

Minutes of the Salem City Council Meeting held on June 3, 2015 in the Salem City Council Chambers.

Worksession 6:15 p.m.

Jeff Nielson went over the budget for Fiscal Year 2015/2016. Lane Burningham from UMPA came and explained the power rate increase they are imposing onto the cities. He also talked about the items that are on the agenda tonight regarding UMPA. The amended agreement is amending the original agreement forming UMPA. The second item is the S-1 Amended Agreement with UMPA, describing the power purchasing process and delivery for UMPA to its member cities described in the agreement.

**MEETING CONVENED AT:** 7:00 p.m.

**CONDUCTING:** Mayor Randy A. Brailsford

**COUNCIL PRESENT:**

Mayor Randy A. Brailsford  
Councilperson Janie Christensen  
Councilperson Aaron Cloward  
Councilperson Soren Christensen  
Councilperson Sterling Rees  
Councilperson Craig Warren

**STAFF PRESENT:**

Jeffrey Nielson, Finance/Recorder  
Chief Brad James, Police Chief  
Junior Baker, City Attorney  
David Johnson, Building Dept.  
Matt Marziale, Recreation  
Clark Crook, Power

Excused:

#### **OTHERS PRESENT**

Mike Rawson, Heather Youd, Clark Caras, Robert Palfreyman, Tammy Beck, Rebecca Andrus, Bruce Ward

#### **1. VOLUNTEER MOTIVATIONAL/INSPIRATIONAL MESSAGE**

Mayor Brailsford asked if anyone would like to give a motivational or inspirational message. Councilperson Aaron Cloward stated he would like to offer a motivational message in the form of a prayer.

#### **2. INVITATION TO SAY PLEDGE OF ALLEGIANCE**

Police Chief Brad James invited those who wish to participate, to stand and say the pledge of allegiance with him. He then led the pledge of allegiance for those who wanted to participate.

### 3. PUBLIC HEARING

**MOTION BY:** Councilperson Aaron Cloward to open the public hearing.

**SECONDED BY:** Councilperson Craig Warren.

**VOTE:** All Affirmative (5-0).

#### a. Budget for FY 2015/2016

Mayor Brailsford reported the council and employees have been working on the budget over the last few months. The mayor advisory board met last week and went over the budget. They made some recommendations that were presented tonight in work session. They felt very positive about the budget and recommended approving it.

Robert Palfreyman who is on the mayor advisory board complemented those who worked on the budget and felt they did a great job.

Jeff Nielson stated there are copies of the budget for the public to review; he will also place it on the city web page. (Note: Jeff also went over the highlights of the budget later in the city council meeting, (see under Jeff Nielson report)).

Mayor Brailsford asked if there were any questions from the council or public. There were no questions.

#### b. Amend Budget for FY 2014/2015

Jeff Nielson recommended that we continue the public hearing for the amendment of the budget for fiscal year 2014/2015 until June 17<sup>th</sup> council meeting.

#### c. Salisbury Homes – Zone Change request on Property located at approximately 800 North 250 East from R-15 to R-8

Mayor Brailsford reported this item has also been requested to continue until the July 15, 2015 council meeting. This will give them an opportunity to have the public hearing with Planning and Zoning in July before it goes before city council.

Close

**MOTION BY:** Councilperson Sterling Rees to close the Public Hearing for item A and continue the Public Hearing for item B until June 17, 2015 and item C to July 15, 2015.

**SECONDED BY:** Councilperson Aaron Cloward.

**VOTE:** All Affirmative (5-0).

**4. Approve Budget for FY 2015/2016**

Mayor Brailsford asked for a motion to approve the budget for Fiscal year 2015/2016.

**MOTION BY:** Councilperson Craig Warren to approve the budget for Fiscal Year 2015/2016.

**SECONDED BY:** Councilperson Soren Christensen.

**VOTE:** All Affirmative (5-0).

**5. APPROVE RESOLUTION APPROVING AN INTERLOCAL AGREEMENT AMENDING AND RESTATING THE UTAH MUNICIPAL POWER AGENCY (UMPA)**

Mayor Brailsford reported we went over this in the work session. This is the interlocal agreement for UMPA (Utah Municipal Power Agency).

**MOTION BY:** Councilperson Aaron Cloward to approve the Resolution approving an Interlocal Agreement Amending and Restating the Utah Municipal Power Agency.

**SECONDED BY:** Councilperson Craig Warren.

**VOTE:** All Affirmative (5-0).

**6. APPROVE THE UTAH MUNICIPAL POWER AGENCY (UMPA) S-1 AGREEMENT**

Mayor Brailsford reported this also was discussed in work session.

**MOTION BY:** Councilperson Sterling Rees to approve the UMPA S-1 Agreement.

**SECONDED BY:** Councilperson Soren Christensen.

**VOTE:** All Affirmative (5-0).

**7. APPROVE MINUTES OF MAY 20, 2015**

Mayor Brailsford asked for approval of the minutes of May 20, 2015 as written.

**MOTION BY:** Councilperson Janie Christensen to approve the minutes of May 20, 2015.

**SECONDED BY:** Councilperson Aaron Cloward.

**VOTE:** All Affirmative (5-0).

## **8. APPROVE BILLS FOR PAYMENT**

Mayor Brailsford stated the amount of the bills to be approved tonight is \$394,878.08. He asked for approval of the bills.

**MOTION BY:** Councilperson Craig Warren to approve the bills to be paid.

**SECONDED BY:** Councilperson Sterling Rees

**VOTE:** All Affirmative (5-0).

## **COUNCIL REPORTS**

### **9. MAYOR RANDY BRAILSFORD**

Mayor Brailsford reported we had the bid opening for 100 East project today. We are also still waiting on the Davis property and having the family sign off on the quit claim deed and easements. The bids will be awarded next council meeting. We also received a letter from Strawberry Water; they stated they will not deliver any water to Salem City until all of our past due bills for the lost generation are paid. We were also told by the Bureau of Reclamation that we should not pay the lost generation bills at this time. We will be working this out with the canal companies and the Bureau.

Mayor Brailsford also thanked Jeff Nielson, the directors and superintendents for working on the budget. They all did a great job.

### **10. COUNCILPERSON STERLING REES**

Councilperson Sterling Rees thanked the employees for helping out with the Memorial Day Services, the cemetery looked great. He also thanked Lane Burningham from UMPA for coming during work session and talking about the budget and the items for UMPA.

Clark Crook reported there are a lot of subdivisions being developed right now that the power department is working on.

### **11. COUNCILPERSON JANIE CHRISTENSEN**

Councilperson Janie Christensen reported the Miss Salem Pageant is this Friday. The Library has the summer reading programs going on and a lot of kids' participating. The sewer plant is still having foaming issues, the chlorine levels are maxed out.

### **12. COUNCILPERSON AARON CLOWARD**

Councilperson Aaron Cloward turned the time over to Clark Caras from the Chamber. Clark introduced the new executive assistant, Heather Youd. Heather talked about the Play

Unplugged program going on, we have had a lot of kids sign up for it. They also have had a donor donate \$150 to the current Miss Salem to go towards her Miss Utah pageant.

### **13. COUNCILPERSON SOREN CHRISTENSEN**

Councilperson Soren Christensen reported the SCADA system is down for the PI and Water, so we cannot get any reports at this item.

### **14. COUNCILPERSON CRAIG WARREN**

Councilperson Craig Warren explained the street department is purchasing crack seal material and doing asphalt patching to the roads around town. They are also stock piling asphalt millings at the rodeo ground. He reported one of our new responsibility with the storm drain mandates, is we need to be sweeping the roads. We have budgeted money for it, so we have hired Spanish Forks sweeper driver to do our roads. He will be cleaning the roads on Monday's.

Councilperson Rees stated he is concerned about Canal Road, where it transitions from city to county road right before Woodland Hills Drive. There is a lot of water that puddles up in that spot after storms. Matt Marziale stated the city is working with the county to create a drainage so the water would flow into our storm drain.

### **15. PUBLIC SAFETY – CHIEF BRAD JAMES**

Chief James thanked Jeff Nielson and the council for their work on the budget.

He also reported the Salem Spring Triathlon went well. He would like to change the nuisance abatement ordinance from 30 to 10 days notice. He will work with Attorney Baker on it and get it ready for the council. The Brag Tags (Play Unplugged) is going very well so far.

### **16. DAVE JOHNSON, BUILDING DEPARTMENT/PUBLIC WORKS**

Dave Johnson did not have anything to report tonight.

### **17. ATTORNEY S. JUNIOR BAKER.**

Attorney Baker did not have anything to report tonight.

## 18. JEFFREY NIELSON, CITY FINANCE DIRECTOR/RECORDER

Jeff Nielson stated he would like to insert the budget highlights that he went over in work session with the council to be in the regular council meeting minutes. He then went briefly over the highlights of the budget for FY 2015/2016. Jeff also stated it would be placed on the web page along with the budget.

### ***General Fund***

*\$285,857 from last year*

- *No Property Tax Rate Increase by Truth in Taxation.*
- *Sales Tax continues to increase a little.*
- *Building steady (Budgeting 75 homes).*
- *B&C Road Funds (State increased tax, will go into effect 1/1/16)*
- *Recreation programs continue to increase.*
- *New Subdivisions.*
- *Added funds in Salaries for merit increase (based on evaluations).*
- *Employee health insurance increase of 9%.*
- *Legal – Prosecutor hired by SF.*
- *Library – continuing to grow (PT Employee added).*
- *Public Works - Payson terminating GIS agreement, hire a GIS employee FT*
- *Public Works – Funds for new city engineer FT.*
- *Public Safety – Police new police officer FT, Fire and Ambulance increase in wages.*
- *Roads – 100 East Project (money assigned from prior year). Roads/ Sewer FT employee.*
- *Recreation programs (increase in Revenue = increase in expenses). Expand recreation office.*
- *Donations of \$300 to Boys & Girls State program, and \$500 Misc.*

### ***Water Fund***

*\$22,874 from last year*

- *No Planned Rate increase in Water Rates.*
- *Building up, I.F. able to help with bond payments.*
- *1996 Bond Payment – last year.*
- *Needing new Chlorinator at existing well – Reserve Funds*
- *Transferring \$36,000 to General Fund (same as last few years).*
- *Transferring \$6,500 for Public Safety Vehicle payments (Fire/ Ambulance).*
- *Transferring \$19,000 to Motor Pool Fund.*

### ***Sewer Fund***

*\$(110,598) from last year*

- *Put Grant \$ in Budget last year (\$150,000).*
- *No Planned Rate increase in Sewer Rates.*
- *Transferring \$15,000 to General Fund (decrease \$5,000).*
- *Transferring \$6,500 for Public Safety Vehicle payments (Fire/ Ambulance) (decrease \$13,500).*
- *Transferring \$16,000 to motor pool fund.*

**Power Fund**

*\$205,993 from last year*

- *UMPA increasing 2.8% to PCA Rate.*
- *Increase Residential 4% (on rates, not on dollar amount) to cover cost.*
- *Increase Commercial 3% (on rates, not on dollar amount)*
- *Change Industrial demand and 3% (on rates, not on dollar amount)*
- *Nebo School District cut back on power usage.*
- *Power Dept FT employee*
- *Continue doing improvements on Arrowhead Substation.*
- *Transferring \$300,000 to General Fund. (not changed over the years).*
- *Transferring \$6,500 for Public Safety Vehicle payments (Fire/Ambulance)*
- *Transferring \$13,000 to Motor Pool*

**Solid Waste Fund**

*\$37,550 from last year*

- *Increase Rate (1<sup>st</sup> Can \$.54 (\$12.55 + .54 = 13.09) 2<sup>nd</sup> Can (\$.45 (\$10.30 + .45 = \$10.75)*
- *Republic Services increase of 1.25% (City absorbed increase last year).*
- *SUVSWD increasing fees by \$2,880*
- *SUVSWD Recycling increase \$9,600*
- *SUVSWD Charging for Green Waste \$12,900*
- *Transferring \$19,000 to General Fund.*
- *Transferring \$6,500 for Public Safety Vehicle payments (Fire/Ambulance)*
- *Transferring \$6,000 to Motor Pool*

**P.I Fund**

*\$33,800 from last year*

- *No Planned Rate increase in PI.*
- *NO Watering on Tuesday & Friday (Residents) – look at conserving water (it is going to be a rough year).*
- *PI Bond payment, having to use revenue to pay for bond, and not I.F. (not enough impact fees to cover full bond payment).*
- *Next year will shift more of PI load to water to help with bond payment in PI.*
- *Transferring \$48,000 to General Fund.*
- *Transferring \$6,500 for Public Safety Vehicle payments (Fire/Ambulance)*
- *Transferring to motor pool \$16,000.*

**Storm Drain Fund**

*\$45,091 from last year*

- *Mandate from State and Federal (Must be a revenue generated fund)*
- *State requiring improvements at city shop (drain bed) using assigned funds*
- *Transferring \$5,000 to General Fund.*
- *Transferring \$6,500 for Public Safety Vehicle payments (Fire/Ambulance)*
- *Transferring to motor pool \$10,000.*

## **19. MATT MARZIALE, RECREATION DIRECTOR**

Matt Marziale reported the water department is working on the road to Maple Canyon Well and Davis Ranch after the installation of the new water line for Maple Canyon Well. The road department is working on the storm water drainage on 350 West Canal Road area; they will be putting in sumps. The recreation department is working on the soccer park by the cemetery to get it ready for hydro seeding. They will be installing a pressure pump to help with the PI water pressure for the soccer park. We have also been handing out violations for water. There will be a Salem Days meeting tomorrow at 8:00 p.m. at the city office; Jen Wright is heading the Salem Days meeting.

Matt also reported the 100 East project will begin on June 22 and will be finished by August 14. 100 East will be closed during the project from 200 South to just south of Hazel Drive. The road will be milled, a storm drain will be installed, sidewalk and curb and gutter will also be installed on the west side of the road. As the Mayor mentioned we opened the bids today for the project, we had three different companies give bids. Next council meeting we will be awarding the bids.

## **20. CLARK CROOK, ELECTRICAL DIRECTOR**

Clark Crook reported they had a power pole fire by the riding stables. Trying to replace some of the old power equipment in some of the areas with problems and clearing the area around the poles that could be a fire hazard.

## **21. WADE REYNOLDS, STORM DRAIN/SAFETY**

Wade Reynolds was excused.

Mayor Brailsford asked if there was anything else from the public. No other comments.

## **ADJOURN CITY COUNCIL MEETING**

**MOTION BY:** Councilperson Craig Warren to adjourn city council meeting.

**SECONDED BY:** Councilperson Soren Christensen.

**VOTE:** All Affirmative (5-0).

**MEETING ADJOURNED AT:** 7:50 p.m.

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Jeffrey Nielson, City Recorder