



Proceedings of the City Council Meeting
Williamsburg, Kansas
February 2, 2015
7:30 p.m.

The City of Williamsburg Kansas met in regular session on February 2, 2015.

Those present:

Mayor Jon Horne, Council Member Messick, Council Member Worden, Council Member Stover and Council Member Tipton

Absent: Council Member Norton

Guests present: Gene Hirt, Bruce Rockhold, Fran Bennett, Lou Coppoc, and Commissioner Howard

Meeting called to order at 7:30 pm by Mayor Horne who thanked everyone for coming this evening. Mayor Horne asked for a moment of silence for the men and women fighting over seas. City Clerk Sims took roll call and Council Member Norton was absent. All other Council Members were present.

1.0 Public Forum

Lou Coppoc: Mr. Coppoc asked the Council if there was some record of whom did the sidewalk on the Southwest corner of Main Street because it is not a very good job. The Council informed Mr. Coppoc that it was installed over 50 years ago and that was how they did it then. They agreed that it was not in good condition and needed to be looked at. Mr. Coppoc then thanked the council for the great job in all that they do.

Fran Bennett: Thanked the Council for all the great pictures in the meeting room. Shows some of the landmarks and history in this town. He also appreciates the Council setting some priorities of things to do around town. This town has had a lot of troubles but always seemed to work threw them with lots of volunteer work. We have to work together to get things done. The Council is doing a great job of working together and trying hard. They will find a way to put things back together. He applauds them for their efforts. As for the Water District 12 they are working to see how to improve the water delivery and what will be coming in the next generation. More information will come on this but there is nothing more to report at this time. Council Member Tipton thanked Mr. Bennett for acknowledging the Council for trying and doing their best.

Bruce Rockhold: Mr. Rockhold asked about the Election Candidates. Mayor Horne informed him that he was the only one that has ran for Mayor and that Council Member Messick and Council Member Tipton are the only two that have ran for the two open spots on the Council. There was one other individual that came in after the deadline time that was interested but he has no idea if they will be pushing for a write in vote.

Gene Hirt: Informed the Council that he attended the Special Meeting on January 22, 2015. He was glad to see that the Council is recognizing the issues around town. The streets are still really bad and was wondering how long until the City does something about them. He said that the Council has been talking about this stuff since July and nothing still has been done. He then informed the Council that the rock that was put down in front of 111 East William was paid for by him and hauled in by Jim Rubick. He said that the residents of 111 East William came to him and said that they came to the Council with complaints about it and were shut down. He said that it is not complete yet. When he was on the Council there was supposed to be signs put up stating no semi's but that was never done. He just doesn't understand why it takes so long to get anything done. His only concern is to keep the Williamsburg Elementary school open. He also asked to reserve the right to speak when the Council came to agenda item 6.8 and would like for the letter to be read out loud. Mayor Horne informed Mr. Hirt that he just found out last week that he was the one that put the rock in front of 111 E. William. While that was a kind gestor, Mayor Horne suggested that he refrain from doing anything else to the streets. It is a Council decision and they are City of Williamsburg streets. He also informed Mr. Hirt that the City runs mostly off of Volunteer work and while he knows that the streets need attention there is only so much time in the day to get everything completed. We are all trying our best. The residents of 111 E. William have never came to a Council Meeting or to City Hall to discuss anything that they needed so he has incorrect information of them being shut down by the City because they have never asked for anything. He also informed Mr. Hirt that if he had anything to share regarding 6.8 then he needed to do that in Public Forum because there will be no public discussions regarding that topic. He

also stated that the letter will not be read out loud at this point in time because the parties involved have not had a chance to meet with anyone from the City at this point.

Commissioner Howard: Informed the Council that he spoke with Mr. Haag regarding Finney road in Williamsburg. He stated that is still a county road and still maintained by the County. He also stated that he had not had complaints regarding that road that he was aware of. He also wanted the Council to know that he attends several Council Meetings from surrounding towns and that streets are topic in all of them, where to start and how to pay for it so the City of Williamsburg is not alone with this topic. He also informed the Council that he has taken the seat of the previous Commissioner Stottlemire on the RC&D board. So he is now attending all of their meetings.

2.0 Approval of the Agenda:

2.1 Amend the Agenda: Mayor Horne added to New Business 7.5 Council to authorize Williamsburg Recreation Commission to renovations the track at Lou Coppoc field. Council Member Messick added to New Business 7.6 Culvert discussions. Council Member Messick made a motion to approve the agenda amendments. Seconded by Council Member Tipton. Motion passed 4-0.

3.0 Approval of the Minutes

3.1 Approve Previous Minutes (January 5, 2015): Council Member Messick made a motion to approve the January regular meeting minutes. Seconded by Council Member Tipton. Motion passed 4-0.

3.2 Approval of Special Meeting Minutes (January 12, 2015): Council Member Tipton made a motion to approve the January special meeting minutes. Seconded by Council Member Messick. Motion passed 4-0.

3.3 Approval of Special Meeting Minutes (January 22, 2015): Council Member Worden changed the second on the motion to not move forward with the Kubota purchase and for Mayor Horne to look at other options from Council Member Norton to Council Member Worden. She also changed the South side of the vacant lot to the North side of the vacant lot. Council Member Messick made a motion to approve the special meeting minutes with corrections. Seconded by Council Member Tipton. Motion passed 4-0.

4.0 Treasurer's Financial Report

4.1 Financial Report: Treasurer Rockhold informed the Council that all has reconciled.

4.2 January 2015: Council Member Messick made a motion to accept the January 2015 treasurer's report. Seconded by Council Member Tipton. Motion passed 4-0.

4.3 February 2015: Council Member Tipton made a motion to table the February Treasurer report due to no bank statement at this time. Seconded by Council Member Messick. Motion passed 4-0.

4.4 End of the Year Reports: City Clerk Sims informed the Council that she was not able to get financials completed for the end of 2014. She stated that she will have them to the Council by the next regular meeting.

5.0 Mayor's Report

5.1 Mayor's Report: Mayor Horne informed the Council that he met with Mr. Boechtter on January 21, 2015 to go over the KDHE issues and that he is requesting a Special Meeting to be held to go over the specifics.

6.0 Old Business:

6.1 Trimming of Trees in town: Mayor Horne informed the Council that we have received one bid back for the trimming of the trees in town. There were some issues with the timing of the bids and others were not sure that they could meet the deadline. Mayor Horne then opened the bid from JE Hoyt Enterprises which was a total of \$2,400.00 for the project per the bid sheet. Mayor Horne said that he did meet the insurance requirement and that because he was self-employed he can sign a waiver for the workman's comp requirement. Council Member Tipton made a motion to accept the bid from JE Hoyt Enterprises for the amount of \$2,400.00 for the tree trimming project following the specs specified in the bid sheet. Seconded by Council Member Worden. Motion passed 3-1 with Council Member Messick as a nay vote.

6.2 Building Inspection Fee: Mayor Horne informed the Council that he has sent the changes that the Council made on Ordinance 411 to the City Attorney. He has not received it back from the attorney yet but once he does then it will be sent off to be published in the paper.

6.3 Tractor Discussion: Neither Mayor Horne or Council Member Stover had any new information to share regarding the City tractor at this time.

6.4 Electrical Upgrades to City Hall: Mayor Horne informed the Council that he was finally able to make contact with Gibson Electric to come to City Hall to give a bid on the repair on the back

room. They did provide the bid for the repairs. We still have the bid from Performance Electric as well. Due to the fact of not having a spec sheet for this job Mayor Horne recommended that the Council reject the two bids at this time and have someone come write up a spec sheet then have the two companies come back out to give a bid off the spec sheets. Discussion took place on this topic. Council Member Tipton made a motion to reject the bids from Gibson Electric and Performance Electric without opening them. Seconded by Council Member Worden. Motion passed 4-0.

Council Member Tipton made a motion to have Troy Ifland come to do a Spec sheet for the purpose of bidding the repairs in the back room of City Hall. Seconded by Council Member Messick. Motion passed 4-0

- 6.5 BG Special Meeting:** Council Member Messick made a motion to have a Special Meeting with Bruce Boettcher from BG Consultants Thursday February 5, 2015 at 7:00 pm. Seconded by Council Member Worden. Motion passed 4-0.
- 6.6 Street:** Mayor Horne informed the Council that he had no new information regarding the streets at this time.
- 6.7 Water Meter Replacement Program:** Mayor Horne informed the Council that Elston Horne is compiling a plan and will get with City Clerk Sims to put together for the Council at the next meeting.
- 6.8 Letter from KDHE regarding 480 John Brown Road:** Mayor Horne informed the Council that a letter from KDHE was received and was included in the Council Packets for the Council's review only at this time.

7.0 New Business

- 7.1 Road Closure Request:** Mayor Horne informed the Council that a request had been made from Mrs. Diana Macoubrie to close part of the road of Robey Street that is between her property and Mrs. Anita Crook's property. This part of the road is a dead end road. Mayor Horne has spoken with Mrs. Crook's and she is in agreement that she would like that section to be closed as well. No permission is needed for the City to close a road but Mayor Horne wanted to out of respect to get Mrs. Crook's opinion. Council Member Tipton made a motion to close the road of Robey from Mill Street to the City Limits. Seconded by Council Member Messick. Motion passed 4-0
- 7.2 Ottawa Sanitation Contract Renewal:** Council Member Messick made a motion to accept the contract with Ottawa Sanitation for the Trash Services for the City of Williamsburg. Seconded by Council Member Tipton. Motion passed 4-0.
- 7.3 Departmental Discussions:** Council Member Tipton made a motion to hold a special meeting each month for discussions regarding departments on a regular basis. Seconded by Council Member Messick. Motion passed 4-0.
Council Member Messick made a motion to hold a special meeting on February 18, 2015 at 7:00 pm for departmental discussions. Seconded by Council Member Worden. Motion passed 4-0.
- 7.4 Basketball Court Lights in City Park:** Mayor Horne informed the Council that the only lights at this time that are working are on the Southwest corner of the basketball court. He had found some information on some lights that would be about 15ft, heavy steel pole and fixtures for about \$2500.00 each. Discussion took place on this topic. Council asked Mayor Horne to have Mr. Ifland look at them.
- 7.5 Williamsburg Recreation Commission request to repair track at Lou Coppoc field:** Mayor Horne informed the Council that the Williamsburg Recreation Commission would like to have Mr. Harris do some repairs to the track. They will be paying for the repairs but needing permission to do so from the Council due to it being City property. Council Member Messick made a motion to allow the Williamsburg Recreation to do repairs to the track at Lou Coppoc field. Seconded by Council Member Tipton. Motion passed 4-0.
- 7.6 Culvert Discussions:** Council Member Messick informed the Council that he had concerns regarding the area going into the Ag Shop. Currently they are driving across the sidewalk and he is thinking that a culvert and a driveway needs to be put in there to keep the ruts down when people are trying to go back and forth and it is wet. Discussion took place on this topic. Council Member Messick made a motion to include a culvert at the Ag shop in the culvert repairs. Seconded by Council Member Stover. Motion passed 3-1 with Council Member Worden as a Nay vote.
Discussions took place on the Spec sheet and possible bids for the culverts. Council Member Messick made a motion to allow Harris Construction to fix the culvert at the Lou Coppoc field, the Ag Shop and on Warren Street. Motion dies due to a lack of a second.
Discussion took place on the City to purchase the culverts, and the gravel and having a contractor do the work. Council Member Stover offered to get culvert pricing and purchase. Council Member

Messick made a motion to replace the culvert at the Lou Coppoc field, at the Ag Shop and on Warren Street with the City purchasing the materials and having a contractor do the labor and clean up. Seconded by Council Member Stover. Motion passed 3-1 with Council Member Worden as a Nay vote.

Council Member Messick made a motion to allow Harris Construction do the labor and clean-up for the culvert project. Seconded by Council Member Tipton. Motion passed 3-1 with Council Member Worden as a Nay vote.

8.0 Pay the Bills: Council Member Tipton made a motion to pay all the bills. Seconded by Council Member Messick. Motion passed 4-0.

Council Member Tipton made a motion to turn off all the gas and electric to the upstairs portion of City Hall. Seconded by Council Member Messick. Motion passed 4-0.

9.0 Adjourn Meeting next regular meeting March 2, 2015: Council Member Tipton made a motion to adjourn the meeting at 9:01pm. Seconded by Council Member Messick. Motion passed 4-0.