. Approval of Minutes from 1/21/16: Motion to approve made by Cherrie, 2nd by Bryce
Nick Yes, Mike Yes

3. Adopt the agenda for 2/4/16: add **Garfield County Economic Development Housing Project** to J.
Motion to approve made by Nick, 2nd Mike
Bryce Yes, Cherrie Yes
Gary entered meeting.

4. Other Business

A. Morris Peacock: presented audit for FYE 6/30/15. Highlights include: Restricted Cash trend since 2008, up and down over the years, this is due to grant money. The trend with the unrestricted cash is consistent over the past few years. Fund balance 75% of your current general year total revenue. Town Revenue trend: Sales and Resort taxes- steady increase. Intergovernmental revenue is grant money. Statement of Net Position: is a balance sheet that breaks out Governmental Activities (public safety activities) anything funded with taxes, put on this statement. Proprietary funds: business funds- water, sewer, garbage etc. BCC doesn't have any Proprietary funds. Statement of Activities is like an income statement, breaks out expenses and revenues by activity. This year reporting a loss, last year reported income of \$400k, due to grant monies received in FYE 6/30/14, and money spend in 6/30/15. Budget verses actual is noted on Page 17. Didn't budget for large road project. Debt schedules on pages 30-31. 40% of revenues being spent on debt services. Internal controls positive for the City. Conflict of Interest policy and nepotism are needed. Nepotism define relationships to immediate blood related family to avoid conflicts. Minutes to state website. Three days to post to public notice website. Online training works for yearly training. Shiloh sent out an email regarding online training. Land lease with Ruby's has fallen through, should be paying \$500.00 per month. Ruby's willing to re do agreement to remove. Shuttle stops are on Ruby's property. Keep agreements at arms length. Maybe use monies from property rental for signs use towards advertising. Before agreements are signed send to Morris to review. Road project with UDOT not owed by City, therefore it was expensed not capitalized. Bike path will be the same way. Morris left a yearly engagement letter for next year if we continue with there services. May be a 2% to 3% increase in rates per year.

B. John Holland: Highway 12 Committee – projects include the Tourism Oriented Directional Signage (Business signage), UDOT has approved process, should see signs this year. State Scenic Byways Livability Plan, funding on highway pull outs, bike paths etc. Meetings held beginning February rotating every other month. Federal funding isn't available for the committee anymore, currently using local funding to operate. Spaghetti dinner the night before marathon is a fund raiser that supports their funding. May have to look towards businesses to help with funding in the future.

C. Discuss website project: Application has been sent in. Total \$5759.85, 3749.90 from County. Meeting on Tuesday February 9th, 10:45 AM, Ruby's Conference Center. Shiloh will go and present. Anyone welcome to help Shiloh present. VisitBryceCanyonCity.com. Include all businesses on the

mountain.

D. BVHS service call donation for sound system: \$210.00 was the total cost. Motion to approve made by Nick, 2nd by Mike, Cherrie yes, Bryce Yes, Gary Yes

E. Shuttle Contract: Jean working with them on current year costs. Previous was \$500.00 per month. Contract should be revised every year. Shiloh will send to David Church to review. Jean will review as well.

F. Security Camera - Public Service Building follow up: Shiloh has ordered them, will work with them to install.

G. Ticket Shack Donation-waiting on permit: Shiloh called the Mciff Firm, waiting to hear back to review.

H. Business License Conditional Use Permit Application Revision:

I. Business License Application Revision:

J. Garfield County Economic Development Housing Project: Commissioner Tebbs sent out a email regarding the project. Would like Mayor Syrett and Tropic Mayor Brinkerhoff to attend the meeting on Monday February 8th, 2016 11:30 AM or 1:30 PM to support a housing project for the Bryce Canyon area. Generate a letter from Bryce Canyon City. Motion to proceed in generating a letter of support by Bryce, 2nd by Cherrie. Nick Yes, Gary Yes, Mike Yes. County has organized a County economic committee, to prioritize projects in the County, housing a top priority.

5. General Plan

A. Capital Improvements

1. Roads:

a. Main Street –

1. East Side Parking Log: waiting on weather

2. Ruby's Street Sign and Town Property: The agreement was sent to Ron, Jean will meet with him and review changes. Need to figure a dollar amount. Expand agreement to cover all uses. Add Road improvements by campground to agenda.

4. Town Park: no discussion

5. Cemetery: no discussion

6. Shuttle Building: Shiloh spoke with Andy to install hand dryers. Just need a key to get in. Shiloh will work with Jean to get inside.

7. Recreational facility: Southern Utah University has contacts that can help with project. Jean will work with them.

6.Commission-Gary Syrett: no discussion,

7.Financial

a. Profit Loss/Balance Sheet/Budget Report (First Meeting of the Month)

b. Warrants: Mike Stevens

Utah State Tax Commission \$45.00, Utah State Division of Finance \$50,000, Sydney Lamas \$230.11, Best Western Ruby's Inn \$1870.00, Garkane Propane \$520.13, Poll Sound \$210.00 Region 20 Wrestles \$250.00, South Central Communications \$217.58, Us Postal Service \$22.95, Zions Bank \$31.33, Universal Business Insurance \$23,051.00.

Motion to approve made by Bryce, 2nd by Nick, Mike Yes, Gary Yes, Cherrie Yes

8. Review Next Meetings Agenda: May need to move the day, February 18th, will follow up on date.

9. Adjourn

Motion to adjourn made by Mike 2nd by Gary

Gary Yes, Nick Yes, Bryce Yes