

AGENDA FOR THE
REGULAR SESSION FOR THE BOARD OF TRUSTEES
FOR THE TOWN OF SAGUACHE

Date: February 16, 2016

504 San Juan Avenue

Town Hall

6:30 p.m.

Roll Call:

1. Call to Order
2. Moment of Silence and Pledge of Allegiance
3. Add or Delete Items from the Agenda

Approval Items: Consent Agenda:

These items where all conditions or requirements have been agreed to or met prior to the time they come before the Board for final action. These items will be approved by a single motion of the Board. The Mayor will ask if there is anyone present who has objection to such procedure as to certain items. Members of the Board may also ask that an item be removed from the consent agenda and fully discussed. All items not removed from the consent agenda will then be approved. A member of the Board may vote no on specific items without asking that they be removed from the consent agenda for full discussion.

1. Minutes for Regular Session held on January 19, 2016
2. Minutes for Special Session held on January 21, 2016
3. List of Bills for February 2016
4. Clerk's Report

Assignments and Commitments Review:

Discuss future workshops (water treatment, sidewalk policy)

Citizen Comments:

This time is established for the public to address the Board regarding any item not otherwise listed on the agenda. Public concerns will be **limited to 3 minutes** per person.

- a. Discuss Letters from Saguache County Requesting Waiver of Water and Sewer Late Fees
- b. Discuss Letter from Sara Fernandez- Request Use of Community Building- Waive Fees

Boards/Committees Reports:

- a. Planning Commission Update – Quarterly Report
- b. Recreation Board Update – Quarterly Report
 - Discuss Mountain Valley Booster Club- Youth Sports
- c. Historic Commission Update – Quarterly Report
 - Discuss Letter from ScSEED
- d. Water meeting on Feb.19th, sub district meeting

Ordinances/Resolutions/Public Hearings:

Attorney Report:

- a. Discuss Potential Lawsuit
- b. Discuss Change Order Bill for Lefthand Masonry
- c. Discuss Sheriff's Contract – Discuss/Approve
- d. Discuss Ballot Issue- 1% Sales Tax Increase for Law Enforcement
- e. Discuss Mason's Option Agreement

Old Business:

- a. Discuss Changing Columbus Day to Indigenous Citizen Day
- b. Update on Flood Map

- c. Ditch Update and Discussion on Land marking the Town Ditches
- d. GPS Update
- e. Discuss Security Camera and Town Keys
- f. Discuss Planning for Noxious Weeds and Mosquito/County Involvement
- g. Discuss Clerk/Deputy Clerk Cross Training; Clerk, Elections, Internet

New Business:

- a. Discuss Process for RFP Wastewater Project
- b. Discuss Northern Saguache County Ambulance District
- c. Discuss Donation to Northern Saguache County Fire District
- d. Discuss/Approve General Engineer Service
- e. Discuss Donation for Dave Martinez Retirement
- f. Discuss Record Retention Policy and Destruction
- g. Discuss Community Building Use Policy
- h. Set Work Session to Review Interim Town Administrator Work Product/Employee Handbook
- i. Discuss/Approve Interim Town Administrator Contract Extension/New Assignments
- j. Discuss/Approve Expanded Audit
- k. Discuss/Approve Budget Change for Law Enforcement
- l. Discuss/Approve Seasonal Employee Hiring Advertising

Trustee Comments:

- a. Mayor Comments

Reports:

- a. Discuss Maintenance Report
 - Discuss Water Break and Sewer Problems of Last Few Weeks Update
 - CDPHE Planning grant
 - Equipment Purchases
- b. Discuss Interim Town Administrator Report
 - General Report
 - Employee Salary Adjustments

Executive Session (if needed):

Adjournment: