



Proceedings of the City Council Meeting
Special Meeting
Williamsburg, Kansas
July 15, 2015
6:30pm

The City of Williamsburg Kansas met in Special Meeting on July 15, 2015. Mayor Horne and City Council Members present were Council Member Stover, Council Member Rhoads, and Council Member Norton. Council Member Tipton and Council Member Worden were absent. Minutes were taken by Dealy Sims.

No guests were present.

Meeting called to order 6:38 pm by Mayor Horne.

Mayor Horne thanked everyone for coming this explained the topics of the meeting. Budget Workshop.

Mayor Horne reminded the Council that this was their Budget and if there was a suggestion that Mayor Horne made that they didn't agree with or there was something that they wanted changed that it can happen. The Council had a letter from Mayor Horne that outlined the main points of the Budget that he thought the Council needed to be aware of. There are still a couple of funds that are not completely worked out yet. That is the Capital Outlay fund and the Library fund. Mayor Horne went over the challenges with those departments. Mayor Horne informed the Council on the schedule for the dates of publication and hearing dates. If we can get it in the paper next week then we can hold the budget hearing the same night as the regular Council Meeting. Mayor Horne explained the mil levy to the Council. He reminded them that last year the Council wanted to keep it at a lower level but unfortunately they will not be able to do that this year. He also reminded the Council that last year Mr. Peroo came to the City of Williamsburg and did a cash flow analysis. He did that because our accounting system was in QuickBooks and was a challenge for Mayor Horne and City Clerk Sims to put together the budget. He found that the cash flow was in line. This year the new system made doing the budget much easier and if the Council would like for Mr. Peroo to come back and do it again then they could. Mayor Horne explained to the Council that the line items for 2014, 2015, and 2016. 2014 is the actual amounts that were spent. 2015 is a guess on what we will spend by the end of the year. He reminded the Council that we didn't have the Code Enforcement position last year to be able to include in the 2015 budget so we have to really watch the salaries and wages closely and make it work. We can scale back hours if needed in 2015. For 2016 there is an added \$5,000 for this position. He also suggested that the Council think about maybe contracting the street work out and that there \$2,400 budgeted in 2016 for this. It is included in the General account instead of Special Highway and went over the specifics of this. Discussion took place on this topic. Mayor Horne went over the employee raises for the year and Capital Improvement fund. He informed them that he believes that this should come out of the utilities instead of taxes. He asked Mr. Johnson with BG Consultants to assist with utilities rates but he is legally unable to do so but referred Mayor Horne to KRWA to do a utility rate study for us. We are currently working with them on this. We will need to come up with a plan and start saving to redo the water tower. He suggested that there be a \$5.00 fee added to the utility bills for the Capital Improvement Fund because the residence that are outside of the town would be helping pay. He reminded the Council that with the big sewer project going on that the sewer rates will need to be at \$26.25 for funding. An increase to \$30.00 should be done soon and slowly increase that it won't be such a big shock when we get to \$45.00 per month by the end

of the project. We also need to get the correct information out to customers to stop the rumors. He explained that Capital Improvement is one big pool of money that can be used on equipment and improvements but it cannot be used for salaries etc. Discussion took place on the parks and the possibility of contracting out the labor for the mowing. The Council asked Mayor Horne if he had been notified if we had received the grant yet. Mayor Horne informed them that he had not been. Mayor Horne reminded the Council that the Phase 1 of the electric remodel for the back room in City Hall needed to also be completed in 2016. Mayor Horne answered some questions from the Council and discussions took place on the specifics. The Council agreed that the budget all looks good and they should put the \$5.00 toward Capital Improvement on the utility bills. Council Member Norton made a motion to adjourn the meeting. Seconded by Council Member Rhoads. Motion passed 3-0.

Meeting adjourned at 7:50 pm.