

POLICE & PUBLIC SAFETY COMMITTEE
JUNE 24, 2013, 7 p.m.
VILLAGE HALL
AGENDA

I. Call to Order

II. Roll Call/Introductions

Attendees: Maureen Roach, Allen Reiling, Randy Wilson, Mike James, John Atteberry and Ken Bays

III. Appoint Clerk

Randy Wilson agreed to serve as secretary and take notes for this meeting

IV. New Business

A. Establish regular meeting time

- Next meeting will be held July 18, 8:15 p.m., Village Hall. Will establish at this meeting a regular meeting time

B. Discussion on future direction of the police/public safety department

- Discussed advantages and dis-advantages of part-time vs. full-time police chief. Committee agreed that there is a need to establish a philosophy that will provide direction for future hiring. Maureen distributed a draft of a mission, vision and core values that will be discussed at the next meeting for discussion and committee input. Current ordinance states the "Police Department shall consist of the Chief of Police and/or such other members as may be provided for from time to time by the President and Board of Trustees." Any change would require an amendment to the ordinance. Members will review full ordinance and discuss at next meeting.
- Allen will contact MetCom regarding fees for services and report out at next meeting
- Maureen will contact Mike Manint with Downs Fire Department and invite him to the next committee meeting to discuss future public safety collaborations
- Will need to contact the Secretary of State regarding guidelines for record retention
- Discussed hiring someone in the county for grant writing
- Discussed the need to replace decals on squad car. Maureen will contact Super Sign Company in Bloomington and Dave Cobstill who has worked with the Village in the past to obtain estimates. With consideration of purchasing a newer vehicle, basic decals will be added.

C. Conduct a needs assessment on:

- Need to conduct a thorough needs assessment and determine current resources and future equipment needs. It was recommended to contact the IL Association of Chiefs of Police to request assistance regarding an audit to provide guidance regarding records, procedures and processes, and re-

organization of the police department. Maureen will contact John Kennedy with the Association and report out at the next meeting. The committee thinks this is an important first step to assess current resources, and evaluate record keeping procedures now in place and make recommendations that will assist in future departmental organization.

- Discussed need for the Police Department to have its own work space
- Randy Wilson, ILEAS has an MDC mobile data computer with hardware that could be obtained via a grant
- Discussed the possibility for a sub-station with McLean County. Need to submit a form with the IL Training Board. Will need to discuss location for the sub-station

V. Adjourned - 9:05 p.m.

Seeking committee members with interest in providing input regarding Public Safety for the Village of Downs. Meetings are open to the public.

The next meeting will be held on July 18, 8:15 p.m., Village Hall. For questions, call Maureen Roach, 378-1477 or email publicsafety@villageofdowns.org