



Proceedings of the City Council Meeting
Williamsburg, Kansas
July 1, 2013
7:30 p.m.

The City of Williamsburg Kansas met in regular session on July 1, 2013.

Those present:

Mayor Jon Horne, Council Member Tipton, Council Member Norton, Council Member Messick, and Council Member Worden. Council Member Stover was not present.

Guests present: Fran Bennett, Dave Reeves, Gary Sims, Gene Hirt, Mackienze Hylton and Savannah Sims

1.0 Opening

- 1.1 Meeting called to order at 7:31 pm with a moment of silence for our service men and women. Mayor Horne gave a brief overview of the new agenda format.
- 1.2 **Amend Agenda:** Mayor Horne added 5.8 Transfer of \$17,002.00 from General Fund to Capital Improvement. Council Member Worden added 5.9 Playground equipment financial reports and rescheduling Jayhawker Day's parade. Motion made by Council Member Messick to approve the agenda amendments. Seconded by Council Member Norton. Motion passed 4-0.
- 1.3 **Approve Previous Minutes:** Council Member Messick made a motion to approve the June meeting minutes. Seconded by Council Member Norton. Motion passed 4-0.

2.0 Treasurer's Financial Report

- 2.1 **May 2013:** Council Member Messick made a motion to accept the May 2013 treasurer's report. Seconded by Council Member Tipton. Motion passed 4-0
- 2.2 **June 2013:** Council Member Norton made a motion to table the June 2013 treasurer's report due to no bank statement at this time. Seconded by Council Member Messick. Motion passed 4-0.

3.0 Public Forum

- 3.1 **Gene Hirt:** Gene gave \$20.00 to the City Clerk that was a donation from Jack Hobbs for the playground. He also wanted to thank everyone that helped save the school with the bond issue. He had a request from Andy and Florine Anderson that they need a load of rock on their driveway and that Ash street is needing a load as well. He has some issues with the weeds that are growing in the large ditches that were dug and doesn't believe that the landowners should be responsible for taking care of them since the ditches were not reseeded by the city. The City needs to do something about this because there are places in town now that are really starting to look bad. The last topic that Mr. Hirt wanted to talk about was the road issues. When the gravel was dumped on South Street around the first of May. It was dumped right in front of his driveway and he could not get out, nor could anyone get in. He also brought in some of the big rocks that were dug up by the road grater when they did start working on the streets. He believes that this is a road hazard and is dangerous for the community. He did not like the way that the road were grated because it left deep ridges in his driveway and the water is not draining into the ditch.
- 3.2 **Mackienze Hylton:** The playground looks great.
- 3.3 **Savannah Sims:** Nothing.
- 3.4 **Gary Sims:** Mr. Sims Informed the Council that a few years back there was some company that was doing some work for what he understood for the City. They came in and dug up the yard and laid their lines. They then did such a great job of putting it all back that they did not leave a ditch. The culvert is completely closed and when it rains the water has nowhere to go. He is concerned that someone is going to get hurt by hydroplaning in that spot. He also was not sure what the reason was for taking out the stop signs going east and west but he feels that it was not a good idea because people go way to fast thru that intersection. The stop signs used to slow them down a bit but now that they are gone he is afraid that someone is going to get hurt there too. He would suggest that the Council consider putting them back.
- 3.5 **Fran Bennett:** Mr. Bennett said that we have been trying to get this town on the map for quite a while now. He has spoken to several people on how to get this going. Mr. Wiegand informed Mr. Bennett that he would be happy to encourage people to come this way if there was something for them to look at. He also said that Mr. Seymour is trying to put together a brochure for Franklin County and we need to try to get some of our information in that brochure. He is suggesting that we put together a committee for Community Development Outreach. The timing is now and we should be acting on it. Mayor Horne informed Mr. Bennett that he has met with Mr. Seymour and

gave Mr. Bennett a brief overview of their conversation. Mayor Horne said that he would like to meet with Mr. Bennett to gather some of his thoughts and suggestions on the idea that he has. Council Member Worden said that the realtors that she has been in contact with said that they will not even talk to anyone here because of the two buildings that are on William that are falling down. Brief discussion on this topic took place.

- 3.6 **Dave Reeves:** Mr. Reeves was here as a representative of Rural Water #4 to discuss the connection that would be later in the meeting.

4.0 Mayor's Report

- 4.1 Mayor Horne attended the Rural Water #4 meeting to get some clarification on the estimate that was given last month by Lloyd McClure for \$5775.00. Mr. Reeves informed the Council that Rural Water #4 is willing to split the estimate fifty fifty. They were not able to use any of the material that they thought they could so it would all have to be purchased new. They are willing to cover the expense from their main to the pit and from the pit on would be the City of Williamsburg responsibility. This would be a cost of \$2887.50 for each party. They would like to pay the total bill after the job is complete and then the City of Williamsburg would then pay them the City's half of the bill. The City of Williamsburg's City Attorney would draw up the contract for this project. Mayor Horne will get the approval needed from the state to move forward as well. Discussion took place on the specifics of this project. Council Member Tipton made a motion to accept the estimate from McClure Backhoe and Excavating with the understanding that Rural Water District #4 would pay the entire bill and the City of Williamsburg would pay Rural Water District #4 half of the cost pending the agreement being put into a contract that both parties agree on by the City of Williamsburg's City attorney. Seconded by Council Member Messick. Motion passed 3-1 with Council Member Worden being the nay vote. Council Member Norton wanted noted that Council Member Worden was not against the issue but wanted to have something in writing before anything was agreed upon.
- 4.2 Mayor Horne informed the Council that the playground is installed and wanted to thank everyone who helped in some manner with making this a great success. This was a positive event for the community. He also informed the Council that he did not factor in the cost of the concrete with his numbers so the cost was a little more than what was expected and he had not sat down with Mr. Link or the WRC yet to determine who was going to cover that. Council Member Worden added that there were around 57 people total in the park that day. Discussion took place on the specifics of the event.

5.0 Action Items

- 5.1 **Revised Bid from Lickteig Construction:** Mayor Horne reminded the Council that Mr. Lickteig was here at the last meeting and that they asked him to revise his bid. He did revise the bid and now it is one bid that will go from the corner by City Hall to the Corner of the fire station. Discussion took place on the specifics of the estimate. Council Member Norton made a motion to accept the bid from Lickteig Construction for south sidewalk & curb replacement at a total of \$32,019.00. Seconded by Council Member Tipton. Motion passed 4-0. Discussion took place on the electrical of the street poles. Council Member Norton made a motion for Mayor Horne to get an estimate from Lickteig Construction and KCP&L on putting the electrical supplies in the ground for the street poles. Seconded by Council Member Tipton. Motion passed 4-0.

Council Member Norton made a motion to take a 5 min break at 8:40pm. Seconded by Council Member Tipton. Motion passed 4-0. Meeting resumed at 8:45pm.

- 5.2 **Utility Rate Study and Budget Work session:** Council Member Tipton made a motion to have a Rate Study Work Session on Monday June 8, 2013 at 6:00pm and to have the City Clerk coordinate at a later time a Budget Work Session. Seconded by Council Member Worden. Motion passed 4-0.
- 5.3 **Bid for Exterior City Hall painting:** Council Member Norton made a motion to use the color Naturally Calm #10yy44215 Order # A0664 for the building color and the color Turkish Brown #20yy09175 Order # A0700 for the trim color. Seconded by Council Member Tipton. Motion passed 4-0.
- 5.4 **Bid from Hickman Environmental Services:** Hickman Environmental came out to do the yearly inspection of the lift stations. Mayor Horne gave a brief overview of the findings. There were a couple suggestions that Hickman gave to Mayor Horne and Mayor Horne asked him to give a quote on what it would cost. Discussion took place on the quote. Council Member Messick made a motion to accept the quote of \$1,091.00 from Hickman Environmental Services to replace the check valve on pump #2 at the North Lift Station. Council Member Tipton seconded the motion.

Motion passed 4-0. There was also a quote submitted to repaint both lift stations due to corrosion. Council Member Messick made a motion to accept the bid from Hickman Environmental Services to repaint both lift stations for \$3310.00 to get the \$300.00 savings to have them done at that same time. Motion died for lack of a second. Discussion took place on the specifics. Council Member Tipton made a motion to accept the bid from Hickman Environmental Services to repaint both lift stations for \$3310.00 to get the \$300.00 savings to have them done at that same time. Seconded by Council Member Messick. Motion passed 4-0.

- 5.5 **Purchas Order Policy:** Mayor Horne informed the Council that he was in hopes to have the Purchase Order Policy Ordinance complete but was unable to get it done so he will try to have it ready by the August Council Meeting.
- 5.6 **Street Discussion:** Mayor Horne informed the Council that the quarry that we get our rock from is out of the road rock that we have gotten in the past. He needed some direction on what the Council wanted to do and what they wanted to get. Discussion took place on the specifics of roads and type of rock. Council Member Tipton made a motion that the city purchase from Harris Quarry one load of AB3 to be used for filling the pot holes in the road and to be put at the Co-op for storage, three loads of ½” road rock to be used on Ash Street and 1st Street, and three loads of ¾” to be used on Center street from William to about 1-1/2 blocks down. Seconded by Council Member Norton. Motion passed 4-0.
- 5.7 **Screen Door for West Side of Building:** Council Member Messick made a motion to allow Mayor Horne to purchase a new screen door up to \$400.00 for the west side of the building. Seconded by Council Member Tipton. Motion passed 4-0
- 5.8 **Transfer of \$17,002.00 from General Fund to Capital Improvement:** Mayor Horne discussed with the Council about moving monies from the General Fund to Capital Improvement. This money is what will be used for the replacement and repair of the sidewalks so it doesn't seem logical to transfer out when it is just going to be spent. The Council agreed and will look at doing this next year.
- 5.9 **Playground equipment financial report and rescheduling Jayhawker Day's parade:** Council Member Worden requested from the City Clerk that a financial statement be prepared for the August Council Meeting of the expense of the playground equipment. She also wanted the permission from the City to have the Jayhawker Day's Parade at another date but did not have the date that was needed so she would get back with them.

6.0 Personnel

- 6.1 **Accept the resignation of James Tarwater Code Enforcement:** Council Member Tipton made a motion to accept the resignation of James Tarwater Code Enforcement Officer. Seconded by Council Member Norton. Motion passed 4-0
- 7.0 **Pay the Bills:** Council Member Tipton made a motion to pay the bills. Seconded by Council Member Messick. Motion passed 4-0.
- 8.0 **Adjourn Meeting next regular meeting August 5, 2013:** Council Member Tipton made a motion to adjourn the meeting at 9:54pm. Seconded by Council Member Messick. Motion passed 4-0.