REGULAR MEETING
TOWN OF GRAND LAKE BOARD OF TRUSTEES
MONDAY, SEPTEMBER 22, 2014  7:30 P.M.

CALL TO ORDER: The regular meeting of the Board of Trustees was called to order by Mayor Judy Burke at 7:30 p.m. at the Town Hall, 1026 Park Avenue.

ROLL CALL PRESENT: Mayor Burke; Trustees Baird, Gasner, Jenkins, Lanzi, Lewis, and Sabo; Town Manager Hook, Town Clerk Kolinske, Town Planner Biller and Town Code Administrator Tony Rendon.

ABSENT: None.

ANNOUNCEMENTS: Mayor Burke announced that it would be appreciated if cell phones were turned off during the meeting.

Mayor Burke announced that in celebration of Rocky Mountain National Park's 100th Anniversary, Trappers Wild Game Culinary Affair will be held Friday, September 26th from 6 – 9 p.m. and Saturday, September 27th from 1 – 7 p.m. at the Grand Lake Community House and Town Square.

Mayor Burke announced that the Town of Grand Lake will be hosting a Streetscape and Wayfinding Masterplan Public Outreach Meeting on Saturday, September 27th at 7 p.m. in the Board Room at Grand Lake Town Hall.

Mayor Burke announced that National Prescription Drug Take Back Day will be held Saturday, September 27th from 10 a.m. to 2 p.m. at City Market.

Mayor Burke announced that the 2nd Annual “Taking Steps to End All Cancer Race” to benefit the Grand County Rural Health Network will be held Sunday, September 28th beginning at 10 a.m. at Pancho & Lefty’s. Register at Pancho & Lefty’s the day of the race or in advance at Never Summer Mountain Products.

Mayor Burke then announced that a Flu Shot Clinic will be held on Tuesday, September 30th in the Board Room at Town Hall from 8 – 10 a.m. Shots are $20.00 for adults and $14.00 for children.

CONFLICTS OF INTEREST: Mayor Burke stated that if there are any Trustees wishing to announce a conflict of interest with any items on this evening’s agenda, they should do so at this time.

None of the Trustees had a conflict of interest with any items on the agenda.
UNSCHEDULED PUBLIC
COMMENTS:

Mayor Burke announced that this time is reserved for members of the public to make a presentation to the Board on items or issues that are not scheduled on the agenda. The Board will not discuss/debate these items, nor will the Board make any decisions on items presented during this time, rather, the Board will refer the items to staff for follow up. She then asked if there were any unscheduled public comments and noted that comments are limited to 3 minutes.

Colonel Les Williams, 173 County Road 496, Grand Lake, was recognized from the audience. He stood in support and on behalf of the U. S. Marine Corp. and urged the Board of Trustees to continue to allow Tom and Mary Goodfellow to place a political sign on their place of business regarding the release of U. S. Marine Sergeant Andrew Tahmoressi who is being held in Mexico. This is the first item under New Business that the Board will consider later in the meeting.

Duane Dailey, P. O. Box 334, Hot Sulphur Springs, was then recognized from the audience. He echoed Colonel Williams’ statement about Sergeant Tahmoressi. He continued by saying that he wears many hats in this community; he is the adjutant of the American Legion Post 88, he is the Grand County Veterans Service Officer and the newly appointed only rural member of the Colorado Board of Veterans Affairs. He, too, urged the Board of Trustees to continue to allow Tom and Mary Goodfellow to place a political sign on their place of business regarding the release of U. S. Marine Sergeant Andrew Tahmoressi. He then stated that he recently received word that due to the successfulness of Grand Lake’s celebration of Constitution Week, the American Legion from the national level are nominating Tom Goodfellow for the “Proud to be an American” award by resolution.

Connie Williams, 173 County Road 496, Grand Lake, was then recognized. She read a letter addressed to the Board of Trustees from Dave Beckmann who resides in Greeley, CO (see attached Exhibit A). She then added that she is a Marine mom and their son has been overseas three times. If he should ever make a mistake much like Tahmoressi, she would hope that people would put up the same kind of banner on their businesses for his release.

Tom Goodfellow, 1204 Grand Avenue, was then recognized. He asked everyone in the room to take a moment and think about if it were their son or daughter who was being held in captivity by the Mexican government unjustly. He asked, “What would you want people to do to help them get released?” Goodfellow said that he can’t think of anything better to do than this. He wished the entire Town would get behind this. He announced that he has collected approximately 75 signatures supporting the extension to display the banner until Tahmoressi is released. The support he has received has been nothing short of overwhelming.
Mayor Burke noted that the Mayor's Report and Comment portion of the meeting is toward the end of the agenda, but she took a moment to personally thank Tom Goodfellow for his efforts and that she really appreciates what he does for Constitution Week. It's amazing to see people come together and get a better understanding of their country. She also gave thanks to all of the men and women for the service that they have given. She said, "We are very proud of you and of the Town's celebration of Constitution Week." In conclusion, she congratulated Tom for his nomination for the "Proud to be an American" award.

**SCHEDULED PRESENTATIONS/DELEGATIONS:** Mayor Burke introduced Dr. Jody Mimmack, Superintendent of East Grand School District. She distributed a quarterly newsletter and the School District's Unified Improvement Plan Summary/Results 2013-2014 (see attached Exhibit's B and C). During her update to the Board she said that enrollment is up 35 students. She said that the roof project has been ten years in the making. It was contracted out to a company in Commerce City, CO and was completed on time and within budget. The Board of Education has been working busily to revise and update its policies to lead East Grand on its journey to become a "District of Distinction" and has reworked the District Mission Statement, the District Vision Statement, and District Ends. She announced that Lynn Burrows, Fraser Valley Elementary PE Teacher, has been named 2014's Colorado Elementary Physical Education Teacher of the Year. She extended an invitation to attend the School Board Meetings which are held on the 1st and 3rd Tuesday of each month at 6:00 p.m. They are working on a four-phase million dollar technology plan as the need continues even though the mill levy increase did not pass. The plan will bring in new technology, replace outdated hardware, and improve district infrastructure, including wireless access. The major focus is the purchase and use of Chromebooks for the students, the continuing improvement of infrastructure at all schools, as well as the replacement of out of date computers for staff. Under the Fiscal Sponsorship of the Grand Foundation, generous contributions have already been made toward the project. Funding requests and commitments have come from the Sprout Foundation Fund of the Grand Foundation, East Grand Schools' money in lieu of land, local and statewide foundations, as well as individual private donors totaling $660,000 confirmed. She then asked for the Town's support in contributing. She said that they are reaching out to all municipalities, clubs, etc. to make this project become a reality. In conclusion she noted that they have added a second bus traveling to and from Grand Lake.

**CONSENT AGENDA:** Mayor Burke introduced the Consent Agenda which contained the following: Minutes for June 23, 2014.

Trustee Gasner moved to approve the Consent Agenda as presented. Trustee Lewis seconded the motion and all Trustees voted aye.
REPORTS: SALES TAX CASH FLOW REPORT FOR SEPTEMBER, 2014:
Mayor Burke asked Town Clerk Kolinske to present the sales tax cash flow report. Kolinske reported that the amount of revenue received in September, 2014 for the month of July is $233,571. This amount is 12.18% above what was received through September, 2013.

REPORTS: FINANCIAL REPORT FOR AUGUST 2014:
Mayor Burke asked Town Clerk Kolinske to present the Financial Report for August 2014. Kolinske reported that the General Fund expenditures through the end of August totaled $1,011,575.79 or 30.9% of budget. She said the Water Fund expenditures for the same period totaled $293,230.57 or 41.1% of budget, the Marina Fund expenditures totaled $102,223.16 or 36.2% of budget and the PAYT Fund expenditures totaled $14,035.42 or 66.8% of budget.

LIQUOR LICENSING AUTHORITY: CONSIDERATION OF RENEWAL OF THE BEER AND WINE LIQUOR LICENSE FOR PIZZA DEL LAGO, INC., D/B/A GRAND PIZZA - Mayor Burke asked Town Clerk Kolinske to present this matter to the Board. Kolinske reported that the fees have been paid and the renewal documents are in order. The water, business license, and sales tax accounts are all current. The Grand County Sheriff's Department found no adverse information that would affect the status of the license. She then concluded by saying that Jay Jackson, President/Treasurer, was present.

Trustee Lewis moved to approve the renewal of the Beer and Wine Liquor License for Pizza Del Lago, Inc., d/b/a Grand Pizza. Trustee Baird seconded the motion and all Trustees voted aye.

OLD BUSINESS:
None.

NEW BUSINESS:
CONSIDERATION TO ADOPT RESOLUTION NO. XX-2014, A RESOLUTION REPEALING AND REPLACING RESOLUTION NO. 22-2014 AND AUTHORIZING THE TEMPORARY PLACEMENT OF A POLITICAL SIGN LOCATED WITHIN THE SUNNYSIDE ADDITION TO GRAND LAKE, LOTS 4 & 5, BLOCK 2; MORE COMMONLY REFERRED TO AS 1204 GRAND AVENUE - Mayor Burke asked Town Code Administrator Rendon to present this matter to the Board. Rendon explained that on 9/16/14, Town staff received a “Request for Extension” from Tom Goodfellow, the property owner of Grand Escape Cottages, the applicant, to extend the expiration date of October 2, 2014 for the temporary placement of a political sign located within the Sunnyside Addition to Grand Lake, Lots 4 & 5, Block 2; more commonly referred to as 1204 Grand Avenue. The applicant has complied with all other federal, state and local regulations. The applicant has submitted a request to Town staff, in preparation of a request to the Board, prior to the expiration date. The intent of the political sign is to bring awareness of a U. S. Marine, Andrew Tahmooressi, who is being held in
Mexico. This issue has not been resolved as of 9/17/14. The staff recommendation is for staff to be authorized to administer the placement of the political sign based on the following conditions:

1. The applicant shall be allowed to place a political sign as shown in Exhibit A of the draft resolution with the following conditions:
   - 365 days or
   - The event

2. The event, as determined by Town staff, including but not limited to, when the U. S. Marine, Andrew Tahmoressi, is released from Mexico or the issue is resolved by court proceedings.

3. The applicant shall comply with all other federal, state and local sign regulations.

4. The granting of this request does not set precedence for any future request nor obligate the Town to grant similar requests in the future.

The Board should discuss the applicant’s request. The Board has the following options:

1. Adopt Resolution No. XX-2014; or
2. Adopt Resolution No. XX-2014 with the following modified conditions_; or

Rendon noted that the applicant, Tom Goodfellow, was present.

Following brief discussion, Trustee Lewis moved to adopt Resolution No. 25-2014, a Resolution Repealing and Replacing Resolution No. 22-2014 and Authorizing the Temporary Placement of a Political Sign Located Within the Sunnyside Addition to Grand Lake, Lots 4 & 5, Block 2; More Commonly Referred to as 1204 Grand Avenue as presented. Trustee Gasner seconded the motion and all Trustees voted aye.

**NEW BUSINESS:**

CONSIDERATION TO ADOPT RESOLUTION NO. XX-2014, A RESOLUTION ADOPTING LOGO SIGNATURE GUIDELINES – Mayor Burke asked Town Manager Hook to present this matter to the Board. Hook explained that the Branding Committee has previously presented, in 2013 and 2014, the newly developed brand promise, brand slogan, and brand logo to the Board and the community. At the April 28, 2014 Board of Trustees meeting, the Board adopted the new brand logo developed by the Branding Committee as the official Town logo. Branding Committee representatives also advised the Board that the committee’s next action item would be developing logo use guidelines. At the May 27 and July 28 workshop sessions, Branding Committee representatives provided the Board with an update on the development of the guidelines along with then-current drafts of the guidelines and a commitment to return to the Board when the guidelines were ready for Board consideration. Town Attorney Krob reviewed the draft document dated July 17, 2014 and provided comments for several minor revisions. Those comments have been incorporated into the Grand Lake,
Colorado Signature Guidelines document attached as Exhibit 1 to the draft resolution. Staff believes that guidelines can be a useful tool in the future to manage the appropriate use of the Town logo by the Town, the Chamber, and the community. Additionally, staff believes that the Branding Committee has developed an excellent set of guidelines that can be that useful tool. Two key components of the guidelines are the establishment of a licensing process and the designation of a Brand Steward to administer the guidelines and processes. Based on the Board’s input at the July discussion on the guideline document, the resolution authorizes the Town Manager to administer the guidelines and processes as described in Grand Lake, Colorado Signature Guidelines. The Board should discuss the merits of adopting guidelines regarding use of the new Town logo and whether the proposed guidelines achieve that purpose. Staff recommends that the Board adopt the resolution as presented. The Board should adopt or not adopt the resolution, as presented or with modifications. Alternatively, the Board has the option of continuing the discussion to a future meeting.

Lindsey Morrow, 4243 County Road 41, Granby, CO, and Steve Kudron, 408 Park Avenue, Grand Lake, CO were recognized from the audience. Lindsey and Steve each gave a short presentation with the hope that the Board will approve the guidelines so they can move forward.

Following their presentations and brief discussion, Trustee Jenkins moved to adopt Resolution No. 26-2014, a Resolution Adopting Logo Signature Guidelines as presented. Trustee Lewis seconded the motion and all Trustees voted aye.

NEW BUSINESS:

CONSIDERATION TO ADOPT RESOLUTION NO. XX-2014; A RESOLUTION EXTENDING THE MEMORANDUM OF UNDERSTANDING (MOU) REGARDING THE PETITION TO ANNEX THE RIDGE AT ELK CREEK II – Mayor Burke asked Town Planner Biller to present this matter to the Board. Biller explained that there was not a representative present as he understood there would be.

Trustee Gasner then moved to table consideration of this matter until the next regularly scheduled meeting. Trustee Sabo seconded the motion and all Trustees voted aye.

NEW BUSINESS:

CONSIDERATION TO ADOPT RESOLUTION NO. XX-2014, A RESOLUTION GRANTING A SPECIAL USE PERMIT FOR THE TEMPORARY PLACEMENT OF A SNOWMOBILE RENTAL FACILITY LOCATED AT LOTS 9-10, BLOCK 28, TOWN OF GRAND LAKE; MORE COMMONLY REFERRED TO AS 304 W. PORTAL ROAD (GRAND ADVENTURES) - Mayor Burke asked Town Planner Biller to present this matter to the Board. Biller explained that the Town has received a Special Use Permit (SUP) Application for a seasonal snowmobile rental facility which requires Board review. The request is to renew a three (3)
year, annually recoccurring special use permit. Grand Adventures is the applicant and is the temporary business. The primary business is Sombrero Stables. The Planning Commission has forwarded a favorable recommendation by Resolution 21-2014.

Municipal Code 12-2-31(A) General SUP states:
2. A [SUP] permit [is required] for the temporary use (six months or less) of private property.
   (b) For Commercial/Mixed Use, the permit shall be utilized for the approval of proposed accessory uses, not incidental to the primary use of the property, or when there are two or more business present, with at least one business that is proposed to be located in a non-fixed structure, or a temporary facility.....
   (d)1. Applications must be made at least ninety (90) days prior to the date(s) of the proposed use.
      (i) Any significant changes to the application must be made at least thirty (30) days prior to the proposed use unless caused by an emergency, as determined by Town Staff.
   (g) Board of Trustees Processing and Review Criteria for a General SUP:
2. Recommendation of Commission Approval or Conditional Approval:
   (i) Upon adoption and transmittal of the Commission's Resolution, Town Staff shall set a date for a Public Hearing on the application before the Board of Trustees. At least fifteen (15) days prior to the scheduled date, Town Staff shall cause a legal notice to run in a local newspaper of general circulation advertising the time, date, and location of the SUP Public Hearing and certified letters to be mailed to all property owners within two hundred (200') feet of any portion of the property proposed for the SUP indicating the time, date, and location of the SUP Public Hearing.
   (ii) Final action on the Special Use Permit is to be taken by the Board of Trustees at the Public Hearing; except that the Board may continue the Public Hearing to another time before taking final action.

Municipal Code 12-2-28(B) Parking Requirements states:
  Recreational Rental, Amusement Services, Greenhouses and Nurseries
  1 Space/300 S.F. Total Indoor Floor Area PLUS 1 Space/1,000 S.F. Total Outdoor Floor Area

2007 – At a Public Hearing, the Board approved this SUP by Resolution 04-2007, with a favorable recommendation from the Planning Commission.

One (1) pertinent comment was received by Mountain Food Market regarding parking.
2008 – At a Public Hearing, the Commission recommended approval of this SUP.
  At a Public Hearing, the Board approved this SUP by Resolution 01-2008.
  No public comment was given at either meeting.

2009 – At a Public Hearing, the Commission recommended approval of this SUP by Resolution 03-2009.
  At a Public Hearing, the Board approved this SUP by Resolution 17-2009.
  No public comment was given at either meeting.

2010 – At a Public Hearing, the Commission recommended approval of this SUP by Resolution 03-2009.
  At a Public Hearing, the Board approved this SUP by Resolution 10-2009.
  No public comment was given at either meeting.

2011 – At a Public Hearing, the Commission recommended approval of this SUP by Resolution 13-2010.
  At a Public Hearing, the Board approved this SUP by Resolution 24-2010.
  No public comment was given at either meeting.

2012 – At a Public Hearing, the Commission recommended approval of this SUP by Resolution 08-2011.
  At a Public Hearing on October 24, 2011, the Board approved this SUP by Resolution 28-2011 (later amended by Resolution 31-2011).
  No public comment was given at either meeting.

The request is the same request as in previous years and, therefore, staff has not advertised this meeting as a Public Hearing. Staff is not a proponent of veering from the due process of the Municipal Code. However, in staff’s opinion this is a very unique case considering the following:

- The applicant has complied with obligations in each renewal of the SUP.
- The Town has not received any complaints regarding Grand Adventures.
- Beginning in 2007, the surrounding property owners have been notified eleven (11) separate occasions regarding Public Hearings on this special use.
- Only three (3) properties have changed ownership since the last Public Hearing (the closest parcels sold in 2011, the third in 2013.)

In addition to the above items, staff believes the following are important factors to consider:

- Each Public Hearing cost roughly $150 to advertise, a cost borne by the applicant. (21 properties)
- The intent of the Municipal Code is to allow the public to give comment regarding a special use. The public has been given ample opportunities to comment on this special use.
• The mission statement of the Town is to “support existing businesses”. By limiting overhead expenses to conduct a winter seasonal business, staff hopes Grand Adventures will spend those monies on other businesses expenses such as: signage, a permanent fixed location, business expansion, or their employee benefits.

If the Board disagrees with staff and thus would prefer a Public Hearing, the applicant has submitted a deposit to cover those town incurred costs. If the Board would like another level of comfort by contacting the surrounding property owners, staff could send out regular mail to some or all surrounding property owners for a fraction of the cost for sending certified letters. Staff recommends the Board adopt the resolution as presented which contains the following Planning Commission recommended conditions for approval:

1. The hours of operation are limited to 8am to 8pm, seven (7) days a week.
2. The SUP is valid beginning November 1st and shall expire on April 30th each year (the “Date”).
3. The SUP shall be annually reoccurring for the following seasons:
   • 2014-2015
   • 2015-2016
   • 2016-2017
4. The applicant shall provide signage delineating the parking area for Grand Adventures and Mountain Food Market, such signage to be approved by the Town of Grand Lake.
5. The applicant shall follow Best Management Practices for fuel storage, filling, and spills. In the event a fuel spill occurs, the applicant must provide written notice to the Town within 24 hours of the incident. The written notice shall contain the following:
   • The date and time of the incident
   • Description of incident (including area of contamination)
   • Description of cleanup procedures conducted
6. Any changes to this Special Use Permit shall be reviewed and approved by the Planning Commission and Board of Trustees.
7. Review of this Special Use Permit may be warranted by the Commission and Board of Trustees, if two (2) or more written complaints are received by the Town in any twelve (12) month period.
8. This SUP has a penalty clause included specifying a Fifty Dollar ($50.00) per day fine for each and every day the modular building is out of compliance with the date of this permit.
9. The applicant complies with all other federal, state, and local regulations.
10. Failure to adhere to these conditions shall be cause for Town staff to either suspend or revoke the SUP without notice or hearing.

The Board should be prepared to discuss the requirements of a Public Hearing regarding renewal of this special use permit. If the Board determines a Public Hearing is not necessary considering the unique circumstances surrounding this SUP, the Board should then discuss renewal of the special use permit. The Board has the following options:
1. Require review of the application at a Public Hearing; or
2. Adopt the resolution as presented, thus granting the SUP; or
3. Adopt the resolution with revised conditions; or
4. Not adopt the resolution, thus not granting the SUP.

Biller noted that Chip Besse, the applicant, was present.

Following brief discussion, Trustee Lewis moved to adopt Resolution No. 27-2014; a resolution granting a Special Use Permit for the temporary placement of a snowmobile rental facility located at Lots 9-10, Block 28, Town of Grand Lake; more commonly referred to as 304 W. Portal Road. Trustee Gasner seconded the motion and all Trustees voted aye.

NEW BUSINESS:

CONSIDERATION TO AUTHORIZE THE TOWN MANAGER TO SIGN AN AGREEMENT FOR SERVICES WITH TELLURIDE ENERGY FOR THE GRAND LAKE HYDROPOWER PROJECT AND TO AUTHORIZE THE TOWN MANAGER TO ADMINISTER THE PROJECT - Mayor Burke asked Town Manager Hook to present this matter to the Board. Hook explained that at the meeting held on September 8, the Board took the following actions:

- Ratified the submission of a Hydropower Matching Grant Application
- Authorized the Town Manager to sign a grant agreement with the Colorado Water Resources & Power Development Authority (Authority)
- Directed the Town Manager to administer the grant as required by the grant agreement.

Subsequently, the grant agreement has been executed and submitted to the Authority. Staff has recently received a proposal from Telluride Energy to complete the work covered by the grant agreement. Telluride Energy is the consultant that completed the Grand Lake Hydro Site Assessment. Staff did not issue a formal RFP for this work. Staff believes that the proposed scope of services and the proposed compensation are consistent with the grant agreement and prior Board discussions on this matter. Completion of the proposed services will set the stage for the funding, final design and construction of the Grand Lake hydropower project. The Board should discuss the merits of proceeding with the development of the hydropower project via contracting with Telluride Energy to complete the work covered by the grant agreement. Staff recommends that the Board authorize the Town Manager Hook to sign the agreement for services as presented and direct the Town Manager to administer the project. The Board should authorize or not authorize Town Manager Hook to sign the agreement, and authorize or not authorize the Town Manager to administer the project.

Trustee Lanzil moved to authorize Town Manager Hook to sign the Agreement for Services as presented, and to authorize Town Manager Hook to administer the project. Trustee Jenkins seconded the motion and all Trustees voted aye.
NEW BUSINESS:

CONSIDERATION TO ADOPT RESOLUTION NO. XX-2014, A RESOLUTION ADOPTING A TOWN MANAGER JOB DESCRIPTION
- Mayor Burke asked Town Manager Hook to present this matter to the Board. Hook explained that as a result of initiating the search for a new Town Manager, the Board has expressed a desire to develop a more detailed job description for that position. Currently, the only written ‘job description’ on file simply restates the relatively short list of functions and duties outlined in Municipal Code 2-7. The job description was developed by Trustees Lewis and Sabo. It has been posted on the website as a ‘Draft – under review by the Board’, along with the job ad for reference by potential candidates. Staff provided Trustees Lewis and Sabo with Town Manager job descriptions from other Colorado communities for their reference in developing the job description. Staff believes that it will be beneficial to the Town Manager candidates and the new Town Manager to have such a document to reference. Should the Board adopt a job description; staff will post it on the website, substituting it for the draft version. The Board should discuss the merits of adopting a job description for the Town Manager. Staff recommends adoption of the resolution as presented. The Board should adopt or not adopt the resolution as presented, or with modifications, or continue the matter to another meeting.

During discussion, Town Clerk Kolinske questioned the way this was being handled given the fact that this resolution would conflict with Town Code since Town Code was not being changed. She was concerned with there being two different job descriptions.

Following discussion, Trustee Jenkins moved to adopt Resolution No. 28-2014, a Resolution adopting a Town Manager Job Description, as presented. Trustee Baird seconded the motion and all Trustees voted aye.

NEW BUSINESS:

CONSIDERATION TO INCREASE THE WEEKLY WORK HOURS FOR THE POSITION OF TOWN CODE ADMINISTRATOR - Mayor Burke asked Town Manager Hook to present this matter to the Board. Hook explained that Town staff seeks approval, from the Board of Trustees, for the increase in hours for the position of Code Administrator. Within the 2014 budget, the Board of Trustees included the Code Administrator position at 20 hours per week. Since filling this position in June, it has become necessary to increase work hours to 30 hours per week. Town staff has determined this increase in hours is within the budgeted amounts for 2014. In accordance with recent health care laws, we are not required to provide benefits with this increase. As stated in the Town’s Personnel Guidelines, benefits do not become available unless an employee is full-time, defined as working a 40-hour work week. Town staff received previous direction in a Board of Trustees workshop to increase the hours for this position and now seeks official action to do so. The Board should make a motion to approve the increase in hours for the Code Administrator position.
Following discussion, Trustee Gasner moved to approve about 30 hours per work week not to exceed 60 hours in a two week period, effective retroactively as of July 29, 2014, for the Code Administrator position for the remainder of 2014. Trustee Baird seconded the motion and all Trustees voted aye.

**MAYOR'S REPORT AND COMMENT:**

Given earlier in the meeting.

**ADJOURNMENT:**

Trustee Lewis moved to adjourn, seconded by Trustee Gasner. All Trustees voted aye, and the meeting was adjourned at 8:36 p.m., September 22, 2014.

JUDY M. BURKE, MAYOR

ATTEST: RONDA KOLINSKE, CMC, TOWN CLERK
September 22, 2014

Board of Trustees
Grand Lake, Colorado

My name is Dave Beckmann and I am a resident of Greeley, Colorado. I have two reasons for writing: (1) to let you know about the fantastic weekend I had in Grand Lake, and (2) to express my opinion about the banner displayed atop the Grand Escape Cottages.

This past weekend, I had the pleasure of visiting Grand Lake for the first time. I had an outstanding time. I found the people of Grand Lake to be very warm and welcoming and I really felt the sense of community. Everyone I met seemed to embrace the spirit of Constitution Week. I’m also certain that I was not the only one who felt it a privilege to share in the celebration of our Constitution and the liberties that it provides us all.

I stayed at the Grand Escape Cottages for a most enjoyable two nights. Tom and Mary were exceptional hosts. How often does one get to hear someone like Peggy Mann in concert just outside his cottage door? Then, to top off the day’s activities, to be able to watch an extraordinary fireworks display right from the doorstep. It just could not have been any better!

While staying at the Grand Escape Cottages, I noticed the small banner asking Mexico to release our Marine. As an Army veteran, I can only begin to tell you how much it meant to me to see that banner atop the building. I thought to myself how wonderful it would be if everyone across the country followed the lead of the Grand Escape Cottages and displayed a similar banner. Our citizens are known to unite behind such valid causes. I thought it would be nice if Grand Lake got the ball rolling and mentioned it to my Facebook friends.

I later learned that the town board will deliberate tonight about whether or not to issue a variance to the sign code and allow the banner to remain where it is. I’d request that the variance be granted “until Sgt Tahmoressi comes home.” To do otherwise would be a slap in the face to Sgt Tahmoressi and all who are currently serving our country. Please give it your most careful deliberation and understand how the action you take tonight will likely receive widespread media attention.

Let’s show Sgt Tahmoressi, his family, and everyone else that we mean it when we say to Sgt Tahmoressi: “Semper Fi!”

Respectfully,

Dave Beckmann
4651 21st Street Circle
Greeley, CO 80634
Welcome Back for School-Year 2014-15!

East Grand is off to an amazing start, and I can’t tell you how excited I am for the new year. “NEW,” updated, refreshed, and rejuvenated seems to be the theme as we start the new year.

Twenty-one NEW employees, ranging from new administration to paraprofessionals and bus drivers, have joined the EGSD ranks. Please join me in welcoming about 25 NEW students to our system, representing 15 NEW families in our community. East Grand Middle School has a NEW roof. The roof project has been ten years in the making and was completed on time and within budget. Included in this newsletter is information on a NEW progress monitoring program for Reading and Math for K-8 students called iReady, as well as a host of NEW developments throughout the district.

Please join me in embracing all the NEW enhancements, particularly our NEW students, families and employees as we show them how Grand it is to live in our communities and be part of East Grand School District.

Best,

Jody Mimnack, Ph.D.
East Grand Schools is Fully Accredited by CDE!

We are proud to report continued positive academic momentum, as students show what they know on the annual statewide assessments (TCAP). Following is an overview of student performance:

**TCAP Achievement:**

TCAP Achievement is the benchmark assessment that provides proficiency data on how our students performed based on grade level standards. EGSD is proud to report that our students performed better than the state average in all 24 tested areas.

**TCAP Growth (One-Year School Performance Framework):**

EGSD students meet or exceed all state growth expectations for sub groups (Free and Reduced Lunch Eligible, Minority, Students with Disabilities, English Language Learners, and Students Needing to Catch-Up) of at least 16 students in Elementary, Middle and High School, with the exception of:

- **Elementary:**
  - Reading - Students with Disabilities
  - Math - Minority Students, Students with Disabilities, Students Needing to Catch-Up
  - Writing - Students with Disabilities, Students Needing to Catch-Up

- **High School:**
  - Reading: Free and Reduced Lunch
  - Writing: Free and Reduced Lunch, Student Needing to Catch-Up
  - Post Secondary and Workforce Readiness: Minority Students

- **Middle School:**
  - All subgroups meet or exceed growth expectations

There is much to celebrate when it comes to student achievement in East Grand, as individual buildings and the district as a whole support continued improvement and work toward our collective goal of being “Accredited with Distinction.” Following is a visual of that progress:

![5 Year Comparison of EGSD Performance Frameworks](image)

For more information on this and Unified Improvement Plans and/or School Based Achievement summaries please go to:

http://www.schoollview.org/performance.asp
**i-Ready**

After conducting a pilot program at Granby Elementary last year, East Grand is implementing iReady in grades K-8, with the capability for high school student participation as well. i-Ready is an approved, research-based diagnostic and instructional program based on the new, more rigorous Colorado Academic Standards.

The i-Ready program begins with a leveled, computerized, diagnostic/predictive assessment that provides teachers, students, and parents with a profile of the student’s current skills and knowledge, and then provides teachers with information and instructional options on skills and knowledge for more support or extensions for the student. i-Ready provides the data-driven insights that classroom teachers and school and district administrators need to determine exactly where to focus their instructional time to ensure all students are on track to meet more rigorous expectations and to succeed in ongoing state assessments.

Please look for information regarding iReady from your student’s classroom teacher. You can also find information regarding this program by going to: [http://www.curriculumassociates.com/default.aspx](http://www.curriculumassociates.com/default.aspx).

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**Lynn Burrows, Colorado Elementary Physical Education Teacher of the Year!!**

Congratulations to Fraser Valley Elementary PE Teacher Lynn Burrows, recipient of the 2014 Colorado Association for Health, Physical Education, Recreation and Dance (COAHPERD) Elementary School Physical Education Teacher of the Year Award!! This award recognizes individuals who have demonstrated continuous dedication to the advocacy and enhancement of student learning in physical education in the state of Colorado. COAHPERD stated that Lynn has “personified the concept that the effort made to enrich the goals and objectives of physical education is a labor of love, inspired by commitment and dedication.”

This award puts Lynn in the mix for the regional PE Teacher of the Year Award, and if selected at that level, will then enter the national awards competition. We salute Mrs. Burrows on her 21-year commitment to the students and families at Fraser Valley Elementary and her work as a teacher leader in East Grand Schools.
NEW FACES/NEW PLACES

So many new faces ...!!

Fraser Valley Elementary School

Elementary School

East Grand School

Main & Park High School
EGSD Launches Ambitious Community Funded Four-Phase Technology Plan

In July of 2013, after a year of research and development with a community-based technology committee, the EGSD Board of Education authorized the pursuit of mill-levy funding for a technology initiative. That ballot issue was defeated; however the needs for technology replacement and upgrades in the school district remain. The District Technology Team, along with the Leadership Team, have developed a Four-Phase Technology Plan that will bring in new technology, replace outdated hardware, and improve district infrastructure, including wireless access. The plan's major focus is the purchase and use of Chromebooks for EGSD students, the continuing improvement of infrastructure at all schools, as well as the replacement of out of date computers for staff.

The Four-Phase Plan includes:

Phase 1
- EGMS Chromebooks/Chromebook management - one per student
- Chromebook Bootcamp for parents and students
- Classroom sets of eight Chromebooks for grades 2-5 at FVE and GES
- Upgrades to wireless access at FVE and GES

Phase 2
- MPHs Chromebooks/Chromebook management - one per student
- Incoming EGMS 6th grader Chromebooks - one per student
- Chromebook Bootcamp for parents and students
- Classroom sets of five iPads for grades K-1 at FVE and GES
- Replacement of teacher laptops that are out of date (teachers are required to complete all productivity tasks including, attendance, gradebook, lesson planning and communications via computers)

Phase 3
- Replacement/Upgrade of MPHs Technology Lab
- Upgrading of switches and firewalls districtwide
- Backfill of Chromebooks/Chromebook Management for incoming 6th and 8th graders
- Chromebook Bootcamp for new parents and students
- Replacement of administrative/directors/tech. staff laptops for productivity tasks

Phase 4
- Wireless network upgrades in all schools/district
- Backfill of Chromebook/Chromebook management all schools

* Small expenditures to replace inoperative equipment, such as projectors, will be incorporated each of the four years.

Under the Fiscal Sponsorship of the Grand Foundation, generous contributions have already been made toward this $1 million project. The implementation of this plan is dependent upon generous donations from our community.

Funding Requests/Commitments include:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sprout Foundation Fund of the Grand Foundation</td>
<td>$250,000</td>
<td>Confirmed</td>
</tr>
<tr>
<td>East Grand Schools' Money in Lieu of Land</td>
<td>$250,000</td>
<td>Confirmed</td>
</tr>
<tr>
<td>Local Foundations</td>
<td>$10,000</td>
<td>Confirmed/$80,000 pending</td>
</tr>
<tr>
<td>Statewide Foundations</td>
<td>$50,000</td>
<td>Confirmed/$25,000 pending</td>
</tr>
<tr>
<td>Individual Private Donors</td>
<td>$50,000</td>
<td>Confirmed</td>
</tr>
<tr>
<td>Total Confirmed Contributions to date</td>
<td>$660,000</td>
<td></td>
</tr>
</tbody>
</table>

Grant applications to many other community and statewide donors have been made as well.

Please make this project a reality by contributing to: Grand Foundation • PO Box 1342 • Winter Park, CO 80482 or www.grandfoundation.com (please make sure to list – “EGSD Technology Fund”).
What in the world is a Pacing Guide??

First, a quick history lesson: Colorado adopted new standards in 2009. New assessments that are based on these new standards are scheduled to be given to students this year. East Grand teachers have been working with the new standards over the last three years and are fully implementing them in their classrooms. To better help parents understand what standards are being taught in all core classrooms, teachers have developed a pacing guide for their class/course and have posted these on their School Fusion pages. Most elective teachers have completed pacing guides, but due to the fact that they teach many different elective courses, a pacing guide for every elective course may not be posted at this time.

In the pacing guide, you will find the required standards for the class/course, an overview of what students will be doing in the class/course, a listing of unit concepts or topics, and the “pace” or time span it should take for the teacher and student to move through this material. EGSD teachers have worked hard to increase the rigor in their classes to meet the higher expectations of these standards and ultimately prepare our students to be career and/or college ready when they graduate from East Grand Schools.

If you have any questions about pacing guides, please do not hesitate to contact your student’s teacher, building principal, or the district office.

A sample pacing guide is shown below:

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**East Grand School District Pacing Guide**

<table>
<thead>
<tr>
<th>Class/Content</th>
<th>Math</th>
<th>Grade Level</th>
<th>3rd Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard</td>
<td>Grade Level Expectations (GLE)</td>
<td>1. The whole number system describes place value relationships and forms the foundation for efficient algorithms</td>
<td></td>
</tr>
<tr>
<td>1. Number Sense, Properties, and Operations</td>
<td>2. Fractions of a whole can be modeled and represented in different ways</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Patterns, Functions, and Algebraic Structures</td>
<td>3. Multiplication and division are inverse operations and can be modeled in a variety of ways</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Data Analysis, Statistics, and Probability</td>
<td>4. Two-dimensional figures are integrated into the other standards at this grade level</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Shapes, Dimension, and Geometric Relationships</td>
<td>1. Visual displays are used to describe data</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Geometric figures are described by their attributes</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Linear and area measurement are fundamentally different and require different units of measure</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Time and attributes of objects can be measured with appropriate tools</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Colorado 21st Century Skills</td>
<td>Overview</td>
<td>1. Demonstrate a solid, functional grasp of the whole number system, within the range of 1-1,000</td>
<td></td>
</tr>
<tr>
<td>Critical Thinking and Reasoning: Thinking Differently</td>
<td>2. Develop an understanding of multiplication and division for multiplication and division within 100</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Information Literacy: Unleashing the Web</td>
<td>3. Develop an understanding of fractions: unit fractions, fractions with like denominators, and equivalent fractions</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Collaboration: Working Together, Learning Together</td>
<td>4. Develop an understanding that time is a form of measurement, especially elapsed time</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Self-Direction: Own Your Learning</td>
<td>5. Develop an understanding of how to represent information/data with visual displays</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Invention: Creating Solutions</td>
<td>6. Describe, categorize, and analyze two-dimensional shapes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. Volume and Mass</td>
<td>7. Develop an understanding of perimeter and area of squares and rectangles</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unit Titles</td>
<td>8. Develop an understanding of volume and mass of cubes and rectangular prisms</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Place Value /Number Systems</td>
<td>Length of Unit</td>
<td>3-6 weeks</td>
<td></td>
</tr>
<tr>
<td>2. Multiply and Divide</td>
<td>3-6 weeks</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Fractions - Parts of a Whole</td>
<td>4 weeks</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Time</td>
<td>2 weeks</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Data</td>
<td>3 weeks</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Geometric Figures/Quadrilaterals</td>
<td>2 weeks</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. Linear and Area Measurement</td>
<td>4 weeks</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8. Volume and Mass</td>
<td>3 weeks</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
District Accountability Committee

The District Accountability Committee is gearing up for the 2014-15 school year. Meetings are scheduled at the District Office from 6:00 to 7:30 p.m. on the following dates when the following topics will be discussed:

**September 8, 2014**
- District achievement reports by district and school, including progress on UIP goals
- District Technology Plan
- Special work group discussion - 3-Year Calendar Development Plan

**November 3, 2014**
- Update on school and district new/updated UIP goals and strategies
- Technology Plan update
- Calendar Update

**January 5, 2015**
- Update on Special Programs – Gifted and Talented, Special Education, English Language Learners, Activities and Athletics, RBAD Act
- Update on SY15-16 budget development process
- PARCC Implementation

**March 2, 2015**
- Proposed planning for SY 2014-15 to close gaps and improve achievement/schedules/programming
- Technology

**May 4, 2015**
- Finalization of any program changes for SY 2015-16
- Budget recommendations to support achievement planning

All parents and community members are welcome to join the committee—we hope you take the opportunity to get informed and involved.

For further information, please contact Sarah Berggren at sarah.berggren@egsd.org.
BOARD MEMBERS AT WORK!

The Board of Education has been working busily to revise and update its policies to lead East Grand on its journey to become a "District of Distinction." Parent and community feedback received during forums conducted in each of the school buildings throughout the 2013-14 school year was compiled and used to identify district strengths, areas for improvement, and hopes for the future. Responses helped guide the Board to rework the District Mission Statement, the District Vision Statement, and District Ends, which now read as follows:

**Mission Statement**

*Through our educational process, every student and staff member will be challenged to think, learn, achieve, and care in a safe and healthy environment.*

**Vision Statement**

*Together, through excellence in education, we will enable each student to realize and achieve their individual potential.*

**District Ends**

*District Mission, Academic Achievement, Citizenship, and Graduation Requirements*

Coming soon ... a complete Ends Policy and Executive Limitations policy overhaul! Keep an eye out for these and many more remodels in the future!
Exhibit C

East Grand School District
Unified Improvement Plan Summary/Results 2013-14

Goals and Strategies:

Goals:
District Academic Achievement: EGSD Goal 10% above State Average (i.e. state average is 70% goal is 77%)
District Academic Growth: EGSD Goal 60 Median Growth Percentile
EGSD Level Growth Gaps: EGSD Goal 10% or Less Negative Gap Between Median Growth Percentile of sub-group and state
Graduation Rate: EGSD Goal 100%
ACT: EGSD Goal 22.0 10% above State (20.0)
Dropout Rate: EGSD Goal 1%

Results:
District Academic Achievement: 1 year District Performance Framework
EGSD Goal 10% above State Average reported as the percentage of students scoring proficient or advanced (i.e. State Average is 70% goal is 77%)

<table>
<thead>
<tr>
<th>2014</th>
<th>Elementary State Average</th>
<th>EGSD Goal</th>
<th>EGSD</th>
<th>Middle State Average</th>
<th>EGSD Goal</th>
<th>EGSD</th>
<th>High State Average</th>
<th>EGSD Goal</th>
<th>EGSD</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Reading 70%</td>
<td>77%</td>
<td>80.62% Y</td>
<td>68.6%</td>
<td>75.46%</td>
<td>75.71% Y</td>
<td>67.5%</td>
<td>74.25</td>
<td>78.7% Y</td>
</tr>
<tr>
<td></td>
<td>Math 69.66%</td>
<td>76.62</td>
<td>81.31% Y</td>
<td>56%</td>
<td>61.6%</td>
<td>60.71% N</td>
<td>36.5%</td>
<td>40.15%</td>
<td>47.65% Y</td>
</tr>
<tr>
<td></td>
<td>Writing 52.66%</td>
<td>57.92%</td>
<td>63.67% Y</td>
<td>58%</td>
<td>63.8%</td>
<td>66.79% Y</td>
<td>51.5%</td>
<td>56.65%</td>
<td>65.68% Y</td>
</tr>
</tbody>
</table>

East Grand School District met all achievement goals in all areas at all levels.

District Academic Growth: EGSD Goal 60 Median Growth Percentile Y=Met, N= Not Met

<table>
<thead>
<tr>
<th>2013-2014</th>
<th>Elementary</th>
<th>Middle</th>
<th>High</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reading</td>
<td>58 N</td>
<td>56 N</td>
<td>47 N</td>
</tr>
<tr>
<td>Math</td>
<td>53 N</td>
<td>56 N</td>
<td>56 N</td>
</tr>
<tr>
<td>Writing</td>
<td>59 N</td>
<td>68 Y</td>
<td>52 N</td>
</tr>
<tr>
<td>ELL (Access)</td>
<td>58 N</td>
<td>N&lt;20</td>
<td>N&lt;20</td>
</tr>
</tbody>
</table>

EGSD continues to work toward meeting the Growth Goal of 60%, which is 10% over the State Expectation of 50% in all areas except Middle School Writing. However, EGSD does meet State expectations of 50% growth in all aggregate areas except High School Reading.

EGSD Level Growth Gaps: EGSD Goal 10% or Less Negative Gap Between Median Growth Percentile and Sub-Groups Median Growth Percentile Y=Met, N= Not Met

<table>
<thead>
<tr>
<th>Elementary Goal</th>
<th>Reading 58</th>
<th>Math 53</th>
<th>Writing 59</th>
</tr>
</thead>
<tbody>
<tr>
<td>Free/Reduced</td>
<td>61 Y</td>
<td>63 Y</td>
<td>67 Y</td>
</tr>
<tr>
<td>Minority</td>
<td>55 Y</td>
<td>51 Y</td>
<td>65 Y</td>
</tr>
<tr>
<td>Std/Disabilities</td>
<td>41 N</td>
<td>37 N</td>
<td>50 Y</td>
</tr>
<tr>
<td>ELL</td>
<td>54 Y</td>
<td>60 Y</td>
<td>75 Y</td>
</tr>
</tbody>
</table>

EGSD celebrates closing Growth Gaps at FVE and GBS in all areas except Elementary Students with Disabilities in Reading and Math. Increasing achievement and growth for Students with Disabilities continues is a focus for EGSD.

<table>
<thead>
<tr>
<th>Middle Goal</th>
<th>Reading 56</th>
<th>Math 56</th>
<th>Writing 68</th>
</tr>
</thead>
<tbody>
<tr>
<td>Free/Reduced</td>
<td>57 Y</td>
<td>59 Y</td>
<td>69 Y</td>
</tr>
<tr>
<td>Minority</td>
<td>58 Y</td>
<td>55 Y</td>
<td>78 Y</td>
</tr>
<tr>
<td>Std/Disabilities</td>
<td>62 Y</td>
<td>60 Y</td>
<td>76 Y</td>
</tr>
<tr>
<td>ELL</td>
<td>65 Y</td>
<td>69 Y</td>
<td>77 Y</td>
</tr>
</tbody>
</table>

EGSD celebrates the work of EGMS in their efforts to close gaps for all student sin subgroups.

<table>
<thead>
<tr>
<th>High Goal</th>
<th>Reading 47</th>
<th>Math 56</th>
<th>Writing 52</th>
</tr>
</thead>
<tbody>
<tr>
<td>Free/Reduced</td>
<td>44 Y</td>
<td>68 Y</td>
<td>52 Y</td>
</tr>
<tr>
<td>Minority</td>
<td>N&lt;20</td>
<td>N&lt;20</td>
<td>N&lt;20</td>
</tr>
<tr>
<td>Std/Disabilities</td>
<td>N&lt;20</td>
<td>N&lt;20</td>
<td>N&lt;20</td>
</tr>
<tr>
<td>ELL</td>
<td>N&lt;20</td>
<td>N&lt;20</td>
<td>N&lt;20</td>
</tr>
</tbody>
</table>

EGSD celebrates the work of MPHS in their efforts to close gaps for all students.
Post-Secondary Work Force Readiness

\textbf{Graduation Rate: EGSD Goal 100\% Y=Met, N= Not Met}

\begin{tabular}{|l|l|}
\hline
State & EGSD \\
80\% & 94.7\% N \\
\hline
\end{tabular}

\textbf{ACT: EGSD Goal 22.0 10\% above State (20.0) Y=Met, N= Not Met}

\begin{tabular}{|l|l|}
\hline
State & EGSD \\
20.0 & 20.6 N \\
\hline
\end{tabular}

\textbf{Drop-Out Rate: EGSD Goal 1\% Y=Met, N= Not Met}

\begin{tabular}{|l|l|}
\hline
State & EGSD \\
3.6\% & 2.3\% N \\
\hline
\end{tabular}

EGSD and Middle Park High School continue to work hard to meet the very ambitious goals of 100\% graduation rate, and 1\% drop out rate. MPHS continues to exceed State Expectations in all areas.

**Progress on Strategies:**

**Major Improvement Strategy #1:** Implement mathematics programming with fidelity and have interventions supports available in real time for students in need of extra support.

All staff K-12 were monitored on a regular basis cross checking their pacing guides and unit plans against state standards in math. iReady was implemented as a pilot at GES and has been adopted district wide K-6 for math resulting in improved diagnostic assessments, progress monitoring and Intervention modules. Intervention schedules/increased time was implemented K-6 for student struggling in math and at MPHS students who were behind in math were purposefully scheduled into smaller classes with more supports. A majority (nearly 75\%) of FVE and GES teachers received specialized training in Addvantage Math Recovery which is a research based intervention that supports teachers in understanding where students have gaps in the mathematical practices and provides strategies to close the gaps. Math has been a major focus for the last year and improvements are evident in our achievement data.

**Major Improvement Strategy #2:** Identify, publish and adhere to a district wide/school based Multi-Tier System of Support to help students who need support in catching up, keeping up and moving up in reading, writing and math achievement and growth.

A task force was formed last year to research and create a Multi-Tier System of support. this MTSS process was finalized and documents were loaded into a streamlined reporting process in Alpine Achievement, our student data management system. The task force created training materials so all leaders and staff could view documents, training videos and instructional materials so all staff could be consistent in the implementation and use of the EGSD MTSS system. This system was implemented with fidelity at both FVE and GES and will continue this year. Implementing MTSS will be a priority at EGMS and MPGS.