

March 1, 2016

The Town Council met this day in regular session at 7:00 p.m. with Mayor Paul Brooks presiding.

Roll call was taken by Mayor Brooks with Council Members April Gill, Ken Denzin, and Sheryl Klocker in attendance. Brad Marchant was absent.

COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER DENZIN SECONDED a motion to approve the Consent Agenda. All ayes, MOTION CARRIED.

Approve Minutes of the City Council Regular Meeting for February 2, 2016 as published. Approve Treasurer's Report with a general account balance of \$784,259.91 a utility deposit fund account balance of \$42,416.92 and a \$120.07 transfer into the general account from the utility deposit fund account for the amount applied to utility bills and interest. Approve the February adjustment report. Approve the February Paid Invoice Report. Approve the March Unpaid Invoice Report. Approve the Monthly Municipal Court Report. MOTION (per consent agenda) carried.

Mayor Brooks announced the upcoming meetings – Joint Hearing between the City of Sundance Land Use Commission and Crook County Land Use Commission Monday, March 7, 2016 courthouse basement 6:30 pm; NEWY meeting in Gillette Saturday, March 12, 2016 at 8:00 am; Crook County Solid Waste Advisory Committee Wednesday March 16, 2016 at 6:30 pm in Sundance City Hall.

City Engineer Karla Greaser reported that we are waiting on funding from the Wyoming Water Development Commission on the Level III –Cole distribution waterline.

Karla Greaser presented the council with Work Order No: 16-073WO-E for professional engineering services to review the Sundance Football Field Project. The cost for Engineering and Consulting Services shall not exceed \$12,000.00. COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER DENZIN SECONDED a motion to table the proposal for review on the football field until next month's meeting. All ayes, MOTION CARRIED.

Ms. Greaser reviewed Ordinance No. 1-Adopting the National Fire Protection Association with City Attorney Mark Hughes. Ms. Greaser visited with Public Works Director Mac Erickson on fire hydrant requirements. Mr. Erickson will meet with Fire Chief Chris Tomford to make sure these requirements are met. COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER DENZIN SECONDED a motion to approve Ordinance No. 1 2016 ADOPTING THE NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) 1142 on the second reading. All ayes, MOTION CARRIED.

Kenny Rathbun updated the Council on the Croell Paving project. Croell's are waiting on weather conditions to do the paving.

Attorney Joe Baron gave the council the final draft of the Crook County Solid Waste Advisory Committee-Joint Powers Agreement. At last month's meeting the Council made a motion allowing Mayor Brooks to sign the agreement.

City Attorney Mark Hughes has reviewed the Recapture Agreement between the City of Sundance, Crook County School District No. 1 and the Wyoming School Facilities Commission. He recommends that the council table the agreement until the City discusses the agreement further with the School. COUNCIL MEMBER GILL MOVED, COUNCIL MEMBER DENZIN SECONDED a motion to table this agreement until the next council meeting. All ayes, MOTION CARRIED.

Crook County School Superintendent Mark Broderson attended the work session held before the regular council meeting to discuss the football project with the council. Mayor Brooks expressed concern on the condition of fairgrounds loop road and the street between the new elementary school and the high school. Mr. Broderson assured the Mayor that any damages caused by the contractors during construction of the new facility will be repaired by the school district. Two agreements need to be put in place for the project to move forward. The first is a long term lease for the football field to be built on City property and the second is a construction agreement between the parties to move forward on the design of the facility. City Attorney Mark Hughes recommended that the City move forward with the Long Term lease between the City of Sundance and the Crook County School District No. 1 for the football field project. COUNCIL MEMBER GILL MOVED, COUNCIL MEMBER DENZIN SECONDED a motion for Mayor Brooks to sign the agreement after the agreed changes have been made. All ayes, MOTION CARRIED. COUNCIL MEMBER KLOCKER ABSTAINED.

Raeshea Sell, Office Manager for the Crook County Natural Resources District, gave the council a handout on E-Cycling. E-Cycling would give the Crook County residents an opportunity to properly recycle their unwanted electronics. According to Sell, Offering E-Cycling will reduce environmental contamination of our landfill and ground water sources. Crook County Natural Resources District asked for financial help for putting this event on. COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER DENZIN SECONDED a motion to pay half of the expense for putting on the E-Cycling event. All ayes, MOTION CARRIED.

The Council discussed the Pool manager position.

Pasture Bids were opened at 4:00 on February 29th. Pasture bids were read by Mayor Brooks during the regular city council meeting at 7:30 p.m.

- Parcel 1 – Green Mountain Cemetery Pasture
\$560.00 Jay Pixley
- Parcel 2 - Landfill Pasture
\$713.00 James Miller
- Parcel 3 - Water Tank Pasture
\$375.00 Gari Gill
- Parcel 4 - West Pasture
\$126.00 John Costello

COUNCIL MEMBER DENZIN MOVED, COUNCIL MEMBER KLOCKER SECONDED a motion to accept the bids. All ayes, MOTION CARRIED.

Morgan Ellsbury from Crook County Road and Bridge and Joe Baron County Attorney addressed the council regarding county roads in city limits and the ownership of such roads. Mayor Brooks expressed his concern for the citizens and businesses on Government Valley Road and the issues the City has experienced with truck traffic. COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER DENZIN SECONDED a motion to have Mayor Brooks and Public Works Director Mac Erickson visit with the County Commissioners to begin negotiations regarding the possible transfer of jurisdiction on specific county roads from Crook County to the City of Sundance. All ayes, MOTION CARRIED.

COUNCIL MEMBER DENZIN MOVED, COUNCIL MEMBER GILL SECONDED a motion to approve the catering permit for the Dime Horseshoe Bar – Lincoln Day Dinner on March 12, 2016. All ayes, MOTION CARRIED.

COUNCIL MEMBER GILL MOVED, COUNCIL MEMBER DENZIN SECONDED a motion to allow Mayor Brooks to sign the Memorandum of Understanding between the Crook County School District #1 and the City of Sundance-Football Field Construction after the agreed upon changes have been made. All ayes, MOTION CARRIED. COUNCIL MEMBER KLOCKER ABSTAINED.

The council was asked if a fireworks stand would be allowed in the city limits. COUNCIL MEMBER DENZIN MOVED, COUNCIL MEMBER KLOCKER SECONDED a motion to allow Clerk Treasurer Kathy Lenz to inform the interested party that the city council would allow a fireworks stand in the city limits if all the peddler permit requirements were met. All ayes, MOTION CARRIED.

Ms. Lenz updated the council on the Main Street Project. The City has sent out request for proposals for a Community Assessment & Feasibility study for downtown Sundance. The deadline for proposals is March 31st and then the Sundance Area Chamber of Commerce, the Crook County Museum District and the City of Sundance will develop a team of reviewers to look at the proposals. The next step involves awarding the contract to an architect team that would do the study and design. A \$25,000 matching grant has been awarded from the Wyoming Business Council for this project.

Council Member Klocker commended Helen Engelhaupt for her work on the delinquent account list. She also had discussion on several accounts on the list.

Mayor Brooks adjourned the meeting at 8:03 p.m.

SEAL)

Mayor _____
Paul Brooks

ATTEST:

Deputy Clerk-Treasurer _____
Toby Shamion