Proceedings of the City Council Meeting
Williamsburg, Kansas
February 3, 2014
7:30 p.m.

The City of Williamsburg Kansas met in regular session on February 3, 2014.
Those present:
Mayor Jon Horne, Council Member Norton, Council Member Messick, Council Member Worden, Council Member Stover and Council Member Tipton
Guests present: Fran Bennett, Lou Coppoc, Commissioner Howard, and Jeff Seymour

1.0 Opening

1.1 Meeting called to order at 7:32 pm by Mayor Horne who thanked everyone for coming this evening.

1.2 **Amend Agenda:** Council Member Stover added 5.6 discussions of two dead trees on the right of way. Motion made by Council Member Worden to accept the agenda amendments. Seconded by Council Member Tipton. Motion passed 5-0

1.3 **Approve Previous Minutes (January 6, 2014):** Council Member Norton made a motion to approve the January regular meeting minutes. Seconded by Council Member Messick. Motion passed 5-0.

1.4 **Approval of Special Meeting Minutes (January 27, 2014):** Council Member Tipton made a motion to approve the January special meeting minutes. Seconded by Council Member Messick. Motion passed 5-0.

2.0 Treasurer's Financial Report

2.1 **January 2014:** Treasurer Rockhold informed the Council that all has reconciled for January 2014 for both checking and savings accounts. Council Member Norton made a motion to accept the January 2014 treasurer's report. Seconded by Council Member Messick. Motion passed 5-0. Discussion took place on the topic of knowing where the money is coming from.

2.2 **February 2014:** Council Member Tipton made a motion to table the February 2014 treasurer's report due to no bank statement at this time. Seconded by Council Member Messick. Motion passed 5-0.

3.0 Public Forum

Commissioner Rick Howard: County is checking into information about wind farms. Patrons have shown concern that the wind farms were not allowed in Franklin County. Commissioner Howard is checking into other avenues. Council Member Messick stated that the nuclear power plant wanted to stop wind farms. Council Member Worden asked Commissioner Howard about wind generators. Jeff Seymour thought it had something to do with the windmills falling into other structures such as surrounding properties. Commissioner Howard stated that Appanoose had one and he will get more information. He stated the hot topic in the county is the mortgage registration fee. He will have more information at a later date. Commissioner Howard also said that the county had approved $37,000 for tower improvements for communications. The money had been previously set aside for this purpose.
Fran Bennett: Friday State meeting for State water.
Lou Coppoc: Nothing at this time.
Jeff Seymour: Will cover topic at 5.1 in New Business

4.0 Old Business

4.1 **Lots West of City Hall:** Mayor Horne reminded the Council that they had stated at the last meeting that they wanted to come to this meeting with their own ideas for advertising the lots west of City Hall. Discussion took place regarding this topic. Council Member Council Member Tipton made a motion to advertise both lots for $10,000.00 for commercial development with a $2,000.00 refund per year for 5 years with an established business that is in operation for one year and they cannot sell the property. Seconded by Council Member Messick. Motion passed 5-0.

4.2 **City Hall Meeting Room Flooring:** Mayor Horne received a quote from Edgecomb Flooring for $1732.96. Discussion took place on this topic. Council Member Tipton made a motion to accept the quote from Edgecomb Flooring to replace the carpet in the meeting room to the laminate flooring that is in the office for the price of $1732.96. Seconded by Council Member Messick. Motion passed 5-0

4.3 **Tractor Purchase:** Mayor Horne asked the Council what they would like to regarding the quotes for the purchase or lease of a tractor. Discussion took place on this topic. Council Member Tipton made a motion to allow Mayor Horne to keep looking for a used tractor and not to lease on at this time. Seconded by Council Member Stover. Motion passed 5-0.

4.4 Update on Tax Exemption Status for City Hall: Mayor Horne informed the council that Mr. Dudley thinks we can keep our exempt status with no non city business upstairs. The attorney fees are higher this month due to the conversations that the Mayor has been having with him regarding this issue. Discussion took place on this topic. Mayor Horne will keep the Council informed with what is going on with this.

5.0 New Business:

5.1 Franklin County Economic Development Membership: Mr. Seymour explained to the council the Economic Development Membership. The dues amount went from $1000.00 to $500.00 Discussion took place on the topic. Council Member Messick made a motion to join the Franklin County Economic Development Membership for $500.00. Seconded by Council Member Tipton. Motion passed 5-0. Next development meeting will be March 4, 2014 at 7:30 am. Mayor Horne will represent the City of Williamsburg.

5.2 Amend Ordinance 411 International Building Code / Inspection Fee: Mayor Horne informed the council of the conflict with the inspection fees of Ordinance 411. Council Member Norton made a motion to charge the land owner $45.00 per inspection and to pay our Inspector, Mr. Ifland, $30.00 per inspection. Seconded by Council Member Worden. Motion passed 5-0

5.3 Employee Personnel Handbook Review: Mayor Horne suggested tabling this topic until next meeting. Council Member Tipton made a motion to table until next meeting. Seconded by Council Member Worden. Motion passed 5-0.

5.4 Capital Improvement for 2014: Council Member Tipton made a motion to hold a work session regarding Capital Improvement for 2014 on February 26, 2014 at 6:30 pm at City Hall. Seconded by Council Member Norton. Motion passed 5-0.

5.5 Discussion on Financial Reports: Discussion took place on some example forms that Mayor Horne had for the Council. Council Member Norton made a motion to table this topic until the March meeting. Seconded by Council Member Worden. Motion passed 5-0

5.6 Discussions of Two Dead Trees on the Right of Way: Discussion took place on the dead trees just north of Council Member Stover's property. No action was taken.

5.7 Executive Session Information Leak: Mayor Horne informed the Council that there was information that was leaked from the executive session that took place last month. Discussion took place on the letters from the attorney and the reminder of the rules of executive session. Mayor Horne reminded the Council to keep it private.

5.8 Other New Business: Council Member Norton asked about sending a letter of reduction to Wholesale Water District #12 from the 800,000 minimum to 600,000 minimum. Discussion took place on this topic. No action was taken.

6.0 **Pay the Bills:** Council Member Norton had some questions regarding the bills. Mayor Horne replied to his questions. Council Member Norton made a motion to pay all the bills. Seconded by Council Member Tipton. Motion passed 5-0.

7.0 **Adjourn Meeting next regular meeting March 3, 2014:** Council Member Tipton made a motion to adjourn the meeting at 9:23pm. Seconded by Council Member Worden. Motion passed 5-0.