

RECORD OF PROCEEDINGS

REGULAR MEETING  
TOWN OF GRAND LAKE BOARD OF TRUSTEES  
MONDAY, MAY 12, 2014 7:30 P.M.

CALL TO ORDER: The regular meeting of the Board of Trustees was called to order by Mayor Judy Burke at 7:31 p.m. at the Town Hall, 1026 Park Avenue.

ROLL CALL  
PRESENT:

Mayor Burke; Trustees Baird, Gasner, Lewis, and Sabo; Town Manager Hook, Town Clerk Kolinske, and Town Planner Biller.

ABSENT:

Mayor Burke announced that Trustee Jenkins was absent from both the afternoon workshop and this evening's meeting because of vacation. She then announced that Trustee Lanzi was also absent from both the afternoon workshop and this evening's meeting but had not called to say that he would not be present. Trustee Gasner moved to excuse Trustee Jenkins from both this afternoon's workshop and this evening's meeting and not excuse Trustee Lanzi from this afternoon's workshop or this evening's meeting. Trustee Lewis seconded the motion and all Trustees voted aye.

APPROVAL OF MINUTES

March 24, 2014:

Since the minutes were provided as a table setting and the Trustees did not have time to review them Trustee Gasner moved to table approval of the March 24, 2014 Minutes until the next regularly scheduled meeting to be held May 26, 2014. Trustee Lewis seconded the motion and all Trustees voted aye.

ANNOUNCEMENTS:

Mayor Burke announced that it would be appreciated if cell phones were turned off during the meeting.

Mayor Burke announced that the Town of Grand Lake Beautification Day will be Saturday, May 17 from 9 a.m. to 11 a.m. with a Community BBQ Potluck to follow. The Arbor Day Celebration will be held on May 17 at Lakefront Park. A tree will be planted in memory of Jim Feucht. Volunteers are needed, please call 627-3435 for information.

Mayor Burke announced that the Flowering of Grand Lake will host the 26<sup>th</sup> Annual Gardener's Exchange on Saturday, May 17 from noon to 4 p.m. in the Community House.

Mayor Burke announced that the Memorial Day Parade and Observance will be on Monday, May 26 beginning at 10 a.m.

Mayor Burke then announced that the Board of Trustees' second May meeting will be held on Tuesday, May 27 due to the Memorial Day Holiday.

PRESENTATIONS:

**GRAND COUNTY COMMISSIONERS** - Mayor Burke welcomed Grand County Commissioners Merrit Linke, Gary Bumgarner and James Newberry. The

RECORD OF PROCEEDINGS

Commissioners gave a brief update on the landfill near Granby, the restoration of Rollins Pass, the Colorado River Cooperative Agreement celebration celebrating the completion of the Firming Project, the plan to stop the pumping of water from Windy Gap for the summer, the forensic investigation at the County as a result of the missing funds from the Building Department and the negotiations of the Carriage Contract.

Mayor Burke then informed the Commissioners that the Town of Grand Lake may be purchasing the Grand Lake Elementary School building and said that if the County were in need of a satellite office in this area, the Town may be in a position to negotiate.

Having no further comments, Mayor Burke thanked the Commissioners for their time and for coming to this evening's meeting.

CONFLICTS OF INTEREST:

Mayor Burke stated that if there are any Trustees wishing to announce a conflict of interest with any items on this evening's agenda, they should do so at this time.

No Trustees had a conflict of interest with any items on the agenda.

LIQUOR LICENSING AUTHORITY: CONSIDERATION OF APPROVAL OF A SPECIAL EVENTS LIQUOR PERMIT FROM THE ROCKY MOUNTAIN REPERTORY THEATRE FOR "THE PRELUDE!" FUNDRAISING EVENT – Mayor Burke asked Town Clerk Kolinske to present this matter to the Board. Kolinske explained that this request was for "The Prelude!" fundraising event to be held at the Western Riviera Events Center on Saturday, May 31, 2014 from 5:00 to 11:00 p.m. She said that the application documents were in order and the appropriate state fee was paid. Public notice was posted on the premises on April 30, 2014 and attested to by Grand County Sheriff Deputy Yurich. The Grand County Sheriff's Department reviewed the application and found no adverse information which would affect this permit. She stated that the Board must investigate the application and must deny the permit if its issuance would injure the public welfare by reason of the nature or location of the special event, or failure of the applicant to conduct past special events in compliance with applicable laws and regulations. Kolinske then noted that Dot Weber was present representing the Repertory Theatre.

Trustee Gasner moved to approve the Special Events Liquor Permit for the Rocky Mountain Repertory Theatre for "The Prelude!" fundraising event to be held Saturday, May 31, 2014. Trustee Lewis seconded the motion and all Trustees voted aye.

LIQUOR LICENSING AUTHORITY: CONSIDERATION OF APPROVAL OF A SPECIAL EVENTS LIQUOR PERMIT FROM THE INDEPENDENT SPORTS CLUB (ISC), INC. FOR THE "31<sup>ST</sup> ANNUAL COLORADO STATE CHILI COOK OFF" FUNDRAISING EVENT – Mayor Burke asked Town Clerk Kolinske to present

this matter to the Board. Kolinske explained that this request was for the "31<sup>st</sup> Annual Colorado State Chili Cook Off" fundraising event to be held in Town Square on Saturday, June 21, 2014 from 9:00 a.m. to 9:00 p.m. In the past, proceeds of this fundraising event went to the Grand Lake Fire Protection District's Scholarship Fund. Proceeds will now go to the ISC. She said that the application documents were in order and the appropriate state fee was paid. Public notice was posted on the premises on April 30, 2014 and attested to by Grand County Sheriff Deputy Yurich. The Grand County Sheriff's Department reviewed the application and found no adverse information which would affect this permit. She stated that the Board must investigate the application and must deny the permit if its issuance would injure the public welfare by reason of the nature or location of the special event, or failure of the applicant to conduct past special events in compliance with applicable laws and regulations. Kolinske then noted that Mindy Everhart, President of the ISC, was present.

Trustee Lewis moved to approve the Special Events Liquor Permit for the Independent Sports Club, Inc. for the "31<sup>st</sup> Annual Colorado State Chili Cook Off" fundraising event to be held Saturday, June 21, 2014. Trustee Gasner seconded the motion and all Trustees voted aye.

**LIQUOR LICENSING AUTHORITY: CONSIDERATION OF APPROVAL OF A SPECIAL EVENTS LIQUOR PERMIT FROM THE ROTARY CLUB OF GRAND LAKE FOR A FUNDRAISING EVENT TO BENEFIT ROCKY MOUNTAIN**

**REPERTORY THEATRE'S YOUTH THEATRE** – Mayor Burke asked Town Clerk Kolinske to present this matter to the Board. Kolinske explained that this request was for a fundraising event to benefit Rocky Mountain Repertory Theatre's Youth Theatre to be held in the Grand Lake Community House on Saturday, June 21, 2014 and Sunday, June 22, 2014 from 6:00 to 10:00 p.m. She said that the application documents were in order and the appropriate state fee was paid. Public notice was posted on the premises on April 30, 2014 and attested to by Grand County Sheriff Deputy Yurich. The Grand County Sheriff's Department reviewed the application and found no adverse information which would affect this permit. She stated that the Board must investigate the application and must deny the permit if its issuance would injure the public welfare by reason of the nature or location of the special event, or failure of the applicant to conduct past special events in compliance with applicable laws and regulations. Kolinske then noted that Bonnie Severson was present representing the Rotary club of Grand Lake.

Trustee Lewis moved to approve the Special Events Liquor Permit for the Rotary Club of Grand Lake for a fundraising event to benefit Rocky Mountain Repertory Theatre's Youth Theatre to be held in the Grand Lake Community House on Saturday, June 21, 2014 and Sunday, June 22, 2014 from 6:00 to 10:00 p.m. Trustee Gasner seconded the motion and all Trustees voted aye.

**LIQUOR LICENSING AUTHORITY: CONSIDERATION OF APPROVAL OF A SPECIAL EVENTS LIQUOR PERMIT FROM THE FRIENDS OF THE GRAND COUNTY**

**LIBRARY FOR THE "TOPS OF THE ROCKIES" FUNDRAISING EVENT** - Mayor Burke asked Town Clerk Kolinske to present this matter to the Board. Kolinske explained that this request was for a fundraising event to be held at the Grand Lake Yacht Club, 1128 Lake Avenue, on Saturday, June 28, 2014 from 5:00 p.m. to 10:00 p.m. She said that the application documents were in order and the appropriate state fee was paid. Public notice was posted on the premises on April 30, 2014 and attested to by Grand County Sheriff Deputy Yurich. The Grand County Sheriff's Department reviewed the application and found no adverse information which would affect this permit. She stated that the Board must investigate the application and must deny the permit if its issuance would injure the public welfare by reason of the nature or location of the special event, or failure of the applicant to conduct past special events in compliance with applicable laws and regulations. Kolinske then noted that Connie Graham was present representing The Friends of Grand County Library.

Trustee Gasner moved to approve the Special Events Liquor Permit for The Friends of Grand County Library for the "Tops of the Rockies" fundraising event to be held June 28, 2014 from 5:00 to 10:00 p.m. Trustee Lewis seconded the motion and all Trustees voted aye.

OLD BUSINESS:

**PUBLIC HEARING - CONSIDERATION TO GRANT A SPECIAL EVENT PERMIT TO THE GRAND LAKE AREA HISTORICAL SOCIETY IN PARTNERSHIP WITH THE GRAND LAKE AREA DINING ESTABLISHMENTS FOR THE TRAPPER'S WILD GAME CULINARY AFFAIR** - Mayor Burke opened the Public Hearing and asked Town Planner Biller to present this matter to the Board. Biller explained that the Town has received a Special Event Permit (SEP) Application from the Grand Lake Historical Society (GLAHS) for the use of the Community House, Town Hall Kitchen, Heckert Pavilion, Town Square Gazebo, Kiosk, and Town right of ways for an event called Trappers' Wild Game Culinary Affair as part of the Rocky Mountain National Park Centennial celebration. This SEP is a first time event and involves a liquor permit which requires Board review. The Board may recall reviewing a request for contributing monies to this event at their April 14 regular scheduled meeting. The Board approved funding up to \$3,000 for this event as proposed by the Grand Lake Area Dining Establishments (GLADE) contingent on the following:

- A Public Hearing; and
- Granting of a SEP; and
- Granting of a Liquor License.

Municipal Code 11-6-3 Special Event Permitting states:

*(B)1(b) If the event is a first time event and proposed to be held for more than one (1) day, the application must be submitted at least ninety (90) days prior to the dates(s) of the event.*

*(B)1(c) Any significant changes to the application must be made at least thirty (30) days prior to the proposed use unless caused by an emergency, as determined by Town Staff.*

*(C) Special Event Permit Application Review and Approval*

*1. Review Considerations*

*The following factors shall be considered prior to approval of a SEP:*

- a) The predominant use of the primary facility being used; and*
- b) The proposed event and the event hours; and*
- c) Neighborhood compatibility; and*
- d) Effect of the proposed event on the community; and*
- e) The Town's anticipated cost in staff time and equipment use; and*
- f) The benefit to non-profit from the event; and*
- g) The benefit to local businesses from the event; and*
- h) Duplication of services or sale items; and*
- i) Nature of the past event issues or similar past event issues.*

*2. Special Event Permit Approval*

*(a) Approval by the Mayor*

*The Mayor or the Mayor's Designee may review and may approve the SEP based on 0 1. Review Considerations and the following additional criteria:*

- 1. This is a reoccurring event with no issues in the past; and*
- 2. The event does not involve a Special Events Liquor Permit.*

*The Mayor or the Mayor's Designee, for any reason, may defer review and approval of the SEP to the Board of Trustees.*

*(b) Approval by Board of Trustees*

*If approval is not obtained by 0 (a) Approval by the Mayor, the Board of Trustees shall review the SEP application.*

*The Board shall review and may approve the application based on 0 1. Review Considerations. The Board, at its discretion, may require one or more of the following:*

- 1. Require review of the SEP at a Public Hearing; and/or*
- 2. Permit all or only a portion of the SEP application; and/or*
- 3. Impose permit conditions on the event.*

This Public Hearing was published in the Middle Park Times #1095579, as well as posted at the Grand Lake Post Office, Juniper Library, and Town Hall.

Staff has reviewed the application and the applicant, in general, is requesting the following:

- Use of Town Square (including Gazebo and Heckert Pavilion) for gathering, eating, drinking, and entertainment
- Use of the Community House and Town Hall Kitchen for food prep, dining, and liquor sales
- Use of signage in Town Square Park, on Town marquees, and in Town right of ways (W. Portal Rd., Grand Ave., Garfield Ave, and Cairns Ave.)

The dates and times of the proposed event are:

- Friday, September 26, 2014 (6pm-10pm)
- Saturday, September 27, 2014 (6am-10pm)

The GLAHS has contacted the Town for application to obtain a Special Events Liquor License.

Staff recommends the Board grant the SEP with the following conditions:

- The Applicant obtain the appropriate insurance as required; and
- The Applicant provides the required damage deposit.

The Board should conduct the Public Hearing as follows:

1. Allow Staff to present the matter,
2. Allow the Applicant to address the Board,
3. Open the Public Hearing to allow public comment,
4. After taking public comment close the Public Hearing
5. Allow for Board discussion taking the following into consideration:
  - The predominant use of the primary facility being used; and
  - The proposed event and the event hours; and
  - Neighborhood compatibility; and
  - Effect of the proposed event on the community; and
  - The Town's anticipated cost in staff time and equipment use; and
  - The benefit to non-profit from the event; and
  - The benefit to local businesses from the event; and
  - Duplication of services or sale items; and
  - Nature of the past event issues or similar past event issues.
6. After discussion, take appropriate action.

The Board has the following options:

1. Grant the SEP as presented; or
2. Grant the SEP with revisions or conditions; or
3. Deny the SEP application.

Mayor Burke then opened the meeting for public comment.

Jim Cervenka, President of the Historical Society, 236 Lakeview Drive, was recognized from the audience. He said that they now have approval from Rocky Mountain National Park that this is in fact a centennial event. It is proposed to be a historical event with the menus and type of food being considered. This is something that the Historical Society wants to see succeed and hopefully this will be the first annual trapper's event.

Bonnie Severson was then recognized from the audience. She said that she represents the 100<sup>th</sup> Anniversary Celebration Steering Committee for Rocky Mountain National Park. Along with Lance Sabo they represent the west side of the Park. The Steering Committee reviewed this application and it was approved. The quote that was given at the Steering Committee was, "This group has its act together." She concluded by encouraging the Board to grant the permit.

Having no other comments, Mayor Burke closed the Public Hearing and turned the matter over to the Board of Trustees.

Following brief discussion, Trustee Lewis moved to grant the Special Event Permit to the Grand Lake Area Historical Society in partnership with the Grand Lake Area Dining Establishments for the Trapper's Wild Game Culinary Affair, as presented. Trustee Gasner seconded the motion and all Trustees voted aye.

NEW BUSINESS:

**CONSIDERATION TO GRANT A SPECIAL EVENT PERMIT FOR THE GRAND ARTS COUNCIL USE OF THE COMMUNITY HOUSE FOR MELODRAMA PERFORMANCES** – Mayor Burke asked Town Planner Biller to present this matter to the Board. Biller explained that the Town has received a Special Event Permit (SEP) Application from the Grand Arts Council (GAC) for the use of the Community House for rehearsals and Melodrama Performances. The expanded dates requested by the GAC qualifies the event as a first time event which requires Board review. The GAC has been conducting the Melodrama Performances for many years. The previous SEP's have been approved for use of the Community House during the winter holidays typically in December. Municipal Code 11-6-3 Special Event Permitting states:

*(B)1(b) If the event is a first time event and proposed to be held for more than one (1) day, the application must be submitted at least ninety (90) days prior to the dates(s) of the event.*

*(B)1(c) Any significant changes to the application must be made at least thirty (30) days prior to the proposed use unless caused by an emergency, as determined by Town staff.*

*(C) Special Event Permit Application Review and Approval*

*1. Review Considerations*

*The following factors shall be considered prior to approval of a SEP:*

- (a) The predominant use of the primary facility being used; and*
- (b) The proposed event and the event hours; and*
- (c) Neighborhood compatibility; and*
- (d) Effect of the proposed event on the community; and*
- (e) The Town's anticipated cost in staff time and equipment use; and*
- (f) The benefit to non-profit from the event; and*
- (g) The benefit to local businesses from the event; and*
- (h) Duplication of services or sale items; and*
- (i) Nature of the past event issues or similar past event issues.*

*2. Special Event Permit Approval*

*(a) Approval by the Mayor*

*The Mayor or the Mayor's Designee may review and may approve the SEP based on 11-6-3(C)1. Review Considerations and the following additional criteria:*

- 1. This is a reoccurring event with no issues in the past; and*
- 2. The event does not involve a Special Events Liquor Permit.*

*The Mayor or the Mayor's Designee, for any reason, may defer review and approval of the SEP to the Board of Trustees.*

*(b) Approval by Board of Trustees*

*If approval is not obtained by (a) Approval by the Mayor, the Board of Trustees shall review the SEP application.*

*The Board shall review and may approve the application based on 1. Review Considerations. The Board, at its discretion, may require one or more of the following:*

- 1. Require review of the SEP at a Public Hearing; and/or*
- 2. Permit all or only a portion of the SEP application; and/or*
- 3. Impose permit conditions on the event.*

The GAC is requesting the use of the Community House for rehearsals and performances for the following dates and times:

- May 20-22 rehearsal (6-9pm)
- May 23-25 performances (6-10pm)
- August 21-23 rehearsal (6-9pm)
- August 24-26 performances (6-10pm)

Staff has reviewed the application and the applicant has provided appropriate insurance and deposit required for use of Town facilities. Staff recommends the Board grant the SEP with no conditions of approval. The Board should discuss the use of the Community House by the GAC taking into consideration the following factors:

- (a) The predominant use of the primary facility being used; and
- (b) The proposed event and the event hours; and
- (c) Neighborhood compatibility; and
- (d) Effect of the proposed event on the community; and
- (e) The Town's anticipated cost in staff time and equipment use; and
- (f) The benefit to non-profit from the event; and
- (g) The benefit to local businesses from the event; and
- (h) Duplication of services or sale items; and
- (i) Nature of the past event issues or similar past event issues.

The Board has the following options:

1. Grant the SEP as presented; or
2. Grant the SEP with revisions or conditions; or
3. Deny the SEP application.

Billier noted that Jim Cervenka, Treasurer of the Grand Arts Council, was present.

Following discussion, Trustee Gasner moved to grant the Grand Arts Council's use of the Community House for Melodrama Performances. Trustee Lewis seconded the motion and all Trustees voted aye.

NEW BUSINESS:

**CONSIDERATION TO GRANT A SPECIAL EVENT PERMIT TO THE GRAND LAKE CHAMBER FOR BUFFALO BARBECUE** – Mayor Burke asked Town Planner Billier to present this matter to the Board. Billier stated that Samantha Miller, Executive Director for the Grand Lake Chamber of Commerce



has requested to table this matter until the next meeting when members of the Chamber Board can be present.

Trustee Lewis moved to table consideration of this matter until the next regularly scheduled meeting to be held May 26, 2014. Trustee Gasner seconded the motion and all Trustees voted aye.

NEW BUSINESS:

**CONSIDERATION TO AUTHORIZE THE MAYOR TO SIGN THE R-O-W LICENSE AND AGREEMENT FOR SOMBRERO STABLES** – Mayor Burke asked Town Planner Biller to present this matter to the Board. Biller explained that the three (3) year Right of Way License and Agreement between the Town and Sombrero Stables will expire May 31, 2014. Sombrero Stables has been contacted by staff and they have requested renewal of the agreement. Thomasson Park is a Town leased property. The owners of the property are Sam and Betty Thomasson. Overall, Sombrero Stables has complied with terms of the existing agreement. During the past two (2) years, three (3) main issues have become apparent.

- The refurbished Thomasson Park Trail (a/k/a snowmobile route) has not authorized by Town staff for use due to damage concerns from constant horse use. The Stables has complied with Town designated routes.
- Town staff has received several complaints in past seasons regarding the removal of excrement from the Town right of way and the pitching of excrement onto adjacent property. In most cases, the problem has been resolved prior to Town contact with the Stables or is immediately resolved with staff initiating direct contact with the Stables.
- Town staff has received several complaints in past seasons regarding the timely removal of excrement from the Sombrero Stables property. In most cases, the problem has been resolved with staff initiating direct contact with the Stables.

The draft agreement has been revised to reflect the current routes allowed by the Town and added language to prohibit the pitching of excrement on adjacent property. Staff has contacted the property owners of Thomasson Park and the Town has not received any objections to renewing this agreement. Staff anticipates signatures from the owners consenting to the Stables use of the property. Staff recommends the Board authorize the Mayor to sign the agreement with Sombrero Stables. The Board should discuss the use of Town property by Sombrero Stables. The Board has the following options:

1. Authorize the Mayors signature thus granting the license as presented; or
2. Authorize the signature with revisions or conditions to the license; or
3. Not authorize signature.

Biller noted that Sarah Hubble, Manager of Sombrero Stables at Snow Mountain Ranch, was present.

Trustee Lewis moved to authorize the Mayor to sign the Right of Way License and Agreement for Sombrero Stables, as presented. Trustee Gasner seconded the motion and all Trustees voted aye.

NEW BUSINESS:

**APPEAL HEARING - CONSIDERATION OF AN APPEAL TO A DENIED SIGN PERMIT APPLICATION FOR A SIGN LOCATED AT BLOCK 12, LOTS 6-8, TOWN OF GRAND LAKE; MORE COMMONLY REFERRED TO AS 801 GRAND AVENUE (D/B/A ROCKY MOUNTAIN REPERTORY THEATRE)** – Mayor Burke asked Town Planner Biller to present this matter to the Board. Biller explained that the Town has received a Sign Permit Application for a permanent sign located at the newly acquired property by the Rocky Mountain Repertory Theatre (RMRT). Staff denied the application based on the Municipal Code. The applicant’s representative is Dot Weber and she has requested an appeal which requires Board review.

Municipal Code 6-2-3 General Restrictions states:

*(O) All Signs shall have a wood-like appearance with a natural flat wood tone background.*

Municipal Code 6-2-7 Permit Application Procedure states:

*(B) Appeal Process for Denial of Permit*

*If the sign application is denied, the applicant may appeal the decision to the Board of Trustees, whose decision is final.*

Staff contacted the applicant regarding the application in an attempt to revise the permit application to comply with the specifications of the Municipal Code. The applicant was unwilling to revise the application with staff citing nostalgic reasons behind the design. The Board should discuss the applicant’s appeal to staff’s decision regarding the application. The Board has the following options:

1. Approve the Sign Permit Application as presented; or
2. Approved the application with revisions; or
3. Deny the appeal request.

Dot Weber, 420 Ellsworth #23, Vice-President of the Rocky Mountain Repertory Theatre Board of Trustees and the facilities management committee chair, was recognized from the audience. She said that this request comes from an agreement that was made with the donor of the building. The sign was designed to accurately depict the fonts and colors from the children’s books, “Frieda’s Tales.” Naming the building Frieda’s House is a tribute to the donor’s daughter, Kim Baltz. Kim is an author and has written two tales that feature Frieda the Fox and they are about Frieda’s adventures around Grand Lake. She continued by saying that the proposed sign will have a textured background and will be off white in color. It will not be a glossy, shiny white. Nor will it be lit.

Following discussion, Trustee Gasner moved to approve the Sign Permit Application for a sign located at Block 18, Lots 9-12, Town of Grand Lake; more commonly referred to as 801 Grand Ave (d/b/a RMRT); and directed staff to draft

a resolution outlining this motion; and authorize the Mayor to sign it. Trustee Lewis seconded the motion and all Trustees voted aye except Mayor Burke, who voted nay.

NEW BUSINESS:

**CONSIDERATION TO AUTHORIZE THE MAYOR TO SIGN A PROCLAMATION RECOGNIZING MAY 17, 2014 AS ARBOR DAY IN GRAND LAKE** – Mayor Burke asked Town Manager Hook to present this matter to the Board. Hook explained that in 2012 and 2013, the Board authorized a proclamation recognizing Arbor Day in Grand Lake. Mayor Burke read the proclamation as a part of the Town Beautification Day activities. Staff believes that it is important to recognize the value of trees and forested land to the Grand Lake community and promote the care, maintenance and diversification of our community forest. The draft proclamation is similar to the proclamation for the last two years and establishes May 17, 2014 as Arbor Day in Grand Lake. The Town's 2014 Arbor Day ceremony will occur at about noon on Saturday the 17<sup>th</sup> at Heckert Pavilion in Town Square Park, in-between the Town Beautification Day activities and the community BBQ/potluck. Arbor Day plantings will occur earlier in the day as a part of the Town Beautification Day activities. Staff encourages all of the Board to join in the fun! The Board should discuss the merits of proclaiming May 17, 2014 as Arbor Day in Grand Lake. Staff recommends that the Board authorize Mayor Burke to sign the proclamation. The Board should authorize or not authorize execution of the proclamation.

Trustee Lewis moved to authorize Mayor Burke to sign the proclamation establishing May 17, 2014 as Arbor Day in Grand Lake. Trustee Gasner seconded the motion and all Trustees voted aye.

NEW BUSINESS:

**CONSIDERATION TO AUTHORIZE THE MAYOR TO SIGN A PROCLAMATION RECOGNIZING MAY 18 THROUGH MAY 24, 2014 AS PUBLIC WORKS WEEK IN GRAND LAKE** – Mayor Burke asked Town Manager Hook to present this matter to the Board. Hook explained that 2014 marks the 54<sup>th</sup> annual National Public Works Week sponsored by the American Public Works Association and recognized by State and local governments across the nation. Staff believes that the service of all public works employees, including Grand Lake employees working in the Public Works Department and the Water Department, warrant recognition. The Board should discuss the merits of proclaiming May 18 through May 24, 2014 as Public Works Week in Grand Lake. Given the importance of recognizing the valuable contributions of Bernie McGinn, Randy Lewis, Terry Humble, Tim McNulty, David Johnson and Jerry Hassoldt in service to the Town of Grand Lake, staff recommends the Board authorize Mayor Burke to sign the proclamation. The Board should authorize or not authorize execution of the proclamation. Hook noted that Public Works Director Bernie McGinn was present. He thanked Bernie and his crew for their dedicated service to the Town and said, "Let's celebrate Public Works Week.

RECORD OF PROCEEDINGS

Trustee Gasner moved to authorize Mayor Burke to sign the proclamation establishing May 18 through May 24, 2014 as Public Works Week in Grand Lake. Trustee Lewis seconded the motion and all Trustees voted aye.

NEW BUSINESS:

Mayor Burke announced that this item was added to the agenda and asked Town Manager Hook to present the matter to the Board. Hook explained that there was discussion at the afternoon workshop regarding the current plan to procure the design services of a consultant for the boardwalk around Town Square. The feeling of the Board was that we would be better served by expediting that procurement process and side stepping the formal design and work toward procuring bids for the replacement of the Town Square boardwalk as quickly as possible. The Board set a target date of May 27, 2014 for staff to return to the Board and to do that staff will need the Board's authorization to use an expedited procurement process.

Trustee Lewis moved to approve an expedited procurement process and to give the Town Manager authorization to move on this as quickly as possible. Trustee Gasner seconded the motion and all Trustees voted aye.

ACCOUNTS PAYABLE

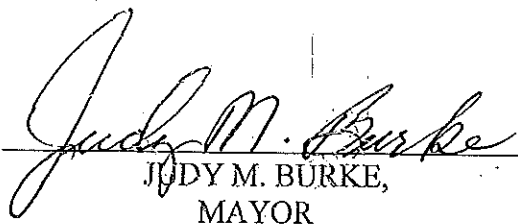
April, 2014:

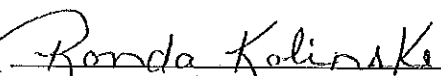
Trustee Lewis moved to examine the Accounts Payable and Prepaid for all Funds for the Town of Grand Lake. Trustee Gasner seconded the motion and all Trustees voted aye. Trustee Lewis then moved to approve the Accounts Payable and Prepaid for all Funds for the Town of Grand Lake. Trustee Gasner seconded the motion and all Trustees voted aye.

CITIZEN PARTICIPATION: Grand County Commissioner Gary Bumgarner noted that this will be his last visit to Grand Lake as a Commissioner and said that even though Grand Lake is not within his District it has been both an honor and a pleasure to work with this Town. Mayor Burke then thanked him for all of the work that he has done for the Town of Grand Lake. As was mentioned, Gary is not this District's Commissioner but has always been the one that this Town can talk to. She concluded by saying how much his service has been appreciated.

ADJOURNMENT:

Trustee Gasner moved to adjourn, seconded by Trustee Lewis. All Trustees voted aye, and the meeting was adjourned at 8:50 p.m., May 12, 2014.

  
\_\_\_\_\_  
JUDY M. BURKE,  
MAYOR

ATTEST:   
\_\_\_\_\_  
RONDA KOLINSKE, CMC,  
TOWN CLERK