

Minutes of the Salem City Council Meeting held on July 16, 2014 in the Salem City Council Chambers.

Work session 6:45 p.m.

Council discussed Salem Days items.

MEETING CONVENED AT: 7:00 p.m.

CONDUCTING: Mayor Randy A. Brailsford

COUNCIL PRESENT:

Mayor Randy A. Brailsford
Councilperson Janie Christensen
Councilperson Sterling Rees
Councilperson Soren Christensen

STAFF PRESENT:

Jeffrey Nielson, Finance/Recorder
Chief Brad James, Police Chief
Junior Baker, City Attorney
David Johnson, Building Dept.
Rebecca Andrus, Engineer
Matt Marziale, Recreation
Clark Crook, Power

Excused:

Councilperson Craig Warren
Councilperson Aaron Cloward

OTHERS PRESENT

Brian Garlick, Lisa Cole, Peter Wilson, Quinton McCabe, Chad Wright, Justin Taylor, Bruce Ward, Nick Patterson

1. VOLUNTEER MOTIVATIONAL/INSPIRATIONAL MESSAGE

Mayor Brailsford asked if anyone would like to give a motivational or inspirational message. Clark Crook stated he would like to offer a motivational message in the form of a prayer.

2. INVITATION TO SAY PLEDGE OF ALLEGIANCE

Quinton McCabe invited those who wish to participate, to stand and say the pledge of allegiance with him. He then led the pledge of allegiance for those who wanted to participate.

3. APPROVE PURCHASE OF LAWN MOWER FOR CEMETERY AND 2 SNOW BLOWER ATTACHMENTS.

Mayor Brailsford explained we budgeted for the purchase of a new lawnmower for the cemetery along with a snow blower attachment for the new mower and a snow blower attachment for another mower that would be used at the city office/public safety building.

We received three bids for the same mower and attachments: United Sales and Services: Walker Mower \$18,532 and snow blowers \$5,270 (each). Cantrell Turf Equipment – Walker Mower \$20,059 and snow blowers \$5,837 (each). Al's Parts and Services – Walker Mower \$19,629 and snow blowers \$5,757 (each). It was recommended by staff to purchase the mower from United Sales and Services.

MOTION BY: Councilperson Sterling Rees to approve the United Sales and Services bid for the Walker lawn mower for \$18,532 and two snow blower attachment at \$5,270 each.

SECONDED BY: Councilperson Janie Christensen.

VOTE: All Affirmative (3-0).

4. APPROVE LEASE OF A MINI-EX FOR PUBLIC WORKS

Mayor Brailsford stated we budgeted \$12,000 this year to lease a Mini-Ex for public works. After calling around and getting bids, we can get one with Century Equipment for less than \$6,000 a year. Recommendation from staff would be to proceed with the Mini-Ex lease for a year.

MOTION BY: Councilperson Soren Christensen to approve to proceed with the lease subject the lease not exceed \$6,000.

SECONDED BY: Councilperson Sterling Rees.

VOTE: All Affirmative (3-0).

5. APPROVE MINUTES OF JUNE 18 AND JULY 2, 2014

Mayor Brailsford asked for approval of minutes for July 2, 2014.

MOTION BY: Councilperson Janie Christensen to approve the minutes of July 2, 2014 as written.

SECONDED BY: Councilperson Soren Christensen.

VOTE: All Affirmative (3-0).

Mayor Brailsford asked for approval of minutes for June 18, 2014.

MOTION BY: Councilperson Sterling Rees to approve the minutes of June 18, 2014 as written.

SECONDED BY: Councilperson Janie Christensen.

VOTE: All Affirmative (3-0).

6. APPROVE BILLS FOR PAYMENT

Mayor Brailsford stated will come back to this item.

COUNCIL REPORTS

7. MAYOR RANDY BRAILSFORD

Mayor Brailsford stated the flyers for Salem Days should be going out soon.

Mayor Brailsford reported on items that are being worked on during the moratorium.

Storm Drain: *Created a storm drain utility in June and working on an enforcement ordinance with a fee structure.*

Power Grid: *ICPE is doing a study that will tie in with what UMPA and SUVPS are doing to bring up our efficiency. This study should be done within 5 months. They are working on separating the circuits in case a substation is lost; as well as checking to see which circuits need to be strengthened. They are planning to add equipment at the Arrowhead Substation. The city has been absorbing the power cost adjustments but that may need to be passed along to the residents next year.*

Public Safety: *The biggest concern is the ability of our volunteer organizations to keep up with the demand of continued growth. There is a need for more property to build future satellite public safety buildings. The Public Safety impact fee study needs to be re-done.*

Water / Pressurized Irrigation: *A water impact fee study will be done within the next 6 months. Rebecca is working on updating the subdivision standards to include meters on the pressurized irrigation lines in all new developments and slowly integrate the meters into the rest of the city. The PI violation restrictions need to be readdressed to include the issues with larger lots.*

Roads/Sidewalks: *Implement sidewalk replacement plan. Richard Heap and Aaron Painter are working on a curb & gutter master plan for the inner city.*

- *Standards need to be changed to change road standards to be 3 inches of asphalt with slurry seal within 3 years.*
- *Determine main roads that will be impacted with developments*
- *Determine ways to divert traffic to major roadways such as Woodland Hills Drive and Elk Ridge Drive.*
- *Determine where main roads can be installed where there isn't any current development*
- *Implement alternative transportation lanes (biking, walking, etc.)*
- *Create impact fee for roads*

Sewer: *We need to put out a bid for a master sewer plan and a collection & treatment plant*

The city is putting together a pool of consultants to do a General Services Agreement with so tasks can be assigned tasks without requesting a RFP. This should be ready in 4-6 weeks.

Subdivision Standards: *Working on updating. Items that need to be addressed soon: how long dead end roads and utilities will be allowed; how many homes allowed before a second access road is required; and minimum number of homes allowed per phase.*

Rebecca Andrus explained the city has put a RFP (Request for Proposal) for engineering services. The RFP is prequalification for engineering services, we will get a pool of engineering firms we can work with and who have been prequalified. Then when we have projects needing engineering services, we have already prequalified them, and a RFP would not need to be done for each project. We are qualifying them on professional services, it is different than a construction bid. We want to make sure they are qualified for the work needed, then when we have a job/task for them, we would assign them a task, and would need council approval if over the \$5,000 amount.

Councilperson Soren Christensen is concerned that we might get to conformable with one firm and not getting the best services. Rebecca stated we would have the flexibility to work with the firms who we have already prequalified. Also the council would approve any job/task that would be over \$5,000.

The council felt good about this proposal of prequalifying engineering firms.

APPROVAL OF BILLS

Mayor Brailsford asked for approval of the bills.

MOTION BY: Councilperson Soren Christensen to approve the bills for payment.

SECONDED BY: Councilperson Sterling Rees.

VOTE: All Affirmative (3-0).

Mayor Brailsford stated the bill total amount tonight is \$654,527.

8. COUNCILPERSON STERLING REES

Councilperson Rees reported he is working on Salem Days golf tournament.

9. COUNCILPERSON JANIE CHRISTENSEN

Councilperson Janie Christensen reported the carpet at the civic center is completed and looks good. A Flygt pump from the sewer plant headwork's was taken out and sent to be repaired on July 10th. The library is still looking for donations for the Salem Days Auction, and the Brag Tags for business is going well.

Mayor Brailsford explained during Salem Days, a passport will be available to be picked up and then each Salem Days event a person attends they can get that event stamped on their passport. If they attend ten events, they will be able to get a Salem Days T-Shirt.

10. COUNCILPERSON AARON CLOWARD

Councilperson Aaron Cloward was excused from council meeting.

11. COUNCILPERSON SOREN CHRISTENSEN

Councilperson Soren Christensen reported on Monday July 14, we used 15.2 acre feet of water for PI, then on last Tuesday, July 8 we used 5.8 acre feet, this is on Tuesday when there should be no watering.

12. COUNCILPERSON CRAIG WARREN

Councilperson Craig Warren was excused from council meeting.

13. PUBLIC SAFETY – CHIEF BRAD JAMES

Chief Brad James went over the public safety report for the 2nd quarter 2014.

14. DAVE JOHNSON, BUILDING DEPARTMENT/PUBLIC WORKS

Dave Johnson did not have anything to report tonight.

15. REBECCA ANDRUS, CITY ENGINEER/ PUBLIC WORKS DIRECTOR

Rebecca Andrus did not have anything else to report tonight.

16. ATTORNEY S. JUNIOR BAKER.

Attorney Baker did not have anything to report tonight.

17. JEFFREY NIELSON, CITY FINANCE DIRECTOR/RECORDER

Jeff Nielson explained that Beverly Davis is moving out of her home. Salem City will take it over when she is moved out.

18. MATT MARZIALE, RECREATION DIRECTOR

Matt Marziale did not have anything to report tonight.

19. CLARK CROOK, ELECTRICAL DIRECTOR

Clark Crook did not have anything to report tonight.

Mayor Brailsford reported he met with the residents on 100 East to discuss the widening of the road and installing sidewalk with curb and gutter. He stated the property owners were very good to work with, he feels it went very well.

ADJOURN CITY COUNCIL MEETING

MOTION BY: Councilperson Janie Christensen to adjourn city council meeting.

SECONDED BY: Councilperson Soren Christensen.

VOTE: All Affirmative (3-0).

MEETING ADJOURNED AT: 7:55 p.m.

Jeffrey Nielson, City Recorder