

Minutes of the Salem City Council Meeting held on March 16, 2016 in the Salem City Council Chambers.

**Work Session** 6:00 p.m.

The options of the green waste were discussed in work session. Matt Marziale presented to the council different options.

Mayor Brailsford talked about issues of the recycling bins and being overfilled so there is no room and people leave the items on the ground. We have individuals from other cities bringing items. Discussion to have Republic Service come and talk to the council about recycling options for curb side.

Brent Moser talked to the council about the need to have 55 and older senior living developments. He has property by Loafer Substation that he would like to see if the council would be open to having it zoned for the 55 and older. He stated the development would be the same as the 55 and older by the Payson LDS Temple. The council felt it would not be a problem as long as the other boards were okay with it, but he would have to go through the process.

Bruce Ward went over the standards and have been working on them for a while. A lot of the changes are from experiences and others are from the standards in the industry.

**MEETING CONVENED AT:** 7:00 p.m.

**CONDUCTING:** Mayor Randy A. Brailsford

**COUNCIL PRESENT:**

Mayor Randy A. Brailsford  
Councilperson Cristy Simons  
Councilperson Sterling Rees  
Councilperson Soren Christensen

**STAFF PRESENT:**

Jeffrey Nielson, Finance/Recorder  
Junior Baker, City Attorney  
Matt Marziale, PW/Recreation  
Clark Crook, Power  
Chief Brad James, Police Chief  
David Johnson, Building Dept.

**Excused:**

Councilperson Craig Warren  
Councilperson Aaron Cloward

**OTHERS PRESENT**

Terry Ficklin, Stefan Allan, David Devore, Ethan Hansen, Cameron Johnson, Blake Longhurst, Isaiah Melville, Tyler Kolba, Caleb Isom, Levi Cather, Connor Harding, Tyrce Gordon, Kennedy Tyi, Becky Isom, Jenni Cather, Brayden Jackson, Brett Christensen, Sharen Christensen, Rod Christensen, Nick Patterson, Rebecca Andrus.

## **1. VOLUNTEER MOTIVATIONAL/INSPIRATIONAL MESSAGE**

Mayor Brailsford asked if anyone would like to give a motivational or inspirational message. Clark Crook stated he would like to offer a motivational message in the form of a prayer.

## **2. INVITATION TO SAY PLEDGE OF ALLEGIANCE**

Mayor Brailsford asked a local scout troop if they would do the pledge of allegiance. The scout troop invited those who wish to participate, to stand and say the pledge of allegiance with them. They then led the pledge of allegiance for those who wanted to participate.

## **3. PUBLIC HEARING**

**MOTION BY:** Councilperson Sterling Rees to open the Public Hearing.

**SECONDED BY:** Councilperson Cristy Simons.

**VOTE:** All Affirmative (3-0).

### **a. Ordinance Providing for Minor Subdivision**

Bruce Ward, from Forsgren Engineering, explained we are getting request for one, two, or three lot subdivisions to fix problems on lots or other minor issues. These subdivisions still need to meet our subdivision standards. Some of these minor subdivision or lot line adjustments were required to go through the whole subdivision process, but it was not needed. This ordinance would help to streamline the process for some of these subdivision or lot line adjustments.

Councilperson Soren Christensen asked about city property. It was stated for city property it would not work, there is a different process for city property if it was subdivided.

Attorney Baker stated the lot line adjustment or minor subdivision would have to plat out the changes, would be brought to DRC (Development Review Committee) to make sure all the utilities and easements are in the correct place. It just allows the process to move quicker for some of these changes.

Mayor Brailsford asked if there were any questions from the public or council. There were no questions.

### **b. Revisions to the Salem City Subdivision, Development, and General Construction Standards Manual**

Bruce Ward explained the changes to the subdivision construction standards. Some of the changes will be put into the municipal code and will need to have a separate meeting with a public hearing to adopt them in the city code. There are a lot of different standards being reviewed. He went over the changes on them and had a summary page

explaining it to the council that they were given. He stated this is the beginning of a lot of the changes, there will be more as we go through the standards.

Councilperson Sterling Rees asked about the parks standards. Matt Marziale, Public Works Director, explained the standards for the parks. We spell out what type of trees we want for public parks, the type of sprinkler heads (this helps with maintenance), how we would require a least a four acre park (so we don't have to maintain small parks), the type of fencing, and the type of grass seeding. There are more that we will add, but we wanted to get something in there now.

Mayor Brailsford and Planning and Zoning reviewed it last week, and wondered if they had any questions. Bruce Ward stated they did not have any concerns.

Mayor Brailsford, we expect our developers to follow our standards, but we also need to make sure that the city staff and council follow the standards. He gave an example of last council we needed to have a person go to Planning and Zoning before they came to council. We should have required that first. We need to make sure that we all follow our standards.

Mayor Brailsford asked if there were any questions from the public or council. There were no questions.

**CLOSE**

**MOTION BY:** Councilperson Soren Christensen to close the Public Hearing.

**SECONDED BY:** Councilperson Sterling Rees.

**VOTE:** All Affirmative (3-0).

**a. Ordinance Providing for Minor Subdivision**

**MOTION BY:** Councilperson Soren Christensen to approve Ordinance 31616 Providing for Minor Subdivision

**SECONDED BY:** Councilperson Cristy Simons.

**VOTE:** All Affirmative (3-0).

**b. Revisions to the Salem City Subdivision, Development, and General Construction Standards Manual**

**MOTION BY:** Councilperson Sterling Rees to approve the Revisions to the Salem City Subdivision, Development, and General Construction Standards Manual

**SECONDED BY:** Councilperson Soren Christensen.

**VOTE:** All Affirmative (3-0).

#### 4. APPROVE UPDATED FEE SCHEDULE

Jeff Nielson explained with the new water meter hook-ups, we are going with a new radio read meters. So the cost for new culinary water and pressurized irrigation meters will go from \$275 to \$375. This will take effect on April 1, 2016.

**MOTION BY:** Councilperson Cristy Simons to approve the Fee Schedule.

**SECONDED BY:** Councilperson Soren Christensen

**VOTE:** All Affirmative (3-0).

#### 5. GREEN WASTE DECISION

Mayor Brailsford explained in the past we have provided our residents with a spring clean-up, where we have gone and picked up green waste from residents home. We have done this in the past to help keep our city clean. With the increasing cost, if we do away with the spring clean up and the green waste, we need to provide something for our residents.

Councilperson Soren Christensen explained if we continue to do a spring clean up, it is costing us about \$44,000 a year. Some of the options that were discussed in work session, were to place dumpsters for a couple of weeks at different locations in the city so residents could put there green waste. We could give vouchers to have residents take the green waste over to the SUVSWD (South Utah Valley Solid Waste District) Transfer Station. There is the option of getting another black can.

Councilperson Sterling Rees stated not everyone has access to a truck or trailer to haul the green waste over. It has been a great service to provide the spring clean up, but it is also becoming very costly. He also feels we need to provide something to the residents. He likes the idea of having the option to get another black garbage can.

Councilperson Cristy Simons stated we need to educate our residents and get the information out to them of why we are not providing clean up and the green waste site.

Mayor Brailsford reported the SUVSWD used to provide a grinder for us to grind up all of the green waste then haul it off. Some of the cities in the district opted to not do this anymore, because the district could not subsidize it anymore. As a small city, it is a cost we could not afford either.

Terry Ficklin, SUVSWD District Manager, explained the district will still do grinding, but the cost to the city will be \$1,500 set up and then \$890 per hour to grind. Last year about 30 to 40 hours was spent grinding. He explained this last year, the board members of SUVSWD, which is made up of each city, decided to get rid of the green waste as whole. In the past we would take the green waste and then do composting with it. Because of the expense to do this, now we will just haul it over with the other waste. The green waste was very expensive to run and the district could no longer subsidize it. Terry explained that Provo is charging \$5 to dump at their green waste, then they will have the district come and grind. Spanish Fork is doing vouchers for residents, if they want they can use up to three vouchers

to take green waste over to the district transfer station. Springville still does their own green waste, but will be paying for the districts grinder. The grinder will also be used at the North Utah County green waste. Mayor Brailsford stated he even tried to work with Payson City, they were going to charge us \$10 a load. The district only charges \$8 a load.

Councilperson Soren Christensen stated we are looking at the options, he would like to do the spring clean up, but we don't have anywhere to put it, because the cost of grinding and disposing of it. Matt Marziale explained the pickup alone will cost about \$44,000, then to have it ground and transported will be more.

Councilperson Cristy Simons stated we wanted to provide services to the residents, but we also need to look at the finances.

There was some discussion on the options.

Mayor Brailsford wanted to bring up another concern. He showed the council and audience photos of the recycling bins and the mess people are leaving. The bins get dumped three times a week. We are having a huge problem, a lot of people using the bins are not even Salem City residents.

Mayor Brailsford asked for a motion on the green waste.

**MOTION BY:** Councilperson Soren Christensen to stop curb side pickup for green waste this year, replace with 2 free vouchers per household for residents and Salem City businesses, for a standard pickup truck load, beginning April 1 and ending November 30, 2016, and make sure the rules are on the voucher.

**SECONDED BY:** Councilperson Sterling Rees.

**VOTE:** All Affirmative (3-0).

## 6. APPROVE MINUTES OF MARCH 2, 2016

Mayor Brailsford asked for a motion to approve the minutes of March 2, 2016 as written.

**MOTION BY:** Councilperson Soren Christensen to approve the minutes of March 2, 2106 as written.

**SECONDED BY:** Councilperson Sterling Rees.

**VOTE:** All Affirmative (3-0).

## 7. APPROVE BILLS FOR PAYMENT

Mayor Brailsford asked for a motion to approve the bills for payment.

**AMOUNT:** \$207,356.71

**MOTION BY:** Councilperson Cristy Simons to approve the bills for payment.

**SECONDED BY:** Councilperson Sterling Rees.

**VOTE:** All Affirmative (3-0).

**8. CHIEF BRAD JAMES, PUBLIC SAFETY DIRECTOR**

Police Chief Brad James did not have anything to report tonight.

**9. DAVE JOHNSON, BUILDING OFFICIAL DIRECTOR**

Dave Johnson did not have anything to report tonight.

**10. ATTORNEY JUNIOR BAKER**

Attorney Baker reported that he and Bruce Ward just returned from a water conference. At the conference it was presented that a bill was passed requiring the culinary water rates are structured on a tier level. There was another resolution passed that all secondary systems should be metered and charged on usage. This is not mandated, but in the future it is a good possibility to be a law.

**11. JEFFREY NIELSON, CITY FINANCE DIRECTOR/CITY RECORDER**

Jeff Nielson explained we are in the process of hiring a new janitor for the city office.

**12. MATT MARZIALE, RECREATION/PUBLIC WORKS DIRECTOR**

Matt Marziale reported the Water Department is cleaning out the PI ponds and preparing them for the season. Two of the water department crews are installing meters on the new homes for PI. Chris is wanting to purchase more meters to get them installed on some of the older meters.

The roads department has been helping with the 300 South sewer line replacement. The line is installed, and will be preparing for asphalt. They are also working on 80 South and preparing for asphalt.

Recreation department is getting spring sports ready.

Wade Reynolds is inspecting the play grounds and bridges, making sure we are safe there.

Next Council meeting, the recreation will be presenting to the council a new rate structure for renting the ball fields.

Councilperson Rees, asked Matt how they determine what roads to redo. Matt stated that he and James Thomas compile a list of roads to be worked on and then the priorities will put in the budget for approval. Overlays will be completed after the budget is approved in July.

Councilperson Christensen asked Matt when he thinks the PI ponds will be filled. Matt stated that Chris Averett felt around the middle of April. He is hoping to have more information next council meeting. He thinks the Highline will be ready around the first part of May.

### **13. CLARK CROOK, ELECTRICAL DIRECTOR**

Clark Crook explained that SUVPS (Southern Utah Valley Power System) is made up of a group of cities in south Utah county who work together on the power system feeding the cities. They also provide us safety training. SUVPS is looking at options for the power feeder lines in the area. In the technical committee of SUVPS, we have recommended moving forward with the expansions of the power lines and recommending to the board to move forward with the upgrading of the lines.

### **14. ENGINEERING**

Bruce Ward, from Forsgren Engineering, reported on Planning and Zoning. They discussed Salem Park Development and would like to do a work session with the council on the 23<sup>rd</sup> of March. The time was discussed to have it at 6:30 p.m. on the 23<sup>rd</sup> of March.

Bruce also reported from the water meeting. He stated that Weber Water District has installed meters on their secondary water system. They notify the customers each month of the usage, but they are not charged yet. He stated they have seen a 30% decrease in water usage since they have been doing this.

### **15. WADE REYNOLDS, STORM DRAIN/SAFETY COORDINATOR**

Wade Reynolds was excused tonight.

## **COUNCIL REPORTS**

### **16. MAYOR RANDY BRAILSFORD**

Mayor Brailsford did not have anything else to report tonight.

### **17. COUNCILPERSON STERLING REES**

Councilperson Sterling Rees reported last week he went with the UMPA Board members to Washington DC. They met with a couple of congress representatives and talked about the concerns from the EPA regarding power. Coal power plants are a concern and a reduction in coal is going to affect us. Other concerns are cyber security and looking for alternatives for power sources. He stated next week on Thursday and Friday will be the UMPA

member meeting, where they will be discussing other sources of power and other issues going on. Would encourage the council to attend if they can.

#### **18. COUNCILPERSON CRISTY SIMONS**

Councilperson Cristy Simons reported the Youth Council went to the Leadership Conference at USU this last weekend. They had a great time there. The chamber will be getting the informational magazine out next week to all the residents of Salem and Spanish Fork. We have had a lot of business donate to the Easter egg hunt. Want to thank them all.

#### **19. COUNCILPERSON SOREN CHRISTENSEN**

Councilperson Soren Christensen did not have anything to report tonight.

Mayor Brailsford stated we need to look at the amount of water we need to request from the BYU well this year. Councilperson Soren Christensen and Mayor Brailsford both felt that we need to take the full amount again. Attorney Baker stated from the reports on water, the Spanish Fork River is going to be about 47% of normal this year. We are still in need for water.

#### **20. COUNCILPERSON AARON CLOWARD**

Councilperson Aaron Cloward was excused tonight.

#### **21. COUNCILPERSON CRAIG WARREN**

Councilperson Craig Warren was excused tonight.

Mayor Brailsford stated we have some scouts present tonight and he asked them if they have any questions.

The scout troop came up and asked each council member a question.

Councilperson Christensen was asked what is his most important responsibility. Councilperson Christensen stated there are many as a councilperson, but one is to make sure the city works properly, mostly to make sure we have enough water for the residents.

Councilperson Simons was asked why she wanted to become a city councilperson. Councilperson Simons responded she wanted to do it for the love of the city and the residents.



Councilperson Rees was asked what is the biggest change facing our community. Councilperson Rees responded each week we are faced with different issues, as tonight we needed to address green waste. Right now growth is a big change and issue we are being faced with.

Councilperson Christensen was asked why we don't have recycling bins like Woodland Hills. Councilperson Christensen stated Salem has the bins out by Stokes grocery store, Woodland Hills had gotten rid of theirs. We are looking at other options for recycling too, possibility of curb side, but it will be costly.

Councilperson Simons was asked what schooling she needed to become a councilperson. Councilperson Simons responded that schooling is not a requirement to become a city council person. But you do need to do your homework and find out how the city is ran, reach out to the citizens and find out what concerns they have, and you do it because you want what is best for the city.

Councilperson Rees was asked how citizens can become more effective. Councilperson Rees responded by being more involved, volunteering in the city. We have a volunteer fire and ambulance department that needs help, the library is needing volunteers. Residents can come to meetings and get to know what some of the issues the city is faced with.

## **22. CLOSED SESSION – IMMINENT LITIGATION**

**MOTION BY:** Councilperson Cristy Simons to move into a closed session to discuss imminent litigation.

**SECONDED BY:** Councilperson Soren Christensen.

**VOTE:** All Affirmative (3-0).

## **ADJOURN CITY COUNCIL MEETING**

**MOTION BY:** Councilperson Cristy Simons to adjourn City Council Meeting.

**SECONDED BY:** Councilperson Soren Christensen.

**VOTE:** All Affirmative (3-0).

**MEETING ADJOURNED AT:** 9:15 p.m.

---

Jeffrey Nielson, City Recorder