

**POLICE & PUBLIC SAFETY COMMITTEE**  
**JULY 18, 2013, 8:15 p.m. VILLAGE HALL**  
**AGENDA**

**I. Call to Order**

**II. Roll Call/Introductions**

**III. Appoint Clerk**

**IV. New Business**

A. Establish regular meeting time

B. Discussion:

- Update from Randy regarding the status of MDC 27 in police car and obtaining grant for newer MDC
- Update on police car maintenance and decals for police car
- Guest: Mike Manint, Downs Fire Department. Discussion regarding need for Police Department office space and for substation for McLean County officer and collaboration with Downs Fire Department.
- Discussion on mission, vision and core values. Establish Village philosophy that coincides with ordinance. Current ordinance states the "Police Department shall consist of the Chief of Police and/or such other members as may be provided for from time to time by the President and Board of Trustees." Any change would require an amendment to the ordinance. Discussion regarding current ordinance.
  - Update regarding the IL Association of Chiefs of Police to request assistance regarding an audit to provide guidance regarding records, procedures and organization of the police department. Maureen will contact John Kennedy with the Association and report out at the next meeting. The committee thinks this is an important first step to assess current resources, and record keeping procedures now in place and make recommendations that will assist in future departmental organization. Need to conduct a thorough needs assessment and determine current resources and future equipment needs
- Allen will update regarding his contact with MetCom regarding fees for services

C. Discussion of an interim police chief – 10-15 hours per week with county coverage. Interim position would need board approval. Interim could help get department up-to-speed and ready for new hire

D. Next steps: Go through police files

E. Other reports and discussion items

**V. Adjourn**

Seeking committee members with interest in providing input regarding Police and Public Safety for the Village of Downs. Meetings are open to the public. For questions, call Maureen Roach, 378-1477 or email [publicsafety@villageofdowns.org](mailto:publicsafety@villageofdowns.org)