REGULAR MEETING
TOWN OF GRAND LAKE BOARD OF TRUSTEES
MONDAY, NOVEMBER 11, 2013 7:30 P.M.

CALL TO ORDER: The regular meeting of the Board of Trustees was called to order by Mayor Judy Burke at 7:32 p.m. at the Town Hall, 1026 Park Avenue.

ROLL CALL PRESENT: Mayor Burke; Trustees Gasner, Lanzi, Lewis, Peterson, and Weydert; Town Manager Hook, Town Clerk Kolinske, Town Planner Biller and Town Treasurer Ackerman.

ABSENT: Mayor Burke announced that Trustee Ludwig was absent from both the afternoon workshop and this evening's meeting because of vacation. Trustee Peterson moved to excuse Trustee Ludwig from both this afternoon's workshop and this evening's meeting. Trustee Weydert seconded the motion and all Trustees voted aye.

APPROVAL OF MINUTES
October 28, 2013: Trustee Lanzi moved to approve the minutes of the October 28, 2013 regular meeting as written, seconded by Trustee Gasner. All Trustees voted aye except Trustees Lewis and Weydert, who abstained.

ANNOUNCEMENTS: Mayor Burke announced that it would be appreciated if cell phones were turned off during the meeting.

Mayor Burke then announced that in observance of Veteran’s Day, let us honor and remember those who have served and those who continue to serve our country.

CONFLICTS OF INTEREST: Mayor Burke stated that if there are any Trustees wishing to announce a conflict of interest with any items on this evening’s agenda, they should do so at this time.

Trustee Gasner announced that he had a conflict with the third item under New Business, consideration of providing financial support to Grand Lake students for the 8th grade class trip to Washington, D.C. as his daughter is one of the students and he also had a conflict with the fifth item under New Business, consideration to accept volunteers to loan ice skates for the Town of Grand Lake as he is the one requesting to be a volunteer.

Trustee Lanzi announced that he had a conflict with the second item under the Local Liquor Licensing Authority, consideration of a Special Events Liquor Permit Application from the Grand Lake Historical Society for their “Historical Holiday Celebration” as he is a Board Member for the Historical Society.
LIQUOR LICENSING AUTHORITY: CONSIDERATION OF APPROVAL OF A SPECIAL EVENTS LIQUOR PERMIT FOR THE TRINITY CHURCH IN THE PINES FOR A CONCERT FUNDRAISING EVENT TO BENEFIT GRAND ANGELS – Mayor Burke asked Town Clerk Kolinske to present this matter to the Board. Kolinske reported that an application for a Special Events Liquor Permit was received with the appropriate state fee, permission for possession, certificate of good corporate standing, and floor diagram, from the Trinity Church in the Pines. The request is to sell malt, vinous and spirituous liquor by the drink for consumption on the premises only for a fundraising concert to benefit Grand Angels. The requested date is Sunday, December 8, 2013 from 6:00 to 11:00 p.m. The proposed location is the Grand Lake Community House. Public notice was posted on the premises on October 31, 2013 and attested to by Grand County Sheriff Deputy Payne. The Grand County Sheriff’s Department reviewed the application and found no adverse information which would affect this permit. The Board must investigate the application and must deny the permit if its issuance would injure the public welfare by reason of the nature or location of the special event, or failure of the applicant to conduct past special events in compliance with applicable laws and regulations. Kolinske noted that Linda Spaet was the representative present.

Trustee Lewis moved to approve a Special Events Liquor Permit from the Trinity Church in the Pines for a concert fundraising event to benefit Grand Angels to be held December 8, 2013. Trustee Lanzi seconded the motion and all Trustees voted aye.

At 7:37 p.m. Trustee Lanzi excused himself and left the room.

LIQUOR LICENSING AUTHORITY: CONSIDERATION OF A SPECIAL EVENTS LIQUOR PERMIT APPLICATION FROM THE GRAND LAKE HISTORICAL SOCIETY FOR THEIR “HISTORICAL HOLIDAY CELEBRATION” – Mayor Burke asked Town Clerk Kolinske to present this matter to the Board. Kolinske reported that an application for a Special Events Liquor Permit has been received, with the appropriate state fee, proof of possession, certificate of good corporate standing, and floor diagram, from the Grand Lake Area Historical Society. The request is to sell malt, vinous and spirituous liquor by the drink for consumption on the premises only for their “Historical Holiday Celebration” fundraising event. The requested date is Thursday, December 26, 2013 from 6:00 to 9:00 p.m. The proposed location is the Kauffman House. It has been the most recent procedure of this Board to receive the application and then schedule consideration of approval of the permit as a regular item of business at the following meeting. Although a Public Hearing is not required by statute, the Board may choose to set one. The premises are required by statute to be posted for at least 10 days prior to approval of the permit. Approval of the requested permit may be scheduled for the November 25th regular Board...
meeting, as either a Public Hearing or regular item of business. Kolinske noted that Elin Capps, was present representing the Historical Society.

Trustee Peterson moved to act on this request as a regular item of business at the November 25, 2013 Board meeting. Trustee Lewis seconded the motion, and all Trustees voted aye.

At 7:40 p.m. Trustee Lanzi resumed his seat.

OLD BUSINESS:

PUBLIC HEARING - CONSIDERATION OF A PROPOSED BUDGET FOR THE TOWN OF GRAND LAKE FOR THE YEAR 2014 – Mayor Burke asked Town Manager Hook to present this matter to the Board. Hook explained that Legal Notice No. 9652390A, Notice of Proposed Budget, setting the public hearing was published in the Middle Park Times on Thursday, October 31, 2013. The 2014 Budget must be adopted by the Board of Trustees no later than December 15, 2013. On November 11, 2013 the proposed 2014 Budget for the Town of Grand Lake is being submitted to the Board of Trustees for consideration at the Public Hearing. Staff continues to revise the 2014 draft budget according to direction provided in workshop meetings. The 2014 draft budget has been made available to the public and there have been two requests to review it. It should be noted that the draft budget being considered at the Public Hearing is subject to further change, including, but not limited to, compensation detail, by the Board up until final adoption in December. Staff recommends the Board continue the Public Hearing until the November 25, 2013 meeting and proceed to the next item on the agenda.

Mayor Burke then opened the meeting for public comment.

Tom Goodfellow, 1204 Grand Avenue, was recognized from the audience. He began by expressing his appreciation for the funds the Town provided for Constitution Week. He said that he heard through the grape vine that the Board had some concern about the education provided during the event, liberalism versus conservatism, and said that he was present to answer questions.

Trustee Lanzi spoke up and said that the Town has issues with funding speakers that project a certain view. Constitution Week is a time for educating people of their rights but those speaking have their own interpretation of the Constitution.

Goodfellow said that were two reasons that he started this event. The first is his love for this country and the second was to help the Grand Lake economy. He noted that there are very few municipalities in this country that recognize our Constitution. The first year Goodfellow said that he grabbed whatever speakers that he could get. The second year he said that he tried to get a hold of someone with the Democratic Party and was unable
to, so he went with who there was and what he could do to keep the event going. He stated that Thomas Krannawitter spoke on Thursday this year and his discussion was about progressivism. Goodfellow said that he learned a lot about that side that he didn’t know. He said that he rejects all the criticism that this was one sided. He wants the other point of view; he wants people to hear it. He explained that he has contacted Felicia Muffie who writes for the Sky-Hi News and she is going to help him find some speakers from the more liberal side. In addition, he said that he has about 8 or 9 points of contact with Constitutional Scholars. They are more interested than ever to come speak especially since they receive some compensation. He referred to an email that he sent out to potential speakers as he passed around a copy to the Board Members (see attached Exhibit A). It’s a recap of this year’s events and an invitation to those Scholars mentioned to participate next year. Goodfellow then expressed his frustration with the fact that people are expressing their opinions without knowing what is going on. He said that no one has contacted him or spoke with him regarding the speakers. In conclusion, he said that he hopes that the Board will continue to help fund this event and he also hopes that the Board will feel more at ease as to how the money will be used.

Mayor Burke stated that she was at a symposium in Utah this past week that related to tourism and gateway communities and during a discussion regarding some of the events that communities are hosting to raise funds and she said she was proud to announce that her community has a Constitution Week, something that is historic, educational and fun.

Trustee Weydert stated that he attended all of the meetings with the exception of the luncheon sessions and he felt that the speakers gave historical and factual information and when they were asked to give political positions, they all deferred; although some may have given their personal opinion. Weydert spoke highly of all the speakers and said that he has never felt uncomfortable from the Town’s position on whether or not to fund it. He told Goodfellow that he was doing a good job.

Goodfellow then urged the Board to consider funding the Chamber more. He feels that the Chamber has always been underfunded and the Town is suffering because of it. He said that we all need to realize the importance of the Chamber and how our Town is promoted.

On a different note, he expressed his approval of rotating auditors. He feels that it is good policy to change after a period of time speaking from his experience as a Board Member of the Grand Lake Metropolitan Recreational District.

Pat Farmer, 433 Harmon Street, was then recognized from the audience. She started out by saying that she agrees with Mr. Goodfellow regarding funding for the Chamber. She then explained that she lives on Harmon
Street and has been there for 14 years. She further explained that there is a natural spring that comes up in the Town’s right-of-way on the west side of Harmon and to the north of her driveway. This spring runs down the dirt road 365 days per year and is constantly unpleasantly muddy. She said that when they recently built their garage to the north of their house and created a driveway to it, their excavator suggested that they install a culvert under the driveway to protect it. They agreed and a culvert was purchased. When the excavator began to install it he was told by the Town that he could not. She said that since they cannot protect their driveway at their own expense, she asked that the Town allocate funds in 2014 to study and properly fix this problem. At the very least, she said that the bottom of Harmon should be paved. It also serves as a bus stop for the school children. She concluded by displaying pictures to the Board of the accumulation of mud at the bottom of Harmon.

Following discussion, Trustee Weydart moved to continue the Public Hearing until the next regularly scheduled meeting to be held November 25, 2013. Trustee Gasner seconded the motion and all Trustees voted aye. Noted for the record, Trustee Peterson was out of the room when the vote was taken.

OLD BUSINESS:

CONSIDERATION OF OPTIONS FOR INDEPENDENT AUDITOR SERVICES FOR 2013 – Mayor Burke asked Town Manager Hook to present this matter to the Board. Hook explained that in December 2012, the Board considered an engagement letter from RubinBrown. Staff presented the matter as pertaining to only the 2012 audit and the Board’s motion addressed only the 2012 audit. Unfortunately, staff unintentionally overlooked the intent of RubinBrown to be engaged for two years and followed the historical approach of engaging RubinBrown for one year. The engagement letter that was provided by RubinBrown and included in the Board packet addressed a two-year engagement for 2012 and 2013. The result of this oversight was that Mayor Burke signed a document that addressed a two-year engagement for 2012 and 2013. In June 2013, while reviewing the 2012 audit with the Board, RubinBrown made mention of the existing two-year agreement. This reference took staff and at least some of the Board by surprise because the engagement letter in December 2012 had been presented as a one-year engagement. Subsequent research by staff confirmed that the Town had signed a document addressing a two-year engagement despite the apparent intent in December 2012 to engage RubinBrown for only one year. Subsequent consultation with Town Attorney Krob determined that the signed engagement letter could be interpreted as a one-year agreement for only 2012 because the Board’s apparent intent in December 2012 was to engage Rubin Brown for the 2012 audit only. In August 2013 the Board considered the options of engaging RubinBrown for the 2013 audit or initiating a rotation of independent auditors via issuance of a RFP. Staff updated the Board on the feedback from Town Attorney Krob mentioned above. Staff favored engagement of
RubinBrown for 2013 so as to not overload new Town Treasurer Ackerman with the RFP process during the 2014 budget development process. After much discussion, a Board vote to engage RubinBrown for the 2013 audit failed. A subsequent Board vote to form an audit committee to assist in the RFP process passed. At the outset of the RFP process, staff contacted RubinBrown to advise them of the Board’s August direction to staff. RubinBrown was disappointed to say the least. Subsequently, there were a couple of phone calls and emails exchanged between RubinBrown and staff. During this email exchange, staff again touched base with Town Attorney Krob. It was again confirmed that the signed engagement letter could be interpreted as a one-year agreement for only 2012 because the Board’s apparent intent in December 2012 was to engage Rubin Brown for the 2012 audit only. Staff also confirmed that the signed engagement letter could be interpreted by the Town as a two-year agreement because the signed document does include the two-year terminology. At the Board workshop on October 28, 2013, staff reviewed this email chain with the Board. In that discussion, staff provided some clarifications of facts that apparently were not clearly presented by staff in the August discussion. In particular, it was made clear on the 28th that the actual engagement letter signed by Mayor Burke addressed engaging RubinBrown for both the 2012 and 2013 audits. With this clarified understanding, several Board members felt that the August 2013 decision to pursue an RFP process to rotate independent auditors needed to be revisited. The Government Finance Officers Association (GFOA) has a best practice publication that addresses audit procurement. One bullet point within the publication discusses the advantages of entering into multiyear agreements with an independent auditor. A time frame of five years is mentioned as a minimum commitment. Another bullet point within the publication discusses the procurement process for selecting independent auditors at the end of each multiyear audit term. Additionally, this second bullet point discusses auditor independence as being enhanced by a policy requiring that the independent auditor be replaced at the end of each multiyear audit term. Staff inquired of several municipalities regarding their auditor rotation practices. Of the seven responses received, most rotated auditors in the five to seven year interval. Some did not have a formal practice of rotating auditors. Staff believes that there are two key misunderstandings from December 2012 that have led to this current discussion: (1) staff, and thus the Board, misunderstood that Rubin Brown intended to be engaged to audit 2012 and 2013, and (2) RubinBrown misunderstood that we intended to engage Rubin Brown for only one year. In hindsight, it is clear that staff had overlooked the fact that the June 11, 2012 engagement letter was written differently than in recent years and included language for two years instead of one. Staff firmly believes that the Board’s August 2013 decision to rotate independent auditors was made without malice, was not intended to violate any binding agreement with Rubin Brown and was done with the understanding that our agreement with RubinBrown was for only the 2012 audit. Staff supports the concept of rotation auditors as espoused by the
GFOA and believes that rotation within the five to seven year interval range is adequate. Based on conversations with Town Attorney Krob, staff believes that: (1) the Town is able to interpret that the existing signed engagement letter applies only to 2012, based on the December 2012 intent, and (2) the Town is able to interpret that the existing signed engagement letter can be used to engage RubinBrown for the 2013 audit, based on the signed document. It is at the discretion of the Board as to how to interpret the signed agreement. Staff believes that the Board should establish a policy regarding auditor rotation. Additionally, staff believes that, if RubinBrown is engaged for the 2013 audit, the independent auditor assignment for the 2014 audit should be the first year in a multiyear contract with a new independent auditor. The Board should discuss the information presented above, especially as it relates to the existing signed engagement letter and the related interpretation of the Town’s commitment to RubinBrown for one or two years. Staff recommends that the Board uphold the direction provided in August 2013. To staff, this means that the Town will not engage RubinBrown for the 2013 audit and instead finish the RFP process already underway to rotate the independent auditor assignment for 2013 to a new independent auditor. The Board has a couple of choices to consider:

- Uphold the direction provided to staff in August 2013 to find another auditor
- Affirm that the engagement letter dated June 11, 2012 applies to the 2013 audit, and provide clarifying direction to staff to cancel the RFP process already underway.

Following a lengthy discussion, Trustee Peterson moved to uphold the direction provided to staff in August 2013 to find another auditor. Trustee Lewis seconded the motion and all Trustees voted aye except Mayor Burke, who voted nay.

NEW BUSINESS:

CONSIDERATION OF RESOLUTION NO. XX-2013 A RESOLUTION AUTHORIZING THE TEMPORARY PLACEMENT OF A BANNER BY THE GRAND ARTS COUNCIL ON THE ENTRANCE MARQUEE TO THE TOWN OF GRAND LAKE – Mayor Burke asked Town Planner Biller to present this matter to the Board. Biller explained that the Town has received a request to install a temporary banner on the entrance marquee. Andrea Cox, on behalf of the Grand Arts Council (GAC), has submitted the request. The banner does meet all requirements of Municipal Sign Code 6-2-1. The applicant is requesting use of public property as allowed per the Sign Code. The request is for an off-premise sign, double sided with dimensions 3'x10' that advertises for an event, the “Olde Fashioned Holiday Craft Bazaar”. The dates of the request are beginning on Friday, November 22, 2013 thru Saturday, November 30, 2013. The Town has allowed this request and similar uses in the past. The Grand Arts Council has another agenda item that may affect the location of the event. However, the GAC will hold the event regardless of that
outcome. Staff recommends the Board adopt the resolution as presented which contains the following conditions:
1. The Grand Arts Council shall be allowed to temporarily place the banner for a time period beginning on Friday, November 22, 2013 thru Saturday, November 30, 2013; and
2. If necessary, the Mayor is authorized to determine an alternate Town property for the placement of the banner.

The Board should determine if the sign is appropriate for use on Town property. The Board has the following options:
1. Adopt the resolution as presented, thus allowing the use of Town property for an event banner; or
2. Adopt the resolution with alternate conditions; or
3. Not adopt the resolution, thus denying the request.

Biller noted that Andrea Cox was seated in the audience.

Following a presentation of the banner and brief discussion, Trustee Lewis moved to adopt Resolution No. 17-2013, a Resolution Authorizing the Temporary Placement of a Banner by the Grand Arts Council on the entrance marquee to the Town of Grand Lake. Trustee Lanzi seconded the motion and all Trustees voted aye.

NEW BUSINESS:

CONSIDERATION TO GRANT A TEMPORARY OCCUPANCY FOR THE GRAND ARTS COUNCIL BUILDING LOCATED AT LOTS 9-12, BLOCK 9, TOWN OF GRAND LAKE; MORE COMMONLY REFERRED TO AS 913 PARK AVENUE – Mayor Burke asked Town Planner Biller to present this matter to the Board. Biller explained that the Town has received a request to restore the temporary occupancy for the Grand Arts Council building. Andrea Cox has indicated the desire to use the building for the upcoming Holiday Craft Bazaar.

September 2012 - The temporary occupancy for the building was removed per Resolution 06-2012.

November 2012 – The Board approved the business plan at its regular scheduled meeting.

November 2013 – Staff conducted a final zoning inspection of the building permit for the boardwalk and anticipates the building permit will be closed shortly.

Resolution 06-2012 referencing Resolution 04-2011 states:
“the GAC Board of Directors will meet with the Town Board of Trustees... for discussion of the Plan...failure of the GAC Board of Directors to meet with the Town Board on March 12, 2012 will result in the Town’s removal of the temporary occupancy of the GAC”.

11/11/13 Town of Grand Lake -- Board of Trustees
Municipal Code 11-4-10 Greenway Obstructions states:
Gravel shall not be considered an obstruction, although the use of gravel
as a landscape feature is discouraged. Less than 50% of surface
landscaping may be gravel.

Per the work schedule, the following items have not been completed:
1. Road base along Ellsworth Street (Town in-kind services)
2. Landscaping
3. Park Avenue greenway

Per Resolution 06-2012 and Resolution 40-2011 the following are required
as a minimum prior to restoring the temporary occupancy for the GAC lower
level:
1. The GAC Board of Directors meets with the Town Board of
   Trustees; and
2. The GAC completes the Park Avenue greenway.

Staff recommends the GAC Board of Directors attends the Town Board
meeting on November 11, 2013 as previously requested. Staff recommends
the Board review the dates of the proposed work schedule and if acceptable,
approve the updated work schedule, which is Exhibit B of the MOU and the
MOU is Exhibit A of Resolution 06-2012. Then, if appropriate, staff
recommends the Board grant the temporary use of the lower level of the
Grand Arts Council building for with the following conditions:
1. The GAC closes the open building permit for the boardwalk.

The Board should discuss the request of the GAC and the requirements of
previous resolutions. The Board has many options to consider, including:
1. Grant the request, thus allowing the temporary use of the lower level
   of the GAC building; or
2. Grant the request with conditions; or
3. Deny the request, thus keeping the GAC building unoccupied.

Biller noted that Andrea Cox along with GAC Board Members Jim
Cervenka, Cathy Walton-Smith and Kathy Knight, were present.

Andrea Cox was recognized to speak and said that she met with Joe Biller
the other day and he signed off on the construction. She met with Pat Fasso
from the Grand County Building Department on Friday and he also signed
off on the construction. He asked us to place a dirt ramp at the end of the
boardwalk and that was completed earlier that day. She spoke with Mr.
Fasso again that day and he said that he would be turning in the permit and
contacting the Town to reopen the building. She explained that they do not
have anything in the greenway as of yet but she received a commitment
from Flintstone Gravel who will be delivering gravel for the 50% surface
landscaping and she has a commitment from Dirt Works to deliver dirt for
the remaining 50%. She said that they plan to plant trees in the greenway
but the plan is to transplant them from her property next spring but the dirt and gravel should be in sometime this week.

Following discussion, Trustee Peterson moved to approve the updated work schedule for the Grand Arts Council, which is Exhibit B of the MOU and the MOU is Exhibit A of Resolution 06-2012. Trustee Lewis seconded the motion and all Trustees voted aye.

Trustee Peterson then moved to grant the temporary occupancy of the lower level of the Grand Arts Council building with the following condition:
1. The Grand Arts Council completes the requirements to close the building permit for the Park Avenue boardwalk.
Trustee Lewis seconded the motion and all Trustees voted aye.

At 8:41 p.m. Trustee Gasner excused himself and took a seat in the audience.

NEW BUSINESS:

CONSIDERATION OF PROVIDING FINANCIAL SUPPORT TO GRAND LAKE STUDENTS FOR THE 8TH GRADE CLASS TRIP TO WASHINGTON, D.C. – Mayor Burke asked Town Manager Hook to present this matter to the Board. Hook explained that three 8th grade students from Grand Lake, Tyler Humble, Josie Gasner, and Janna McNulty, are present to discuss with the Board the possibility of financial support from the Town for this special opportunity to visit our nation’s capital. East Grand School District (EGSD) annually organizes an 8th grade class trip to Washington, DC. The total cost of the trip is $920 per student, with the first payment of $400 due Wednesday, November 13. In staff’s limited understanding of the class trip planning, it is not uncommon for students desiring to participate in the class trip to undergo a fund raising effort to pay for the trip costs. Apparently, EGSD did not allow much time for the students to raise funds prior to the first payment due date, this coming Wednesday. Staff does not have current information on how much, if any, each student has been able to raise towards the initial $400. As it relates to potential financial support from the Town, Hook said that he believes that the Town could consider providing a direct grant and/or a loan as one component of the fund raising efforts by these students. The Board’s budget has several line items that are not yet fully spent. The Board’s contingency line item has $500 and miscellaneous donation line has $250 as logical candidates for this opportunity. Additionally, other line items in administration could be considered. A loan would allow the students to meet the first payment deadline and give them time to raise funds to repay the Town. Staff supports the concept of the Town providing limited financial support to these Grand Lake students for this special opportunity to visit Washington, DC. Staff firmly believes that the trip will be one of life’s extraordinary experiences for each of the students. Should the Board choose to provide financial support to the students, staff believes that the students should be able to raise a measurable portion of the costs through
other means as well as provide a verbal report back to the Board at a regular meeting soon after they return from the trip. The Board should discuss the merits of providing financial support to the three 8th grade students from Grand Lake for this class trip to Washington, DC. Staff recommends that the Board authorize staff to issue a check to EGSD prior to the first payment deadline in the amount of the unfunded balance needed to secure a spot on the roster for the Washington, DC class trip for each of the three Grand Lake 8th graders, $1200 less funds already raised/available. The total amount allocated to each student would first be in the form of a $150 grant with the balance, up to $250, in the form of a loan. The loan is expected to be repaid in full by each student by time the third payment is due to EGSD, March 5, 2014. The Board should authorize or not authorize Town funding for the students and this trip. Hook concluded by saying that the three students were present.

Each of the three students made a presentation to the Board giving reasons why they would like to go to Washington DC and answered questions that the Board had.

Terry Humble, Tyler Humble’s father, was recognized from the audience and said that the parents were made aware of the deadline to receive the first payment of $400 just two weeks ago which wasn’t enough time for the students or parents to raise the funds.

Following discussion, Trustee Peterson moved to authorize staff to issue a check to East Grand School District prior to November 13, 2013 in the amount of the unfunded balance needed to secure a spot on the roster for the Washington, DC class trip for each of the three Grand Lake 8th graders, that the maximum value of that check be $1200, and the dispersed funds be allocated to each of the students in the form of a loan with the balance of their loan to be repaid by March 5, 2014. Trustee Lewis seconded the motion and all Trustees voted aye.

At 9:01 Trustee Gasner resumed his seat.

NEW BUSINESS:

CONSIDERATION OF A VENUE FOR THE TOWN'S ANNUAL APPRECIATION DINNER – Mayor Burke asked Town Manager Hook to present this matter to the Board. Hook explained that the Town’s annual appreciation dinner is tentatively scheduled for Saturday, December 7, 2013, with cocktails at 6 PM and dinner at 7 PM. Staff contacted three local establishments, Daven Haven, Rapids, and Sagebrush, to invite them to propose on hosting the Town’s annual appreciation dinner. O-A Bistro contacted staff about submitting in cooperation with Gateway Inn and was encouraged to do so. The three establishments listed below responded to the request by the November 1 deadline.

- Daven Haven
- O-A Bistro
RECORD OF PROCEEDINGS

- Rapids Restaurant

As a reminder, the appreciation dinner was held at the following locations in recent years:

- 2012 – Sagebrush BBQ & Grill
- 2011 – Pancho & Lefty’s
- 2010 – Rapids Restaurant
- 2009 – Daven Haven

Based on the invitation list and RSVPs in recent years (2011 = 83; 2012 = 77), staff expects 75 to 100 to join in the fun this year. This year’s preliminary invitation list is about 130 guests. Staff believes that all three establishments will provide excellent food and service and that all our special guests will have a terrific evening. While the details of menu and costs differ from establishment to establishment, no one seems to stand out, good or bad. Cost varies between $25 and $30 per guest for appetizers, a plated meal, dessert, and gratuity. Menus and costs seem proportional. Everyone offers multiple choices of entrée and sides, and desserts. Vegetarian substitutions are available at all the establishments. Buffet style was offered by Daven Haven. Everyone offers a cash bar for our guests. A poll of staff yielded a few comments and suggestions for the Board’s consideration: all three establishments have great food; the decorations at Daven Haven are great; it might be nice to select O-A Bistro/Gateway Inn as a new venue; Daven Haven has great prime rib; Daven Haven with the prime rib menu was a popular choice, although some preferred O-A Bistro/Gateway and Rapids. The Board should review and discuss the proposals, taking into consideration menu options and related costs and select one establishment to host the annual appreciation dinner.

Following discussion, Trustee Weydert moved to select O-A Bistro/Gateway Inn to host the Town’s annual appreciation dinner on Saturday, December 7, 2013. Trustee Gasner seconded the motion and all Trustees voted aye.

At 9:12 p.m. Trustee Gasner excused himself and took a seat in the audience.

NEW BUSINESS:

CONSIDERATION TO ACCEPT VOLUNTEERS TO LOAN ICE SKATES FOR THE TOWN OF GRAND LAKE – Mayor Burke asked Town Clerk Kolinske to present this matter to the Board. Kolinske explained that the Town’s insurance company (CIRSA) says that someone may rent ice skates for the Town at his/her place of business as a volunteer. The volunteer must be appointed a volunteer by motion of the Board of Trustees. The Town must have control and any money collected must go to the Town and used as Town operation. The volunteer may be reimbursed for expenses such as sharpening, laces, etc. The skates must be on loan to the Town and not actually owned by the Town in order to be covered. The
Town would then be covered under operations, no rider would be needed and there would not be any additional insurance expense. If a business wants to do this on its own for profit, it must have its own insurance and name the Town as additional insured. Donna Ready has approximately 50 pairs of skates of various sizes on loan to the Town. Jim Gasner of Rocky Mountain Outfitters at 900 Grand Avenue would like to provide the skates to the public from his place of business. The skates will be loaned out at no cost. If the Board is satisfied with appointing Jim Gasner, his wife Julie Gasner and his daughter Jordan Gasner, as volunteers regarding skate loans for the Town of Grand Lake, staff would recommend that these people be appointed by motion.

Trustee Peterson moved to accept their kind gesture and appoint Jim Gasner and family as volunteers regarding skate loans for the Town of Grand Lake. Trustee Weydert seconded the motion and all Trustees voted aye.

At 9:14 Trustee Gasner resumed his seat.

ACCOUNTS PAYABLE
October, 2013:

Trustee Peterson moved to examine the Accounts Payable and Prepaid for all Funds for the Town of Grand Lake. Trustee Weydert seconded the motion and all Trustees voted aye. Town Treasurer Ackerman reported that the check made payable to “Refund” printed incorrectly. It is suppose to be made payable to “Chris Ruske” for a refund and will be reissued. She also reported that the $1,200 made payable to East Grand School District for the 8th grader’s class trip approved earlier in the meeting will be added. Trustee Peterson then moved to approve the Accounts Payable and Prepaid for all Funds for the Town of Grand Lake as amended. Trustee Weydert seconded the motion and all Trustees voted aye.

CITIZEN PARTICIPATION: None.

ADJOURNMENT: Trustee Weydert moved to adjourn, seconded by Trustee Lewis. All Trustees voted aye, and the meeting was adjourned at 9:16 p.m., November 11, 2013.

JUDY M. BURKE, MAYOR

ATTEST: RONDA KOLINSKE, CMC, TOWN CLERK

11/11/13 Town of Grand Lake -- Board of Trustees
EXHIBIT A

Constitution Week 2014

From: Tom Goodfellow (tfgoodfellow@hotmail.com)
Sent: Tue 10/01/13 10:19 AM
To: Rob Natelson (rgnatelson@gmail.com); Joseph Postell (joseph.postell@gmail.com);
Thomas Krannawitter (thomas.krannawitter@gmail.com); John Andrews
(andrewsjk@aol.com); Steve Hayward (hayward487@aol.com); Josh Dunn
(jmd9a@yahoo.com); Greg Schaller (gschaller@ccu.edu); Dr. Ryan Murphy
(murphy@ccu.edu)
Bcc: Mike Tompkins (mtompkins@rkymtnhi.com); Jackie Tompkins
(jtompkins@rkymtnhi.com)

Hello Gentlemen,

We just wrapped up are 2013 Constitution Week here in Grand Lake. It appears the interest for this event has more than doubled from our inaugural year in 2012. We doubled the amount of speaking engagements and more than doubled the attendance.

We have received letters, phone calls, editorials showing support, as well as individuals who regretted missing the event and want to know the 2014’s Schedule of Events. They want to bring their friends and engage. We did have an interview setup with KOA Radio’s Steffan Tubbs, but was cancelled the last minute due to the flooding in Colorado. The enthusiasm is very high, in my opinion. We did received some donations this year, to help support the event and hope this will carry on into 2014.

In addition, we did a "County Wide "Live Trivia Contest" about the Constitution, not only to increase participation, but more so to market Constitution Week in Grand Lake. The Trivia Contest was well received.

On Saturday the 21st we did a parade, fireworks at the beach, and activities in the park, including Rocky Mountain Repertory Theater doing a performance of the "Ragged Old Flag," a real tear jerker.

We would now like to take this one step further! We are asking all of you to consider participating next year, as well as getting contact information of Constitutional Scholars from the more liberal point of view. I am sure that in your circle of friends you must know some.

One event we would like to bring forward to the public at large, is to do a panel discussion on a particular topic of the Constitution. (2 to 4 people.) We tried this our first year in 2012 with some local people. We would like to revisit this again in 2014, but with Constitutional Scholars. This will allow an opportunity for both Conservatives and Liberals and everything in-between to engage, educate and socialize together.

Please take our invitation seriously and at the same time enjoy the beautiful surroundings of Grand Lake and Rocky Mountain National Park. The park entrance is only a mile away!

Special thanks to Rob, Joe and Tom for making 2013 exceptional!
Thank You for your consideration,

Tom Goodfellow
President
Grand Lake U. S. Constitution Week.
A Nonprofit & Nonpartisan Colorado Corporation.
"Dedicated to the Education of the United States Constitution".