



Bryce Canyon City
Town Council Meeting
February 29th, 2016
10:00 A.M.
70 W 100 N

Attending: Mayor Shiloh Syrett, Gary Syrett, Bryce Syrett, Mike Stevens, Cherrie Tebbs, Sydney Lamas, Jean Seiler, Kasen Harris, Braxton Syrett, Klay Chynoweth, and Fred Syrett

1. Welcome

- A. Pledge
- B. Prayer – Sydney Lamas

2. Approval of Minutes from 2/04/16: Motion to approve made by Cherrie, 2nd by Mike
Bryce Yes

3. Adopt the agenda for 2/29/16: add Fire department funds to I. Motion to approve made by Bryce, 2nd
Mike, Cherrie Yes,

4. Other Business

Gary entered meeting

A. Propane Supplier Change: State contract held by Amerigas, will cut rates in half. \$1.30 currently with Garkane. Wait until tanks are low, then have them switched out. How long is the contract? Bryce makes motion to switch, 2nd by Cherrie

Mike Yes, Gary Yes

B. Hinton Burdick Audit 2016 Engagement Letter Approval: Motion made to retain Hinton Burdick as auditors for FYE 6.30.16 by Mike, 2nd by Gary, Bryce Yes, Cherrie yes

C. Discuss website project: Jean and Shiloh presented project to travel council, it was approved, must be in place by 12.15.16. The County will be sending a check. Shiloh working with Ron on the project, there will be an annual fee.

D. Shuttle Contract: Do we want to make changes? \$3500 per year, starting early this year. Will they be starting early each year? Contract states payments begin to April 1st. \$500 rent is just for the old town office. They pay their own utilities. Remove total from contract and just leave \$500 per month, this will cover if they open early. Prorated to beginning of the month, if they open during middle of month. Motion made by Bryce, 2nd by Cherrie, Mike yes, Gary Yes. Shiloh will make changes to contract and send out.

E. Security Camera - Public Service Building follow up: Cameras here, waiting to install. Need antenna for T.V. Issues with light switch, in weight area, can't be reached after hours. Maybe close after hours, Shiloh has talked with Andy Monroe on moving switch.

F. Ticket Shack Donation-waiting on permit: Shiloh called the McIff Firm, waiting to hear back to review. Waiting on letter from County.

G. Business License Conditional Use Permit Application Revision: Shiloh spoke Mark McIff, on zoning ordinance. Will need to bring in someone to write zoning ordinance, Bruce Parker from Salt Lake City. Shiloh will follow up with Mr. Parker, continue to move forward with process

H Business License Application Revision: Discussed with G.

- I. Fire Department would like additional money for apparel, jackets, hats, shirts etc. Maybe buy jackets for those completing fire class. Bring in an estimated cost and then a motion will be made based on estimated costs. Motion made by Bryce to move forward 2nd by Mike, Cherrie Yes, Gary Yes.

5. General Plan

A. Capital Improvements

1. Roads:

a. Main Street –

1. East Side Parking Log: waiting on weather and it will be re-bid out. Klay is working on new bid.

2. Ruby's Street Sign and Town Property: Waiting on David Church, needed survey of where the signs are located. Jean working on agreement.

3. Highway 63 Five Lane Extension by Ruby's Inn Campground: UDOT has approved \$250,000 to help with project, Jean believes it is the full amount, not a match. Klay and Fred have met with Lindon at Jones and DeMille. The bid Klay presented is estimated high. \$266,000 total bid. Asphalt is being bided out, need to cover cost of flaggers, poles, safety signs etc. Klay's bid would leave \$78,555.00 out of pocket for road base for Bryce City. It doesn't include engineering fees. Ruby's can do some of the work in-kind. Work with Jones and DeMille and UDOT to determine work by Ruby's Inn can be accepted if bided. Make sure UDOT funds are not matching funds, they are guaranteed. Would like to complete by May 15th. Hold a work meeting to finalize questions. Called Lindon during meeting. State law does have a law stating a single project up to a single amount can be done without bids. Call Brian Bremner, he would know. UDOT will give \$250,000, it is not a match. Bid Lindon put together left old turning lane in place, no need to remove it. Bryce Canyon City limit is \$125,000. Town responsible for traffic control, asphalt, chip seal, culvert if needed, painting, barricades, safety signs. Rock will be donated by Ruby's Inn. \$15/yard to install asphalt. Excavation \$15,000. Send plan to Utah Barricade, or maybe UDOT will supply safety signage and barricades. Estimated cost for Bryce City will be \$150,000 using Lindon's numbers. Klay will work on asphalt bids and bring to next meeting.

4. Town Park: Shiloh presented a prior project the Lindon did in Boulder, UT for a bathroom facility. \$85,000 to build but it included a septic system. The City could tie into the sewer though, wouldn't need to include the septic cost. Lindon also included a pavilion that cost \$35,000. Project will repair basket ball courts. Engineering design fees for the project would be \$10,000, Shiloh will follow up and see if Jones and DeMille will oversee the project. Will need to included Garkane costs for energy. Ruby's will do the dirt work and gravel. Do we want to include grill units? Shiloh will follow up on contract and additional work. Does sports court need to be torn up?

5. Cemetery: no discussion

6. Shuttle Building: no discussion

7. Recreational facility: no discussion

6. Commission-Gary Syrett: no discussion,

7. Financial

a. Profit Loss/Balance Sheet/Budget Report (First Meeting of the Month)

b. Warrants: Mike Stevens

IRS \$44.78, Garkane Energy \$599.17, Garkane Propane \$520.13, Hinton Burdick \$3258.26, Best Western Ruby's Inn \$39.00, Bryce Canyon Car Care \$76.51, Shiloh Syrett \$33.00, Southwest Utah Regional Clerks Assoc \$20.00, SunRoc. \$329.95, Utah High School Sportscasts, LLC \$400.00, Utah State Firemen's Association \$136.00, Weidner Fire \$461.63

Motion to approve made by Gary, 2nd by Bryce, Mike Yes, Cherrie Yes

8. Review Next Meetings Agenda: Shiloh will follow up with Sherriff Perkins, keep Highway 63 expansion by campground, and Town Park restrooms/pavilion project on agenda

9. Adjourn

Motion to adjourn made by Mike 2nd by Cherrie

Gary Yes, Bryce Yes