

RECORD OF PROCEEDINGS

REGULAR MEETING
TOWN OF GRAND LAKE BOARD OF TRUSTEES
MONDAY, JULY 28, 2014 7:30 P.M.

CALL TO ORDER: The regular meeting of the Board of Trustees was called to order by Mayor Judy Burke at 7:30 p.m. at the Town Hall, 1026 Park Avenue.

ROLL CALL

PRESENT: Mayor Burke; Trustees Baird, Gasner, Jenkins, Lewis, and Sabo; Town Manager Hook, Town Clerk Kolinske, and Town Planner Biller.

ABSENT: Mayor Burke announced that Trustee Lanzi was absent from both the afternoon workshop and this evening's meeting due to a dental emergency. Trustee Lewis moved to excuse Trustee Lanzi from both this afternoon's workshop and this evening's meeting. Trustee Baird seconded the motion and all Trustees voted aye.

APPROVAL OF MINUTES

May 12, 2014: Trustee Gasner moved to approve the minutes of the May 12, 2014 regular meeting as written, seconded by Trustee Lewis. All Trustees voted aye except Trustees Jenkins and Lanzi, who abstained.

ANNOUNCEMENTS:

Mayor Burke announced that it would be appreciated if cell phones were turned off during the meeting.

Mayor Burke announced that the Juniper Library will be hosting a used book sale August 1st – 3rd in the Community House from 10 a.m. to 4 p.m.

Mayor Burke announced that the Grand Lake Chamber is sponsoring an Arts and Crafts Fair August 2nd & 3rd in Town Square.

Mayor Burke announced that the Grand Lake Yacht Club Regatta will be held August 2nd – 9th.

Mayor Burke then said that it is with great sadness that we note the passing of Mac Ruske who has been a long time resident of the Town of Grand Lake.

CONFLICTS OF INTEREST:

Mayor Burke stated that if there are any Trustees wishing to announce a conflict of interest with any items on this evening's agenda, they should do so at this time.

Trustee Gasner announced that he had a conflict with the Chamber's request for a Special Events Liquor Permit and with the Chamber's request for a Special Event Permit both for their Brews and Crews fundraising event due to the fact that his wife will be the Chamber's representative.

REPORTS: SALES TAX
CASH FLOW REPORT
FOR JULY 2014:

Mayor Burke asked Town Clerk Kolinske to present the sales tax cash flow report. Kolinske reported that the amount of revenue received in July 2014 for the month of May is \$64,590. This amount is over 19.63% above what was received through July 2013 and it is the most received for the month of May since at least 2000.

REPORTS: FINANCIAL
REPORT FOR
JUNE 2014:

Mayor Burke asked Financial Trustee Gasner to present the Financial Report for June 2014. Gasner reported that the General Fund expenditures through the end of June totaled \$746,144.18 or 22.8% of budget. He said the Water Fund expenditures for the same period totaled \$219,411.51 or 30.7% of budget, the Marina Fund expenditures totaled \$60,058.16 or 21.3% of budget and the PAYT Fund expenditures totaled \$8,353.51 or 39.7% of budget.

At 7:37 p.m. Trustee Gasner excused himself and left the room.

LIQUOR LICENSING AUTHORITY: CONSIDERATION OF APPROVAL OF A SPECIAL EVENTS LIQUOR PERMIT FROM THE GRAND LAKE CHAMBER OF COMMERCE FOR THEIR "BREWS AND CREWS" FUNDRAISING EVENT – Mayor Burke asked Town Clerk Kolinske to present this matter to the Board. Kolinske explained that an application for a Special Events Liquor Permit has been received, with the appropriate state fee, certificate of good corporate standing, and floor diagram, from the Grand Lake Chamber of Commerce. The request is to sell malt, vinous and spirituous liquor by the drink for consumption on the premises only for their "Brews and Crews" fundraising event. The requested date is Saturday, August 23, 2014 from 10:00 a.m. to 5:00 p.m. The proposed location is the Town Square. Public notice was posted on the premises and attested to by Grand Lake's Code Administrator, Tony Rendon on July 17, 2014. The Grand County Sheriff's Department reviewed the application and found no adverse information which would affect this permit. She then noted that Julie Gasner was present representing the Chamber.

Following brief discussion, Trustee Jenkins moved to approve the Special Events Liquor Permit from the Grand Lake Chamber of Commerce for their "Brews and Crews" fundraising event to be held Saturday, August 23, 2014 from 10:00 a.m. to 5:00 p.m. contingent upon approval of the Special Event Permit request that will be considered later in the meeting. Trustee Baird seconded the motion, and all Trustees voted aye.

At 7:40 p.m. Trustee Gasner resumed his seat.

LIQUOR LICENSING AUTHORITY: CONSIDERATION OF A SPECIAL EVENTS LIQUOR PERMIT APPLICATION FROM THE GRAND ART'S COUNCIL FOR THEIR "A NIGHT IN MOROCCO" FUNDRAISING EVENT -

Mayor Burke asked Town Clerk Kolinske to present this matter to the Board. Kolinske explained that an application for a Special Events Liquor Permit has been received, with the appropriate state fee, certificate of good corporate standing, and floor diagram, from the Grand Arts Council. The request is to sell malt, vinous and spirituous liquor by the drink for consumption on the premises only for their "A Night in Morocco" fundraising event. The requested date is Saturday, September 13, 2014 from 3:00 to 11:00 p.m. The proposed location is the Grand Lake Community House at 1025 Grand Avenue. It has been the most recent procedure of this Board to receive the application and then schedule consideration of approval of the permit as a regular item of business at the following meeting. Although a Public Hearing is not required by statute, the Board may choose to set one. Approval of the requested permit may be scheduled for the August 11th regular Board meeting, as either a Public Hearing or regular item of business. Kolinske noted that Jim Cervenka was present representing the Arts Council.

Following brief discussion, Trustee Jenkins moved to act on this request as a regular item of business at the August 11, 2014 Board meeting. Trustee Gasner seconded the motion, and all Trustees voted aye.

OLD BUSINESS:

None.

NEW BUSINESS:

APPEAL HEARING - CONSIDERATION TO GRANT AN APPEAL TO A DENIED BUILDING PERMIT APPLICATION FOR A GROWING DOME LOCATED AT LOTS 6-7, BLOCK 7, TOWN OF GRAND LAKE; MORE COMMONLY REFERRED TO AS 1015 MOUNTAIN AVENUE – Mayor Burke opened the Appeal Hearing and asked Town Planner Biller to present this matter to the Board. Biller explained that the Town received a building permit application from John and Christina Rourke for the construction of a growing dome. Town staff denied the application based on the Design Review Standards. The applicant is requesting an appeal to the denial made by staff. The Planning Commission has forwarded a favorable recommendation by Resolution 16-2014.

Municipal Code 12-7-10 [Design Review Standards] Appeals states:

Any person who is aggrieved by the denial of a building permit due to the administrative ruling of the Building Code Administrator in regards to the design standards listed herein of this Article shall have the right to appeal to the Board of Trustees. The appeal must be in written form, state the grounds for the appeal, and be filed with the Town within fourteen (14) days of the denial. The Planning Commission shall hear the appeal at their next regularly scheduled meeting after receipt of the

written notice and provide a recommendation to the Board of Trustees. The Board of Trustees shall hear the appeal at their next regularly scheduled meeting after the Planning Commission meeting.

Municipal Code 12-7-2 Purpose and Application states:

As Grand Lake becomes more densely built, there is a need to create a symbiotic relationship between buildings and public and open spaces. The Town of Grand Lake seeks to preserve the historical, rustic, and unique western small-town character of Grand Lake while also integrating its preservation with new and pioneering creative designs. Intending to help enhance quality and strengthen visual continuity while preserving historically significant properties, allowing innovation and encouraging creativity, the purpose of these standards is to stimulate creative design solutions for individual properties while promoting and preserving a sense of cohesiveness among the entire Town of Grand Lake.

Municipal Code 12-7-4 Design Standards for Structures states:

(A) Color Palette Selection

3. Accent colors shall be harmonious accents to the primary color selection.

(a) Accent colors will be permitted in any color so long as it meets the provisions of this Section.

(b) White shall be a permitted accent color.

(B) 3. Acceptable Primary Exterior Materials:

(a) Random, Dressed and Simulated Stone

(b) Fiber-cement horizontal, vertical and shingle siding

(c) Wood horizontal, vertical and shingle siding

(d) Exposed heavy timber framing

(e) Fiber-cement column framing with wood/fiber cement trim

(f) Barky siding, slab, split-log, hand-hewn siding, Rocky Mountain "Rustic" siding

(g) "Trex" or other composite decking material, for decking only

(h) Canvas, Rubber, Vinyl or other similar type material, for Portable shed/garage only

4. Acceptable Accent Exterior Materials:

(a) Exposed and ornamental metalwork – non reflective

(b) Standing Seam Terne, Oxidizing Copper and painted/pre-finished metal

(c) Galvanized metal (non reflective)

(d) Cor-Ten or other pre-rusted or exposure rusting steel

(e) Stucco

5. Acceptable Window Materials:

(a) Aluminum Clad windows

(b) Painted wood windows

(c) Storefront wood-clad or wood windows

(d) Low profile skylights

(e) Tube lights

(f) Commercial Storefront windows

- (g) *Vinyl or Vinyl clad windows - for residential structures only*
6. *Acceptable Roofing Materials:*
- (a) *Coated stainless steel (i.e. Standing Seam Metal Roof)*
 - (b) *Naturally weathering flat profile metal shingles*
 - (c) *Architectural grade asphalt composition shingles*
 - (d) *Common asphalt composition shingles or panels*
 - (e) *Slate shingles*
 - (f) *Treated wooden shake shingles*
 - (g) *Tar and gravel or aggregate roofing, on flat roofs only*
 - (h) *Rolled roofing if a 1:1 replacement or by Planning Commission approval if requested as a material for new projects*
 - (i) *AWAPLAN, or similar type SBS-modified bitumen roll roofing*
 - (j) *Polyurethane Foam – for flat commercial roofs only*
7. *Prohibited Exterior Materials:*
- (a) *Vinyl and aluminum siding*
 - (b) *Exterior insulation and Finish Systems (EIFS)*
 - (c) *Mosaic stonework veneer*
 - (d) *Non-oxidizing reflective metal finishes*
 - (e) *Large scale pre-finished metal wall or column panel systems*
 - (f) *Profiled metal, clay, or concrete shingles with characteristics generally associated with “Spanish” tile/shingles*
 - (g) *Glass block*
 - (h) *Vinyl Clad or Vinyl Windows – for commercial or mixed-use structures only*
 - (i) *Outwardly enhanced reflective windows or coatings thereon*
 - (j) *Non-architectural exposed concrete*
 - (k) *Mirrored or highly reflective glass, glazing, or surfaces*
 - (l) *White Stucco Walls*
 - (m) *Bare sealed or unsealed plywood panels*
 - (n) *Fiberglas Windows*

Staff denied the permit based on the following interpretation of the Municipal Code:

- White is not a permitted exterior primary color
- Exterior surfaces shall be non-reflective
- Trim materials shall be non-reflective
- The intent of the design standards is “...to preserve the historical, rustic, and unique western small-town character...” and “promoting and preserving a sense of cohesiveness among the entire Town of Grand Lake.”

Staff understands this structure is new, functional, and creative. However, in staff’s opinion, this type of structure does not fit within the current design standards and intent of the Municipal Code regulations. The Board should discuss the appeal request to a building permit application denied by Town staff. The Board has many options including:

1. Grant an appeal to the denied permit application; or

2. Grant an appeal with conditions or revisions; or
3. Not grant an appeal.

Billier noted that John and Christina Rourke were present.

John Rourke was recognized from the audience and said that the color will be clear not white and any reflective surface on the building itself will be brown.

Mayor Burke closed the Appeal Hearing and turned the matter over to the Board of Trustees.

Following discussion, Trustee Gasner moved to adopt Resolution No. 19-2014; a Resolution Granting an Appeal to the Denied Building Permit Application for a Growing Dome Located at Lot 6-7, Block 7, Town of Grand Lake; More Commonly Referred to as 1015 Mountain Avenue, as presented. Trustee Lewis seconded the motion and all Trustees voted aye.

NEW BUSINESS:

APPEAL HEARING – CONSIDERATION OF AN APPEAL TO A DENIED SIGN PERMIT APPLICATION FOR A SIGN TO BE MOUNTED ON THE WALL OF THE BUILDING LOCATED AT BLOCK 10, LOT 13, TOWN OF GRAND LAKE; MORE COMMONLY REFERRED TO AS 917 GRAND AVENUE – Mayor Burke opened the Appeal Hearing and asked Town Code Administrator Tony Rendon to present this matter to the Board. Rendon explained that the Town has received a sign application for a sign to be placed on the structure of the building occupied by John F. Williams for the use of advertising his place of business – John F. Williams Photography. Staff denied the request based on the Municipal Code. The applicant is John F. Williams and he has requested an appeal, which requires Board review. Municipal Code 6-2-3 General Restrictions States:

(O) All signs shall have a wood-like appearance with a natural flatwood tone background.

The sign application was submitted on 6/25/2014. The denial of the application was done per a phone conversation with Mr. Williams on 7/1/2014. On 7/4/2014, it was observed by the Town Code Administrator that the sign had been mounted at Mr. William's place of business at 917 Grand Avenue. On 7/16/2014, the official letter of denial and the reimbursement of \$10.00 for the application was delivered to Mr. William's place of business. A verbal warning was issued that gave him the option to appeal the denial of the application or to remove the sign by 7/28/2014. Staff recommends the Board deny the sign application appeal based on the following:

- The Municipal Code states that *(All signs shall have a wood-like appearance with a natural flat wood tone background)*. Upon review of the sign it does not appear wood-like, it appears to be metal-like.

The Board should discuss the applicant's appeal to staff's decision regarding the sign application. The Board has the following options:

1. Grant the appeal request, thus approving the sign application request as presented; or
2. Grant the appeal request with recommended modifications; or
3. Deny the appeal request.

Since there was not a representative present, Trustee Gasner moved to table consideration of this matter until the next regularly scheduled meeting to be held on August 11, 2014. Trustee Lewis seconded the motion and all Trustees voted aye.

At 7:51 p.m. Trustee Gasner excused himself and left the room.

NEW BUSINESS:

CONSIDERATION TO AUTHORIZE MAYOR BURKE TO SIGN A SPECIAL EVENT PERMIT FOR THE CHAMBERS CREW AND BREW FEST – Mayor Burke asked Town Manager Hook to present this matter to the Board. Hook explained that staff is in possession of a Special Event Permit (SEP) Application submitted by the Chamber related to the annual Crew and Brew Fest that is scheduled for Saturday, August 23, 2014. The 'crew' portion of the festivities is also known as the Spirit of the Lake Regatta. Staging will take place in Lakefront Park and include a number of events involving crew boats, kayaks, canoes and paddle boards. The organizers have again requested that Lake Avenue, from the restrooms to the path from Garfield Street, be closed to traffic overnight on Friday and most of Saturday morning to accommodate the unloading, movement and loading of the crew boats. The 'brew' portion of the festivities will be a brew fest in Town Square Park that will include a number of microbreweries from around Colorado and live music. According to the Town of Grand Lake Municipal Code, Chapter 11, Article 6, Section 3(C) – Special Event Permit Application Review and Approval:

1. Review Considerations

The following factors shall be considered prior to approval of a SEP:

- (a) The predominant use of the primary facility being used; and*
- (b) The proposed event and the event hours; and*
- (c) Neighborhood compatibility; and*
- (d) Effect of the proposed event on the community; and*
- (e) The Town's anticipated cost in staff time and equipment use; and*
- (f) The benefit to non-profit from the event; and*
- (g) The benefit to local businesses from the event; and*
- (h) Duplication of services or sale items; and*
- (i) Nature of the past event issues or similar past event issues.*

2. Special Event Permit Approval

- (a) Approval by the Mayor*

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The Mayor or the Mayor's Designee may review and may approve the SEP based on 11-6-3(C)1 Review Considerations and the following additional criteria:

- 1. This is a reoccurring event with no issues in the past; and*
- 2. The event does not involve a Special Events Liquor Permit.*

The Mayor or the Mayor's Designee, for any reason, may defer review and approval of the SEP to the Board of Trustees.

(b) Approval by Board of Trustees

If approval is not obtained by 11-6-3(C)2(a) Approval by the Mayor, the Board of Trustees shall review the SEP application.

The Board shall review and may approve the application based on 11-6-3(C)1 Review Considerations. The Board, at its discretion, may require one or more of the following:

- 1. Require review of the SEP at a Public Hearing; and/or*
- 2. Permit all or only a portion of the SEP application; and/or*
- 3. Impose permit conditions on the event.*

This year's application is very similar to last year's application. The 2014 Crew and Brew Fest is proposed for the fourth Saturday in August, a week later than in 2013. It will not be on the same day as the Heart of the Mountains Hospice cold water swim fundraiser as it was in 2013. Regatta organizers are in the process of gathering feedback from the entities along the lakefront regarding the event and will share their feedback with the Board at your meeting on the 28th. Staff has considered the issues surrounding the closure of Lake Avenue. We believe that it is a reasonable request and should be workable to implement. We await the above mentioned feedback from lakefront entities. Since the SEP process addresses only the use of Town facilities and specifically excludes activities on the lake, staff believes that it is the responsibility of event organizers to coordinate with other users of Town lakefront facilities. Hence, we have included conditions in the permit for the organizers of both separate events on the 23rd to coordinate/communicate with each other and with those that use Town facilities. This includes a coordination meeting with lakefront entities about a week prior to the 23rd and the posting of notice of the events at the several Town facilities along the lakefront for several days in advance of the 23rd. We await the above mentioned feedback from lakefront entities. Because staff is unclear if boat inspections by Colorado Parks and Wildlife (CPW) are required for these types of crew boats that may come from invested waters elsewhere in the state or the country, we have added a condition in the permit that regatta organizers coordinate with managers of the aquatic nuisance species program at CPW. Staff believes that this event is not in conflict with the consideration factors listed above and should be a successful event for the Chamber. Further, staff believes that this event should not require a public hearing. Approval of this Special Event Permit

will allow the Special Event Permit Liquor License process to move forward in advance of the event. The application was not submitted at least 90 days prior to the event as required by Municipal Code 11-6-3(B)1(a). The Board should review and discuss the application, taking into consideration the factors listed above. Additionally, the Board should decide if a public hearing is necessary. As long as the pending feedback from lakefront entities is not negative and no new safety issues come to our attention, staff supports approval and execution of the Special Event Permit as presented. In accordance with the discussion during the afternoon workshop, Hook recommended an addition to the draft permit a condition that retains a rectangular swimming area within the L dock area. Additionally he added a condition that allows paddle board demonstrations between the hours of 7 a.m. and 11 a.m. on Saturday. The Board should authorize or not authorize Mayor Burke to sign the Special Event Permit. Hook noted that Julie Gasner was present representing the Chamber.

During discussion, Mayor Burke noted that there were two issues of concern:

1. The application was not received 90 days prior to the event, and
2. The Town has not received feedback from the entities along the lakefront regarding this event.

Following lengthy discussion, Trustee Lewis moved to table consideration of this matter until the next regularly scheduled meeting to be held August 11, 2014 so that the Town Manager can obtain feedback from the lakeshore businesses and should the sponsor want to give sailboard demonstrations a separate permit will need to be obtained and the demonstrations will be given at the kayak docks and that a rectangular swimming area be reserved. Trustee Jenkins seconded the motion and all Trustees voted aye.

At 8:17 p.m. Trustee Gasner resumed his seat.

NEW BUSINESS:

CONSIDERATION TO AUTHORIZE MAYOR BURKE TO SIGN A SPECIAL EVENT PERMIT FOR THE GRAND ARTS COUNCIL'S "A NIGHT IN MOROCCO" FUNDRAISING EVENT – Mayor Burke asked Town Manager Hook to present this matter to the Board. Hook explained that staff is in possession of a Special Event Permit (SEP) Application submitted by the Grand Arts Council (GAC) for their Night in Morocco dance workshop and stage show. Both will be fundraisers for GAC. The dance workshop is proposed to be held in the Community House on Friday, September 12 through Sunday September 14, 2014. The stage show is proposed to be held in the Community House the evening of Saturday, September 13. Portions of Town Hall (kitchen, dressing room, Board Room) will also be used in association with the Community House use. According to the Town of Grand Lake Municipal Code, Chapter 11, Article 6, Section 3(C) – Special Event Permit Application Review and Approval:

1. Review Considerations

The following factors shall be considered prior to approval of a SEP:

- (a) The predominant use of the primary facility being used; and*
- (b) The proposed event and the event hours; and*
- (c) Neighborhood compatibility; and*
- (d) Effect of the proposed event on the community; and*
- (e) The Town's anticipated cost in staff time and equipment use; and*
- (f) The benefit to non-profit from the event; and*
- (g) The benefit to local businesses from the event; and*
- (h) Duplication of services or sale items; and*
- (i) Nature of the past event issues or similar past event issues.*

2. Special Event Permit Approval

(a) Approval by the Mayor

The Mayor or the Mayor's Designee may review and may approve the SEP based on 11-6-3(C)1 Review Considerations and the following additional criteria:

- 1. This is a reoccurring event with no issues in the past; and*
- 2. The event does not involve a Special Events Liquor Permit.*

The Mayor or the Mayor's Designee, for any reason, may defer review and approval of the SEP to the Board of Trustees.

(b) Approval by Board of Trustees

If approval is not obtained by 11-6-3(C)2(a) Approval by the Mayor, the Board of Trustees shall review the SEP application.

The Board shall review and may approve the application based on 11-6-3(C)1 Review Considerations. The Board, at its discretion, may require one or more of the following:

- 1. Require review of the SEP at a Public Hearing; and/or*
- 2. Permit all or only a portion of the SEP application; and/or*
- 3. Impose permit conditions on the event.*

This is the second year that this event will be held in a Town facility. Staff believes that this event is not in conflict with the consideration factors listed above and should be a successful event for GAC. Further, staff believes that this event should not require a public hearing. Approval of this Special Event Permit will allow the Special Event Permit Liquor License process to move forward in advance of the event. The application was not submitted at least 90 days prior to the event as required by Municipal Code 11-6-3(B)1.a. The Board should review and discuss the application, taking into consideration the factors listed above. Additionally, the Board should decide if a public hearing is necessary. Staff recommends approval and execution of the Special Event Permit as presented. The Board should approve, deny or table the Special Event Permit application. Hook noted that Jim Cervenka was present representing the Grand Arts Council.

Following brief discussion, Trustee Lewis moved to authorize Mayor Burke to sign the Special Event Permit for the Grand Arts Council's event known as Night in Morocco as presented, upon confirmation from staff that all other application requirements have been met and the permit is ready for signature. Trustee Gasner seconded the motion and all Trustees voted aye.

NEW BUSINESS:

CONSIDERATION TO ADOPT ORDINANCE NO. XX-2014; AN ORDINANCE AMENDING MUNICIPAL CODE 11-2-10 STREET DEVELOPMENT POLICIES, STANDARDS & SPECIFICATIONS VACATION/VARIANCE REQUEST PROCEDURES – Mayor Burke asked Town Planner Biller to present this matter to the Board. Biller explained that Town staff has prepared a change to the Municipal Code to deregulate the mandated requirement of a Board of Trustees Public Hearing when requesting a variance to the street standards. The Planning Commission has forwarded a favorable recommendation by Resolution 15-2014. The proposed code revision does the following:

- Eliminates the mandate of a Board Public Hearing and makes the Public Hearing an option for the Board (Planning Commission review at a Public Hearing is still required and is unchanged.)
- Clarifies the requirements for Vacations and Variances by separating the procedures.

Staff believes the deregulation is more consistent with other procedures and Public Hearing processes required in the Municipal Code. Staff recommends the Board adopt the ordinance as presented. The Board should discuss if the proposed code revision is appropriate. The Board has the following options:

1. Require review of the Municipal Code change at a Public Hearing; or
2. Adopt the ordinance as presented, thus amending the Municipal Code; or
3. Adopt the ordinance with revisions or conditions; or
4. Not adopt the ordinance, thus not change the code.

Trustee Lewis moved to adopt Ordinance No. 4-2014; an Ordinance Amending Municipal Code 11-2-10 Street Development Policies, Standards & Specifications Vacation/Variance Request Procedures, as presented. Trustee Jenkins seconded the motion and all Trustees voted aye.

NEW BUSINESS:

CONSIDERATION TO AWARD THE PITKIN ANNEX ROOF REPLACEMENT BID – Mayor Burke asked Town Manager Hook to present this matter to the Board. Hook explained that on July 10, 2014, bids were received and opened for repairs to water damage at Pitkin Annex. The Bid Schedule included an alternate bid for replacing the entire roof instead of just a few spot repairs authorized by CIRSA. At the July 14 meeting, the Board of Trustees (Board) authorized award of the bid for replacing the roof at Pitkin Annex to Big Valley Construction for \$13,900.00. Subsequent to

that authorization, Big Valley Construction declined to accept the award. Subsequent to Big Valley Construction declining the award, staff contacted the second bidder, Rocky Mountain Catastrophe & Restoration, Inc. (RMCR) about their roof bid in the amount of \$13,616.20. They advised they would be willing to do the roof bid and, in fact, had received a late bid from a subcontractor for less than they submitted on their formal bid. Since this repair project was not anticipated, there is no specific line item in the 2014 budget for this repair. Given our particular budgetary circumstances regarding the Pitkin Annex roof, Town of Grand Lake Municipal Code 4-2-5(F) allows for negotiations with bidders and establishes the ability to accept the lower revised bid from RMCR. As it happens, this revised bid is slightly lower than the Big Valley Construction bid. Staff believes that we should continue to move forward with replacing the roof on Pitkin Annex and that it is fortuitous that RMCR has a revised bid for even less than the Big Valley Construction bid. Should the Board award the work to RMCR, staff proposes that this work be added to RMCR's existing agreement for the water damage repair project via change order. The Board should discuss the merits of replacing the full roof at the Town's expense utilizing the revised bid of RMCR. Staff recommends that the Board award the work to replace the roof at Pitkin Annex to RMCR as per their revised bid of \$13,616.20 and that the Town Manager be authorized to administer the project, including signing of the change order to add this work to their existing agreement. The Board has several options to consider, including:

- Awarding or not awarding the work to replace the roof at Pitkin Annex to RMCR as per their revised bid of \$13,616.20
- Authorizing or not authorizing the Town Manager to administer the project, including signing of the change order to add this work to their existing agreement

Following discussion, Trustee Lewis moved to award the work to replace the roof at Pitkin Annex to Rocky Mountain Catastrophe & Restoration, Inc. as per their revised bid of \$13,616.20; and, to authorize the Town Manager to administer the project, including signing of the change order to add this work to their existing agreement. Trustee Jenkins seconded the motion and all Trustees voted aye.

NEW BUSINESS:

CONSIDERATION TO ADOPT RESOLUTION NO. XX-2014, A RESOLUTION AMENDING RESOLUTION NO. 8-2008 REGARDING COMMENCEMENT OF WATER USAGE FEES - Mayor Burke asked Town Manager Hook to present this matter to the Board. Hook explained that staff recently discovered certain wording that may have been inadvertently omitted in Resolution No. 8-2008 regarding the payment of water usage fees in relation to when the plant investment fee is paid. Resolution No. 9-2002 stated water usage fees would begin either when a service line is tapped into the distribution system or one year after the plant investment fee is paid, whichever is first. When Resolution No. 8-2008 was written, this language was not included. It is staff's

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understanding that the intention of the Board at that time was not to remove this requirement, but that the sentence was simply overlooked. Resolution No. XX-2014 will amend Resolution No. 8-2008 to include this language.

Trustee Lewis moved to adopt Resolution No. 20-2014, a Resolution Amending Resolution No. 8-2008 Regarding Commencement of Water Usage Fees. Trustee Gasner seconded the motion and all Trustees voted aye.

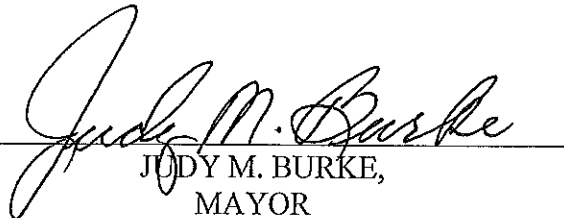
Added to the agenda was **CONSIDERATION TO USE THE NEW TOWN LOGO ON THE CENTENNIAL BANNER BEING PREPARED BY ROCKY MOUNTAIN NATIONAL PARK.** Town Manager Hook said that this matter was discussed during the afternoon workshop.

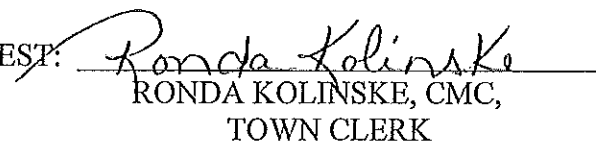
Trustee Lewis moved to approve the use of the new Town logo on banners that are being prepared by Rocky Mountain National Park for their centennial celebration seconded by Trustee Gasner. During discussion, Mayor Burke explained that the old "GL" will be the Town seal and the new design will be the logo. The motion carried when all Trustees voted aye.

CITIZEN PARTICIPATION: None.

ADJOURNMENT:

Trustee Lewis moved to adjourn, seconded by Trustee Gasner. All Trustees voted aye, and the meeting was adjourned at 8:41 p.m., July 28, 2014.


JUDY M. BURKE,
MAYOR

ATTEST: 
RONDA KOLINSKE, CMC,
TOWN CLERK