

OFFICIALS PRESENT: Mayor Karen Cronin presided and conducted the meeting. Nathan Tueller, Toby Wright, James Taylor, Brady Lewis

OFFICIALS EXCUSED: Esther Montgomery

CITY STAFF PRESENT: Shanna Johnson, Chief Deputy Recorder
Shawn Blauer – Police Officer

OTHERS PRESENT: Shara Holt, Juan M. Bravo Jr., Dustin John, Todd Christensen, Anna Christensen, Tolman Walker, David Walker

ITEM 1: CALL TO ORDER

Mayor Cronin called the regular City Council meeting to order.

A. INVOCATION

Toby Wright offered the invocation.

B. PLEDGE OF ALLEGIANCE

Mayor Cronin led the audience in the Pledge of Allegiance.

C. REVIEW AND ADOPT THE AGENDA

Mayor Cronin advised that she had a presentation she would like to make and asked that the agenda be amended adding presentation in the place of appointments on item 2C as she has no appointments to make.

MOTION: Council Member Lewis made a motion approve the agenda as amended. Council Member Tueller seconded the motion.

ROLL CALL: Council Member Taylor, Yes Council Member Tueller, Yes
Council Member Wright, Yes Council Member Lewis, Yes
Motion Approved. 4 Yes, 0 No.

ITEM 2: PROCEDURAL ISSUES

A. CONFLICT OF INTEREST DECLARATION

None.

B. PASS OUT WARRANTS TO COUNCIL MEMBERS (AND POSSIBLE DISCUSSION)

Shanna Johnson passed out the warrants.

C. PRESENTATION

Mayor Cronin reported that next week will be very exciting as on March 15th Perry residents will begin to be able to connect to Utopia fiber optic internet. Mayor Cronin recognized Todd Christensen for his 10 years of service on the Utopia Board and stated the City would like to express their appreciation for his efforts by having his home be the first home in Perry City connected to Utopia fiber. She also presented Todd with a Mayor's Award in recognition of all he has done to make Utopia available to the City of Perry.

D. BUSINESS LICENSE(S)

- **Bravo Made HM**

Juan Bravo advised that he will provide residential landscaping, concrete, and fence construction services. Mayor Cronin stated there will be no visiting clientele and asked if there would be any large equipment kept at the home. Mr. Bravo said no large equipment would be stored at the home, but he would have a work truck. Council Member Taylor clarified that Hargis Hill road is in Perry City boundaries. Mayor Cronin explained that half of Hargis Hill road is in Perry. Mr. Bravo said his home is the last home within the boundary.

MOTION: Council Member Lewis made a motion to approve the business license for Bravo Made HM. Council Member Tueller seconded the motion.

ROLL CALL: Council Member Taylor, Yes Council Member Tueller, Yes
Council Member Wright, Yes Council Member Lewis, Yes
Motion Approved. 4 Yes, 0 No.

- **Quality Residential Services**

Dustin John explained that his business would provide residential home maintenance such as changing furnace filters, water softener salt, batteries in smoke detectors, and water filters. Mayor Cronin stated there is no visiting clientele and asked if there would be any large pieces of equipment stored at the home. Mr. John said there would not be any large equipment, he said he will have some supplies on hand but there is no need to store a large quantity.

MOTION: Council Member Lewis made a motion to approve the business license for Quality Residential Services. Council Member Tueller seconded the motion.

ROLL CALL: Council Member Taylor, Yes Council Member Tueller, Yes
Council Member Wright, Yes Council Member Lewis, Yes
Motion Approved. 4 Yes, 0 No.

ITEM 3: PUBLIC COMMENTS

A. PUBLIC COMMENTS

None.

ITEM 4: ACTION ITEMS

A. APPROVAL OF THE WARRANTS

MOTION: Council Member Lewis made a motion to approve the warrants. Council Member Taylor seconded the motion.

ROLL CALL: Council Member Taylor, Yes Council Member Tueller, Yes
Council Member Wright, Yes Council Member Lewis, Yes
Motion Approved. 4 Yes, 0 No.

ITEM 6: DISCUSSION

A. FY2016-2017 BUDGET PLANNING SCHEDULE

Shanna Johnson reported that she has sent out the most recent budget update to the Department Heads with a request that they begin preparing their department budget proposals for the next fiscal year; she said that the requests will be reviewed and consolidated to create what will be our tentative budget. She advised that there will be a small budget amendment coming to the Council for review at the next City Council meeting and then we will begin going over the budget for following year. Shanna reviewed the Fiscal Year 2016-2017 budget planning schedule below:

- April –June: Budget Work Sessions
- May 12th: File Tentative Budget with City Council

- May 26th: Tentative Budget approval (this can also be approved on May 12th). Once approved this will be made available to the public.
- June 9th: Public Hearing regarding Budgets
- Final Budget Approval – prior to June 22nd per State law. (recommended June 9th or special meeting prior to deadline)

Shanna Johnson advised that we will be working very hard on the budget if they have any questions regarding the process or the budget the Council should contact the Mayor as she is the budget officer.

Mayor Cronin said that this is a heads up as the meetings can get a bit long as we review the budget. She asked if the Council would like to review budget data prior to the regular city council meetings or during the regular meeting. The Council indicated that they prefer work session prior to the regular meetings. Mayor Cronin stated we will schedule 6pm work sessions to review budget.

ITEM 6: MINUTES & COUNCIL/MAYOR REPORTS

A. APPROVAL OF CONSENT ITEMS

- **February 11, 2016 City Council Meeting Minutes**
- **February 22, 2016 City Council Meeting Minutes**

Shanna Johnson advised that she has provided the minutes for Mayor and Council review. She advised that she received some grammatical changes from Council Member Wright and Mayor Cronin.

MOTION: Council Member Wright made a motion to approve the February 11, 2016 and February 22, 2016 City Council Meeting Minutes and the February 11, 2016 Work Session Meeting Minutes with the noted grammatical corrections. Council Member Taylor seconded the motion.

ROLL CALL: Council Member Taylor, Yes Council Member Tueller, Yes
Council Member Wright, Yes Council Member Lewis, Yes

Motion Approved. 4 Yes, 0 No

B. MAYOR'S REPORT: Mayor Cronin advised that the Utah League of Cities and Towns Spring conference will take place April 6-8, 2016 in St. George. She stated that we have budgeted for the Council Member to have a lap top or go to the conference, but we were able to get the chrome books for less than planned so there is some funding available to pay for the conference registration. She said that changes made during the Legislative Session that will affect cities will be reviewed at this conference; they also have many other seminars and workshops that you can attend. She asked the Council Members to contact her if they would like to go, so she can see that they are registered. Mayor Cronin reported that the Annual Easter Egg Hunt will take place on March 26, 2016 at 9:00am and she asked council Member Montgomery to assist with this event. She advised that the Box Elder High Honor Society and the FBLA will help to stuff and hide the eggs. She asked if there was one other Council Member who would be willing to help so that this event coordination can be rotated next year. She asked them to contact her if they would like to help.

C. COUNCIL REPORTS: Nothing reported.

D. STAFF COMMENTS: No Comments.

E. ITEMS FOR NEXT NEWSLETTER

- Utopia Updates and Service Provider Info (as provided)
- Perry City Clean Up

Council Member Taylor asked if there are rules associated with the City clean up he said that it seems that people use more than their fair share and place items that should not be placed in the dumpster. Shanna advised that there are rules and they are published in the newsletter. Mayor Cronin said that people do not always read the fine print. Council Member Taylor said the dumpsters seem to fill up fast and asked if there is a reason there is only 6 dumpsters and if we can get more. Mayor Cronin said that we only budgeted for 6, but these are emptied twice during the clean up.

Mayor Cronin reported that the City green waste dump has been closed as it is full and needs to be burned. She said that she has gotten with the Fire Chief and Fire Marshall this morning and as soon as they can they will burn this. She said this will most likely take place in April. Mayor Cronin said there were a lot of things taken there that should not have been taken there i.e. televisions, toys, chairs, etc. She said that a suggestion has been made to lock the gate to the green waste and then have a key that residents can purchase for the season to use the green waste area. She said this would hopefully eliminate dumping of construction material, cement, trees removed by heavy equipment, and other items that were taken there that should not have been. She said usually the city first responders could burn this, but because of the large amount taken there the City will need the assistance of Brigham City Fire. Mayor Cronin asked the Council to contact her with input regarding this. Council Member Taylor asked how access was given before. Mayor Cronin said that this is currently locked but was previously just left open for resident use. Council Member Tueller asked if there could be possible coordinated days when the City could open this for general access. Mayor Cronin said that we could look into this. Council Member Taylor said he thought this was a good idea. Council Member Lewis asked if items allowed/not allowed are clearly posted. Mayor Cronin said it is and there is also a posting that states it is under surveillance.

Mayor Cronin said there have been a lot of calls regarding burn permits. She explained that these can be obtained online and there is a link on our website to the burn permit. She said that permits are issued based on a clearing index. She said that all fires are supposed to be put out completely before sunset.

ITEM 8: EXECUTIVE SESSION

MOTION: Council Member Taylor moved to close the Public Meeting and open an Executive Session to discuss strategy regarding pending or imminent litigation and the character and fitness of an individual. Council Member Lewis seconded the motion.

ROLL CALL: Council Member Taylor, Yes Council Member Tueller, Yes
Council Member Wright, Yes Council Member Lewis, Yes
Motion Approved. 4 Yes, 0 No

The Regular Public Meeting closed at approximately 7:35pm.

MOTION: Council Member Tueller moved to close the Executive Session and return to the Public Meeting. Council Member Taylor seconded the motion.

ROLL CALL: Council Member Taylor, Yes Council Member Tueller, Yes
Council Member Wright, Yes Council Member Lewis, Yes
Motion Approved. 4 Yes, 0 No

The Regular Public meeting reopened at approximately 9:25pm.

ITEM 9: ADJOURNMENT

MOTION: Council Member Taylor made a motion to adjourn the council meeting.
Motion Approved. All Council Members were in favor.

The meeting adjourned at 9:25pm.

Susan O Bray, City Recorder

Karen Cronin, Mayor

Shanna Johnson, Chief Deputy Recorder