

## MEETING MINUTES October 4, 2012

Called to order at 7:00 PM

Maureen Roach, Mike James, Mike Sumner, Mike Freimann, Paul Myszka present  
Mary Goveia at 7:33

**Motion** to approve meeting minutes by Mike Freimann  
Second by Mike Sumner  
Carried unanimously

### Public Comment

John Jenkins would like permission to continue to sell his product after the Farmers Market has closed for the season. He does not want to compete with the market just continue to sell after the set timeframe.

### Farmers Market

This year's Farmers Market attendance was up. Next year the committee would like to bring electricity to the market and an additional light.

The owners of the building on Seminary are in the process of cleaning it up and getting it repaired. The building could be used for commercial purposes after the renovation is complete

### Downs Automotive

Set for an amended sewer agreement but the village attorney wants to amend the easement agreement. The village would prefer that pipe stay where it's at. This is ok if it will not hurt my expansion wishes.

The attorneys are still in negotiation of the agreements.

### Siren at Downs Crossing

Downs crossing is underserved by the siren we currently have in the Village. We would like to use TIF funds to install a siren. Corn Belt will run the electric and install pole.

The ideal location would be behind Corn Belt because it's a high spot

Board recommended that he reach out to the homeowner associations and Old Town Township as an additional source of funding. Need to try to get some information on the associations and homeowners in the area to help fund the project.

**Motion** to enter executive session for personnel matters by Mike Sumner  
Second by Mike Freimann  
Motion carried unanimously

**Motion** to approving Resolution 2012-33 defining the compensation criteria for Mayor of the Village of Downs and establishing the compensation of the Office of Mayor of the Village of Downs by Paul Myszka  
Second by Mike Sumner  
Motion Carried unanimously

### Discussion

This Resolution lowers the Mayor annual salary. It was raised because of the time that is put into the Mayor position. The amount of time that's put in should be justified. The lower amount of \$3000.00 is still twice the trustee salary.

**Motion** to approve Resolution 2012-34 intergovernmental agreements between Village of Heyworth and Village of Downs providing for Village of Downs to be able to utilize equipment and personnel of Heyworth for operation and maintenance of Village of Downs Waterworks by Mike Freimann  
Second by Mike James  
Motion Carried unanimously

#### Discussion

This agreement is just like the old one- if we need to use their equipment or personnel we can

**Motion** approving Resolution 2012-35 the agreement for professional services between Village of Downs and Farnsworth Group for the 2012 Washington Street Water Main replacement project by Mike Freimann  
Second by Mike Sumner

Carried unanimously

#### Discussion

Received bids from 3 engineering companies Farnsworth Group was the lowest. TIF funds can be used for the design. If we can use TIF to pay, that would be the best option.

There is a limit that a Village can do in borrowing

It needs to do done when the roads are already torn up and we should utilize our own equipment and manpower as much as possible to keep cost down.

**Motion** to approve proceeding the TIF project by Mike Sumner

Second by Paul Myszka

Maureen Roach, Mary Goveia and Mike Sumner voted no

Mike James, Mike Freimann, Paul Myszka and Ryan McLaughlin voted yes

Motion Carried

#### Discussion

The attorney fees are now paid out of each TIF fund

If you are creating a new TIF general fund has to pay until the TIF is created then reimbursed to general

This would benefit the Village because it's an incentive to developers

**Motion** to approve moving the November 2012 board meeting to the Fire Department by Paul Myszka

Second by Mike James

Motion carried unanimously

**Motion** to extend Dooley Park hours October 13<sup>th</sup>, 20<sup>th</sup> and 27<sup>th</sup> and designate Halloween hours on October 31, 2012 5:00 pm to 8:00 pm

By Mike Sumner

Second by Mike Freimann

Maureen Roach, Mary Goveia, Mike James, Mike Sumner, Mike Freimann voted yes

Paul Myszka voted no

Motion carried

#### Discussion

Was some concern with the mid week Halloween some teachers wanted to move it to the weekend prior.

**Motion** to approve road closures on Lincoln, Water and Franklin on October 13<sup>th</sup>, 20<sup>th</sup> and 27<sup>th</sup> and Franklin on 26<sup>th</sup> by Mary Goveia

Second by Maureen Roach

Motion carried unanimously

#### **Mayor Report**

Nothing further

#### **Building**

Village hall is moving along- hope to be framing next week

#### **Water**

251 connection complete 267 permits issued

55 will not connect.

Sewer main extension to Downs Crossing is very close to being complete

Boring contractor hit a water main on Garfield. No other leaks.  
IEPA plant inspections there are a couple issues that will be addressed  
Water quality was discussed and the elevated iron

### **Sewer**

Letters were mailed to approximately 46 property owners who have not responded. Still have not heard from 10-14 that have permits but have not connected.  
10 additional that were incomplete permits, some paper work was submitted but not all of it. There are 2 in Indian Hills that have not passed inspection. A DVD of the system has been provided by one of the property owners it just needs to be approved by the inspector. Have some property owners that asked for extensions that we will grant.

### **Police/Garbage**

Nothing

### **Street**

Have backhoe and first project was completed with it  
Oak and East Street drainage problems will be done as the last project this fall

### **Park/ Youth/Pantry**

Getting some new signs for Kickapoo Park  
Wood chips donated by Misch but will not be put down till next spring  
Need help with the hayracks  
Having the kids activities  
Concession will be in the pavilion and not use the youth center  
Food pantry- picked up 3 additional people. Starting the backpack program next month once a month kids will be given school supplies and food items that do not need to be cooked. K-6 grade  
Have an option of getting into winter coats – still in the planning  
No more trees this year  
Raised \$400.00 from the breakfast  
Ice cream social went over well

### **Finance**

Mike Roberts lease will be on agenda next month.  
Develop a strategic plan that is a draft worksheet on how we can organize the information  
Need to explain goals  
Would be nice to have it on a timeframe that fits the fiscal year.

### **Discussion**

The Village has not been getting reasonable representation by the attorney. Several items had to be tabled because we didn't have needed documents. This needs to be discussed with Dawn to find out if she just does not have the time.

Today in an email received 2 bills 1 of which is just sewer the other is sewer and other things  
We need to get information in advance of the meeting  
Need to give her a cut off prior to the agenda being posted

Things should be on the agenda as a discussion item prior to it being on the agenda. We waste too much attorney fee on things that have not been discussed.

Need to discuss what is going to be done with the police before a resolution is put on the agenda to vote on.  
How does using County coverage compare to hiring a police officer.  
Need to determine the benefit of not having to pay police salary, insurance and gas to put toward a new car

**Motion** to pay bills by Maureen Roach  
Second by Mike Freimann  
Motion carried unanimously

**Motion** to adjourn by Maureen Roach  
Second by Mike Sumner  
Motion carried unanimously

9:50