REGULAR MEETING
TOWN OF GRAND LAKE BOARD OF TRUSTEES
MONDAY, JANUARY 26, 2015  7:30 P.M.

CALL TO ORDER:  The regular meeting of the Board of Trustees was called to order by Mayor Judy Burke at 7:30 p.m. at the Town Hall, 1026 Park Avenue.

ROLL CALL
PRESENT:  Mayor Burke; Trustees Baird, Gasner, and Sabo; Town Manager White, Town Clerk Kolinske, Town Planner Biller and Town Code Administrator Rendon.

ABSENT:  Mayor Burke announced that Trustee Jenkins was absent from the afternoon workshop because she is on her way back from vacation. Mayor Burke announced that Trustee Lanzi was absent from the afternoon workshop because of work. Mayor Burke then announced that Trustee Lewis was absent from both the afternoon workshop and this evening’s meeting because she is ill.

Trustee Gasner moved to excuse Trustee Jenkins, Lanzi and Lewis’ absences seconded by Trustee Baird. All Trustees voted aye except Trustees Jenkins and Lanzi, who abstained.

ANNOUNCEMENTS:  Mayor Burke welcomed Jim White, the Town’s new Town Manager.

Mayor Burke announced that it would be appreciated if cell phones were turned off during the meeting.

Mayor Burke announced that “A Groundhog Gala”, a Grand Lake Historical Society fundraiser to benefit the Cottage Camp Project, will be held Friday, January 30th at 5:30 p.m. at the Grand Lake Nordic Center.

Mayor Burke announced that this year’s Winter Carnival, “Wilderness, Wildlife, Wonder” will be held on Saturday, February 7th. The events include tea pot curling, snowman contest, snow golf, kids steeplechase, parade, snow sculpture contest, king & queen contest, antique vintage snowmobile show and races, parent/child sled pull, bed sled races, human bowling, fireworks over the lake and the ball.

Mayor Burke announced that “Romp & Stomp”, the 7th Annual Snowshoe and Nordic Ski Event will be held on Sunday, February 8th at 10 a.m. at the Grand Lake Nordic Center to benefit Grand County Pet Pals.

Mayor Burke then announced that a “Funk and Disco Dance Party” will be held Friday, February 13th at the Community House beginning at 7:00 p.m. Costume and dance contests will be held.
CONFLICTS OF INTEREST:

Mayor Burke stated that if there are any Trustees wishing to announce a conflict of interest with any items on this evening’s agenda, they should do so at this time.

Trustee Sabo announced that he had a conflict with the Local Liquor Licensing issues as he holds a license for Grand Lake Lanes.

UNSCHEDULED PUBLIC COMMENTS:

Mayor Burke announced that this time is reserved for members of the public to make a presentation to the Board on items or issues that are not scheduled on the agenda. The Board will not discuss/debate these items, nor will the Board make any decisions on items presented during this time, rather, the Board will refer the items to staff for follow up. She then asked if there were any unscheduled public comments and noted that comments are limited to 3 minutes.

There were no unscheduled public comments.

SCHEDULED PRESENTATIONS/DELEGATIONS:

Mayor Burke introduced Vaughn Baker, Park Superintendent, Larry Gamble, Management Assistant, and Mark McCutcheon, Colorado River District Ranger, from Rocky Mountain National Park.

Vaughn Baker was the first to be recognized. He noted that it was the 100th Anniversary of the Park. The Bill was signed establishing the Park one hundred years ago today by President Woodrow Wilson. He reminded everyone of the breach of the Grand Ditch in 2003. Following studies and such they are now proceeding to the engineering phase which will continue through 2015. Work will begin in 2016 to restore the Kawuneeche Valley from that breach.

Larry Gamble was then recognized. For the last couple of years the Park has been considering whether or not to allow bicycle use on the northern two miles of the East Shore Trail in the Park and he was happy to announce that they have prepared what is called “A Finding of No Significant Impact” and are now awaiting signature from their Regional Director which could happen any day now. He mentioned that following the signing of the document they will still need to go through rule making, a federal process to allow bicycle use on a new quarter mile segment of the trail that they need to reroute to avoid impacts to natural resources and for safety. Gamble then referred to the January 2015 Newsletter (see attached Exhibit A) that was provided to the Board of Trustees regarding Trail River Ranch. He said that because Trail River Ranch is public property and the Park is looking at allowing another use there, they are having to do what is called “Public Scoping”. The newsletter provides information of what is being proposed and on how to submit comments.
Mark McCutcheon was then recognized to give an update on the snowmobile trail. He said that the trail opened on December 16th this year and it is still open but it may be in jeopardy if it continues to be warm and we don’t get any new snow. He said the trail is still viable and there is a plan, in working with the trail groomers and the Town, to put down, what he would call, lattice work, an experimental method of protecting the ground surface, in the next week or two if there’s not enough snow. He concluded by saying with more snow, we should be able to take it all the way through March.

Vaughn concluded by noting some of the upcoming events that will be happening throughout the year in celebration of the Park’s Centennial and he also mention that they will be hosting a group of social media influencers. These are people that, on social media, do travel stories and through Colorado Tourism and Grand County Tourism, the Park will be taking them out on a snowshoe hike in Rocky Mountain National Park. He then presented Mayor Burke and the Trustees with a framed Centennial poster.

Mayor Burke then introduced Abby Loberg and her 8th Grade History Class from East Grand Middle School.

Ms. Loberg stated that she is the 8th Grade Civics and U.S. History teacher at the Middle School in Granby. For the past seven years or so she has done a service learning project with the kids and every year she asks them, “What can you do to make Grand County a better place to live?” For this project, the kids have generated their various ideas starting with wanting to build a Rec. Center in Granby. Another year they wanted to have a countywide bus system and another year a youth mentoring program. The youth mentoring program actually happened as a result of them partnering with several community organizations. A couple of years ago they working on a Community College and then last year the kids organized a fundraiser to benefit the Mountain Family Center. She said that this year they decided to work on a fundraising event for a local organization called Rocky Mountain Warriors. Many 8th grade students gave a presentation about the Rocky Mountain Warriors organization and about a casino night and spaghetti dinner that they will be hosting at the base lodge at Granby Ranch to be held on Thursday, March 5, 2015 from 7-10 p.m.

Mayor Burke and the Trustees thanked the representatives from Rocky Mountain National Park for the poster and for their presentations and Abby Loberg and her 8th grade History class for their presentation then moved on to the next item on the agenda.

CONSENT AGENDA:

Mayor Burke introduced the Consent Agenda which contained the following: Minutes from the October 27, 2014 Meeting.

Trustee Baird moved to approve the Consent Agenda as presented. Trustee Jenkins seconded the motion and all Trustees voted aye.
Mayor Burke asked Town Clerk Kolinske to present the sales tax cash flow report. Kolinske reported that the amount of revenue received in December 2014 for the month of October is $52,724. This amount is 9.88% above what was received through December 2013.

Mayor Burke asked Town Clerk Kolinske to present the sales tax cash flow report. Kolinske reported that the amount of revenue received in January 2015 for the month of November 2014 is $30,389. This amount is 22.19% below what was received for November 2013.

Mayor Burke asked Financial Trustee Gasner to present the Financial Report for December 2014. Gasner reported that the General Fund expenditures through the end of December totaled $1,683,865.64 or 51.5% of budget. He said the Water Fund expenditures for the same period totaled $437,566.96 or 61.3% of budget, the Marina Fund expenditures totaled $149,543.33 or 52.9% of budget and the PAYT Fund expenditures totaled $20,840.04 or 99.2% of budget.

At 7:58 p.m. Trustee Sabo excused himself and left the room.

Mayor Burke asked Financial Trustee Gasner to present the Financial Report for December 2014. Gasner reported that the General Fund expenditures through the end of December totaled $1,683,865.64 or 51.5% of budget. He said the Water Fund expenditures for the same period totaled $437,566.96 or 61.3% of budget, the Marina Fund expenditures totaled $149,543.33 or 52.9% of budget and the PAYT Fund expenditures totaled $20,840.04 or 99.2% of budget.

LIQUOR LICENSING AUTHORITY: CONSIDERATION OF APPROVAL OF A SPECIAL EVENTS LIQUOR PERMIT APPLICATION FROM THE ROTARY CLUB OF GRAND LAKE FOR A FUNK AND DISCO DANCE PARTY - Mayor Burke asked Town Clerk Kolinske to present this matter to the Board. Kolinske explained that an application for a Special Events Liquor Permit has been received with the appropriate state fee, permission for possession, certificate of good corporate standing, and floor diagram, from the Rotary Club of Grand Lake. The request is to sell malt, vinous and spirituous liquor by the drink for consumption on the premises only for a Funk and Disco Dance Party. The requested date is Friday, February 13, 2015 from 6 - 11 p.m. The proposed location is the Grand Lake Community House. Public notice was posted on the premises on January 15, 2015 and attested to by Grand Lake’s Code Administrator, Tony Rendon. The Grand County Sheriff’s Department reviewed the application and found no adverse information which would affect this permit. The Board must investigate the application and must deny the permit if its issuance would injure the public welfare by reason of the nature or location of the special event, or failure of the applicant to conduct past special events in compliance with applicable laws and regulations. Kolinske noted that Larry Bacon, representative, was present.
Trustee Gasner moved to approve the Special Events Liquor Permit Application from the Rotary Club of Grand Lake for a Funk and Disco Dance Party to be held Friday, February 13, 2015 from 6 - 11 p.m. Trustee Jenkins seconded the motion and all Trustees voted aye.

At 8:01 p.m. Trustee Sabo resumed his seat.

OLD BUSINESS:

None.

NEW BUSINESS:

CONSIDERATION TO GRANT A SPECIAL EVENT PERMIT TO THE COLORADO EVENTS FOR THE 2015 GRAND LAKE ART FESTIVAL

- Mayor Burke asked Town Code Administrator Rendon to present this matter to the Board. Rendon explained that staff is in possession of a Special Event Permit Application submitted by the Colorado Events for the 2015 Grand Lake Art Festival. The Colorado Events is a non-profit organization certified by the State of Colorado. The event is proposed to be held at the Town Square Park and Gazebo starting on Saturday, September 12, 2015, at 7:00 a.m. until September 13, 2015, at 7:00 p.m. In 2014, with support of the Chamber, this event was presented to and approved by the Board of Trustees as a first time event. This Special Event Permit Application is being referred to the Board of Trustees at the request of the Mayor Burke. According to the Town of Grand Lake Municipal Code, Chapter 11, Article 6, Section 3.A.3 - Special Event Permit Application Review and Approval:

The Mayor or the Mayor’s Designee, for any reason, may defer review and approval of the SEP to the Board of Trustees. The Board of Trustees shall take the following factors into consideration:

a. The predominant use of the primary facility being used; and
b. The proposed event and the event hours; and
c. Neighborhood compatibility; and
d. Effect of the proposed event on the community; and
e. The Town’s anticipated cost in staff time and equipment use; and
f. Duplication of services or sales items; and

Staff believes that this event is not in conflict with the consideration factors listed above and should be a successful event for the Colorado Events. The Board should review and discuss the application, taking into consideration the factors listed above as well as input from the Colorado Events at the Board Meeting. Town staff recommends approval for execution of the Special Event Permit as presented. The Board should approve, deny or table the Special Event Permit application.

Rendon noted that Steven Wallis, Colorado Events representative, was present.

Steven Wallis, 938 Wagonwheel Gap Road, Boulder, CO 80302, was recognized from the audience.
During discussion, Mayor Burke mentioned that the Town already has three craft fairs scheduled and any more may be thought of by some as over kill. She also mentioned the fact that the event is sponsored by someone from out of town rather than by someone in the area.

Following a lengthy discussion regarding sales tax collection, marketing, advertising and competition with local businesses, Trustee Gasner moved to grant a Special Event Permit to the Colorado Events for the 2015 Grand Lake Art Festival providing all vendors submit a copy of their State Sales Tax License to the Town and for Steven Wallis to provide a follow-up report to the Town in writing after talking with local gift shops and local artisans and on how the event affected them. Trustee Lanzi seconded the motion and all Trustees voted aye except Mayor Burke, who voted nay.

NEW BUSINESS:

CONSIDERATION TO ADOPT RESOLUTION NO. XX-2015, A RESOLUTION DESIGNATING INDIVIDUALS AUTHORIZED TO CONDUCT TRANSACTIONS WITH RESPECT TO THE TOWN OF GRAND LAKE’S CASH AND INVESTMENT ACCOUNTS - Mayor Burke asked Town Clerk Kolinske present this matter to the Board. Kolinske explained that Town Treasurer Ackerman has prepared a draft resolution that would authorize the following individuals to transact business with respect to these accounts on behalf of the Town:

Judy M. Burke, Mayor
Kathleen A. Lewis, Mayor Pro-Tem
Jim Gasner, Financial Trustee
James J. White, Town Manager
Ronda Kolinske, Town Clerk

This authorization will apply to the following accounts:

Grand Mountain Bank: 1 Checking Accounts/1 Money Market Funds
CSafe: 2 Money Market Funds
ColoTrust: 1 Money Market Fund
Advantage Bank: 1 Certificate of Deposit
Flat Irons Bank: 1 Certificate of Deposit
Mile High Banks: 1 Certificate of Deposit
Gill & Associates: Investment Bonds

In addition, the resolution authorizes the Town Treasurer to receive information with respect to these accounts, limited specifically to requesting account statements from the various institutions. Staff recommends the Board adopt Resolution No. 3-2015.

Trustee Jenkins moved to adopt Resolution No. 3-2015, a Resolution Designating Individuals Authorized to Conduct Transactions with Respect to
the Town of Grand Lake’s Cash and Investment Accounts. Trustee Gasner seconded the motion and all Trustees voted aye.

**NEW BUSINESS:**

CONSIDERATION OF RESOLUTION XX-2015, A RESOLUTION AUTHORIZING THE TOWN TO UPDATE AND REPLACE A CREDIT CARD WITH CREDIT UNION OF COLORADO AND TO AUTHORIZE THE MAYOR TO SIGN AN AGREEMENT TO ACCEPT LIABILITY ON BEHALF OF THE TOWN – Mayor Burke asked Town Clerk Kolinske present this matter to the Board. Kolinske explained that in December 2014, the Board approved Resolution No. 42-2014 concerning the acceptance of liability with the annual reissuance of the Town’s credit card with Credit Union of Colorado. At that time, the Town authorized Town Clerk Kolinske as a user until our new Town Manager was in residence. At this time, the resolution and paperwork need to be updated to replace Ronda’s card with a card for Jim White. Resolution No. XX-2015 and the Agreement to Accept Liability in connection with the change of authorized user of the Town’s credit cards with Credit Union of Colorado sets the credit limit on each card at $2,000.00, for a total of $4,000.00 liability. Staff recommends that the Board adopt Resolution No. 4-2015.

Trustee Gasner moved to adopt Resolution No. 4-2015 and authorize the Mayor to sign the Agreement to Accept Liability in connection with the change of authorized user of the Town’s credit card with the Credit Union of Colorado. Trustee Baird seconded the motion and all Trustees voted aye.

**NEW BUSINESS:**

CONSIDERATION OF A REQUEST FOR A DONATION FROM GIRL SCOUT TROOP 561 – Since there was not a representative present, Trustee Gasner moved to table consideration of this matter until a representative can be present. Trustee Lanzi seconded the motion and all Trustees voted aye.

**MAYOR’S REPORT AND COMMENT:** Mayor Burke said that this is a special day for the Town of Grand Lake and also for Rocky Mountain National Park. She said, “It is important, I think, that we all realize that a large percentage of our tourism dollars come over Trail Ridge Road and from Rocky Mountain National Park. It is an economic driver that we would surely be in sad shape if we didn’t have. Besides that, I think it’s great that we have a Park in our front yard.”

**ADJOURNMENT:**

Trustee Gasner moved to adjourn, seconded by Trustee Baird. All Trustees voted aye, and the meeting was adjourned at 8:27 p.m., January 26, 2015.

JUDY M. BURKE, MAYOR

ROND A KOLINSKE, CMC,
TOWN CLERK

01/26/15 Town of Grand Lake – Board of Trustees
Background

Trail River Ranch was the summer home of Betty Dick, who occupied the property in Rocky Mountain National Park (RMNP) through a "reservation of use and occupancy" for many years. Mrs. Dick was a beloved summer resident and benefactor in the nearby community of Grand Lake. When Mrs. Dick passed away in 2006 the property reverted to the National Park Service (NPS).

Rocky Mountain Conservancy (RMC), a nonprofit organization supporting Rocky Mountain National Park, and the Friends of Trail River Ranch have formed a partnership and propose to operate Trail River Ranch as an education center.

Site Description

Trail River Ranch is located in the Kawuneeche Valley at the confluence of the Colorado River and Bowen and Baker Creeks. The proposed permit area would contain 8 acres, the same as provided to Betty Dick when she occupied the property.
Proposal

RMC proposes to actively maintain and operate the immediate grounds and buildings of Trail River Ranch as an educational venue under the following guidelines:

Program
- Use of the site will be complementary to RMNP educational and interpretive programming;
- Use of the site will be non-exclusive;
- Both formal and informal educational programming will be consistent with the purposes of the park;
- Program use of the site will not cause degradation of park natural, cultural or fiscal resources;
- Program participation will not exceed 50 individuals at any one time;
- Vehicle access to the site will be limited and carpooling or other modes of transportation will be encouraged;
- Program activities will be limited to the 8-acre permit area and will not directly impact public uses in the surrounding area of the park;
- Program use of the site will primarily occur from June 1 through September 30 with some exceptions for outdoor winter education activities.

Site Improvement/Maintenance

General
- Building interior and exterior preventative maintenance and improvements will be coordinated with RMNP and funded by RMC;
- No water or sewer services will be available;
- Potable water will be provided by refillable storage tanks or in sealed one-time use containers;
- Public restrooms will be provided as portable toilets or constructed vault toilets;
- Electric, propane, internet and telephone services will be used in coordination with RMNP.

Main House
- Principle indoor program venue with electric, propane, telephone and internet services. No indoor plumbing;
- Kitchen may be used for food service but not food preparation;
- Occupancy levels to be determined based on life/safety requirements;

Guest Cabin
- Rehabilitated for use as seasonal staff housing with electric, propane, internet and telephone services;
- Stored potable water would be available with a gray water containment system;
- Composting toilet or available portable or vault toilet.

Outbuildings
- Electrical service restored;
- Maintained for RMNP and RMC program and facility needs;
- Structures rehabilitated to improve security and appearance;

Grounds
- Footbridge over Bowen/Baker Creek will be replaced;
- Vehicle bridge over the Colorado River will be evaluated and necessary safety improvements will be completed;
- Onsite parking will be confined to the area immediately in front of the existing garage;
- Areas of the site that will accommodate higher levels of visitor use will be improved to curtail vegetation loss and erosion. Possible improvements include a path inside the permit area along watercourses and a gathering area between the main house and the guest cabin;
- The surface of existing driveways and parking areas may be improved;
- Any vegetation on the site requiring trimming or removal will be overseen by RMNP;
- The site will be maintained free of litter and use-related debris.

Operations
- All program use of the site will be managed by RMC in accordance with a lease issued by the NPS;
- All program activities will be overseen by an RMC employee or volunteer who has received appropriate training;
- A schedule of program activities will be provided to RMNP in advance and kept up to date;
- Individual and group education program participation/use fees will be collected based upon an overall cost recovery plan for the site.
We welcome your comments on this proposal

Comments can be submitted online by visiting: http://parkplanning.nps.gov/romo

Written comments can also be sent to: Superintendent
Rocky Mountain National Park
1000 U.S. Highway 36
Estes Park, CO 80517

or emailed to: romo_superintendent@nps.gov

Comments are welcome at any time; however, they would be most useful if received by March 6, 2015.

Stay informed

For updates and information about the proposal, press releases, newsletters and planning documents, please visit our website at: http://parkplanning.nps.gov/romo

Rocky Mountain National Park
1000 U.S. Highway 36
Estes Park, CO 80517