



Proceedings of the City Council Meeting
Williamsburg, Kansas
August 4, 2014
7:30 p.m.

The City of Williamsburg Kansas met in regular session on August 4, 2014.

Those present:

Mayor Jon Horne, Council Member Norton, Council Member Messick, Council Member Worden, and Council Member Stover.

Absent: Council Member Tipton

Guests present: Fran Bennett, Lou Coppoc, Gene Hirt, Sue Snodgrass, Henry Snodgrass, Bruce Rockhold and Sherriff Richards.

Meeting called to order at 7:34 pm by Mayor Horne who thanked everyone for coming this evening. Roll call was taken by Mrs. Sims.

1.0 Public Forum

1.1 Bruce Rockhold: Nothing.

1.2 Fran Bennett: Mr. Bennett informed the Council that nothing new has taken place at District 12. He encouraged the Council to look into getting a public water station like they have at Homewood because of a lot of the Williamsburg residents go there to purchase water.

1.3 Henry Snodgrass: Mr. Snodgrass informed the Council that he thought it would be a good idea to get a water station like Homewood has as well. He also informed the Council that they need to work harder at getting the children back to the school because if they don't then they are going to loose the school. He did have a good meeting with the new superintendent of the 287 schools. People are telling Mr. Snodgrass that they will not send their kids to Pomona to school that they will send them other places. The Council informed Mr. Snodgrass that the City helps the school out anytime they can. Mayor Horne also informed Mr. Snodgrass that he meets with the Principal at the Elementary school every month as well as being on the site council there. He said that the City doesn't have the power to do anything but support the school. It is the school board that has that power. But the City does everything it can to strengthen what the school is doing. Further discussion took place on this topic.

1.4 Sue Snodgrass: Informed the Council that she and Mr. Snodgrass seem to be the only ones that were going to the meetings. People tell them things all the time but one couple cannot get anything changed. More people need to go to voice their opinions.

1.5 Lou Coppoc: Mr. Coppoc informed the Council that two school boards ago he suggested that Williamsburg representatives come to town to speak with the community at least once a semester to inform the residents about what was going on. He will attend a school board meeting and suggest it again. He also informed the Council that he has taken an inventory on the items at the football field buildings. There is a complete pole vaulting set, High jumps mats and 2 standards for the volleyball nets. He also wanted to note that Mr. Harris did a great job on the parking lot at the football field. The City of Williamsburg and Williamsburg Recreation Commission work great together on getting a lot of things done with the money that they have.

1.6 Gene Hirt: Mr. Hirt questioned the Council about the weeds on the north side of the Ag building, about still finding big rocks in the roads, and about the speed limit signs on East Street. He also was concerned that on the agenda was the large dog trap that said that the freight was almost as much as the trap itself. He didn't agree with purchasing that one that they should get it from somewhere closer. Mayor Horne informed Mr. Hirt that the signs were ready to be picked up, and the dog trap was on the agenda for discussion. He also informed Mr. Hirt that the Mayor and the Council are doing as much as possible with what time they have.

1.7 Sherriff Richards: Sherriff Richards informed the Council that he and Mayor Horne have had some recent discussion regarding the Code Enforcement Officer position. He was checking into possibly contracting with the Sherriff's office to help with this issue. He also has given Mayor Horne a name of someone that might be interested. The City of Williamsburg has made a lot of progress and Sherriff's Department doesn't want to see that lost. He will make sure we get as much support as possible from them. He will also get with Mr. Hirt after the meeting to try to find

a good place to set up patrol to catch the speeders and slow them down. He has put some patrols out here and did have several stops that were made. Discussion took place on this topic.

2.0 Approval of Agenda

- 2.1 **Amend Agenda:** Council Member Norton added meter setter to new business. Mayor Horne added transfer to Capital Reserve, and Surplus supply list from Mr. Coppoc to new business. Motion made by Council Member Worden to approve the agenda amendments. Seconded by Council Member Messick. Motion passed 4-0.

3.0 Approval of the Minutes

- 3.1 **Approve Previous Minutes (July 7, 2014):** Council Member Norton made a motion to approve the July regular meeting minutes. Seconded by Council Member Messick. Motion passed 4-0.
- 3.2 **Approve the Special Meeting Minutes (July 30, 2014):** Council Member Norton made a motion to approve the July 30, 2014 special meeting minutes. Seconded by Council Member Messick. Motion passed 4-0.

4.0 Financial Reports

- 4.1 **Monthly Financial Report:** Mr. Rockhold informed the Council that everything balanced this month. Mayor Horne reminded the Council that the Budget Hearing will be held on August 20, 2014 at 7:00 pm in City Hall.
- 4.2 **Motion to Accept:** Council Member Messick made a motion to accept the July Treasurer's report. Seconded by Council Member Worden. Motion passed 4-0.
- 4.3 **Motion to Table:** Council Member Norton made a motion to table the August Treasurers Report due to no bank statement at this time. Seconded by Council Member Messick. Motion passed 4-0.

5.0 Old Business

- 5.1 **City Hall Update:** Mayor Horne informed the Council the painting and clean-up is complete at City Hall. He does have a call into Performance Electric because the lights are not working properly so he wanted to get them checked out. He is hoping to have the City moved back to City Hall by next week.
- 5.2 **Code Enforcement Officer Position:** Mayor Horne informed the Council that he has placed ads in the Ottawa Herald, The Shopper, and posted online. He has received 1 resume and 3 inquiries. He also received a name from Sherriff Richards. He is planning on meeting with Sherriff Richards and will schedule a special meeting with the Council when a decision is made.
- 5.3 **Ag Building:** Mayor Horne informed the Council that the City of Williamsburg has received the deed of ownership for the Ag Shop property. The Superintendent of USD 287 Mr. Bradbury suggested to the school board that the deed be turned over to the City of Williamsburg before he leaves his position so the new superintendent doesn't have to mess with it. The school board agreed. All the utilities have been switched over. We are no longer required to do the mowing or the snow removal. We will end that at the end of this mowing season.
- 5.4 **John Deere Tractor:** Mayor Horne informed the Council that the John Deere tractor is still having issues with the brakes and the hydraulics on it. Council Member Stover informed the Council that the lines are cross threaded on the breaks. He has ordered parts for it. Once that is complete it is ready to run. Discussion took place on this topic.

6.0 New Business:

- 6.1 **Large Dog Trap:** Mayor Horne informed the Council that the City's dog trap was destroyed and that we are in need of another one. After research the trap that we need is about \$320.00 but the freight is \$201.00 which is rather expensive and wanted to know what the Council wanted to do. The Council thought that maybe Kenny Edgecomb would be interested in building one for the City and it may be cheaper. Discussion took place on this topic. Council Member Norton will contact Mr. Edgecomb and find out if he is interested and what the cost would be. Council Member Messick made a motion to allow Mayor Horne to purchase a dog trap from either the online company or from Mr. Edgecomb for no more than \$521.00. Seconded by Council Member Stover. Motion passed 4-0.
- 6.2 **Prairie Paws Animal Shelter:** Mayor Horne informed the Council that he has received a letter from Prairie Paws Animal Shelter requesting funds for the 2015 year. We have taken 3 dogs to the shelter in 2013 and have taken none in 2014. Discussion took place on this topic. Council Member Norton made a motion to table this item to next month's agenda. Seconded by Council Member Worden. Motion passed 4-0.
- 6.3 **Annual Lift Station Report:** Mayor Horne informed the Council that there were issues with the South Lift Station not pumping and he contacted Hickman Environmental. They came out and looked at it. He also asked them to do their annual inspection while they were here. Mr. Hickman

informed Mayor Horne that the pump is picking up the sediment that is on the bottom of the wells. Mayor Horne will check with the City of Ottawa to possibly come out to pump them out. The check valve was not working on the South Station, the North globes need to be changed out, and the air conditioners on the pumps were not in good shape. Mr. Hickman said that they will only have about two years left if we are lucky. Other than that everything else is in good shape. Mayor Horne did not have the written report yet but will share with the Council when he gets it. Discussion took place on this topic and maintenance suggestions. The Council asked Mayor Horne to get more information for the next meeting.

- 6.4 Chip and Seal Shoulders on Old Hwy 50:** Mayor Horne informed the Council that the Vance Bros. company that is doing the chip and seal on Old Hwy 50 is going to come out to give a bid on doing the shoulders on the north side on Hwy 50 in front of the school, post office, and Community Building. Also on the south side in front of City Hall, Guys & Mae's Tavern, and the Coffee Shop. Mayor Horne's guess of the cost at this time would be about \$900 - \$1000. Discussion took place on this topic.
- 6.5 Speed Limit Signs on Dane Street:** Mayor Horne reminded the Council of the previous discussion that have taken place in the past regarding the speed limit on Dane Street. The attorney suggested a traffic study to determine the speed limit. The Council suggested that a 45 mile per hour sign be put by the exit off of I-35 and that 30 mile per hour sign be placed at the top of the hill. Mayor Horne said that the County is willing to help place the posts. Discussion took place on this topic.
- 6.6 Meter Setter at 401 N. Center:** Council Member Norton informed the Council that Mr. JR Harris has recently purchased the property at 401 N. Center and that the water meter is in the road and should really be moved. Mr. Harris is willing to do all of the labor to move this at no charge if the City would be willing to provide a new setter. Discussion took place on this topic. Mayor Horne will get more information from Mr. Harris.
- 6.7 Transfer money to Capital Reserve Account:** Mayor Horne reminded the Council that the auditor suggested that a new bank account be set up for Capital Reserve's and money be transferred to that account. Council Member Worden made a motion to allow Mayor Horne and Mrs. Sims to set up another bank account for Capital Reserve's and transfer \$15,000 to that account. Seconded by Council Member Messick. Motion passed 4-0.
- 6.8 Surplus Items at Football Field:** Council Member Messick made a motion to consider the items at the Football Field surplus items and allow Mr. Coppoc to dispose of the items. Seconded by Council Member Worden. Motion passed 4-0.
- 6.9 Other New Business:** Council Member Worden asked to address Mr. Hirt's comments that were made in Public Forum. She informed him that she was asked by Council Member Norton to drive the streets to give her opinion on what else needed to be done. She complied and found that she thought that the streets were in very good condition and that Council Member Norton should be commended because of the time and effort that he has put in. We do not have the best equipment and no one that is a Certified Operator so she thinks they are great for what we have. Further discussion took place on the streets. Mayor Horne informed the Council that 200 gallons of unleaded and diesel fuel has been purchased and is in the tanks.

7.1 Authorization to Pay the Bills: Council Member Norton made a motion to pay all the bills. Seconded by Council Member Worden. Motion passed 4-0.

7.0 Adjourn Meeting next regular meeting September 8, 2014: Council Member Messick made a motion to adjourn the meeting at 9:10pm. Seconded by Council Member Worden. Motion passed 4-0.