REGULAR MEETING
TOWN OF GRAND LAKE BOARD OF TRUSTEES
MONDAY, JANUARY 12, 2015 7:30 P.M.

CALL TO ORDER:
The regular meeting of the Board of Trustees was called to order by Mayor Judy Burke at 7:30 p.m. at the Town Hall, 1026 Park Avenue.

ROLL CALL
PRESENT:
Mayor Burke; Trustees Baird, Gasner, Jenkins, Lanzi, and Lewis; Town Clerk Kolinske, Town Planner Biller, Town Code Administrator Rendon and Town Attorney Krob.

ABSENT:
Mayor Burke announced that Trustee Sabo was absent from both the afternoon workshop and this evening’s meeting because of an emergency.

Trustee Baird moved to excuse Trustee Sabo from both this afternoon’s workshop and this evening’s meeting. Trustee Lewis seconded the motion and all Trustees voted aye.

ANNOUNCEMENTS:
Mayor Burke announced that it would be appreciated if cell phones were turned off during the meeting.

Mayor Burke announced that Town Sales Tax Licenses for businesses, Nightly Rental Licenses and Animal Licenses are now due for 2015. All are available at Town Hall.

Mayor Burke announced that the 27th Annual Three Lakes Fishing Tournament is scheduled for January 23rd – 25th. There will be three 1-day contests; enter one, two or all three days and vie for over $6,000 in cash prizes each day. Contact the Granby Chamber of Commerce at 970-887-2311 for more information.

Mayor Burke then announced that the Grand Lake Women’s Club will present a Centennial Movie Premiere! “Rocky Mountain National Park: Wilderness, Wildlife, Wonder” on Monday, January 26, 2015 at 5:30 p.m. in the Grand Lake Community House. Refreshments will be served following the movie.

CONFLICTS OF INTEREST:
Mayor Burke stated that if there are any Trustees wishing to announce a conflict of interest with any items on this evening’s agenda, they should do so at this time.

Trustee Gasner announced that he had a conflict with the sixth item under New Business; Consideration to grant a Special Event Permit to
the Grand Lake Chamber of Commerce for an antique vintage snowmobile race and show.

**UNSCHEDULED PUBLIC COMMENTS:**

Mayor Burke announced that this time is reserved for members of the public to make a presentation to the Board on items or issues that are not scheduled on the agenda. The Board will not discuss/debate these items, nor will the Board make any decisions on items presented during this time, rather, the Board will refer the items to staff for follow up. She then asked if there were any unscheduled public comments and noted that comments are limited to 3 minutes.

Trustee Lewis announced that the 25th Annual Delicious Dishes, chicken and biscuit dinner, was their last one. She said they raised over $11,000.00 this year then thanked everyone for making it such a successful fundraising event.

Jim Kroepfl, 133 Alpine Circle, was then recognized from the audience to give an update on the Library. He explained that his wife, Stephanie, was on the Library Board and has recently resigned. The Library Board’s agenda is to keep the libraries closed as much as possible. They have over a million dollars in reserves and could open them more if they wanted to. Right now they are scheduling more open hours for the coming year. Grand Lake has not been mentioned; only two hours in Hot Sulphur Springs and four in Kremmling. He said that he asked for costs that they are using for this and he doesn’t feel that they responded satisfactorily. He said he then went to the Board of County Commissioners, relayed their concerns and the Commissioners seemed very interested to know if anyone else has asked for information and perhaps not received it. He recalled in February when the District President and the Director came here and said, “Let us get through the first quarter then we’ll give you those figures.” He concluded by saying that if the Board of Trustees would want to relay any concerns to the County Commissioners, now would be a time that they are focused on.

Jim White was then recognized from the audience. He introduced himself as the new Town Manager and said that he is excited about coming to Grand Lake and is looking forward to getting started on the 15th.

**SCHEDULED PRESENTATIONS/DELEGATIONS:**

Mayor Burke introduced Larry Bacon, Chairman of Grand Lake’s Rocky Mountain National Park Centennial Committee. He had provided a one page handout (see attached Exhibit A) for the Board to review regarding marketing funds for Centennial related activities. Out of the $5,000.00 that the Town allocated in 2014, $2,200 was spent leaving a balance of
$2,800 which he asked to roll over to the 2015 budget. In addition he requested $7,200 resulting in the availability of $10,000 for the remaining events.

Trustee Gasner explained that funds cannot be rolled over from 2014 to 2015, but further explained to Mr. Bacon that $10,000 is what is in the 2015 budget for the Centennial. The Board gave Mr. Bacon their approval to spend $9,000 of the $10,000 reserving $1,000 for Centennial coins.

Mayor Burke then introduced Samantha Miller, Executive Director of the Grand Lake Chamber of Commerce. She provided a three page handout (see attached Exhibit B) for the Board to review showing the activity to the Chamber’s website. She explained that she was present to respectfully request the release of the Chamber’s 4th quarter funds for 2014 then continued with a presentation. Following her presentation the Board advised her that the 4th Quarter 2014 Service Agreement payment was included with Accounts Payable that will be considered next under the Consent Agenda.

**CONSENT AGENDA:**

Mayor Burke introduced the Consent Agenda which contained the following: Minutes for September 22, 2014, Minutes for October 13, 2014 and Accounts Payable for December 2014.

Trustee Gasner moved approve the Consent Agenda as presented. Trustee Lewis seconded the motion and all Trustees voted aye.

**REPORTS: FINANCIAL REPORT FOR NOVEMBER 2014:**

Mayor Burke asked Financial Trustee Gasner to present the Financial Report for November 2014. Gasner reported that the General Fund expenditures through the end of November totaled $1,509,296.21 or 46.2% of budget. He said the Water Fund expenditures for the same period totaled $399,522.84 or 55.9% of budget, the Marina Fund expenditures totaled $141,569.00 or 50.1% of budget and the PAYT Fund expenditures totaled $19,727.09 or 93.9% of budget.

**LIQUOR LICENSING AUTHORITY: QUASI-JUDICIAL - CONSIDERATION OF A SPECIAL EVENTS LIQUOR PERMIT APPLICATION FROM THE ROATRY CLUB OF GRAND LAKE FOR A FUNK AND DISCO DANCE PARTY** - Mayor Burke asked Town Clerk Kolinske to present this matter to the Board. Kolinske explained that this request is from the Rotary Club of Grand Lake for a Funk and Disco Dance Party to be held in the Grand Lake Community House on Friday, February 13, 2015 from 6:00 to 11:00 p.m. The application documents are in order and complete. The premises are required by statute to be posted for at least 10 days prior to approval of the permit. She suggested action at the
January 26th Board Meeting as a regular item of business or as a Public Hearing. Kolinske noted that Larry Bacon was present representing the Rotary Club.

Trustee Lewis moved to act on this request as a regular item of business at the January 26, 2015 Board Meeting. Trustee Baird seconded the motion, and all Trustees voted aye.

**OLD BUSINESS:**

**DISCUSSION REGARDING TRANSFER OF THE GRAND LAKE ELEMENTARY SCHOOL BUILDING FOR EAST GRAND SCHOOL DISTRICT TO THE TOWN OF GRAND LAKE** - Mayor Burke asked Town Attorney Krobo to present this matter to the Board. Krobo began by saying that he is present to provide an update to the Board and to receive further direction. He said that the East Grand School District is still interested and willing to convey the Grand Lake Elementary School building to the Town. Originally discussions began with the District's Attorney Rod McGowan then they turned the matter over to Caplan and Earnest, LLC which is primarily a school district firm out of Boulder. Richard Bump is the attorney that will be assisting. He explained that the two entities are basically on the same page but there are essentially two issues to discuss. The first is what would be the permitted uses of the facility if it became property of the Town. The District originally listed some proposed uses and after going back and forth the District is agreeable to just about any community use that does not provide for a charter school or other public or private kindergarten through 12th grade educational program. Other than that they recognize that it should be up to the Town to decide what the community needs or what it should be used for. The other issue is if the District gives it to the Town how can they take it back. Their main concern is they don’t want it to look like they gave the Town this building and then the Town turned around and sold it for a profit. Following discussions on how to address the issue Krobo said that the agreement so far is this: If the Town sells anytime within the first five years the Town will share the proceeds of that sale with the District. If the Town sells or leases in the first year, the District would receive 80% of the proceeds (or of the total gross lease payments for the term of the lease) and the Town, 20%. The percentage would decline at 20% per year. Sale or lease in the fifth year would result in 20% to the District and 80% to the Town. After five years, it’s all the Town’s. The lease here refers to leasing the entire property for some type of commercial enterprise that generates a substantial benefit versus a community effort. Should the Town lease the gym for a certain period of time or should someone want to teach yoga classes or art classes, neither the Town nor the District would be interested in splitting the percentage of proceeds. Krobo said that he is not expecting the Board to make a formal decision but is looking for direction to move forward in preparing the documents. Once they have been prepared he said that he will bring them before the Board for approval.
Bonnie Severson, 228 County Road 691, was recognized from the audience. She asked who would be responsible for all of the expenses for maintenance for the first five years.

Town Attorney Krob responded by saying that the Town would be responsible.

Mark McClain, 70 Mad Moose Lane, was then recognized from the audience. He spoke in favor of the Town acquiring the school. He said it provides a nice place for people to go in the winter to socialize and get some exercise. He mentioned that he plays pickle ball there with George Coolen.

Hayden Burke, 700 Grand Lake Lane, was then recognized from the audience. He asked if the Board is considering building any other structures on the property and how would that affect the five-year arrangement.

Town Attorney Krob responded by saying that if the Town would consider building anything in the first five years it would have to get the District’s consent.

Mayor Burke made the comment that one possibility for using a portion of the property and putting a building on it is Search and Rescue. It may be something the Town might consider because of its value to the community.

Laura Trezoglou, 74 Lyons Homestead Drive, was then recognized from the audience. She asked if there has been an inspection on the building and if it’s known what it will cost to get it ready to use it. Also, if the Town develops a policy to charge, would people want to pay to use it?

Mayor Burke responded by saying that the Town will probably set up a Citizens Committee that will make recommendations on how the building will be used and work out the details.

George Coolen, 90 Holly Place, was then recognized from the audience. He said that he is the leader of the pickle ball group. He said that they are very interested in seeing that the building stays open and hopefully there will be other athletic endeavors that will be sponsored by the Rec. District.

Having no other comments, Town Attorney Krob said that he has direction to move forward and will do so.

OLD BUSINESS: DISCUSSION OF ISSUES RELATED TO WATER CLARITY STANDARDS FOR GRAND LAKE - Mayor Burke explained that this
was placed on the agenda with the thought that there would be additional information that would warrant discussion. She said that in December, letters were sent to the County and to the stakeholder group stating the Town’s desire to achieve a four (4) meter clarity standard and to protect aquatic life so she felt that at this point in time there wasn’t anything else to discuss unless someone had something to add or had questions.

Since there was no action to be taken, she continued to the next item on the agenda.

OLD BUSINESS:

DISCUSSION OF THE MEETING SUMMARY FROM THE FALL 2014 BOARD RETREAT - Mayor Burke explained that in 2014 the Board held two retreats; one was held in February and the second was held in September. She said that the reason this matter was placed on the agenda was because the Board had not received the Minutes or the Meeting Summary from the September Retreat. The Meeting Summary from the September Retreat was provided in the Board packets, it will be used by the Board and the new Town Manager in establishing a work plan for 2015 and an agenda for the next Board retreat. She then continued to the next item on the agenda.

NEW BUSINESS:

CONSIDERATION TO ADOPT RESOLUTION NO. XX-2015, A RESOLUTION GRANTING AN ENCROACHMENT LICENSE INTO THE WALDON STREET RIGHT OF WAY FOR CERTAIN IMPROVEMENTS LOCATED ADJACENT TO LOT 14, BLOCK 41, TOWN OF GRAND LAKE; MORE COMMONLY REFERRED TO AS 125 PARK AVENUE – Mayor Burke asked Town Planner Biller to present this matter to the Board. Biller stated the Town has received an Public Property Encroachment Application from Robert Tripp and Kim Barron for the use of the Waldon Street right-of-way for existing improvements including a driveway, landscaping, utilities and parking along with a proposed bench which requires Board review. The single family residence was constructed in 1999 by building permit #99-0370GL. The site plan approved by the Town does not include a proposed driveway or snow storage area. The property owners removed several encroachments including a fire pit, bench, wood pile, and landscaping elements at the request of the Town Code Administrator.

Section 11-6-1: Public Property Encroachments

A. Encroachment Defined - An encroachment is any item that is placed, erected or built on the public right-of-way by a private property owner. A property owner shall seek permission from the Town to encroach onto Rights of Ways or municipal property prior to the encroachment occurring. Where an encroachment exists without Town approval, the owner shall be required to
remove the encroachment at his own expense or seek permission from the Town for the encroachment to remain.

B. Types of Encroachments

1. Major Encroachments are considered encroachments that are more permanent in nature. Examples include, but are not limited to: buildings or structures, driveways, fences and retaining walls, decks and patios, some components of public utilities, as well as other immovable objects other than minor landscaping.

The Municipal Code requires the Town to contact all utility companies informing them encroachment requests. However, staff has not contacted the utility companies considering the encroachments are existing and no new improvements are proposed.

The Public Works Director has reviewed the application and has no objection to the encroachment request. However, staff has a concern regarding the proposed bench. In staff's opinion, the particular location, orientation, and relationship to adjacent elements determine if an element is or appears to be for public use. In this case, the uniqueness of the bench in relationship to other town benches, the close proximity of a unique bench to single family homes and infrastructure associated with "private" homes may give the impression of "private" use.

In staff's opinion, the bench would appear to be "for public use" if it were directly on or near the horse trail in Waldon Street and were similar to the benches already located in Town.

Staff recommends the Board grant the encroachment license for the existing improvements by adopting the resolution as presented which contains the following conditions:

1. The License is limited to the Existing Improvements as shown on the site plan (hereinafter the "Encroachment"); and,
2. The Encroachment complies with the requirements of Municipal Code Chapter 11, Article 2, Street Development Policies, Standards, & Specifications; and,
3. The Grantee must maintain the Encroachment at its sole expense; and,
4. This License shall remain in full force and effect for the benefit of the Grantee, their heirs, successors and assigns, until such time as the Town, in its sole determination, determines that this license should end. At such time, within 45 days of the Town providing notice to the Grantee, Grantee shall remove the Encroachment and restore that portion of the Town right of way to pre-existing condition or better at Grantee's expense. The Grantee may perform normal maintenance and repairs to the
Encroachments, but may not expand the Encroachment further into or enlarge the Encroachment above the public right-of-way; and

5. The granting of this License shall not be considered a precedent for any future encroachments; and

6. The granting of this License does not limit any public use of the Waldon Street right of way; and

7. The Grantee understands a new street address (Waldon Street) will be issued by the Town in accordance with the Municipal Code; and,

8. The Grantee agrees to pay the License fee to the Town in the amount of One Hundred Dollars ($100.00); and

9. The Grantee delivers the Town a fully executed Indemnification Agreement.

The Board should discuss the public property encroachment request.

The Board has several options to consider including:

1. Granting the encroachment request by adopting the resolution; or

2. Grant the request with other conditions; or

3. Deny the request.

Biller noted that the applicant, Kim Barron, was present.

Kim Barron, 4161 Combine Place, Brighton, CO, was recognized from the audience. She provided a couple of pictures to the Board as part of the discussion (see attached Exhibit C).

Following discussion, Trustee Gasner moved to adopt Resolution No. 1-2015, a Resolution Granting an Encroachment License into the Waldon Street Right of Way for Certain Improvements Located Adjacent to Lot 14, Block 41, Town of Grand Lake; More Commonly Referred to as 125 Park Avenue with the condition that the swing be removed. Trustee Jenkins seconded the motion and all Trustees voted aye.

NEW BUSINESS:

QUASI JUDICIAL - CONSIDERATION TO ADOPT RESOLUTION NO. XX-2015, A RESOLUTION GRANTING THE RENEWAL OF A NIGHTLY RENTAL LICENSE IN A RESIDENTIAL NEIGHBORHOOD LOCATED AT LOTS 12-14, BLOCK 41, TOWN OF GRAND LAKE; MORE COMMONLY REFERRED TO AS 125 PARK AVENUE - Mayor Burke asked Town Planner Biller to present this matter to the Board. Biller explained that the Town received a Nightly Rental License Renewal Application from Tim Tripp and Kim Barron, the applicant and owners of the property. During the application process, the Town received a written objection which requires Board review. The Planning Commission has forwarded a favorable recommendation by Resolution 25-2014.
03/21/14 – The Town received a written objection letter from Laurie Meador regarding a Nightly Rental (NR) application for the property.
04/16/14 - The Commission recommended to grant the NR License by Resolution 08-2014.
04/28/14 - The Board granted the NR License by Resolution 06-2014.
11/06/14 - The Town received a written complaint from Laurie Meador regarding the 2014 NR License.
11/20/14 – The Town received a 2015 NR Renewal Application from the property owners.
12/05/14 --The Town received a written objection for the renewal of the NR License from Laurie Meador.
12/17/14 – The Commission recommended to grant the renewal of the NR License by Res. 25-2014.

Municipal Code 12-2-31(B)4 Nightly Rental Conditional Use Permits states:

(a)(ii) Renewal:
If one (1) or more complaints have been filed in the previous 12 months, the applicant must pay the appropriate application fee, as set by Resolution by the Town Board of Trustee and Nightly Rental License fee. The Town shall provide notice to all adjoining property owners or all owners within 100', whichever includes the largest number of properties, and the application shall be treated as a conditional use as outlined Section 12-3-31(B)4.

(a)(i) Town Action:
1. If Town staff determines that the application satisfies the requirements of Section 12-2-31(B)4, whichever includes the largest number of properties, will be notified in writing by the Town of the applicants proposed use. All notified property owners will be given fifteen (15) days to object to the proposed use in writing.
2. If one (1) or more notified property owners object to the proposed use in writing, the application shall be treated as a conditional use as outlined in Section 12-2-31(B)3., The owner of the subject property shall be given a copy of all written complaints. In consideration of the proposed use, the Planning Commission may hold a Public Meeting to determine its recommendation to the Board of Trustees. The Board of Trustees may hold a Public Hearing on the proposed use to decide whether to approve, modify, or disapprove the Planning Commission’s recommendation.

The site plan submitted by the applicant was determined by Town staff to be inaccurate. Specifically, the locations of the property lines and parking location measurements are shown incorrectly. The property
owners were informed of the requirements and were given the following options:

- Modify or resubmit the Site Plan to accurately reflect field conditions and that meets the on-site parking requirements; or
- Submit a request for a Public Property Encroachment Application requesting use of the Town right of way for their parking requirements.

The applicant has submitted a Public Property Encroachment Application to utilize Walden Street for the required parking for their property.

Staff recommends the Board adopt the resolution as presented which contains the following conditions for granting the license:

1. The applicant provides the required parking per 12-2-31(B)4(b)7 by either:
   (a) Obtaining a Public Property Encroachment License; or
   (b) Providing the required parking on the property
2. The Property Owners modify the site plan for accuracy, subject to review and approval of Town staff.
3. If the Nightly Rental License is issued by the Town, the Property Owners will be refunded the $150.00 Nightly Rental Application Fee.
4. The Property Owners are subject to all the provisions for Nightly Rental License renewal, which includes written complaints within the previous 12 months.

The Board should first determine if a Public Hearing is necessary. If the Board determines a Public Hearing is not necessary, they should discuss the Nightly Rental License Application and the recommendation of the Planning Commission. The Board has the following options:

1. Require a review of the Nightly Rental License Application at a Public Hearing; or
2. Grant the Nightly Rental License by adopting the resolution; or
3. Grant the license with conditions; or
4. Not grant the license.

Biller again noted that the applicant, Kim Barron, was present.

During discussion, Trustee Baird reiterated her stance on nightly rentals and said that they take away from lodging businesses and also taxes them out of the long term rental pools so she said she will be voting nay.

Following discussion, Trustee Lanzi moved to adopt Resolution No. 2-2015; a Resolution Granting Renewal of a Nightly Rental License in a Residential Neighborhood Located at Lots 12-14, Block 41, Town of Grand Lake; More Commonly Referred to as 125 Park Avenue, as
NEW BUSINESS:

CONSIDERATION TO GRANT AN ENCROACHMENT INTO THE PARK AVENUE RIGHT OF WAY FOR CERTAIN IMPROVEMENTS LOCATED ADJACENT TO LOT 5, BLOCK 26, TOWN OF GRAND LAKE; MORE COMMONLY REFERRED TO AS 516 PARK AVENUE – Mayor Burke asked Town Planner Biller to present this matter to the Board. Biller explained that the Town has received a Public Property Encroachment Application from Robert Canon for the use of the Park Avenue right of way for an existing “wood shed” which requires Board review.

Section 11-6-1: Public Property Encroachments

A. Encroachment Defined - An encroachment is any item that is placed, erected or built on the public right-of-way by a private property owner. A property owner shall seek permission from the Town to encroach onto Rights of Ways or municipal property prior to the encroachment occurring. Where an encroachment exists without Town approval, the owner shall be required to remove the encroachment at his own expense or seek permission from the Town for the encroachment to remain.

B. Types of Encroachments

1. Major Encroachments are considered encroachments that are more permanent in nature. Examples include, but are not limited to: buildings or structures, driveways, fences and retaining walls, decks and patios, some components of public utilities, as well as other immovable objects other than minor landscaping.

The Municipal Code requires the Town to contact all utility companies informing them of encroachment requests. However, staff has not contacted the utility companies considering the encroachment is existing and no new improvements are proposed.

The Public Works Director has reviewed the application and determined the “wood shed” is a major encroachment and the structure should be located on private property.

Staff recommends the Board deny the encroachment request.

The Board should discuss the public property encroachment request.

The Board has several options to consider including:

1. Grant the encroachment request; or
2. Grant the request with conditions; or
3. Deny the request.

Biller noted that the applicant, Robert Canon, was present.

Robert Canon was recognized from the audience. He stated that he is a member of the Town’s Planning Commission and his main reason for being present is to comply with Code.

Following discussion, Trustee Jenkins moved to deny the encroachment request into the Park Avenue right of way. Trustee Gasner seconded the motion and all Trustees voted aye.

Trustee Gasner then moved to give Mr. Canon 30 days to remove the encroachment from the Park Avenue right of way. Trustee Jenkins seconded the motion and all Trustees voted aye.

**NEW BUSINESS:**

CONSIDERATION TO GRANT A PRIVATE WELL PERMIT LOCATED AT LOT A, COKER’S CORNER MINOR SUBDIVISION; MORE COMMONLY REFERRED TO AS 1570 SUNNYSIDE DRIVE – Mayor Burke asked Town Planner Biller to present this matter to the Board. Biller explained that the applicant is not present and suggested that the matter be tabled.

Trustee Lewis moved to table consideration of this matter until the applicant can be present. Trustee Jenkins seconded the motion and all Trustees voted aye.

Before a vote was taken, Trustee Gasner moved to table consideration of this matter until the next regularly scheduled meeting to be held on January 26, 2015 seconded by Trustee Baird. The motion failed when Trustees Baird, Lanzi and Gasner voted aye and Trustees Jenkins, Lewis and Mayor Burke voted nay.

**NEW BUSINESS:**

CONSIDERATION TO GRANT A SPECIAL EVENT PERMIT TO THE GRAND LAKE ROTARY CLUB FOR A FUNK AND DISCO DANCE PARTY – Mayor Burke asked Town Code Administrator Rendon to present this matter to the Board. Rendon explained that the Grand Lake Rotary Club (Rotary) has submitted a Special Event Permit Application for consideration. Staff is in possession of a Special Event Permit Application submitted by the Rotary. The Rotary is a non-profit organization. The event is proposed to be held in the Community House the evening of Friday, February 13, 2015, from 5 p.m. to 11 p.m. and on Saturday, February 14, 2015 from 11 a.m. to 1 p.m. for cleanup.

According to the Town of Grand Lake Municipal Code, Chapter 11, Article 6, Section 3.A.3 - Special Event Permit Application Review and Approval:
The Mayor, or the Mayor's designee, will refer the matter to the Board of Trustees for approval if the event involves a Special Events Liquor Permit, the event is a first time event, or if the event has had known issues in the past. The Board of Trustees shall take the following factors into consideration:

a. The predominant use of the primary facility being used; and
b. The proposed event and the event hours; and
c. Neighborhood compatibility; and
d. Effect of the proposed event on the community; and
e. The Town's anticipated cost in Staff time and equipment use; and
f. Duplication of services or sales items; and
g. Nature of the past event issues.

This Special Event Permit Application is being referred to the Board of Trustees because this is a first time event and the event is proposed to involve a Special Events Liquor Permit. A separate special events liquor license will be required for the event to be fully permitted as requested. That special event liquor license application is on file with the Town Clerk and will be considered by the Board during this Board Meeting.

Staff believes that this event is not in conflict with the consideration factors listed above and should be a successful event for the Rotary. The Board should review and discuss the application, taking into consideration the factors listed above as well as input from the Rotary at the Board Meeting.

Town staff recommends approval and execution of the Special Event Permit as presented. The Board should approve, deny or table the Special Event Permit application.

Rendon noted that the applicant, Larry Bacon, was present.

Trustee Baird moved to authorize Mayor Burke to sign the Special Event Permit for the Grand Lake Rotary Club event known as the Funk and Disco Dance Party, as described in the application, and upon confirmation from staff that all other application requirements have been met and the permit is ready for signature. Trustee Gasner seconded the motion and all Trustees voted aye.

At 8:46 p.m. Trustee Gasner excused himself and took a position at the podium.

NEW BUSINESS:

CONSIDERATION TO GRANT A SPECIAL EVENT PERMIT TO THE GRAND LAKE CHAMBER OF COMMERCE FOR AN ANTIQUE VINTAGE SNOWMOBILE RACE AND SHOW - Mayor Burke asked Town Code Administrator Rendon to present this matter: to
the Board. Rendon explained that staff is in possession of a Special Event Permit Application submitted by the Grand Lake Chamber of Commerce. The Grand Lake Chamber of Commerce is working in conjunction with the Antique Vintage Snowmobile Club to organize this event. The event is proposed to be held at Lake Avenue between the Parking Lot and Garfield Street on Saturday, February 7, 2015, from approximately 8:00 a.m. to 5:30 p.m. Clean-up will occur immediately after the event. It shall be noted that the waters of Grand Lake are outside of the town limits, and therefore, the town cannot and does not grant authority or accept responsibility or liability for any activities on Grand Lake itself. All participants, visitors, organizers and their volunteers are at their own risk.

According to the Town of Grand Lake Municipal Code, Chapter 11, Article 6, Section 3.A.3 - Special Event Permit Application Review and Approval:

*The Mayor, or the Mayor’s designee, will refer the matter to the Board of Trustees for approval if the event involves a Special Events Liquor Permit, the event is a first time event, or if the event has had known issues in the past. The Board of Trustees shall take the following factors into consideration:

a. The predominant use of the primary facility being used; and
b. The proposed event and the event hours; and
c. Neighborhood compatibility; and
d. Effect of the proposed event on the community; and
e. The Town’s anticipated cost in Staff time and equipment use; and
f. Duplication of services or sales items; and
g. Nature of the past event issues.

This Special Event Permit Application is being referred to the Board of Trustees because this is a first time event added to the Grand Lake Winter Carnival. The Special Event Permit for the Grand Lake Winter Carnival is pending approval from Mayor Burke.

Staff believes that this event is not in conflict with the consideration factors listed above and should be a successful event for the Grand Lake Chamber of Commerce and the Antique Vintage Snowmobile Club.

The Board should review and discuss the application, taking into consideration the factors listed above as well as input from the Grand Lake Chamber of Commerce and or, the Antique Vintage Snowmobile Club representatives.

Town staff recommends approval and execution of the Special Event Permit as presented. The Board should approve, deny or table the Special Event Permit application.
Bob Florquist, 251 E. Moffat, Hot Sulphur Springs, was recognized from the audience as a self appointed Board Member of the Antique Vintage Snowmobile Club of Colorado. During discussion it was made known that Trustee Jim Gasner will be constructing the track for the races.

Following discussion, Trustee Lewis moved to authorize Mayor Burke to sign the Special Event Permit for the Grand Lake Chamber of Commerce event known as the Antique Vintage Snowmobile Races and Show, as described in the application, and upon confirmation from staff that all other application requirements have been met and the permit is ready for signature. Trustee Baird seconded the motion and all Trustees voted aye.

At 8:56 p.m. Trustee Gasner resumed his seat.

NEW BUSINESS:

CONSIDERATION TO ADOPT EMERGENCY ORDINANCE NO. XX-2015; AN ORDINANCE REPEALING AND REPLACING ORDINANCE NO. 9-2013; AN ORDINANCE REPEALING AND REPLACING MUNICIPAL CODE CHAPTER 12: ARTICLE 5: FLOOD DAMAGE PREVENTION – Mayor Burke asked Town Planner Biller to present this matter to the Board. Biller explained that staff has made an error in the Municipal Code that needs to be revised in order to stay compliant with the Flood Insurance Rate Program (FIRM).

November 2013 – The Planning Commission forwarded a favorable recommendation to repeal and replace Chapter 12: Article 5 by Resolution 14-2013.

November 2013 – The Board of Trustees adopted Ord. 09-2013 repealing and replacing Chapter 12: Article 5.

During both of these hearings, staff discussed the following new Colorado standard:

- ...structure[s] shall have the lowest floor (including basement), electrical, heating, ventilation, plumbing, and air conditioning equipment and other service facilities (including ductwork), elevated to one foot above the base flood elevation.

By mistake, the above revision was left out of some sections during final editing during revisions of the Municipal Code. Staff has been enforcing this requirement since adoption of the ordinance and there for the error at this point is strictly on paper. This error was brought to the attention of Town staff by Jamie Proncho from the Colorado Water Control Board (CWCB).

Staff recommends the Board adopt the ordinance as presented with the few minor revisions as shown. The Board may want to discuss the specifics of the administrative error regarding the ordinance.
The Board has the following options:
1. Adopt the ordinance as presented, or
2. Not adopt the ordinance.

Trustee Jenkins moved to adopt Emergency Ordinance No. 1-2015; an Ordinance Repealing and Replacing Ordinance No. 09-2013; an Ordinance Repealing and Replacing Municipal Code Chapter 12: Article 5: Flood Damage Prevention, as presented. Trustee Gasner seconded the motion and all Trustees voted aye.

NEW BUSINESS:

CONSIDERATION TO RATIFY COMMENT MADE BY TOWN STAFF CONCERNING THE GRAND LAKE TRAIL SYSTEM AND SHADOW MOUNTAIN RESERVOIR PROPOSED ACTION BY THE SULPHUR RANGER DISTRICT REGARDING SNOWMOBILING AND WINTER GROOMING - Mayor Burke asked Town Planner Biller to present this matter to the Board. Biller explained that the Town received a request for public comment from the Sulphur Ranger District regarding the winter uses in our surrounding areas including the Grand Lake Trail System and Shadow Mountain Reservoir. At the December 8th Board meeting, the Board directed staff to provide comment on behalf of the Town. Staff contacted Dee Barlett at the Forest Service on December 11 to inquire about providing public comment on behalf of the Town. At her direction, the Town staff provided verbal comment in support of the proposed action and then provided written support in the form of an email.

In summary "...the Town of Grand Lake relies on snowmobiling activities as part of its winter economy. Any action the Forest Service can take to enhance the Grand Lake area snowmobile trail system and user experiences will aid in supporting and growing our winter economy."

The proposed actions are a reissue of authorized activities already allowed on forest service property.

Staff recommends the Board ratify the verbal and written comments made by staff regarding the proposed action by the Sulphur Ranger District.

The Board should discuss proposed action and if comments provided by staff are appropriate.

The Board has the following options:
1. Ratify the comments made by Town staff; or
2. Not ratify comments made by staff; or
Trustee Jenkins moved to ratify the comments made by staff in support of the proposed action by the Sulphur Ranger District in regards to winter activities surrounding Grand Lake. Trustee Lanzi seconded the motion and all Trustees voted aye.

MAYOR'S REPORT
AND COMMENT:
Mayor Burke noted that we have had a good holiday season and are looking forward to a great year.

ADJOURNMENT:
Trustee Lewis moved to adjourn, seconded by Trustee Jenkins. All Trustees voted aye, and the meeting was adjourned at 9:02 p.m., January 12, 2015.

KATHY LEWIS,
MAYOR PRO-TEM

ATTEST: RONDA KOLINSKE,
CMC,
TOWN CLERK
Exhibit A

January 12, 2015

To: Town of Grand Lake Board of Trustees
From: Larry Bacon, Chair, GL Centennial Committee and Jennifer Brown, Chair, Marketing Committee
RE: Marketing Funds for Centennial Related Activities 2015

Dear Mayor Burke and Board of Trustees,

2014 has come to an end and the New Year is well on its way. We are happy to report a strong kickoff to our Rocky Mountain National Park gateway celebrations with the September’s Ice Cream Social, the Trapper’s Wild Game event, Chamber Halloween Event, Coloring Pages for Kids, Grand Lake Then & Now Tour, Grand Lake GeoCache Challenge, the Grand Lake Centennial Tree Lighting celebration, RMRT Home for the Holidays and the Holiday Melodrama.

To review, 2014 distributions of the Town of Grand Lake allocation of $5000.00 for marketing dollars were:
- $450.00 Geocaching give-a-way coins
- $500.00 Geocaching-joint campaign with Estes Park “Across the Divide”
- $150.00 Facebook Advertising-tree lighting ceremony
- $500.00 Holiday Melodrama
- $600.00 Grand Lake Nordic Center Free Ski Day on Jan 26, 2015

From our 2014 $5000.00 budget, $2200.00 has been spent or committed. We are requesting the balance of $2800.00 be rolled over to the 2015 budget.

For the 2015 budget (January-September) we are requesting an additional $7500 resulting in the availability of $10,000.00 for the remaining events. Centennial activities and projected budgets are as follows:
- $2500.00 Winter Carnival- Wilderness, Wildlife and Wonder
- $400.00 Grand Lake Catch and Release Ice Fishing
- $300.00 printing calendar of events for distribution
- $2500.00 Buffalo Barbecue Weekend
- $500.00 Kauffman House events
- $500.00 Vintage Car Tour
- $500.00 Home Tour and Tombstone Tales
- $500.00 GL Golf Course Centennial Special Weekend

We currently have $7700.00 planned and budgeted, the balance of the approved funds will be used for 2015 Centennial activities, give-a-ways, coloring packs and printing, then and now printing and geocaching coins and promoting. There is also the possibility that Yacht Club and Regatta will request marketing funds.

The Centennial Committee is looking forward to beginning our 2015 promotions for the 100th Celebration of Rocky Mountain National Park and we thank the Town of Grand Lake for your continued support.
Audience Overview

All Sessions 100.00%

Overview

Sessions ➜ VS. Select a metric

Sessions 2,000

1,000

April 2013 - July 2013 - October 2013

Sessions 118,998

Users 100,726

Pageviews 222,568

Pages / Session 1.87

Avg. Session Duration 00:01:48

Bounce Rate 56.51%

New Visitor ➜ Returning Visitor