RECORD OF PROCEEDINGS

REGULAR MEETING
TOWN OF GRAND LAKE BOARD OF TRUSTEES
MONDAY, DECEMBER 8, 2014  7:30 P.M.

CALL TO ORDER: The regular meeting of the Board of Trustees was called to order by Mayor Judy Burke at 7:30 p.m. at the Town Hall, 1026 Park Avenue.

ROLL CALL PRESENT: Mayor Burke; Trustees Baird, Jenkins, Lanzi, and Sabo; Town Manager Hook, Town Clerk Koliünske, Town Treasurer Ackerman, and Town Code Administrator Rendon.

ABSENT: Mayor Burke announced that Trustee Gasner was absent from both the afternoon workshop and this evening’s meeting because he is ill and Trustee Lewis was also absent from both the afternoon workshop and this evening’s meeting because she is taking care of a friend that is ill.

Trustee Lanzi moved to excuse Trustees Gasner and Lewis from both this afternoon’s workshop and this evening’s meeting. Trustee Jenkins seconded the motion and all Trustees voted aye.

ANNOUNCEMENTS: Mayor Burke announced that it would be appreciated if cell phones were turned off during the meeting.

Mayor Burke announced that the 25th Annual Delicious Dishes, an Annual Christmas Project Fundraiser to benefit the Mountain Family Center will be held Tuesday, December 9th at the Daven Haven Lodge from 5 - 9 p.m.

Mayor Burke announced that the Board of Trustees’ second December meeting is cancelled as is traditional during the holiday season. The next Board meeting will be January 12, 2015.

Mayor Burke then asked everyone to please enjoy this holiday season with “A Rocky Mountain Christmas with Juliet” Dec. 19th, a free “White Christmas” movie Dec. 19th at the Rocky Mountain Repertory Theatre, Rocky Mountain Repertory Theatre’s “Home for the Holidays” production Dec. 20th and 21st, the holiday family melodrama, “The Ballad of Windy Gap” Dec. 26th – 31st, a “Historical Holiday Celebration” at the Kauffman House Dec. 26th, and fireworks over Grand Lake on New Year’s Eve.

CONFLICTS OF INTEREST: Mayor Burke stated that if there are any Trustees wishing to announce a conflict of interest with any items on this evening’s agenda, they should do so at this time.

Trustee Sabo announced that he had a conflict with the Local Liquor Licensing issues as he holds an interest in the license for Grand Lake Lanes.

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Trustee Baird then announced that she had a conflict with number seven under New Business; Consideration of an appeal to a denied Sign Permit Application for a sign to be placed at Block 1, Lot 9, Sunnyside Addition to Grand Lake; more commonly referred to as 1201 Grand Avenue, because she works for the applicants.

**UNSCHEDULED PUBLIC COMMENTS:**

Mayor Burke announced that this time is reserved for members of the public to make a presentation to the Board on items or issues that are not scheduled on the agenda. The Board will not discuss/debate these items, nor will the Board make any decisions on items presented during this time, rather, the Board will refer the items to staff for follow up. She then asked if there were any unscheduled public comments and noted that comments are limited to 3 minutes.

Jim Peterson, 1590 West Portal Road, was recognized from the audience. He said that after spending 16 years on the Board, he is now seated on the other side. As a citizen approaching the Board, he has felt very ill received; very disenfranchised. He said that if he did this to the public while he was on the Board, he apologizes. He said that it would be a very good exercise for the Board members to spend one night seated in the audience. With a whole new prospective he asked the Board to please make the public feel welcome.

**SCHEDULED PRESENTATIONS/DELEGATIONS:** None.

**CONSENT AGENDA:** Mayor Burke introduced the Consent Agenda which contained the following: Minutes for September 8, 2014 and Accounts Payable for November, 2014.

Trustee Jenkins moved to approve the Consent Agenda as presented. Trustee Baird seconded the motion and all Trustees voted aye.

At 7:40 p.m. Trustee Sabo excused himself and left the room.

**LIQUOR LICENSING AUTHORITY:** **CONSIDERATION OF APPROVAL OF A SPECIAL EVENTS LIQUOR PERMIT APPLICATION FROM THE GRAND LAKE AREA HISTORICAL SOCIETY FOR THEIR “HISTORICAL HOLIDAY CELEBRATION”** – Mayor Burke asked Town Clerk Kolinske to present this matter to the Board. Kolinske reported that an application for a Special Events Liquor Permit was received with the appropriate state fee, proof of possession, certificate of good corporate standing, and floor diagram, from the Grand Lake Area Historical Society. The request is to sell malt, vinous and spirituous liquor by the drink for consumption on the premises only for their “Historical Holiday Celebration” fundraising event. The requested date is Friday, December 26, 2014 from 6:00 to 9:00 p.m. The proposed location is the Kaufman House at 407 Pitkin Street. Public notice was posted on the premises on November 26, 2014 and attested to by Grand Lake’s Code Administrator, Tony Rendon. The Grand County Sheriff’s Department reviewed the application and found no adverse
information which would affect this permit. The Board must investigate the application and must deny the permit if its issuance would injure the public welfare by reason of the nature or location of the special event, or failure of the applicant to conduct past special events in compliance with applicable laws and regulations. Kolinske noted that Jim Cervenka, President, was present.

Trustee Jenkins moved to approve the Special Events Liquor Permit from the Grand Lake Area Historical Society for their “Historical Holiday Celebration” fundraising event to be held at the Kauffman House on Friday, December 26, 2014 from 6 to 9 p.m. Trustee Baird seconded the motion, and all Trustees voted aye.

LICOR LICENSING AUTHORITY: CONSIDERATION OF RENEWAL OF THE HOTEL AND RESTAURANT LIQUOR LICENSE FOR GRAND LAKE BOWLING LANES, LLC, D/B/A GRAND LAKE LANES – Mayor Burke asked Town Clerk Kolinske to present this matter to the Board. Kolinske reported that the fees have been paid and the renewal documents are in order. The water and business license accounts are current but sales tax are shown as delinquent. She noted that the Grand County Sheriff’s Department reviewed their files and found no adverse information that would affect the status of the license. Kolinske said that Johanna Tompkins is currently listed as the Registered Manager but CO Management, LLC is in the process of taking over the operations. Because of that Johanna had asked not to be present and Kolinske said she told her that she didn’t have to be since she is no longer working there.

Trustee Lanzi moved to approve the renewal of the Hotel and Restaurant Liquor License for Grand Lake Bowling Lanes, LLC, d/b/a Grand Lake Lanes contingent upon the sales tax account be brought current. Trustee Jenkins seconded the motion and all Trustees voted aye.

At 7:50 p.m. Trustee Sabo resumed his seat.

OLD BUSINESS:

PUBLIC HEARING - CONSIDERATION OF A 2014 SUPPLEMENTAL BUDGET FOR THE TOWN OF GRAND LAKE PAY-AS-YOU-THROW ENTERPRISE FUND – Mayor Burke opened the Public Hearing and asked Town Treasurer Ackerman to present the matter to the Board. Ackerman explained that the Board needs to adopt a supplemental budget for the PAYT Enterprise Fund for 2014. Budget law requires that we notice the proposed supplemental budget and hold a public hearing regarding the same. Legal Notice No. 10713994A, Notice of Proposed Supplemental Budget for the Town of Grand Lake Pay-As-You-Throw Enterprise Fund, setting the public hearing for this evening, was published in the Middle Park Times on Thursday, November 20, 2014. The proposed 2014 Supplemental Budget for the Town of Grand Lake Pay-As-You-Throw Enterprise Fund is hereby submitted to the Board of Trustees for consideration. After hearing public comment, staff recommends the Board close the Public Hearing and proceed to the next item on the agenda.
Mayor Burke asked for comments.

Jim Peterson, 1590 West Portal Road, was recognized from the audience. He made the comment that the Pay-As-You-Throw program has been unbelievably successful. If it needs to be expanded, he would highly recommend it; as it has solved a lot of problems with trash.

Having no other comments, Mayor Burke closed the Public Hearing and proceeded to the next item on the agenda.

OLD BUSINESS:

CONSIDERATION OF ORDINANCE NO. XX-2014, AN ORDINANCE ADOPTING A SUPPLEMENTAL BUDGET AND APPROPRIATING SUMS OF MONEY TO DEFRAY EXPENSES FOR THE TOWN OF GRAND LAKE PAY-AS-YOU-THROW ENTERPRISE FUND FOR THE 2014 BUDGET YEAR – Mayor Burke turned this matter over to the Board of Trustees.

Trustee Jenkins moved to adopt Ordinance No. 6-2014, an Ordinance Adopting a Supplemental Budget and Appropriating Sums of Money to Defray Expenses for the Town of Grand Lake Pay-As-You-Throw Enterprise Fund for the 2014 Budget Year. Trustee Baird seconded the motion and all Trustees voted aye.

NEW BUSINESS:

CONSIDERATION OF RESOLUTION NO. XX-2014, A RESOLUTION OPTING OUT OF THE TOWN OF GRAND LAKE WATER ENTERPRISE FUND WATER USAGE FEE INCREASE ESTABLISHED BY RESOLUTION NO. 8-2008, FOR THE YEAR 2015 ONLY – Mayor Burke asked Town Treasurer Ackerman to present this matter to the Board. Ackerman explained that during budget talks this year, the Board of Trustees discussed skipping the 6% annual increase that would begin April 1, 2015 and continue through March 30, 2016. This action would adjust the last scheduled increase from April 1, 2018 to April 1, 2019. Staff recommends the Board adopt Resolution No. 39-2014.

Trustee Baird moved to adopt Resolution No. 39-2014, a Resolution Opting Out of the Town of Grand Lake Water Enterprise Fund Water Usage Fee Increase Established by Resolution No. 8-2008, for the Year 2015 Only. Trustee Jenkins seconded the motion and all Trustees voted aye.

NEW BUSINESS:

CONSIDERATION OF RESOLUTION NO. XX-2014, A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF GRAND LAKE, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2015, AND ENDING ON THE LAST DAY OF DECEMBER, 2015 – Mayor Burke asked Town Treasurer Ackerman to present this matter to the Board. Ackerman explained that the proposed 2015 Budget for the Town of Grand Lake was submitted to the Board of Trustees on September 15, 2014. The Board set the 2015 budget for public hearing on November 10,

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2014. Notice of the Proposed Budget was published in the Middle Park Times on Thursday, October 23, 2014, Legal Notice No. 10640561A, advising the public of the Public Hearing and of the availability of the draft budget for review. The public hearing was held on November 10, 2014, at the regularly scheduled meeting of the Board of Trustees. James Shockey of 101 Lake Avenue, Unit 1 requested the Board add funding for a new floodplain study in his neighborhood to the 2015 budget. Resolution No. 40-2014 summarizes expenditures and revenues in each Fund and adopts a budget that allows for estimated expenditures in the General Fund, Water Enterprise Fund, Marina Enterprise Fund, and Pay-As-You-Throw Enterprise Fund in the total amount of $4,380,158. The total expenditures in each fund are balanced with revenues in the same amount. Staff recommends the Board adopt Resolution No. 40-2014.

James Shockey, 101 Lake Avenue, Unit 1, was recognized from the audience and asked if money was put into the budget for a floodplain study or matching funds.

Mayor Burke responded by saying, “Not at this time. What we did was, we decided that we would try to find out additional information because we have no clear idea of what the cost would be. We had an approximate $20,000 to $30,000 range but we didn’t find out for sure, nor were we able to find out for sure how many people in our community would be affected so we decided not to put it in at this time but through the year we would discuss it further.”

Shockey asked, “So does that mean if you apply for a grant and were able to get funding for next year you wouldn’t do it because you don’t have matching funds to contribute towards a grant?”

Mayor Burke responded by saying, “Not necessarily. It would depend on whether we were talking $20,000 or $30,000 or whether we’re talking about for one individual maybe a grant of two or three thousand. There’s a big difference there, so we would need further information.”

Shockey then asked, “So what is my next step?”

Trustee Lanzi responded by saying, “What you need to do is get your neighbors saddled up and bring them down here to talk about it. And anyone else affected by it.”

Jim Peterson, 1590 West Portal Road, was recognized from the audience. He said that during his sixteen years on the Board, only one person ever looked at the budget before adoption. He urged the citizens to get involved by looking at the Town’s budget and how the funds are being spent. He said that the Board members are here to represent the citizens.

Following discussion, Trustee Lanzi moved to adopt Resolution No. 40-2014, a Resolution Summarizing Expenditures and Revenues for Each Fund and Adopting a Budget for the Town of Grand Lake, Colorado, for the Calendar Year.

NEW BUSINESS:

CONSIDERATION OF ORDINANCE NO. XX-2014, AN ORDINANCE APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH THEREIN, FOR THE TOWN OF GRAND LAKE, COLORADO FOR THE 2015 BUDGET YEAR - Mayor Burke asked Town Treasurer Ackerman to present this matter to the Board. Ackerman explained that once the budget is adopted in accordance with the Local Government Budget Law, with money budgeted to be received and expended, the Board must appropriate sums of monies for the expenditures. Ordinance No. 7-2014 appropriates the necessary monies as follows:

- General Fund $3,256,899
- Water Enterprise Fund $ 803,620
- Marina Enterprise Fund $ 284,245
- Pay-As-You-Throw Enterprise Fund $ 35,394

Staff recommends the Board adopt Ordinance No. 7-2014.
Trustee Jenkins moved to adopt Ordinance No. 7-2014, an Ordinance Appropriating Sums of Money to the Various Funds and Spending Agencies, in the Amounts and for the Purposes as Set Forth Therein, for the Town of Grand Lake, Colorado, for the 2015 Budget Year. Trustee Baird seconded the motion and all Trustees voted aye.

NEW BUSINESS:

CONSIDERATION OF RESOLUTION NO. XX-2014, A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2014, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE TOWN OF GRAND LAKE, COLORADO, FOR THE 2015 BUDGET YEAR - Mayor Burke asked Town Treasurer Ackerman to present this matter to the Board. Ackerman explained that the Town is allowed to levy general property taxes to help defray the costs of government. Resolution No. 41-2014 preserves the tax of 9.409 mills established in 1994, with a temporary mill levy rate reduction of 3.360 mills, resulting in a total mill levy for the Town of Grand Lake of 6.049 for budget year 2015. This mill levy is in compliance with the 5.5% statutory limitation and with the TABOR Amendment. Resolution No. 41-2014 authorizes the Mayor to certify the temporarily reduced mill levy of 6.049 to the Grand County Board of Commissioners. Staff recommends the Board adopt Resolution No. 41-2014.

Following brief discussion, Trustee Lanzi moved to adopt Resolution No. 41-2014, a Resolution Levying General Property Taxes for the Year 2014, to Help Defray the Costs of Government for the Town of Grand Lake, Colorado, for the 2015 Budget Year. Trustee Sabo seconded the motion and all Trustees voted aye.
NEW BUSINESS:

CONSIDERATION TO AUTHORIZE THE MAYOR AND THE TOWN MANAGER TO SIGN THE ENGAGEMENT LETTER WITH DAZZIO & PLUTT, LLC FOR THE DECEMBER 31, 2014 AUDIT - Mayor Burke asked Town Treasurer Ackerman to present this matter to the Board. Ackerman explained that Dazzio & Plutt have submitted a letter of engagement outlining the terms and objectives as well as the nature and limitation of services to be provided in connection with the 2014 audit. The fee for the December 31, 2014 audit engagement is set not to exceed $12,600. No increase from the 2013 audit. This pricing is based on the assumption that no unexpected circumstances will be encountered during the audit that would require significant additional time. Out-of-pocket expenses are included in this not to exceed amount. Staff recommends the Board of Trustees authorize the Mayor and Town Manager to sign the Engagement Letter with Dazzio & Plutt, LLC for the December 31, 2014 audit.

Trustee Jenkins moved to authorize the Mayor and Town Manager to sign the Engagement Letter with Dazzio & Plutt, LLC for the December 31, 2014 audit. Trustee Lanzi seconded the motion and all Trustees voted aye.

NEW BUSINESS:

CONSIDERATION OF RESOLUTION NO. XX-2014, A RESOLUTION AUTHORIZING THE TOWN OF GRAND LAKE TO RETAIN A CREDIT CARD WITH CREDIT UNION OF COLORADO AND TO AUTHORIZE THE MAYOR TO SIGN AN AGREEMENT TO ACCEPT LIABILITY ON BEHALF OF THE TOWN - Mayor Burke asked Town Treasurer Ackerman to present this matter to the Board. Ackerman explained that this matter was tabled at the November 24, 2014 board meeting due to the anticipation of a new Town Manager coming on board. The credit card company can take up to a month to issue new cards and the current cards expire on December 31, 2014. Until the new Town Manager is hired and able to complete sufficient paperwork to add him to the card, staff would like to propose Ronda Kolinske, Town Clerk, and Martha Lund, Administrative Assistant, as the authorized users. The credit limit on each card is $2,000.00, for a total of $4,000.00 liability. Staff recommends that the Board adopt Resolution No. 42-2014 and authorize the Mayor to sign the Agreement to Accept Liability in connection with the reissuance of the Town’s credit card with the Credit Union of Colorado.

Trustee Jenkins moved adopt Resolution No. 42-2014 and authorize the Mayor to sign the Agreement to Accept Liability in connection with the reissuance of the Town’s credit card with the Credit Union of Colorado. Trustee Baird seconded the motion and all Trustees voted aye.

At 8:14 p.m. Trustee Baird excused herself and left the room.

NEW BUSINESS:

APPEAL HEARING – QUASI-JUDICIAL – CONSIDERATION OF AN APPEAL TO A DENIED SIGN PERMIT APPLICATION FOR A SIGN TO BE PLACED AT BLOCK 1, LOT 9, SUNNYSIDE ADDITION TO GRAND LAKE; MORE COMMONLY REFERRED TO AS 1201 GRAND AVENUE – Mayor Burke asked Town Code Administrator Rendon to present this matter to
the Board. Rendon explained that the Town received a Sign Application for a
sign to be placed at the entrance of the business owned by Greg and Carey Barnes
for the use of advertising their place of business which is Wildwood Cabins. Staff
denied the request based on Municipal Code. The applicants have requested an
appeal, which requires Board review.

Municipal Code 6-2-3 General Restrictions States:

(O) All signs shall have a wood-like appearance with a natural flat wood tone
background.

The Sign Application was submitted on 10/29/2014. The denial of the application
and a recommendation to modify the sign for approval was sent to Carey and
Greg Barnes on 11/6/2014. Carey Barnes sent town staff a written request to
appeal the denial on 11/14/2014.

Staff recommends the board deny the Sign Application appeal based on the
following:

• Municipal Code 6-2-3(O) states; All signs shall have a wood-like
appearance with a natural flat wood tone background. Upon review of
the proposed sign the white color in the logo is not wood-like and the blue
color in the background is not wood-like.

The Board should discuss the applicant’s appeal to staff’s decision regarding the
Sign Application. The Board has the following options:

1. Grant the appeal request, thus approving the Sign Application as
presented; or
2. Grant the appeal request with modifications; or
3. Deny the appeal request.

Rendon noted that the applicants, Greg and Carey Barnes, were present.

Carey Barnes, 1201 Grand Avenue, was recognized from the audience. She said
that the existing sign at Wildwood Cabins is old and in need of being freshened up.
She referred to the picture provided in the Board packets and explained that is
what was proposed to replace it and was denied by Town staff. She then read an
email that she received from Bill Swartz (see attached Exhibit A). Mr. Swartz
made the comment that the Town’s sign on Highway 34 would read easier and
quicker if the lettering was white instead of orange type. He sent her a picture of
the Town of Granby’s sign as an example. Carey noted that the white trees and
background for the Wildwood Cabins lettering stands out and would be good for
her business.

Tom Goodfellow, 1204 Grand Avenue, was then recognized from the audience.
He said that it is a good looking sign and feels that it should be approved.
Hayden Burke, 700 Grand Lake Lane, was then recognized from the audience. He made the comment that it's time for the Board to consider revising the Sign Code. He said that Carey's sign is very artistically designed.

Jim Cervenka, 236 Lakeview Drive, was then recognized from the audience. He said that he is a member of the Design Committee that is working on the Streetscape Plan. In their many discussions with the Town's contractor they have talked about creativity, color and individuality. He understands that Town staff has a code to enforce but there are efforts to redirect how that code should be written.

Since Cervenka is a member of the Design Committee, Mayor Burke asked him if he felt it was time to hold off issuing sign permits until the Sign Code is revised after input from the Committee is received and a recommendation is made on the wayfinding signs.

Cervenka responded by saying that the Streetscape Plan will determine what the Town should look like store front to store front which will include signs. He said that there will be a recommendation made that will include creativity, color and individuality but doesn't know what the elected officials will do with that recommendation. He said that what Carey Barnes is proposing is what the Committee is leaning toward.

Jim Peterson, 1590 West Portal Road, was then recognized from the audience. In taking a look at our Town there are a lot of businesses closed right now. The Town needs to help make the opening of businesses as easy as possible even if it means changing some codes.

Following a lengthy discussion, Trustee Jenkins moved to grant the appeal request thus, approving the Sign Application for Block 1, Lot 9, Sunnyside Addition to Grand Lake; more commonly referred to as 1201 Grand Avenue, as presented; and direct staff to draft a resolution outlining this motion; and authorize the Mayor to sign it. Trustee Lanzl seconded the motion and all Trustees voted aye.

At 8:47 p.m. Trustee Baird resumed her seat.

**NEW BUSINESS:**

**APPEAL HEARING – QUASI-JUDICIAL – CONSIDERATION OF AN APPEAL TO A DENIED SIGN PERMIT APPLICATION FOR A SIGN TO BE PLACED AT BLOCK 10, LOT 13, TOWN OF GRAND LAKE; MORE COMMONLY REFERRED TO AS 917 GRAND AVENUE** - Mayor Burke asked Town Code Administrator Rendon to present this matter to the Board. Rendon explained that the Town received a Sign Application, for a sign to be placed at the building occupied by John F. Williams for the use of advertising his place of business -- John F. Williams Photography & Studio. Staff denied the request based on Municipal Code. The applicant is John F. Williams and he has requested an appeal, which requires Board review.
Municipal Code 6-2-3 General Restrictions States:

(O) All signs shall have a wood-like appearance with a natural flat wood tone background.

The Sign Application was submitted on 11/18/2014. The denial of the application and a recommendation to modify the sign for approval was sent to John Williams, via e-mail, on 11/18/2014. John Williams sent town staff a written request to appeal the denial on 11/18/2014. Staff recommends the board deny the Sign Application appeal based on the following:

- Municipal Code 6-2-3(O) states; All signs shall have a wood-like appearance with a natural flat wood tone background. Upon review of the proposed sign it does not appear wood-like it appears to be metal-like.

The Board should discuss the applicant’s appeal to staff’s decision regarding the Sign Application. The Board has the following options:

1. Grant the appeal request, thus approving the Sign Application as presented; or
2. Grant the appeal request with modifications; or
3. Deny the appeal request.

Rendon noted that the applicant, John Williams, was present.

John Williams, 80 Blackhawk Lane, Grand Lake, CO, was recognized from the audience. The said that the sign represents what he does. The sign is metal, not wood and is within the allowable square footage.

Tom Goodfellow, 1204 Grand Avenue, was then recognized from the audience. He said that he has always had issues with the sign code but to make a sign out of wood in our community is a bad idea because they don’t last. He has a sign made with a fiber glass finish that he has had for 15 years. He said that he can cleans it off with Windex and make it look as good as the day he bought it. He concluded by saying that John Williams’ sign is a nice sign and it looks like it belongs in Grand Lake.

Hayden Burke, 700 Grand Lake Lane, was then recognized from the audience. He said John Williams’ sign looks great. He agreed with Tom Goodfellow regarding wood signs not lasting in our harsh conditions. He asked the Board to approve his appeal so that he can keep his sign.

Carey Barnes, 1201 Grand Avenue, was recognized from the audience. She said that she would like to see the Board approve John Williams’ sign. It is a very attractive sign and agrees with the whole individuality thing and with having a sign that represents who you are.

Following discussion, Trustee Baird moved to grant the appeal request thus, approving the Sign Application for Block 10, Lot 13, Town of Grand Lake; more commonly referred to as 917 Grand Avenue, as presented; and direct staff to draft
a resolution outlining this motion; and authorize the Mayor to sign it. Trustee Lanzi seconded the motion and all Trustees voted aye.

NEW BUSINESS:

CONSIDERATION OF ORDINANCE NO. XX-2014, AN AMENDMENT TO ORDINANCE NO. 22-2011 TO UPDATE AND REPLACE EXHIBIT 2, AN AGREEMENT FOR VISITOR'S CENTER SERVICES BETWEEN THE TOWN OF GRAND LAKE AND THE GRAND LAKE AREA CHAMBER OF COMMERCE AND TO AUTHORIZE THE MAYOR TO SIGN THE 2015 AGREEMENT FOR VISITOR'S CENTER SERVICES BETWEEN THE TOWN AND THE CHAMBER – Mayor Burke asked Town Manager Hook to present this matter to the Board. Hook explained that the Board of Trustees (Board) needs to consider how to operate the Grand Lake Visitor's Center in 2015. The current status of the several agreements between the Town of Grand Lake (Town) and the Grand Lake Area Chamber of Commerce (Chamber) is summarized in the Background Summary. The current 5-year Lease Agreement for the Visitor's Center that expires in 2016 was accepted and entered into through adoption of Ordinance No. 22-2011. The Lease Agreement includes as Exhibit 2 a 1-year Agreement for Visitor's Center Services (Visitor's Center Agreement) with the Chamber to operate the Visitor's Center. The Visitor's Center Agreement must be addressed at the end of each year for the subsequent year. The 2015 Visitor's Center Agreement must replace the 2014 Visitor's Center Agreement as Exhibit 2 through adoption of a new ordinance amending Ordinance 22-2011. The Board of Trustees and the Chamber Board of Directors discussed several key elements of this agreement during workshops earlier this fall. Town staff worked with Chamber staff regarding the proposed modifications for the 2015 Visitor's Center Agreement. The Chamber Board of Directors meets soon to discuss the 2015 Visitor's Center Agreement. It has a 1-year term expiring on December 31, 2015. The 2015 Visitor's Center Agreement has changed very little from the 2014 Agreement.

The most significant modifications are based on the joint Board discussion regarding:

- Audits for Calendar Year 2011 through CY2014 – deliverables for 2015 include a regular full audit for CY2014 and summaries for the previous years based on work compiled by the previous and new auditors
- New Year's Day – now designated as a day the Visitor's Center can be closed
- Use of year-end excess funds – should circumstance arise where any of the designated funding provided by the Town is not fully expended on the designated services by year-end, the Chamber may chose to allocate those year-end excess funds to expenses related to landscaping and audits

Other relatively minor changes addressed dates, clarifications, consistency, grammar and formatting. The track changes version of the agreement shows all edits. The Board should discuss whether the Agreement meets or does not meet its expectations for Visitor's Center operations in 2015. Staff recommends adoption of the ordinance and execution of the 2015 Visitor's Center Agreement
as presented, with Mayor Burke withholding her signature on the agreement until after the Chamber Board signs the agreement. The Board should adopt or not adopt Ordinance XX-2014. If the Board adopts the ordinance, the Board should authorize Mayor Burke to sign the Agreement for Visitor's Center Services with the Chamber for 2015.

Hook noted that Samantha Miller, Executive Director, and Hayden Burke, President, were present.

Following brief discussion, Trustee Jenkins moved to adopt Ordinance No. 8-2014, an Amendment to Ordinance No. 22-2011 to update and replace Exhibit 2, an Agreement for Visitor's Center Services between the Town of Grand Lake and the Grand Lake Area Chamber of Commerce and to authorize Mayor Burke to sign the Agreement for Visitor's Center Services for 2015 after the Chamber has signed the agreement. Trustee Baird seconded the motion and all Trustees voted aye.

NEW BUSINESS:

CONSIDERATION TO AUTHORIZE THE MAYOR TO SIGN THE AGREEMENT FOR MARKETING SERVICES FOR 2015 BETWEEN THE TOWN OF GRAND LAKE AND THE GRAND LAKE AREA CHAMBER OF COMMERCE - Mayor Burke asked Town Manager Hook to present this matter to the Board. Hook explained that the 2014 Agreement for Marketing Services (Marketing Agreement) to promote tourism in Grand Lake was executed in early December 2013. It has a 1-year term expiring on December 31, 2014. The Marketing Agreement establishes a number of responsibilities for the Chamber as service provider and the Town as an entity interested in promoting tourism for the benefit of the community at-large. The Marketing Agreement must be addressed at the end of each year for the subsequent year. The Board of Trustees and the Chamber Board of Directors discussed several key elements of this agreement during workshops earlier this fall. The Marketing Plan, marketing budget, and Chamber budget for 2015 have been presented by Chamber staff. The Marketing Plan is a key document as it outlines the plan of action Chamber staff will undertake to market and promote tourism for the Grand Lake community. Town staff worked with Chamber staff regarding the proposed modifications for the 2015 Marketing Agreement. The Chamber Board of Directors meets soon to discuss the 2015 Marketing Agreement. It has a 1-year term expiring on December 31, 2015. The 2015 Marketing Agreement has changed very little from the 2014 Marketing Agreement. The most significant modifications are based on the joint Board discussion regarding:

- Audits for Calendar Year 2011 through CY 2014 – deliverables for 2015 include a regular full audit for CY 2014 and summaries for the previous years based on work compiled by the previous and new auditors
- Use of year-end excess funds – should circumstance arise where any of the designated funding provided by the Town is not fully expended on the designated services by year-end, the Chamber may chose to allocate those year-end excess funds to expenses related to landscaping and audits
Other relatively minor changes addressed dates, clarifications, consistency, grammar and formatting. The track changes version of the agreement shows all edits. At this juncture, the 2015 Marketing Agreement and the proposed Town 2015 budget are in alignment. The Board should discuss whether the agreement meets or does not meet your expectations for the promotion of tourism in Grand Lake in 2015. Staff recommends execution of the 2015 Marketing Agreement as presented with Mayor Burke withholding her signature on the agreement until after the Chamber Board signs the agreement. The Board should authorize or not authorize Mayor Burke to sign the Agreement for Marketing Services with the Chamber for 2015.

hook again noted that Samantha Miller, Executive Director, and Hayden Burke, President, were present.

Following brief discussion, Trustee Baird moved to authorize Mayor Burke to sign the agreement for Marketing Services for 2015 between the Town of Grand Lake and the Grand Lake Area Chamber of Commerce after the Chamber has signed the agreement. Trustee Jenkins seconded the motion and all Trustees voted aye.

NEW BUSINESS:

CONSIDERATION TO ADOPT ORDINANCE NO. XX-2014, AN ORDINANCE AUTHORIZING THE LEASE OF REAL PROPERTY TO THE GRAND COUNTY WATER INFORMATION NETWORK BY THE TOWN OF GRAND LAKE AND ESTABLISHING THE TERMS THEREOF AND TO AUTHORIZE MAYOR BURKE TO SIGN THE LEASE AGREEMENT - Mayor Burke asked Town Manager Hook to present this matter to the Board. Hook explained that the Board of Trustees (Board) has the opportunity to consider renewing the lease with the Grand County Water Information Network (GCWIN) for a portion of the Town’s modular building on the Grand Lake Elementary School property. The Lease Agreement (Lease) with the GCWIN will expire December 31, 2014. Staff reviewed the current lease and made a few minor formatting and date changes. Per direction of the Board, staff has also increased the rent to cover an estimate of the Town’s costs related to the modular structure. The bulk of the costs relate to labor and equipment to plow the snow in the small parking lot in front of the building that is outside of the Town right-of-way. Annual insurance was the next most significant cost. Other lesser additional costs are tied to labor and supplies for minor maintenance efforts via Public Works Staff. Total annual costs are estimated to be $1800. This has been split three ways, $600 for each of the three current tenants. The new Lease runs through December 31, 2015. GCWIN will meet soon to review the proposed lease. Jane Tollett, Director of GCWIN, has acted as the prime point of contact between the Town and the three tenants, arranging the utility payments, addressing maintenance issues, etc. staff appreciates that Jane has taken on that role. The lease arrangement has been a good fit for the Town and the tenants (the Grand Lake Metropolitan Recreation District, GCWIN, and the Grand Lake Area Historical Society). All of the tenants get along, we get a building that is put to use and we no longer have to pay the utilities. The Board should review the lease
and discuss the concept of leasing a portion of the modular building to GCWIN, in combination with the separate lease agreements for the Grand Lake Metropolitan Recreation District and the Grand Lake Area Historical Society. Staff recommends adoption of the ordinance and execution of the lease agreement as presented. The Board should adopt or not adopt the ordinance. If the ordinance is adopted, Mayor Burke should be authorized to sign the lease agreement. Hook mentioned that he received an email from Jane Tollett, Director of GCWIN and she is requesting that the Town change the 30 day notice to 60 days notice should the Town terminate the lease as cited in Section 3.2 and should the tenant terminate the lease as cited in Section 3.3 of the Lease Agreement.

Jim Cervenka, President of the Grand Lake Area Historical Society, was recognized from the audience. He was speaking on behalf of the Historical Society and not the Grand County Water Information Network and expressed several concerns with the lease of the modulars and the sale between the Town and the School District of the school property that the modulars are situated on. What might potentially happen to the modulars if the Town does not purchase the school and the property that the modulars are situated on?

In a separate issue that was brought up Cervenka noted that the Town has been very generous to non-profits by charging $1.00 per year in the past for lease of the modulars. Finding out this past Thursday that the $1.00 per year is increasing to $600.00 per year was a bit of a shock. He said that through some discussion with the Town Manager he understood the reasoning for the $600.00 amount. $600.00 per year is not undoable but still a shock for him to go to his Board in two days and explain to them that the $1.00 per year plus utilities and cost of maintenance will increase by $599.00. He then asked if the Board could give them some time to discuss this increase with their Boards.

Following discussion, Trustee Lanzi moved to extend the existing lease between the Town of Grand Lake and the Grand County Water Information Network for 60 days. Trustee Sabo seconded the motion and all Trustees voted aye.

**NEW BUSINESS:**

**CONSIDERATION TO ADOPT ORDINANCE NO. XX-2014, AN ORDINANCE AUTHORIZING THE LEASE OF REAL PROPERTY TO THE GRAND LAKE AREA HISTORICAL SOCIETY BY THE TOWN OF GRAND LAKE AND ESTABLISHING THE TERMS THEREOF AND TO AUTHORIZE MAYOR BURKE TO SIGN THE LEASE AGREEMENT** - Based on the discussion of the previous item on the agenda, Trustee Lanzi moved to extend the existing lease between the Town of Grand Lake and the Grand Lake Area Historical Society for 60 days. Trustee Baird seconded the motion and all Trustees voted aye.

**NEW BUSINESS:**

**CONSIDERATION TO ADOPT ORDINANCE NO. XX-2014, AN ORDINANCE AUTHORIZING THE LEASE OF REAL PROPERTY TO THE GRAND LAKE METRODINATE RECREATION DISTRICT BY THE TOWN OF GRAND LAKE AND ESTABLISHING THE TERMS**
THEREOF AND TO AUTHORIZE MAYOR BURKE TO SIGN THE LEASE AGREEMENT - Based on the discussion of the previous two items on the agenda, Trustee Lanzi moved to extend the existing lease between the Town of Grand Lake and the Grand Lake Metropolitan Recreation District for 60 days. Trustee Baird seconded the motion and all Trustees voted aye.

NEW BUSINESS:

DISCUSSION OF ISSUES RELATED TO WATER CLARITY STANDARDS FOR GRAND LAKE - Mayor Burke asked Town Manager Hook to present this matter to the Board. Hook explained that at the Board’s workshop session on November 10, representatives from Grand County provided a briefing on the issues related to water clarity standards for Grand Lake. At the November 24 workshop, there was some discussion about having an action item on the December 8 agenda to identify the Town’s position on a numerical standard prior to the December meeting of the stakeholder group. Based on recent email correspondence, it appears that the need for establishing that Town position has been pushed out in deference to other discussion items. Staff believes that the Board should continue to dialogue on this matter and when appropriate, provide the Town’s position as requested. If the Board desires to have other entities discuss their perspectives of the clarity standard issues, staff will make those arrangements for a future workshop. The Board should discuss the issues related to water clarity standards for Grand Lake. Staff recommends the Board continue to seek a greater understanding of all water issues related to Grand Lake, including those related to clarity.

Following a lengthy discussion, Trustee Lanzi moved to direct the Town Manager to craft a letter stating the Town’s desire to achieve a four (4) meter clarity standard and protection of aquatic life as outlined in Senate Document 80, to have it reviewed by the Mayor and at least one Board Member, and to have it signed and sent to the County Manager seconded by Trustee Baird.

Following further discussion, Trustee Lanzi amended his motion to add that the Town intends to conduct public outreach effort including a Public Hearing as soon as practical in the near future. Trustee Baird seconded the amendment and all Trustees voted aye.

NEW BUSINESS:

CONSIDERATION TO APPROVE A CONTRACT BETWEEN THE TOWN OF GRAND LAKE AND THE NEW TOWN MANAGER – Mayor Burke explained that during the search process for a new Town Manager, the Town received 63 resumes from very well qualified applicants. The list was then shortened to 6 and 5 of those were interviewed. The Town made its selection to hire Jim White who is from the Town of Minturn. She said that he served as the manager of Berthoud and Idaho Springs as well. He is very well known amongst the managers throughout the State. He has served as the President of the Colorado Municipal League. The Town has made Mr. White an offer which he has accepted and referred to a draft Employment Agreement that was provided in the packet for the Board Members to consider. She said that this agreement has
been reviewed and approved by the Town’s Attorney. David Hook’s last day will be December 31, 2014 and Jim White will begin work on January 15, 2015.

Trustee Jenkins moved to approve the Employment Agreement between the Town of Grand Lake and James J. White and authorize the Mayor to sign it. Trustee Lanzi seconded the motion and all Trustees voted aye.

Carey Barnes, 604 Marina Drive, was recognized from the audience to personally thank David Hook and wished him good fortune and happiness in his new job. She said that he has brought a lot of great things to our Town and again said “Thank You”.

MAYOR’S REPORT
AND COMMENT:
She wished everyone Happy Holidays and said that she hopes that the New Year brings a lot of good, important and happy things to our Town.

ADJOURNMENT:
Trustee Lanzi moved to adjourn, seconded by Trustee Baird. All Trustees voted aye, and the meeting was adjourned at 10:25 p.m., December 8, 2014.

JUDY M. BURKE, MAYOR

Ronna Kolinske, CMC, TOWN CLERK
From: Bill Swartz (swartz.bill@me.com)
Sent: Sun 12/07/14 2:17 PM
To: Bill Swartz (swartz.bill@me.com)

Friends,
If I were trying to get people to turn right on their way to the Park, I would try making a simple change to the Grand Lake sign.
At 50-55 mph the orange type on brown or black background just doesn't read that well. A simple repainting of the type to white, I think, would make it an easier, quicker read...ie Granby sign below. Lighting it at night would be nice too, but I am sure that has been considered....maybe it is and I have just not driven by at night?
I would be happy to help make it happen if the committees like the idea.
Regards
Bill Swartz
WELCOME TO GRANBY
THE 'HEART OF SOMETHING GRAND!
EST. 1903