

VILLAGE OF DOWNS BOARD OF TRUSTEES
REGULAR MEETING MINUTES
7:00 PM
July 11, 2013

Village Hall
211 S. Seminary St,
PO Box 18
Downs, IL 61736

1. The meeting was called to order at 7:00 pm. by Mayor Mike James
2. **Roll call** was taken with Trustees Roach, Goveia, Freimann, Myszka, and Lush present. Trustee Luke present at 7:05 pm. Also present were Janice Cuba (Treasurer), Julie James (Clerk) and Dawn Wall (Village Attorney).
3. **Pledge of Allegiance**
4. **Approval of Agenda Order** –Scratched Consent Agenda items motions iv and vi and legislative items motions iv
5. The superintendent’s report was given by Kevin Whitehouse and appears later in the flyer.
6. The engineer’s report was given by Shawn from Farnsworth. He stated that the MFT numbers are under the estimate.
7. **Discussion**
 - a. Parking lot plans for St. Mary's Catholic Church are underway. A 6ft fence bordering neighboring properties is being added. There will be 47 spaces and 2 handicapped spaces.
 - b. Beecher Trails Subdivision is being developed by Mark Bowers. The subdivision will be a four phase project of 100 lots. The projected timeline of the project is 10 years.
 - c. Down's United Methodist Church was given some direction from the board. A legislative item appears later.
 - d. Mayor James would like the board to put together a TIF process packet of information and application for businesses.
 - e. Plat changes of Lot 15 and 16 in Indian Hills
 - f. Our Golf Cart Ordinance is going to change. The board is requiring the legal age to drive a cart be 18 and have held a license for a year. The new fee of \$50 and inspection will due at the beginning of the calendar year or fiscal year. Seatbelts do not need to be retro fitted. Municipal carts will not need a permit
 - g. Trustees Freimann and Lush are going to take on the DCEO Grant Project. The water and street are going to benefit from this grant
 - h. The trustees and clerk updated the rest of the board where they were individually on the mandatory training (OMA, FOIA, NIMS, IML). All committees and sub-committees are also required to take the required OMA training.
 - i. Village citizens are allowed to voice their concerns with a letter to the board about weeds and grass above 8” through the Abatement/Ordinance violation process.
 - j. Currently the two choices left for the Eastside Corridor/Bypass are ½ mile and 1 mile east of Towanda/Barnes. The Downs area connection is set.
 - k. The Downs Warning Siren will now only alarm for a natural disaster.
 - l. In the future, organizations putting on fireworks display must get a permit from the village i.e. school, churches.
 - m. Both the BP and Ups and Downs have applied for video gaming. So the village needs a Video Gaming Application Process.
 - n. Other
 - The board wants to draw up a volunteer form to get a pool of resources.
 - A new sign for the front of the Village Hall needs to be installed.
 - The board is going to formalize an application process for any parade in the Village.

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- The streets department is in need of a building to house their equipment. Trustee Lush would like to consider using some unused land in the park to build on.
- The Village has 10 days to decide if they want to have a legislative item about banning assault weapons in the Village. It was decided to keep the law at the state level.

8. Public Comment

- Living Hope Church and Beecher Trails Subdivision will be annexed into the Village at the same time.
- Golf carts and utility vehicles will not be a liability to the village
- The board opted not to ban assault weapons because we don't have the capacity to police this issue. Only a handful of communities have banned these.

9. Approval of Consent Agenda- Motion made by Dan Lush and seconded by Paul Myszka
Approved 6-0

10. Consent Agenda –Motion made by Dan Lush and seconded by Paul Myszka Approved 6-0

a. Motions

- Motion to approve previous meeting minutes
- Motion to approve changed 4th of July parade route approved in June
- Motion to approve Village Board of Trustees Regular Meeting Location, Dates and Time
- ~~Motion to approve _____ as members of the Public Safety Committee moved to August meeting~~
- Motion to approve Leigh Hayes, Anita Kessinger, Linda Roberts as members of the Parks Committee
- ~~Motion to release old Charles Turner Easement for sewer moved to August meeting~~
- Motion to approve Parks Committee Regular Meeting Location, Dates and Time

b. Resolutions

- Resolution 2013-R22 approving bid from McLean County Asphalt Co., Inc. for FY2013 MFT Seal Coat Bituminous Streets Project
- Resolution 2013-R23 approving bid from Ace in the Hole, Inc. For FY2013 Spray Patch Project

11. Legislative Action

a. Motions

- Motion to authorize letter of reply from the Village to Barnhart-Motion made by Mike Freimann and seconded by Paul Myszka Approved 6-0
- Motion to approve Board position/direction for DUMC- The board is willing to share to annex and cost share the casing across RT. 150. Motion made by Dan Lush and seconded by Paul Myszka Approved 6-0
- Motion to approve purchase of trailer for use transporting mower to and from sites-Motion made by Dan Lush and seconded by Paul Myszka Approved 6-0
- ~~Motion to approve posting for Village Treasurer moved to August meeting~~

b. Resolutions

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- i. Resolution 2013-R24 authorizing and approving the Development Agreement with Mallard Point Development, Inc. for Cross Creek Subdivision-Motion made by Dan Lush and seconded Paul Myszka Approved 6-0

Motion to enter Executive Session was made by Dan Lush and seconded by Paul Myszka Approved 6-0 at 9:20 pm.

12. Executive Session was entered to review/release of executive meeting minutes and audio.
Exited Executive session at 10:04 pm.

13. Action on Executive Session Items

- a. Resolution 2013-R__ authorizing the Village Clerk to destroy executive session audio tapes over eighteen months old – No Action
- b. Resolution 2013-R25 authorizing the Village Clerk to release specific executive session minutes of the Village of Downs. Exhibit A showing Release of April 8, 1999 -Motion made by Mike Freimann and seconded by Paul Myszka Approved 6-0
- c. Resolution 2013-R26 authorizing the Village Clerk to keep sealed specific executive session minutes of the Village of Downs-Motion made by Mike Freimann and seconded by Paul Myszka Approved 6-0

14. Motion to approve payment of bills made by Mike Freimann and seconded by Dan Lush Approved 6-0

15. The Mayoral Report and the Trustee Reports can be found in the flyer.

16. A Town meeting, round table style, is scheduled for August 1, 2013 at 6:00 pm.

17. Motion to adjourn meeting made by Dan Lush and seconded by Paul Myszka 10:42 pm.

