

January 5, 2016

The Town Council met this day in regular session at 7:00 p.m. with Mayor Paul Brooks presiding.

Roll call was taken by Mayor Brooks with Council Members April Gill, Ken Denzin, Brad Marchant and Sheryl Klocker in attendance.

Mayor Brooks started the meeting by swearing in Marty Noonan as the new Chief of Police.

Mayor Brooks presented the Council Members with the 2016 appointments: April Gill Acting Mayor in the absence of Mayor Brooks, Sundance Times-Official Newspaper, Kathy Lenz-City Clerk Treasurer, Marty Noonan-Chief of Police, Mac Erickson-Public Works Director, Mark Hughes Law Office-City Attorney, Francis Stevens-Municipal Judge, Marty Noonan-Emergency Management Coordinator, Chris Tomford-Fire Chief, and Karla Greaser with Trihydro Corporation-City Engineer. Committee Members: Housing Authority Members: Kristy Ulmer-Manager, Marcie Cliver, Marie Reed, Dick Davis, Diane Marshall and Sue Fuhrman-Evergreen Management Services, Spearfish, SD. Land Use Planning Commission Members: Callie Hilty-Chairman, Joe Wilson, Bonnie Beaudoin, Steve Lenz and Joe Lambert. Recreation Board Members: Andrea Humphrey, Shelby Gill and Jill Mackey. Clarenbach Park Committee: Cheryl Wales, Sally Rogers and Debbie Davis. Community Development Loan Board: Peggy Warner and Cindy Lambert. COUNCIL MEMBER GILL MOVED, COUNCIL MEMBER DENZIN SECONDED a motion to approve the appointments as read. All ayes, MOTION CARRIED.

COUNCIL MEMBER DENZIN MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve the Consent Agenda. All ayes, MOTION CARRIED.

Approve Minutes of the City Council Regular Meeting for December 1, 2015 as published. Approve Minutes of the Special City Council Meeting for December 21, 2015 as published. Approve Treasurer's Report with a general account balance of \$786,009.70, a utility deposit fund account balance of \$42,091.92 and a \$408.39 transfer into the general account from the utility deposit fund account for the amount applied to utility bills and interest. Approve the December adjustment report. Approve the December Paid Invoice Report. Approve the January Unpaid Invoice Report. Approve the Monthly Municipal Court Report. MOTION (per consent agenda) carried.

Mayor Brooks announced the upcoming meetings – Crook County Solid Waste Advisory Committee-Wednesday January 13, 2016 in Sundance at 6:30 pm, WAM Winter Workshop in Cheyenne, February 17-19, 2016.

COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER DENZIN SECONDED a motion to approve Work Order 15-397WO-E-Trihydro-City Engineering and Consulting Services 2016 for \$1700.00 per month and allow Mayor Brooks to sign. All ayes, MOTION CARRIED.

Public Works Director Mac Erickson reported on the Washington Park Pond Project. The Sundance Rod and Gun Club will purchase the dock materials and as soon as the ice is thick enough the club, city and the Game and Fish will build the dock. Mr. Erickson and the public works staff plan to pour a walking path from the parking lot to the ADA fishing dock this spring.

City Clerk Treasurer Kathy Lenz updated the council on the water projects that were submitted to the Wyoming Water Development for funding. The priority of the three projects that were submitted were re-aligned; making the transmission line the first priority, the PRV and Clay Val second and the Level II water study third. Ms. Lenz will testify in front of the water commission on Wednesday and Mayor Brooks on Thursday.

COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve Change Order #5- Extend the completion date to May 31, 2016 for professional engineering services on the Sundance Elementary School Project. All ayes, MOTION CARRIED.

City Engineer Karla Greaser will work with City Attorney Mark Hughes to prepare an Ordinance for the NFPA 1142 Standards that will address water flow requirements in the city.

COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve Croell Project-Phase III preliminary plat. All ayes, MOTION CARRIED.

COUNCIL MEMBER GILL MOVED, COUNCIL MEMBER DENZIN SECONDED a motion to allow Mayor Brooks to sign Work Order for Trihydro to perform semiannual environmental monitoring activities at the Sundance Landfill. All ayes, MOTION CARRIED.

The City police reported that there were 14 deer harvested this year.

Larry Hitt made a formal request to the City to annex Sierra Vista Estates into the city limits. City Attorney Mark Hughes will meet with Mr. Hitt and go over the requirements to annex subdivisions.

COUNCIL MEMBER DENZIN MOVED, COUNCIL MEMBER GILL SECONDED a motion to approve the final plat for the Kipp Addition. All ayes, MOTION CARRIED.

COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve Resolution 1, 2016-Official Depository. All ayes, MOTION CARRIED.

COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER DENZIN SECONDED a motion to approve Resolution 2, 2016-Investment Policy. All ayes, MOTION CARRIED.

COUNCIL MEMBER DENZIN MOVED, COUNCIL MEMBER KLOCKER SECONDED a motion to approve Resolution 3, 2016-Revised City Fees and Rate Schedule. All ayes, MOTION CARRIED.

COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion to approve Resolution 4, 2016 and Resolution 5, 2016 –Regarding the Croell Addition to the City of Sundance with correction to Resolution 5, 2016 changing the last paragraph to Phase II. All ayes, MOTION CARRIED.

COUNCIL MEMBER MARCHANT MOVED, COUNCIL MEMBER GILL SECONDED a motion to allow Mayor Brooks to sign the Termination Agreement of the joint Powers Board known as the Crook County Community Juvenile Services Board. All ayes, MOTION CARRIED.

COUNCIL MEMBER DENZIN MOVED, COUNCIL MEMBER KLOCKER SECONDED a motion to approve the Correction for 2016 City Holidays. All ayes, MOTION CARRIED.

COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER MARCHANT SECONDED a motion for Mayor Brooks to sign the Pledgee Agreement Renewal. All ayes, MOTION CARRIED.

COUNCIL MEMBER KLOCKER MOVED, COUNCIL MEMBER DENZIN SECONDED a motion to change the mileage reimbursement from .575 cents per mile to .54 cents per mile to follow the IRS mileage allowance. All ayes, MOTION CARRIED.

COUNCIL MEMBER GILL MOVED, COUNCIL MEMBER DENZIN SECONDED a motion to approve the December 28, 2015 Land Use Minutes and Permit as follows. Greg Dittman-cement pad and drain west side of existing car wash, Apex Construction-new home Sundance View Estates and Final Plat for the Kipp Subdivision. All ayes, MOTION CARRIED.

Linda Tokarzyk gave a report on Rare Element Resources.

Chief of Police Marty Noonan reported 53 calls for the month with 597 calls for the year.

Fire Chief Chris Tomford reported that they had a fireman fall on the ice in front of the Fire Hall last month. The council was presented with 2 bids for the service of the fire trucks. They advised Chris to go with the low bid. They have two new members on the Fire Department. Three members of the Fire Department will be going to training in Riverton January 8th and 9th.

City Engineer Karla Greaser is working on the Cole Tank FEMA Grant and Water System Map with fire hydrants and available pressures for fire flow.

City Attorney Mark Hughes reported that the Easement Agreement with the Wyatt's has been signed and ready to file.

COUNCIL MEMBER DENZIN MOVED, COUNCIL MEMBER GILL SECONDED a motion for Department Heads to start doing job evaluations. All ayes, MOTION CARRIED.

Mr. Denzin would like to have the recycling ad republished and for Public Works Director Mac Erickson to check on ways to get rid of hazardous materials at the landfill.

Mayor Brooks would like to see the Council adopt an animal ordinance.

Mayor Brooks adjourned the meeting at 8:00 p.m.

SEAL)

Mayor _____
Paul Brooks

ATTEST:

Deputy Clerk-Treasurer _____
Toby Shamion