

PERRY CITY COUNCIL BUDGET WORK SESSION
PERRY CITY OFFICES
APRIL 29, 2015

5:02 PM

OFFICIALS PRESENT: Mayor Karen Cronin presided and conducted the meeting.
Todd Christensen, Esther Montgomery

OFFICIALS ABSENT: Brady Lewis, Peter Gerlach, Jana Nelson

CITY STAFF PRESENT: Greg Westfall, City Administrator
Shanna Johnson, Chief Deputy Recorder
Paul Nelson, Public Works Director

OTHERS PRESENT: Steve Pettingill

CALL TO ORDER

Mayor Cronin called the meeting to order.

● **BUDGET WORK SESSION - FISCAL YEAR 2015-2016 TENTATIVE DRAFT BUDGET**

Shanna Johnson reviewed the Sewer Revenues for the draft Tentative Budget for Fiscal Year 2015-2016 (FY2016).

○ **REVENUES - UNRESTRICTED**

Sewer Sales:	\$ 795,000.00
Reimbursements WWTP:	\$ 136,663.00
Reimbursement from State:	\$ 18,500.00
Transfer from General Fund	\$ 142,628.00

● **REVENUES - RESTRICTED**

Sewer Impact Fees:	\$ 88,500.00
Connection Fees:	\$ 410.00

TOTAL SPENDABLE \$1,181,701.00

Shanna explained that the restricted revenues can be used toward the budget as they help to cover bond costs related to the Wastewater Treatment Plant. She said that revenues are based on the current operational split of 66%-Perry / 34%- Willard. She stated that revenues planned for FY2016 are \$21,405.34 less than the proposed expenditures and if the budgets proposed are approved a rate increase will be needed.

○ **EXPENSES**

The following department budget proposals were reviewed:

Department	FY2015 Current Budget	FY2015 Trend	FY2016 Draft Tentative Budget
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Wastewater Treatment Plant	\$1,018,411.10	\$984,246.31	\$1,064,768.00
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Shanna reviewed budget needed for bond requirements and depreciation and then turned the time to Steve Pettingill to review the budget request for operations.

Steve Pettingill proposed a 16.17% increase to the operations budget:

- Wage Increase of 7.8% for employees, due to the worry that the plant operator may leave. Greg Westfall asked if this could be addressed if that problem arose. Steve agreed that it could.
- Supplies - \$4,000 increase for possible sampling and testing requirements that may be imposed due to a new permit. Greg stated that the permit would not take effect until March and asked if this could be reduced at this time and increased later if the need to comply with permit requirements. Steve was supportive of Greg suggestion.
- Equipment - \$11,000 increase to allow for the purchase of chains and gear motors. Steve estimated this cost at \$22,000. (The trend for equipment expenses in FY2015 is \$41,823).
- Utilities increased to meet inflation.
- Professional & Technical – \$10,000 increase to cover: \$5,000 for assistance from the Jordan River Farmington Bay Water, \$2,000 for legal assistance relating to environmental protests during the permit process, \$8-10,000 for Assistance with the permit process and the creation of policies & procedures. Greg asked if there were any other new items to be paid from this line item. Steve did not disclose any other items.
- Disposal had no increase, but Steve cautioned that if we are unable to continue to dispose our sludge at Weber Central Sewer District and this has to be taken to the County Landfill the budget will need to be increased.
- Vehicle – \$5,600 increase for leasing a new truck. This would be a smaller light duty truck.

Sewer	\$127,575.19	\$95,239.02	\$138,338.34
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Paul Nelson reviewed the proposed budget for the sewer collections system for FY2016. He reviewed changes:

- Equipment - \$1,000 increase to cover additional shop equipment including a pipe locator and saw.
- Building, Grounds & Maintenance - \$5,900 increase to afford 33% of shop awning and \$1,000 general maintenance.
- Utilities – increased to cover inflation.
- Phone – increased to meet trend.
- Miscellaneous Supplies – decreased by \$200.

• **TIME KEEPING POLICY DISCUSSION**

The Mayor and Council reviewed proposed changes to the Time Keeping and Benefit Time portions of the Personnel Policy.

ITEM 11: ADJOURNMENT

Mayor Cronin closed the work session at 6:00 p.m.

Susan O'Bray, City Recorder

Karen Cronin, Mayor

Shanna Johnson, Chief Deputy Recorder