

VILLAGE OF DOWNS BOARD OF TRUSTEES
REGULAR MEETING MINUTES
7:00 PM
August 1, 2013

Village Hall
211 S. Seminary St,
PO Box 18
Downs, IL 61736

1. The meeting was called to order by Mayor Mike James at 7:00 pm.
2. Roll Call was taken with Trustees Roach, Goveia, Freimann, Myszka, Luke and Lush all present. Treasurer Cuba and Clerk James were also present.
3. Pledge of Allegiance
4. Approval of Agenda order
5. Superintendent's Report appears in the flyer.
6. The Engineer's Report was given by Shawn from Farnsworth.
 - Farmland Subdivision
 - Shawn has set up a pre-construction meeting with Mr. Misch. Shawn set up this meeting to go over with Mr. Misch what the Village's specifications will be.
 - McLean County Asphalt is scheduled to complete the Village's road work August 26-August 30th.
 - Beecher Trails
 - An annexation agreement with the developer of Beecher Trails is being held off until the board decides if the Village decides if they are going to be able to help with utilities and easements for water and sewer.
 - Kevin Whitehouse, water superintendent, is comfortable with our current water infrastructure to support Beecher Trails.
 - The developer wants the Village to get the easements. They need two easements. He will eventually pay for it, but initially we will have to carry the debt. We don't have to get the easements on the developer's behalf. Farnsworth will review all of their plans on our behalf.
 - BNWRD has not been approached and could say they do not want to add the sewer connections.
 - The Village would need to upgrade ½ of Cedar when the church is annexed in. A traffic study will have to be done to determine the turns.
 - Sidewalks will be required to be on one side of the "main" street of the subdivision. The Village in the future may need to look at adding a sidewalk on Huff Rd. as well.
 - Beecher Trails has the option of staying in just McLean County.
 - The board will send the developer a letter similar to the letter to Downs United Methodist Church, asking them what they are looking for.
 - Downs Crossing has four more easements to obtain for water.
 - Synder Real Estate may be selling off to Cornbelt the property at Downs Crossing. The Mayor will check with the attorney on if this will affect our REDLEG Grant.
7. Discussion
 - a. The board is considering putting a sign under the hall's eave. It was suggested that it say "Village of Downs" across the top and open from the side.
 - b. The board is interested in building/purchasing a building to house the streets equipment/police/ and food pantry.
 - The consensus of the board was to use property that the Village already owns on East St. Maureen is going to approach Superintendent Simonson about school property adjacent to this property. The DCEO grant could be used on this property.
8. Public Comment
 - Alan Zwilling is interested in the treasurer position.
9. Approval of Consent Agenda Motion approved by Dan Lush and seconded by Susan Luke
Approved 6-0

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10. Consent Agenda Motion to approved consent agenda items made by Mike Freimann and seconded by Paul Myszka-Approved 6-0
 - a. Motions
 - i. Motion to approve July 11, 2013 Village Board of Trustees Regular Meeting Minutes
 - iii. Motion to approve Al Reiling, Ken Bayes, Randy Wilson and John Atterberry as members of the Public Safety Committee
 - iv. Motion to approve posting for Village Treasurer in Village Flyer and Website
 - o Posting for treasurer will be until August 20, 2013. Alan Zwilling is the Mayor's choice. Susan and Janice are potentially interviewing with the Mayor
 - v. Motion to approve the appointment of Janice Cuba as Treasurer of the Village of Downs until September 30, 2013
 - o Janice Cuba will remain treasurer until September 30, 2013
 - vi. Motion to approve Volunteer Registration
 - b. Ordinances
 - . Ordinance 2013-27 approving amended Golf Cart Ordinance Chapter 8, Article X
11. New Business
 - a. Motions
 - i. Motion to approve a Citizens Police & Public Safety Survey. A survey is going to go out to all residents in the flyer and on the website. Motion made by Maureen Roach and seconded by Mary Goveia-Approved 6-0
 - b. Ordinances
 - i. Ordinance 2013-28 approving amended Video Gaming Ordinance a \$25 licensing fee per gaming machine will be due when the business' liquor license is due. This fee will not be pro-rated. Motion made by Mike Freimann and seconded by Paul Myszka-Approved 6-0
12. Old Business (No Action needed)
 - a. Postponed
 - i. Motion to approve recommended Village donation of \$__ to Steven Kretz' Boy Scout Eagle Project
 - ii. Motion to approve recommended Village donation of \$__ to Thomas Kretz' Boy Scout Eagle Project
13. Executive Session was not entered.
14. Action on Executive Session Items
15. Motion to approve payment of bills was made by Susan Luke and seconded by Dan Lush-Approved 6-0
16. Mayoral Report can be found in the flyer.
17. Trustee Reports can be found in the flyer.
 - a. Building Report
 - b. Water and Sewer Report
 - c. Police and Services Report
 - d. Streets Report
 - o The salt/rock chipper has a broken motor. It would cost approximately \$800-\$1000 to replace. It would cost \$5000-\$6000 to get a new one. A new one wouldn't allow us to use the hitch on the truck. So we wouldn't be able to use the trailer we just bought. Mr. Griffin has an automatic dump truck he wants to sell for \$7600. Downs Township is willing to donate their chipper to us. This truck has a snow plow. This truck would not require a CDL license so part time guys would be able to drive it. Mr.

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Griffin would let the Village make two payments. We would make one this year and one next year.

- The streets department is picking up yard waste on Monday, August 5, 2013.
 - e. Parks, Youth Center and Food Pantry Report
 - Mary Goveia is currently running the food pantry. Jeff Misch and Dan Dawson are doing pick-ups.
 - A breakfast is being planned for Saturday, August 3, 2013.
 - f. Finance Report
 - The status of the audit is still in process. The real estate levy is actually in December. We need to amend our ordinance, which says September. The real estate tax levy needs to be submitted to the county clerk by the last Tuesday in December.
18. Treasurer Report- Financial Reports were given to the board.
19. Motion to adjourn the meeting was made by Dan Lush and seconded by Paul Myszka-Approved 6-0

Meeting was adjourned at 9:09 pm.

