



Village of Downs
211 S. Seminary, PO Box 18
Downs, IL 61736-0018
Voice/Fax: 309-378-3221
Email: Info@VillageOfDowns.org
Website: www.VillageOfDowns.org

Mayor, Village Board and Clerk

President/Mayor	Public Safety/Services/ President Pro Tem	Public Works	Streets	Building	Finance	Parks/Youth Center/Food Pantry	Clerk
Mike James	Maureen Roach	Paul Messamore	Danny Lush	Mary Goveia	Open	Margaret Keylin	Julie James

From the Desk of the Mayor
February 2016

The Board continues to work on revisions to our current code book. We are working to modernize and establish ordinances that we feel are relevant and are committed to enforcing. This month we tackled Chapter 8 and 16 and next month will be 1, 2, 3 and maybe 17. Last month was Chapter 4. If you have thoughts or suggestions, please pass them onto myself or another Trustee.

We are now accepting nominations for the 2016 Grand Marshal. If you have someone you wish to nominate, please complete the form in the flyer and return to me before June 1, 2016.

I am working to close out TIF 3, but still have some loose ends to tie up with the subdivision plats with the property owners. Once they have been completed, we will publish the date and time for the public hearing which will be at least 40 days from the publication date. We will publish it on the website, at the Village Hall, BP, Post Office and in the Leroy/Farmer's City Press.

Finally, I gave the Board an update on Downs Crossing. I will be working with parties involved to build out plans to get Downs water improved and extended to Downs Crossing. This is the best choice for the Village because it is the only plan that will provide both funding to improve our water quality and build out infrastructure.

Developers are ramping up calls and inquiries into Downs. I am encouraged by this, but would like to hear from you what you do and don't want regarding commercial growth. I am also getting calls regarding rental, duplex, quad-plex and even apartment development. I would like to hear your thoughts on this as well. Email, phone calls or street conversations are welcome.

Please feel free to contact me with any other questions, explanation or clarification. Please support your local business as they rely on YOUR support to stay in business. Thriving businesses will make Downs a more attractive place to live and invest.

In your service,
Mike James, Mayor
309-830-7374,
Mayor@VillageOfDowns.org

Other Positions and Committee Chairs

Police Chief
Josh Dingler

Public Works Superintendent
Kevin Whitehouse

Treasurer and TIF Administrator
Julie Bakewell

Zoning Enforcement
Lyndall Cuba

Zoning Board Chairperson
Linda Bowman

A Look Ahead

QUICK GLANCE AT UPCOMING VILLAGE EVENTS AND MEETINGS

February:

- 11th – Events Committee Meeting, 6 pm @ Village Hall
- 29th – Parks Committee Meeting, 6 pm @ Dooley Park Pavilion

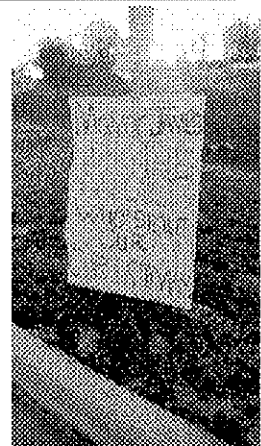
March:

- 3rd – Village Board of Trustees Regular Meeting, 7 pm @ Village Hall
- 10th – Events Committee Meeting, 6 pm @ Village Hall
- 28th – Parks Committee Meeting, 6 pm @ Dooley Park Pavilion

Events Committee Direction

BREAKING TRADITION VS. LACK OF VOLUNTEERS

The Events Committee will be working to finalize the FY2016-2017 plan over the next two meetings. We welcome help and hope that you will give of your time to make our village events better and what you expect/want. There are several ways to do this: come to a meeting, contact a committee member, and/or complete the volunteer form in this flyer. FYI...the event committee is planning ONLY the following for July 4th: Freedom run, volleyball tourney, parade, music entertainment, food vendors and fireworks. If you are going to coordinate something additional and need/expect funding, we need to know now.



Finance Trustee Position Open

PLEASE CONSIDER SERVICE TO YOUR VILLAGE

The Mayor will be accepting letters for consideration for only this position. Your term of office will be the remaining months until April 30, 2017. If you decide to continue, you will need to run for a four-year term in the 2017 April election. You will be paid \$125 per regular or special board meeting.

You are eligible to be a Trustee if you are a registered voter and a resident of Downs for at least one year prior to the date of the election. A person is not eligible to take the oath of office for a municipal office if that person is, at the time required for taking the oath of office, in arrears in the payment of a tax or other indebtedness due to the municipality or has been convicted in any court located in the United States of any infamous crime, bribery, perjury, or other felony [65 ILCS 5/3.1-10-5(a)(b)] s.

**** More information and registration forms are available on the Village website or at the Village Hall**



Volunteer Registration

Contact Information

Name	
Street Address	
City ST ZIP Code	
Home Phone	
Work Phone	
E-Mail Address	

Availability

During which hours are you available for volunteer assignments?

- | | | |
|---|---|---|
| <input type="checkbox"/> Weekday mornings | <input type="checkbox"/> Weekend mornings | <input type="checkbox"/> Weekday evenings |
| <input type="checkbox"/> Weekday afternoons | <input type="checkbox"/> Weekend afternoons | <input type="checkbox"/> Weekend evenings |

Interests

Tell us in which areas you are interested in volunteering

- | | |
|--|--|
| <input type="checkbox"/> Development Committee | <input type="checkbox"/> Park |
| <input type="checkbox"/> Events Committee | <input type="checkbox"/> Streets |
| <input type="checkbox"/> Events Subcommittee | <input type="checkbox"/> Office |
| <input type="checkbox"/> Food Pantry | <input type="checkbox"/> Public Safety |
| <input type="checkbox"/> Maintenance | <input type="checkbox"/> Other |

Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports.

--

Previous Volunteer Experience

Summarize your previous volunteer experience.

--

Person to Notify in Case of Emergency

Name	
Street Address	
City ST ZIP Code	
Home Phone	
Work Phone	
E-Mail Address	

Agreement and Signature

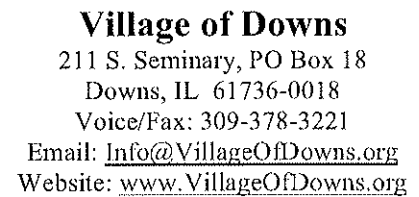
By submitting this registration, I affirm that the facts set forth in it are true and complete

Name (printed)	
Signature	
Date	

Our Policy

It is the policy of the Village of Downs to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability. The Village of Downs will not distribute or publish the information contained within this registration without the consent.

Thank you for completing this registration form and for your interest in volunteering for the Village of Downs.



	Public Safety/Services/					Parks/Youth	
President/Mayor	President Pro Tem	Public Works	Streets	Building	Finance	Center/Food Pantry	Clerk
Mike James	Maureen Roach	Paul Messamore	Danny Lush	Mary Goveia	Susan Luke	Margaret Keylin	Julie James

Zoning Board Chairperson
Linda Bowman



VILLAGE OF DOWNS BOARD OF TRUSTEES
REGULAR MEETING OVERVIEW
7:00 PM
February 4, 2016

Village Hall
211 S. Seminary St,
PO Box 18
Downs, IL 61736

1. Mayor Mike James called the February 4, 2016 meeting to order at 7:03pm.
2. Roll call was taken with trustees Roach, Goveia, Messamore, Keylin and Lush all present. Also present were Clerk James, Treasurer Bakewell and Attorney Robert Porter.
3. The Pledge of Allegiance was taken.
4. The Mayoral and other reports can be found in the flyer.
5. There was no public comment.
6. New Business
 1. Motions
 - a. A motion to approve the January 7, 2016 Village Board of Trustees Regular Meeting Minutes was made and approved.
 - b. A motion to approve Executive Meeting Minutes from the 1/7/2016 was made and approved.
 - c. A motion to Approve Village Engineer Review for Beecher Trails Subdivision First Addition Subject to Payment of Engineering Bill Owed to the Village of Downs was made and approved.
 - d. No action was taken on motion to Approve Mayor's Appointment for Finance Trustee until April 30, 2017.
 - e. A motion to Obtain a Village Credit Card for Usage by Trustees and Authorized Employees was made and approved.
 - f. A motion to approve Resolution 2016-R03 Authorizing and Approving the Easement Agreement Entered into Between Ameren and the Village of Downs was made and approved.
 - g. A motion to approve Ordinance 2016-08 Authorizing an Installment Agreement to Purchase a Ford F-450 Truck at the State Bid Rate to be Paid Over a Period of Time not to Exceed Sixty Months was made and approved.
 2. Ordinances
 - a. A motion to approve Ordinance 2016-06 Approving and Adopting Amendments to the Village of Downs Code Provisions of Chapter 8 " Traffic, Streets & Parking" was made and approved.
 - b. A motion to approve Ordinance 2016-07 Approving and Adopting Amendments to the Village of Downs Code Provisions of Chapter 16 " Miscellaneous" was made and then amended to A motion to approve Ordinance 2016-07 Approving and Adopting Amendments to the Village of Downs Code Provisions of Chapter 16 " Miscellaneous" as amended. Approved
7. Old Business
 1. Motions
 - a. Motion to Approve continuance of the Village of Downs Regular Board Meeting to _____, 7:00 pm at the Village Hall - No action was taken.
 - b. Motion to Approve FY 2014-2015 Audit by Canny Accounting, LLC- No action was taken.
 - c. Motion to Approve FY 2014-2015 Annual Treasurer's Report- No action was taken.
 2. Ordinances
 - a. Ordinance 2016-02 Adopting and Approving the Redevelopment Plan and the Related Redevelopment Project for the Proposed Redevelopment Project Area No. 3 of the Village of Downs, McLean County, Illinois (postponed)
 - b. Ordinance 2016-03 Designating the Redevelopment Project Area of the Village of Downs, McLean County, Illinois (postponed)
 - c. Ordinance 2016-04 Adopting Tax Increment Financing for the Redevelopment Project Area No. 3 of the Village of Downs, McLean County, Illinois (postponed)
8. A motion to Approve Payment of Bills was made and approved.
9. Executive Session was not entered.
10. A motion to Adjourn at 10:11pm. was made and approved.

Julie James
Village of Downs Clerk



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Mike James	Maureen Roach	Paul Messamore	Danny Lush	Mary Goveia	Open	Margaret Keylin	Julie James

Letter from the Chief

Hello all, we have had an exciting month. I am going to thank the observant residents of Downs. With their help our investigations are going forward with good information! Please reinforce this! I can only do so much, the help I receive from you is often the difference between success and failure. Thank you. Our town has been in the spotlight in the news with our safe driving program. We are still experiencing safer speeds on Huff Rd and Seminary St. Last night's drug awareness program has directed us down a path to get back into the schools with a DARE like program. The School board and the PD will be building a program that will provide information to students and parents. We are committed toward excellence.

There are a great many things I hold close to my heart; family, community, and the justice system I uphold. Luckily for me the three intertwine well. If you have a thought I should hear, or an issue I should look into, email it to me at downs.village.pd@gmail.com If it needs immediate attention then call 911 or 888-5030. We aspire to serve this community properly and professionally.

This Month's Highlight:

I would like to commend Dan Lush, Chief Mike Manint, and Travis Misch. The four of us came together over the issue of the flooding on Huff Rd. There were great ideas for the short and long term for different ways to deal with the issue. We will be tackling this issue from many angles and we ask that you folks be patient with us and cautious when it rains. We will be putting out barricades both large and small to help the drivers out. **DO NOT RUN THEM OVER OR PUSH THEM WITH YOUR VEHICLE.**

Thank you,
Chief Joshua Dingler

Other Positions and Committee Chairs

Police Chief
Josh Dingler

Public Works Superintendent
Kevin Whitehouse

Treasurer and TIF Administrator
Julie Bakewell

Zoning Enforcement
Lyndall Cuba

Zoning Board Chairperson
Linda Bowman

The sewer lift station delivered 2,231,000 gallons to BNWRD for the month, averaging 71,900 per day. The total water pumped for the month was 2,338,800 gallons, averaging 75,400 gallons per day. The average iron concentration in the finished water increased to .45 PPM. A 4" water main leak was discovered at 107 Shaffer Drive and repaired. January first, the Department of Public Health reduced the finished water fluoride concentration from 1.0 PPM to .7 PPM. The new regulation with tighter tolerances is proving more difficult to achieve.

Kevin Whitehouse
Village of Downs
Public Works Superintendent
309-319-1010
309-378-2137
downswaterplant@hotmail.com

Parks Committee Report

Thanks to the Parks Committee and Downs village office personnel for finalizing a new Pavilion Rental Agreement and Checklist. The new agreement is simple, clear and straightforward. If you or your group wishes to rent the Pavilion, get in touch with the Downs Village Office at 309-378-3221 open Monday through Friday from 8:00 am to Noon.

A tree will be planted in Dooley Park in memory of Tammy Shadday. Prochnow's nursery will oversee its planting and take care of its safety as it takes root in the park. This is truly a lasting and beautiful memorial. Many thanks to Tammy's family and the Prochnows.

Kickapoo Park Trail is the recipient of funds given in memory of Pat Colaw, a native Downs resident who was an integral part of our community, and who deeply loved the beauty of Nature. Thanks to her family and friends for honoring her in such a thoughtful way.

Our mild winter weather has impeded the removal of mulch from Kickapoo Park. Recent flooding fortunately did not wash significant amounts of mulch into the creek. However, soft ground prohibits the use of using any heavy machinery to move the mulch to another spot. The committee is still looking for a way to get the mulch out of the park and to a site that community members can access to get free mulch.

The committee repeats its appeal to all who come through Dooley Park to drive vehicles ONLY on the paved roadway. Driving over park grounds to get to and from the school grounds is incredibly destructive to the land and potentially dangerous for townspeople. It only takes a few seconds to be respectful of the earth and the village. The positive results are eternal and appreciated by all.

The Parks Committee members support continuing residential recycle pick up for all of Downs. Confusion on pick up times might be a factor in the low percentage of households that recycle. We urge everyone in town to take advantage of this great program.

Downs Topnotchers 4-H Club's request to hold a parks clean-up and flower planting day in May was enthusiastically approved by the committee. Their support of the Food Bank this year has been incredibly helpful. They provided needed toiletries to add to the boxes and are planning a special surprise later this month. It is wonderful to see future generations supporting village efforts to provide community green spaces for all. Thanks to all who volunteer to help our parks and our village.

Here are the new forms:



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211 S. Seminary, PO Box 18
Downs, IL 61736-0018
Voice/Fax: 309-378-3221
Email: info@VillageOfDowns.org
Website: www.VillageOfDowns.org

VILLAGE OF DOWNS DOOLEY PARK PAVILION RENTAL AGREEMENT

I, _____ (renter), wish to rent Dooley Park Pavilion for _____ (event). I agree to comply with the terms and conditions of this rental agreement between myself and the Village of Downs and with all applicable laws and regulations. It is agreed that:

1. I will have the use of Dooley Park Pavilion for the rental period of
_____ (beginning) to _____ (ending) on _____, 20____
_____ (beginning) to _____ (ending) on _____, 20____
_____ (beginning) to _____ (ending) on _____, 20____
2. I shall pay the Village \$40.00 rent upon signing this rental agreement
3. I will be given a key for use during the above rental period **only** and am responsible for its return. **Failure to return the key or to use it outside the rental period will result in loss of ability to use or rent Dooley Park Pavilion.** The key must be returned to the Village Office on the day of the event either in person at the office between 8:00 AM and Noon Monday through Friday or by slipping it into the secure slot on the alley side of the Village Hall. The fee for a lost key is **\$100.00.**
4. I am responsible for all damages caused by myself or my guests to Dooley Park Pavilion/property, the surrounding premises, the furniture, fixtures, and equipment contained therein during the rental period. I am responsible for cleaning the building and surrounding premises during and immediately following the rental period. I have received and read the Dooley Park Pavilion Clean-up Checklist. **Failure to carry out these responsibilities will result in loss of ability to use or rent Dooley Park Pavilion.**
5. I shall indemnify and hold the Village harmless from any claims or judgments for property damage or bodily injury (including death) made or rendered against the Village because of an occurrence arising out of my use of Dooley Park Pavilion and shall be responsible for all costs of defense incurred by the Village, including attorney's fees.
6. I will monitor the conduct of my guests to ensure their conduct does not damage Dooley Park Pavilion or adjacent properties, disturb neighboring residents or property, and does not break the terms of this agreement or other applicable laws and regulations.

I hereby consent to the conditions and terms of this rental agreement and agree to be bound by the same.

RENTER'S Signature: _____ DATE: _____
RENTER NAME: _____
ADDRESS: _____
PHONE: _____ EMAIL: _____

VILLAGE OF DOWNS DOOLEY PARK PAVILION CLEAN-UP CHECKLIST
Please sign and return this checklist to the Village Office with the key. Thanks.

- Remove all remnants of decorations (examples, not inclusive: string, balloons & shards, tape. . .)
- Fold all chairs and tables and return to the storage racks
 - *Cleaned (top, bottom, legs)
 - *Undamaged
- Sweep or dust mop all floors
 - *Kitchen
 - *Bathrooms
 - *Foyer
 - *Main Room
- Wet mop all hard floors – leaving no footprints
 - *Kitchen
 - *Bathrooms
 - *Main Room
- Take all garbage from the main room, kitchen, restrooms, and parking lot to the dumpster and replace garbage bags in receptacles.
- Thoroughly clean and sanitize kitchen sinks, counters, stove tops, ovens, microwave, coffee pots, and roasters.
- Wipe down bathroom fixtures if accidents or spills occurred.
- Return thermostat temperature to 62 degrees.
- Leave soiled dishtowels and cleaning rags on the kitchen counter.
- Turn off all lights.
- Lock all doors: side, back, and front.
- No signs or posters are allowed on the walls. No thumbtacks, tape, staples, or putty are to be used on walls, tables, or ceiling inside or outside of the building.
- No parking where posted.
- No SMOKING in the building or within 15 feet of any entrance.
- No alcoholic beverage allowed on Village property.
- No animals allowed in building except for service animals.

[Please note: Refusal to follow these rules will result in you or your group's suspension from using the property in the future.]

I, _____, left the Pavilion clean according to this checklist.

Comments: _____

24th Annual

JOIN US FOR A



FISH FRY

Menu

February 19

March 4 & 18

Time

5pm to 7:30pm

St. Mary
CHURCH IN DOWNS

- Catfish / Walleye
- French Fries
- Cole Slaw
- Green Beans
- Homemade Desserts
- Drinks

Donation

\$ 8.00 for Adults

\$ 4.00 for Kids 6-12

FREE for Children 5 and under



**KNIGHTS
OF COLUMBUS**

IN SERVICE TO ONE. IN SERVICE TO ALL.

BISHOP EDWARD W. O'ROURKE COUNCIL #10087, DOWNS, ILLINOIS

*Pizza & Grilled Cheese
For the Kids!*

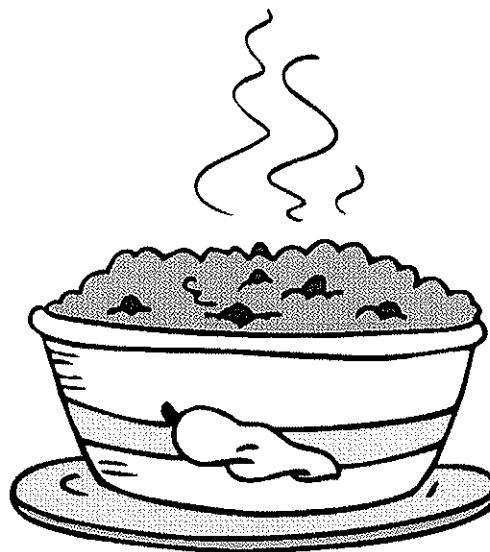
Join us at...

Downs United Methodist Church

...for the annual...

Chili/Potato Soup Supper

Mmm, mmm,
good!!



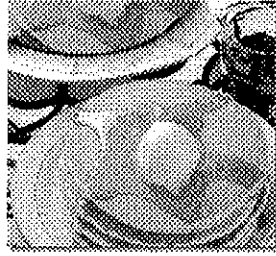
Just like
Granny
makes!

Sunday, March 6, 2016

4:30 pm – 7:00 pm

**Free-will offering accepted
for Good Samaritan Mission Fund.**

All You Can Eat Pancake and Sausage Breakfast



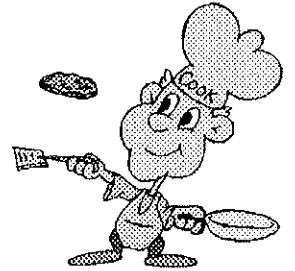
***Sponsored by Boy Scout Troop #53
From Downs, IL***

Where: Downs United Methodist Church
102 S. Seminary Street, Downs IL

When: Saturday, March 12 (7:00am - 11:00am)

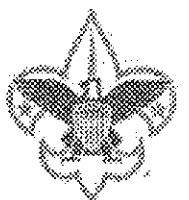
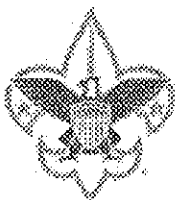
Why: Troop 53 is raising money to cover costs for camping and equipment

Cost: Adults - \$6.00
Children (10 and under) - \$4.00
Seniors (60 and over) - \$4.00



Tickets available from a Troop 53 Boy Scout or at the door. For more information, please visit:

<https://sites.google.com/site/wdboyetroop53/>



*Looking for an established, mid-week market?
Join us for our 14th season!*

DOWN'S VILLAGE MARKET

 *Produce and More* 

Wednesdays 4 - 6 PM
June 1 - September 28, 2016

Located at the southwest edge of Downs just off I-74.

Downs Village Market

*attracts customers from Downs and Bloomington/Normal,
as well as surrounding small towns, who appreciate the convenience,
easy parking, and friendly, small-town atmosphere of our market.*

We welcome vendors with the following items for sale.

Locally Grown and Select Regional Produce

Meat, Poultry, Eggs and Cheese

(with the appropriate certifications)

Plants and Flowers

Quality Handcrafted Items

\$10 per week / \$70 for the season

(It's the best deal in McLean County!)

Want more information? Call or email

Carol 378-4223

• Cheryl & Dave 378-4396

• Peggy 378-4098

email: marketmaster610@gmail.com

Your Home Town Self Storage Facility

Downs Self Storage

119 Shaffer Drive

P.O. Box 84

Downs, IL 61736-0084

962-3137

Rental Unit sizes Available:

6' x 10' with 4' x 7' door

10' x 12' with 9' x 7' door

10' x 18' with 9' x 7' door

10' x 24' with 9' x 7' door

From \$45/month

Village of Downs
 211 S. Seminary St.
 PO Box 18
 Downs, Illinois 61736

Current Resident
 Downs, Illinois 61736

Village of Downs Officials and Contacts

Mayor	Mike James	309-830-7374	Mayor@VillageOfDowns.org	
Clerk	Julie James	309-830-7373	Clerk@VillageOfDowns.org	
Trustee – Pro Tem	Maureen Roach	309-378-1477	PublicSafety@VillageOfDowns.org	Public Safety & Services
Trustee	Mary Goveia	309-212-0594	Building@VillageOfDowns.org	Building
Trustee	Dan Lush	309-838-6031	Streets@VillageOfDowns.org	Streets
Trustee	Paul Messamore	217-621-8127	PublicWorks@VillageOfDowns.org	Public Works
Trustee	Peggy Keylin	309-378-4098	Parks@VillageOfDowns.org	Parks
Trustee	Open		Finance@VillageOfDowns.org	Finance
Treasurer	Julie Bakewell	309-378-5677	Treasurer@VillageOfDowns.org	
Water Plant	Kevin Whitehouse	309-319-1010	DownsWaterPlant@hotmail.com	Public Works Superintendent
Police	Joshua Dingler	309-378-2911x300	Downs.Village.PD@gmail.com	Police Chief
Non-Emergency	MetCom	309-888-5030		
Emergency		911		
Village Hall		309-378-3221	Info@VillageOfDowns.org	Park Pavilion Reservations
Zoning	Lyndall Cuba	309-378-3221	Info@VillageOfDowns.org	Zoning Enforcement Officer
Zoning	Linda Bowman	309-378-3221	Info@VillageOfDowns.org	Zoning Board of Appeals Chair
Committee	Paul Messamore			Development Committee Chair
Committee	Mike James			Events Committee Chair