



Village of Downs
 211 S. Seminary, PO Box 18
 Downs, IL 61736-0018
 Voice/Fax: 309-378-3221
 Email: Info@VillageOfDowns.org
 Website: www.VillageOfDowns.org

Mayor, Village Board and Clerk

Public Safety/Services/	Public Works	Streets	Building	Finance	Parks/Youth Center/Food Pantry	Clerk
President/Mayor Mike James	President Pro Tem Maureen Roach	Paul Messamore	Danny Lush	Mary Goveia	Susan Luke	Open Julie James

**From the Desk of the Mayor
 May 2015**

This month we added a new Trustee to the Village Board. Paul Messamore was elected in April to fill one of the two open seats on the board. Paul will be the Public Works chair and has been the chair for the Development Committee. Welcome Paul!

Mary Goveia was sworn in as a re-elected Trustee. Mary will serve as our Building Trustee. This change was needed due to all the new building that is taking place in the Village and it is extremely important to have someone that is available and experienced. I know Mary has been working to learn the process and get up to speed. I am very confident she will embrace this challenge, as Maureen did in 2013 when she had to learn a new position. We have an open seat for the Parks Trustee and I have covered this later in the flyer.

Event volunteers continue to be a challenge. 4th of July activities are our main need and I will address this later in the flyer. I appreciate everyone that continues to give of their time, not only for events, but also food pantry, backpack program, etc. Thank you!

Business interest in Downs continues to be strong. I am encouraged and positive that spending the money to extend our water to Downs Crossing will pay dividends in business and services to our Village. I am also encouraged and positive that the new TIF will do the same for the I-74 exchange.

The Village Board passed the budget appropriations for FY2016. Please see it later in the flyer.

Please feel free to contact me with any questions, explanation or clarification.

In your service,
 Mike James
 309-830-7374
Mayor@VillageOfDowns.org

Other Positions and Committee Chairs

Police Chief
 Josh Dingler

Public Works Superintendent
 Kevin Whitehouse

Treasurer
 Alan Zwilling

Zoning Enforcement
 Lyndall Cuba

Zoning Board Chairperson
 Linda Bowman

A Look Ahead

QUICK GLANCE AT UPCOMING VILLAGE EVENTS AND MEETINGS

May:

- May 1 & 2 – Village Garage Sale Days
- May 7 – Village Board of Trustees Regular Meeting, 7 pm @ Village Hall
- May 12 – Events Committee Special Meeting, 6:45 pm @ Village Hall
- May 16 – Dooley Park Car Show, 3 – 7 pm, @ Dooley Park (Sunday May 17 rainout date)
- May 19 – Development Committee Meeting, 7 pm @ Village Hall

June:

- June 3, 10, 17 & 24 – Village Market, 4-6 pm
- June 4 – Village Board of Trustees Regular Meeting, 7 pm @ Village Hall
- June 5 & 6 – Village Garage Sale Days
- June 6 – Village Cleanup Day
- June 11 – Events Committee Meeting, 6 pm @ Village Hall
- June 16 – Development Committee Meeting, 7 pm @ Village Hall
- June 27 – 5K Freedom Run, 1 Mile Walk & Kids Fun Run, 7:30 am @ Tri-Valley MS

July:

- July 1, 8, 15, 22 & 29 – Village Market, 4-6 pm
- July 2 – Village Board of Trustees Regular Meeting, 7 pm @ Village Hall
- July 4 – Independence Day Celebration
- July 9 – Events Committee Meeting, 6 pm @ Village Hall
- July 21 – Development Committee Meeting, 7 pm @ Village Hall

Parks Trustee Position Open

PLEASE CONSIDER SERVICE TO YOUR VILLAGE

We still have an open position, but chair assignments have been given and the Parks position remains unfilled. The Mayor will be accepting letters for consideration for this position. Letters are due to the Mayor by June 1, 2015 and will be brought before the Board for consideration at the June 4, 2015 meeting. Your term of office will be two years. You will then run for a two-year term in the 2017 April election. You will be paid \$125 per regular or special board meeting.

You are eligible to be a Trustee if you are a registered voter and a resident of Downs for at least one year prior to the date of the election. A person is not eligible to take the oath of office for a municipal office if that person is, at the time required for taking the oath of office, in arrears in the payment of a tax or other indebtedness due to the municipality or has been convicted in any court located in the United States of any infamous crime, bribery, perjury, or other felony [65 ILCS 5/3.1-10-5(a)(b)]s.

**** More information and registration forms are available on the Village website or at the Village Hall**



VILLAGE OF DOWNS BOARD OF TRUSTEES
MEETING OVERVIEW
7:00 PM
May 7, 2015

Village Hall
211 S. Seminary St,
PO Box 18
Downs, IL 61736

1. Mayor Mike James called the May 7, 2015 meeting to order at 7:00pm.
2. Clerk James swore in newly elected officials, Mary Goveia and Paul Messamore. Each of them took the Oath of Office.
3. Roll Call was taken with Trustees Goveia, Roach, Messamore, Luke, and Lush. Also present were Clerk James, Attorney Dawn Wall and Treasurer Zwilling. Mayor James declared a quorum present.
4. The Pledge of Allegiance was taken and led by Life Scout Brandon James.
5. A Motion to Approve Agenda order was made.
Discussion: A few changes were made.
6. Eagle Scout Project(s) Report - Brandon James Final Report
Brandon has completed his project and you can go check the signs out in Kickapoo Park. He passed around photos of his completed project. He explained a little about his project and mentioned volunteers who helped. Brandon has sent his Eagle Scout book in to be approved with the Boy Scouts of America.
7. Corn Belt Energy Update
Mr. Hancock, from Cornbelt, gave the board an update on One Energy Way.
8. Engineer Report
Shawn, from Farnsworth, gave his report on 2000E (Huff Rd.), and what was happening at Beecher Trails.
9. The mayoral report and trustee's report can be found in the flyer.
10. Discussion
 1. Redevelopment Agreement for Gameday Grill
Gameday Grill is looking to build and relocate in Cross Creek.
 2. Village Code Revisions
Mayor James sent everyone 3 chapters. It has been re-formatted hopefully easier to read. He has highlighted items that may need to be changed.
 3. Other
 - Trustee Goveia reported that Tri-Valley CUSD is purchasing the Robert's property and the house next to it. They are going to tear it down and have a new entrance and parking. We may need to re-zone the property.
 - Goveia asked about the ditch by fire station. Stating it is mess.
 4. Public Comment
 - Several members from Living Hope wanted to discuss Huff Rd.
 - Margaret Keylin asked some questions.

A break was taken until 9:34pm.

11. A Motion to Approve Items Contained within the Consent Agenda was made. Approved
12. A Motion to Approve Consent Agenda was made. Approved
 1. Motions
 - a. Motion to Approve the April 2, 2015 Village Board of Trustees Regular Meeting Minutes
 - b. Motion to Approve Village of Downs Regular Board of Trustees Meeting Location, Dates and Time for FY 2015-2016
 - c. Motion to Approve Parks Committee Meetings on a as needed basis for FY 2015-2016
 - d. Motion to Approve Public Safety Meetings on a as needed basis for FY 2015-2016
 - e. Motion to Approve Mayor's Assignments for Village Board of Trustees
 - f. Motion to Approve Mayor's Assignment for President Pro Tem

- g. Motion to Approve Payroll Schedule for FY2016-moved
- h. Motion to Approve Park Committee Member Laura Grant
- 2. Ordinances
 - a. Ordinance 2015-06 Approving an Ordinance of the Village of Downs, McLean County, Illinois, Ascertain and Adopting the Annual Appropriations for the Fiscal Year Commencing May 1, 2015 and Ending April 30, 2016
 - b. Ordinance 2015-07 Approving an Ordinance of the Village of Downs, McLean County, Illinois, Ascertain and Adopting the Prevailing Rate of Wages for the Laborers, Workers, and Mechanics Employed on Public Works of the Village of Downs
 - c. Ordinance 2015-08 Authorizing Execution of the Illinois Public Works Mutual Aid Network Agreement

0. New Business

1. Motions

- a. Motion to Approve continuance of the Village of Downs Regular Board Meeting to _____, 7:00 pm at the Village Hall- Scratched
- b. A motion to Approve Advertising in the Tri-Valley Fall/Winter Sports Program not to exceed \$250 was made. Approved

1. Old Business

- 2. A motion to Approve Payment of Bills was made. Approved
- 3. A motion to go into Executive Session for Personnel was made. Approved 5

A short break was taken.

Executive session was entered at 9:44pm.

The regular meeting for May 7, 2015 was re-entered at 10:09 pm.

Roll call was taken with Trustees Roach, Goveia, Messamore, Luke and Lush all present. The Mayor, the Clerk and Attorney Dawn Wall were also present.

4. Action on Executive Session Items

- 1. A motion to Approve Chief Dingler as full time employee in the Village of Downs at \$18.00/hr. and a \$2000.00 Annual Stipend and two weeks' vacation was made. Approved
- 2. A motion to approve Resolution 2015-R13 Approving the Amended Intergovernmental Agreement between the Village of Downs and the Village of Bellflower for Police Services was made. Approved
- 5. A motion to adjourn the meeting at 10:13pm. was made. Approved



Julie James

Village Clerk



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Mike James	Maureen Roach	Paul Messamore	Danny Lush	Mary Goveia	Susan Luke	Open	Julie James

May 12, 2015

Re: Event Donation, Ad & Sponsor Solicitation

Dear Business Owner/Manager/Resident/TV Community,

In 2013 I created an Events Committee, made up of Tri-Valley residents, with the mission to provide a mix of events within the Village of Downs that will attract surrounding subdivisions and communities into the Village. Their goals were to create a plan, budget with positive cash flow, and solid foundation for the future.

I also created a fund which will be dedicated ONLY to Village events. With this fund being dedicated for this specific purpose (public use) within a tax-exempt entity, your donation is tax deductible. Also, for any donation or ad of \$100 and over, you will be recognized within the printed material for all events throughout the year if received before each events printing deadline.

The full Event Plan is available online at www.VillageOfDowns.org, but below I have provided you with a quick summary of our planned events. To donate or sponsor an activity/event, please write a check payable to the "Village of Downs" and specify "Event Fund" in the memo. If applicable, also indicate which fund to apply it to. We will send you a receipt of your donation/ad/sponsor if requested.

- 1) Garage Sale Days (May 1 & 2; June 5 & 6) - \$0 expense budget
- 2) Dooley Park Car Show (May 18) - \$1,200 expense budget
- 3) Village Cleanup Day (June 6) - \$400 expense budget
- 4) Independence Days Celebration - \$15,100 expense budget
 - a. Freedom Run & Walk (June 27)
 - b. Independence Day (July 4)
- 5) Downs Fright Fest (All October) - \$7,015 expense budget
- 6) Christmas in Downs (All December) - \$3,800 expense budget
- 7) Easter Breakfast and Egg Hunt (March 20, 2016) - \$300 expense budget

I sincerely thank you for your consideration and any support that you are willing to provide either by monetary donation and/or volunteering.

Sincerely,
 Mike James,
 Mayor

Other Positions and Committee Chairs

Police Chief
 Josh Dingler

Public Works Superintendent
 Kevin Whitehouse

Treasurer
 Alan Zwilling

Zoning Enforcement
 Lyndall Cuba

Zoning Board Chairperson
 Linda Bowman

Downs Event Donation/Ad/Sponsor Order Form

Please return form along with check, payable to Village of Downs and put Event Fund in the memo, to: Village of Downs, 211 S. Seminary St., PO Box 18, Downs, IL 61736. You may place form and payment in the 24 hour drop box at the Village Hall. Please email advertisement business information and logo to mayor@VillageOfDowns.org. Questions contact Top Notch Event Planning at 309-706-5682. * The Freedom Run Sponsor T-Shirt deadline is June 12, 2015.

Business Name: _____

Advertisement Contact: _____

Phone: _____ Email address: _____

Event Booklet with advertisements:

- Full page \$150 (8.5in x 5.5 in)
- Half page \$100 (4.25 in x 5.5 in)
- Quarter page \$75 (4.25 in x 2.75 in)
- Business Cards \$50 (3 x 2)

Events Donation

- \$200 Event: _____
- \$100 Event: _____
- \$50 Event: _____
- Other: \$ _____ Event: _____

Sponsorships:

June 27, 2015 – 5k Freedom Run race and 1 mile walk

- \$100 Finish Line sponsorship – Provides half page ad in booklet, name on the t-shirt, in a postcard advertisement in the registration packet, as well as the business has the opportunity to post a banner at the Finish Line and their sponsorship will be announced throughout the race event.
- \$100 Breakfast sponsorship – Provides half page ad in booklet, name on the t-shirt, in a postcard advertisement in the registration packet, the business has the opportunity to post a banner at the Breakfast and their sponsorship will be announced throughout the race event.
- \$50 Race Sponsorship – Provides business card ad in booklet, name on the t-shirt, in a postcard advertisement in the registration packet, and announced at the race event.
- \$25 Sign Sponsorship – Provides name listed on the course signs

July 4, 2015

- \$100 Fireworks – Provides full page ad in booklet, in a postcard advertisement in the registration packet, as well as the business has the opportunity to post a banner at the Park and their sponsorship will be announced throughout the event
- \$100 Entertainment – Provides full page ad in booklet, in a postcard advertisement in the registration packet, as well as the business has the opportunity to post a banner at the Park and their sponsorship will be announced throughout the event
- \$100 Sand Volleyball – Provides half page ad in booklet, in a postcard advertisement in the registration packet, as well as the business has the opportunity to post a banner at the Volleyball court and their sponsorship will be announced throughout the event

4th of July



VOLUNTEERS NEEDED

We are in need of volunteers for the following planned activities on July 4th. We have tentatively scheduled these activities and need help in order to make them happen. If you have other ideas we welcome them as well. June 15, 2015 will be our cut-off for setting the schedule. Schedule subject to change depending on volunteers.

1. Karaoke Contest (2 pm – 4 pm) – Registration (10 am – 2pm)
2. Dunk Tank (1pm – 8 pm) – Operator and Participants
3. Inflatables (1pm – 8 pm) – Operator
4. Sack Races (2pm – 4 pm) – Operator
5. Obstacle Course (2pm – 4pm) – Operator
6. Fireworks Show Remote Start Raffle (All Day) – Ticket Sales
7. Hatfield & McCoy Tug-A-War Contest (Double Elimination 2 – 4 pm) – Registration (10 am – 2 pm), Operator (2-4pm)
8. Watermelon Eating Contest (2 – 4 pm) – Registration (10 am – 2 pm), Operator
 - a. 2:30 pm – Group 1 (2nd grade & under)
 - b. 2:45 pm – Group 2 (3rd – 5th grade)
 - c. 3:00 pm – Group 3 (6th – 8th grade)
 - d. 3:15 pm – Group 4 (9th & up)
9. Fireworks Donation – Collection (7 – 9:15 pm, after fireworks)
10. 4th of July Donation Door-to-Door – Collection (June and July)
11. Parade Float Judges (4)
12. Little Miss/Mister Downs Judges (4)

Online sign-up to volunteer: <http://ow.ly/MStVd>

2015 5K Freedom Run, 1 Mile Walk & Kids Fun Run

JUNE 27, 2015 STARTING AT 7:30 AM

Save the Date for the annual Village of Downs Freedom Run 5K, 1 mile walk and kids fun run. This event will be June 27, 2015 starting at 7:30 am at the Tri-Valley Middle School. Contact Amie Mouser at amie.mouser@gmail.com or 309-824-1140 if you would like to volunteer.

**** More information and registration forms are available on the Village website or at the Village Hall**

4th of July Celebration - "Sweet Land of Liberty"

TENTATIVE SCHEDULE

The following is the tentative schedule as of May, 2015 for the 4th of July Celebration "Sweet Land of Liberty".

Note: Schedule subject to change

SATURDAY, JULY 04, 2015

<u>Time</u>	<u>Activity</u>	<u>Location</u>
7:00 am – 10:00 am	Fireman's Breakfast	TVMS
9:00 am – ?	Sand Volleyball Tournament	Dooley Park
10:00 am – 2:00 pm	Registration for all Contest	Youth Center
10:00 am – 1:00 pm	DJ	Dooley Park Pavilion
11:00 am – 10:00 pm	Food Vendors	Dooley Park
12:00 am (Starts)	"Sweet Land of Liberty" Parade	Village
1:00 pm	Mayor Address and Grand Marshal Introduction	Dooley Park Pavilion
1:30 pm	Parade Float Contest and Little Miss/Mister Downs winners	Dooley Park Pavilion
1:00 pm – 8:00 pm	Inflatables	Dooley Park
1:00 pm – 8:00 pm	Dunk Tank	Dooley Park
1:00 pm – 2:00 pm	Scavenger Hunt	Dooley Park Basketball Court
2:00 pm – 4:00 pm	*Karaoke Contest (\$5 entry, cash prize)	Dooley Park
2:00 pm – 4:00 pm	Obstacle Course	Dooley Park
2:00 pm – 4:00 pm	Beach Fairy Face Painting and Tattoos	Dooley Park
2:00 pm – 4:00 pm	*Hatfield & McCoy Tug-A-War Contest (\$5 entry, cash prize)	Dooley Park
2:00 pm – 2:15 pm	*Watermelon Eating Contest #1 (2 nd grade & Under)	Dooley Park Pavilion
2:30 pm – 2:45 pm	*Watermelon Eating Contest #2 (3 rd – 5 th grade)	Dooley Park Pavilion
3:00 pm – 3:15 pm	*Watermelon Eating Contest #3 (6 th – 8 th grade)	Dooley Park Pavilion
3:30 pm – 3:45 pm	*Watermelon Eating Contest #4 (9 th & up)	Dooley Park Pavilion
2:00 pm – 2:15 pm	*Water Balloon Fight (9 ^h grade and older)	Dooley Park Basketball Court
2:30 pm – 2:45 pm	*Water Balloon Fight (6 th – 8 th grade)	Dooley Park Basketball Court
3:00 pm – 3:15 pm	*Water Balloon Toss (2 nd grade and under)	Dooley Park Basketball Court
3:40 pm – 4:00 pm	*Water Balloon Fight (3 rd – 5 th grade)	Dooley Park Basketball Court
4:00 pm – 6:00 pm	Band: Dan Hubbard	Dooley Park Pavilion
7:00 pm – 11:00 pm	Band: Biscuits N Gravy	Dooley Park Pavilion
9:00 pm	Drawing to remote start fireworks show	Dooley Park
9:15 pm (Dusk)	National Anthem	Dooley Park/TV

SUNDAY, JULY 05, 2015

<u>Time</u>	<u>Activity</u>	<u>Location</u>
9:00 pm (Dusk)	Fireworks Rain Out Date	Dooley Park/TV

* Requires advance registration from 10 am – 2 pm

**** More information and registration forms are available on the Village website or at the Village Hall**

Village of Downs Streets Department

Summer Maintenance Laborer

Reports To: Village of Downs Streets Trustee

Position Summary

Under the direction of the Streets Trustee, the laborer performs day-to-day duties relating to public work services. The primary job duties for this position would be mowing, trimming, brush cleanup, painting and trash pickup. In addition, any miscellaneous jobs that falls under the Village of Downs' jurisdiction and responsibility. This position must be reviewed through a written performance evaluation to receive an increase in pay. Pay scale will be at an hourly rate of \$Minimum Wage - \$12 / hour depending on experience.

Examples of Work (Essential Functions)

- Streets, Alleys and Sidewalk ditch repair and maintenance
- Repair and maintenance of vehicles and equipment
- Brush/trash pickup, digging, lawn mowing, sign installation/repair and painting
- Operating and maintaining any type of maintenance equipment and power tools
- Perform other duties as assigned
- Follow all Village safety rules and guidelines

Experience and Qualification

- Must be 18 years old or older
- Must meet established Village standards of appearance and demeanor at all times
- Must work well with other employees and provide excellent customer service
- Must have a clean and valid driver's license
- Short time frame availability
- Daytime availability

Skills

- Ability to work with limited supervision
- Ability to work well with the public
- Ability to lift, bend, stoop, climb and reach frequently which is an essential part of the job position
- Must be able to carry weight up to 70 pounds
- Good communication skills

Village of Downs Streets Department

Seasonal Maintenance Laborer

Reports To: Village of Downs Streets Trustee

Position Summary

Under the direction of the Streets Trustee, the laborer performs day-to-day duties relating to public work services. This would include streets, alleys, sidewalks and parks. In addition, any miscellaneous jobs that falls under the Village of Downs' jurisdiction and responsibility. This position must be reviewed through a written performance evaluation to receive an increase in pay. Pay scale will be at an hourly rate of \$10 - open / hour depending on experience and work performed.

Examples of Work (Essential Functions)

- Streets, Alleys and Sidewalk ditch repair and maintenance
- Repair and maintenance of vehicles and equipment
- Brush/trash pickup, digging, lawn mowing, sign installation/repair and painting
- Operating and maintaining any type of maintenance equipment and power tools
- Perform other duties as assigned
- Follow all Village safety rules and guidelines

Experience and Qualification

- High School Diploma or equivalency
- Must meet established Village standards of appearance and demeanor at all times
- Must work well with other employees and provide excellent customer service
- Must have a clean and valid Class C driver's license (CDL license preferred)
- Short time frame availability
- Daytime availability

Skills

- Ability to work with limited supervision
- Ability to work well with the public
- Ability to lift, bend, stoop, climb and reach frequently which is an essential part of the job position
- Must be able to carry weight up to 70 pounds
- Good communication skills

Downs Clean-up Day

June 6th 7 am — 12 pm



211 S. Seminary St.
 VillageOfDowns.org
 info@villageofdowns.org
 (309) 378-3221

The Events Committee is holding the 2nd Annual Downs Clean-Up Day. We encourage everyone to take advantage of this once a year opportunity.

We WILL Accept Any Of The Following Items:

- ⇒ Stoves & Dishwashers, etc.
- ⇒ Tires (\$5/per No Tractor and tires must be off rims)
- ⇒ All Metals
- ⇒ Electronics
- ⇒ Batteries
- ⇒ Flat Panel Monitors/TVs
- ⇒ Wahers/Dryers/Dishwasher

We WILL NOT Accept Any Of The Following Items:

- ⇒ Refrigerators or Freezers
- ⇒ Microwaves
- ⇒ Tube Monitors/TVs
- ⇒ Paint or Hazardous Liquid
- ⇒ ** Wood
- ⇒ * Garbage
- ⇒ * Furniture

Junk Car?
 If you have a car you want to dispose of, please contact: Dan Lush (309)838-6031 for more information.

The drop-off location will be by the Haunted House Shed from 7 am to 12 pm. Free drop off for a standard size pickup and under. All other charges are indicated above for drop-off or below for home pick-up. Home pick-up is available by completing the form and paying the fee by June 1. All items must be in Village right-away. Fees by check only, please make out to: "Village of Downs" memo: "Clean-up Day"

- * Will be taken by Casali and should be put out in time for normal Friday pick-up
- ** Clean burnable wood, etc. can be picked up on normal monthly pick-up (no nails, screws, brads, etc)

Home Curbside Pick-Up Sign-Up Form — Must be turned in by noon on June 1st, 2015 with payment

<p>Name _____</p> <p>Address _____</p> <p>Address _____</p> <p>Phone _____</p> <p>Pick-Up Time (Must be present) _____</p>	<p><input type="checkbox"/> Check #: _____ (Only, no cash)</p> <p>Receipt #: _____</p>	<table border="0"> <tr> <th style="text-align: left;">Items to Pick-Up</th> <th style="text-align: left;">Quantity</th> <th style="text-align: left;">Cost</th> <th style="text-align: left;">Total Cost</th> </tr> <tr> <td><input type="checkbox"/> Metal</td> <td>_____</td> <td>\$0.00</td> <td>_____</td> </tr> <tr> <td><input type="checkbox"/> Tires (\$5 each)</td> <td>_____</td> <td>\$5.00</td> <td>_____</td> </tr> <tr> <td><input type="checkbox"/> Appliance</td> <td>_____</td> <td>\$0.00</td> <td>_____</td> </tr> <tr> <td><input type="checkbox"/> Electronics</td> <td>_____</td> <td>\$0.00</td> <td>_____</td> </tr> <tr> <td><input type="checkbox"/> Batteries</td> <td>_____</td> <td>\$0.00</td> <td>_____</td> </tr> <tr> <td><input type="checkbox"/> Home Pick-Up</td> <td>1</td> <td>\$20.00</td> <td>\$20.00</td> </tr> <tr> <td colspan="3"></td> <td>Total: _____</td> </tr> </table>	Items to Pick-Up	Quantity	Cost	Total Cost	<input type="checkbox"/> Metal	_____	\$0.00	_____	<input type="checkbox"/> Tires (\$5 each)	_____	\$5.00	_____	<input type="checkbox"/> Appliance	_____	\$0.00	_____	<input type="checkbox"/> Electronics	_____	\$0.00	_____	<input type="checkbox"/> Batteries	_____	\$0.00	_____	<input type="checkbox"/> Home Pick-Up	1	\$20.00	\$20.00				Total: _____
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Amount Pd: _____																																		

Street Report for May 2015

Everything is moving along fairly smoothly with our mowing so far. Grass is thriving on the wet spring thus far and keeping us busy trying to keep up.

If anyone has any vehicles they would like removed from their property, please contact me and we will get them removed at no charge to the resident.

Just a reminder that the village cleanup day will be June 6th in the parking lot next to the haunted house. **This is for NON Burnable material.** Please see AD in the village flyer or on our website for details.

The Following Rules Apply:

- 1) **Pick up will be on the 1st Monday of each month:** If weather, holidays, or unforeseen circumstances prevent us from picking up on this day, Then pickup will be the following day.
- 2) All items must be on a curb or driveway, as close to the road as possible, without creating a hazard in the road. (NOTE: Since we use a backhoe in most cases to accomplish this, we do not want to tear or rut up anyone's yards or ditches. If we can not reach it from the road or a driveway, we WILL NOT pick it up. If you can't get it near the road, please call me to make arrangements. 309-838-6031
- 3) Items to be picked up must be burnable (examples: leaves,sticks,branches,brush, etc.)
- 4) There is to be **No Burning in Ditches.** This causes clogging and backups in our culverts. This is one of the primary reasons we are providing this service.
- 5) **NO Metal** allowed. This causes damage to our tires. Please remove them out of anything you would like us to pick up. Your cooperation is appreciated.
- 6) We will not accept any torn down structures such as houses, garages, porches, gazebos, sheds, etc.
- 7) If **whole trees** are being cut down, please contact me in advance, to go over the proper procedures.

From our perspective, things have gone pretty well. I'm glad to see quite a few residents utilizing this service. If anyone has any suggestions or comments on how this service is going from their perspective, please call me to discuss. I would also like to thank Downs Township for their help, support, and use of their backhoe, to make this all possible. Also, please be aware not to put debris over any water inlets or culverts. If anyone has any other needs or suggestions on how we can better serve our residents, please call to discuss with me. Thank you

In your service,

Dan Lush - Village of Downs Trustee - Streets, Alleys and Sidewalks - 309-838-6031

DOWNNS SENIOR NEWS:

The Senior group met at Jack's Café in LeRoy on April 15th, with a large group in attendance. Plans were discussed for the May Meeting to be held at Dooley Park. Birthdays were: Dixie Curtis, Polly Allison and Jim Pantier.

The May 7th Breakfast was at Moraine View Park for a nice change of scenery that everyone seemed to enjoy.

We are hosting the Tri-Valley Middle School Jazz Band at the next regular monthly meeting on Wed. May 20th, at Dooley Park pavilion in Downs. Meal begins at 11:30 am with fried chicken, so please bring an extra dish to share with the band; followed by band performing for our entertainment.

FROM THE DESK OF THE CHIEF:

Residents of the Village of Downs:

I would like to provide you with an update on my activity over the past seven months. Downs hired me as the Chief of Police and set the working hours to 5 hours a day to remain within the 2014-15 fiscal year budget.

1. At five hours a day I have been busy with the multitude of projects that were required to re-establish the department in all the legal quagmire that the village, the county, the state and the federal government has set up. That was only one phase of the projects your police department of one had to tackle.
2. Next came the task of finding and attaining the proper equipment to do the job. With this we are gaining headway.
3. As these were being addressed, I realized the town was lacking policy and procedures to address, dangerous spills or large area wide fires, tornado, active shooter and any other disaster that would possibly happen in Downs. I have made a list of those and have been working with Trustee Roach, Mayor James, and the emergency bodies to rectify these issues. For example, the Fire Chief and I have been working on the tornado disaster plan since December and proudly are near completion!
4. There are about 12 projects constantly being worked on to provide safety in the grand scheme of community policing. All that in 5 hour increments and still get out and patrol. This is the norm until I get stopped by someone needing police assistance. I am asked to help with police issues that range from DARE programs for students to burglaries.
5. Bear with me as the board and I are trying to resolve these issues as quickly as possible. Do not hesitate to voice your concerns, but while you are waiting for a remedy help us with possible answers that we may have overlooked. My mentor told me once, don't find me problems, find me solutions to problems.

I would like to take this moment to provide some insight into my vision for our Police Department in the next 5 years.

- I will be working with the community to create an efficient and user friendly Police Department, focused on community growth and safety.
- I will be full-time for this fiscal year which will allow more hours to put toward patrol, etc. We continue to be challenged with our budget, but we have created a balanced budget that keeps the General Fund providing monies at the same level as when we had the previous Chief. The remaining budget income for our department comes from the schools, ticket, ordinance violations, the town of Bellflower Agreement, golf cart permits, video gaming license and revenue, and liquor licenses.
- As the projects on the list are completed, this will free up additional time and put more time patrolling.
- I will be working with the community to create an efficient and user friendly Police Department that is small town and community oriented. I want to intertwine the policies and day-to-day operations to build friendly, yet professional working officers. We will not look the

other way, instead we will help and find solutions to the daily issues.

- I want to insure that our department is known to be highly involved in the growth and development of the neighborhood feel to the village. We will always be professional and on top of any challenges. However, I want that side of our daily operation to be overshadowed by the projects, and the time spent creating laughter with kids, building etiquette, and respect with the young adults growing up. I would like our actions and interactions to assist in the growth of our future residents.
- There are many operations that were done in Ellsworth and Bellflower that we will initiate here that keeps in-line with our goal. We will utilize bicycle patrol, event presence, and community sponsored awareness programs. All these create a daily face-to face interaction with the residents.
- Lastly, we will be holding quarterly Police Committee meeting for the public to voice their concerns and provide suggestions toward helpful changes.

I would like to thank Jason Sharrow of Lexington for his commitment to the growth of the Police Dept. Jason works at Sam Leman Mazda and came across the new Squad truck we now have. He personally contacted me the day it arrived on their lot. He told the other salesmen that they were not to try to sell it until I gave him a no from the board. Other police departments had their eyes on it but because of a soft spot he has for us he gave us an incredible deal. We thought that was the end of his generosity but we were wrong, he then donated a computer to the police department and saved us \$1000.00 on our equipment request. Thank you Jason!

#####

Water and sewer report for April 2015 5/6/2015

The sewer lift station delivered 1,729,000 gallons to BNWRD for the month, averaging 57,600 per day. The total water pumped for the month was 2,066,200 gallons for an average of 68,900 gallons per day. The average iron concentration in the finished water was .52 PPM. No main or service leaks were encountered during the month. There was a meter pit setting leak that required excavation and replacement. A chlorine injector failed and required replacement at a cost of \$500. I toured the Ohio IL water treatment plant to observe how they have upgraded their Tonka filtration system to better remove color from the finished water. Hawkins chemical will be conducting tests to determine if the addition of treatment chemicals will assist in removing color from our water. If tests prove positive, a piolet study will take place. At Beecher trails, water and sewer are complete and electric is being installed. Gas, phone and cable remain.

Kevin Whitehouse
309-319-1010
309-378-2137
downswaterplant@hotmail.com

'DOOLEY PARK CAR SHOW'

'24th ANNUAL EVENT' - DOWNS, IL

Saturday May 16th 2015

Registration at 3pm - Awards at 7:00pm



Rain Date: Sunday May 17th

Registration at 1pm - Awards at 5:00pm

**DASH PLAQUES FOR THE FIRST 75 VEHICLE'S
TROPHIES FOR THE TOP 35 VEHICLES IN SHOW**

\$12.00 Early Registration received by (05/8/15) - \$15.00 Day of Show

ANTIQUE - CLASSIC - NEW!!! - CARS - TRUCKS - MOTORCYCLES!!!

**Coordinated by the Car Community Automobile Club in Conjunction
with the Downs Events Committee!**

Live Music by Protégé

Food Concessions provided by the Downs Boy Scout Troop #53

23 CLASSES & BEST OF SHOW!



JUDGED VEHICLE CLASSES INCLUDE:

<u>Original</u>	<u>Modified</u>	<u>Original</u>	<u>Modified</u>
(A) 1900 - 1929	(AA) 1900 - 1929	(G) 1980 - 1989	(GG) 1980 - 1989
(B) 1930 - 1939	(BB) 1930 - 1939	(H) 1990 - 2013	(HH) 1990 - 2015
(C) 1940 - 1949	(CC) 1940 - 1949	(M) Motorcycles	(N) Corvette
(D) 1950 - 1959	(DD) 1950 - 1959	(Q) Tuners	(R) Street Rods
(E) 1960 - 1969	(EE) 1960 - 1969	(S) Special Interest	(T) Trucks
(F) 1970 - 1979	(FF) 1970 - 1979	(U) Import	Best of Show!

All Vehicle Classes and Best of Show Judged by Participants



REGISTER TODAY TO RESERVE YOUR DASH PLAQUE

Email Questions: ccacbi@gmail.com or call Don & Cindy Kopack at (309)378-4391

'Dooley Park Car Show' - Saturday May 16th

Mail Registration & Fee to: PO Box18, 211 S. Seminary, Downs IL 61736

Name: _____ Address: _____

Car Make & Year: _____ Vehicle Class: _____

Village of Downs Budget

May 2015 through April 2016

	01	03	02	05	11	13	20	22	24	TIF	TOTAL
	General	Police	Water	MFT	Streets	Sewer	VMkt	Events	Park		
Income											
Interest Inc	200									360	560
Other Types of Income	0	16,300	0	0	0	0	2,400	16,950	275	0	35,925
Taxes	220,100	4,000	0	23,871	20,355	0	0	0	1,000	293,000	562,326
Fees	56,700	2,000	150,100	0	0	126,750	0	0	0	0	335,550
Licenses & Permits	2,500	2,400	0	0	0	0	0	0	0	0	4,900
Rentals / Reservations	1,000						1,300	600	1,000		3,900
Special Events Income	0	0	0	0	0	0	1,500	11,485	750	0	13,735
Total Income	280,500	24,700	150,100	23,871	20,355	126,750	5,200	29,035	3,025	293,360	956,896
Expense											
Business Expenses	840	0	0	0	0	0	0	1,380	0	0	2,220
Contract Services	99,360	1,200	10,800	2,586	900	1,800	500	6,600	0	26,000	149,746
Facilities and Equipment	4,800	0	2,040	0	264	360	40	0	0	0	7,504
Maintenance, Repairs & Parts	10,800	1,800	25,440	30,768	9,000	6,600	100	1,200	600	0	86,308
Equipment & Supplies	9,600	1,200	13,200	7,500	3,600	0	1,511	20,820	720	0	58,151
Operations	18,360	3,720	17,100	0	2,400	6,360	900	0	5,400	560	54,800
Other Types of Expenses	24,060	2,747	9,120	0	0	600	2,650	3,180	0	0	42,357
TIF Reimbursement	0	0	0	0	0	0	0	0	0	605,000	605,000
Gross Wages	62,424	48,576	60,300	0	1,800	40,800	0	0	0	2,400	216,300
Payroll Expenses	5,400	3,840	7,844	0	0	0	0	0	0	0	17,084
Travel and Meetings	3,000	360	480	0	0	0	0	0	0	0	3,840
Total Expense	238,644	63,443	146,324	40,854	17,964	56,520	5,701	33,180	6,720	633,960	1,243,310
Net Ordinary Income	41,856	-38,743	3,776	-16,983	2,391	70,230	-501	-4,145	-3,695	-340,600	-286,414
Other Income/Expense											
Other Expense											0
Capital Expenses	12,000		104,400		72,000						188,400
Fund Transfers Out / (In)	52,368	-33,600	-56,000		-12,768	-100,000		-3,500	-2,500	156,000	0
Debt Payments / (Draws)		5,500	83,354		22,768	174,600				-25,000	261,222
Total Other Expense	64,368	-28,100	131,754	0	82,000	74,600	0	-3,500	-2,500	131,000	449,622
Net Other Income	-64,368	28,100	-131,754	0	-82,000	-74,600	0	3,500	2,500	-131,000	-449,622
Surplus/(Deficit)	-22,512	-10,643	-127,978	-16,983	-79,609	-4,370	-501	-645	-1,195	-471,600	-736,036
Balance Sheet											
Est. Beginning Balance	198,007	5,023	125,885	25,770	10,977	204,970	555	4,000	7,429	562,560	1,145,176
Surplus/Deficit	-22,512	-10,643	-127,978	-16,983	-79,609	-4,370	-501	-645	-1,195	-471,600	-736,036
Debt Financing (CapX)	12,000	0	104,400	0	72,000	0	0	0	0	0	188,400
Ending Balance	187,495	-5,620	102,307	8,787	3,368	200,600	54	3,355	6,234	90,960	597,540



DOWNS AREA GARAGE SALE DAYS

June 5th and 6th : 8 am – 4 pm

Maps and Assistance Available at the
Village Hall “Welcome Center”

8:00 am – 3:30 pm

** To be listed on the map, please complete the registration on the back. Drop off registration form and fee at the Village Hall. More information can be found on the website:
<http://www.VillageOfDowns.org>

Downs Area Garage Sale - Map Registration

Name: _____

Address: _____

Dates and times you will be open (Advertised hours are 8 am – 4 pm both days);

June 5: _____ June 6: _____

Description of Items to Highlight: _____

\$1.00 Registration Fee is used to offset Advertising and Printing Costs

Paid: _____

Receipt #: _____

Stop in at the Market Committee tent
to get your

Frequent Customer Card
and earn rewards
for frequent attendance!

Every
Wednesday
4 - 6 PM

June
through
September



Downs Village Market

Established in 2003

Opening June 3

New and Returning Vendors
Locally Grown and Select Regional Produce
Meat
Baked Goods
Plants and Flowers
Quality Crafts and Handmade Items
Master Gardeners to answer gardening questions



BUILDING INFO

Please take note of the following information if you are planning a building/remodeling project.

Building Ordinance, Article 1, Section 3a: It is hereby required that a permit be obtained from the Building Committee in advance before any person shall proceed with the construction, alteration, conversion, moving, structural repair or demolition, interior or exterior, of any structure or any appurtenance thereto, or make any excavation therefore within the corporate limits now existing or hereafter extended, or the placing of any material for such purposes upon the location, or the occupancy of any sidewalk, parking, street or alley. The refusal, failure or neglect to obtain such permit shall be unlawful.

Section 3d: In all cases where the estimated cost of proposed work and material exceeds two thousand dollars (\$2,000.00), the application shall be accompanied by plans or drawing and specifications sufficient to show that the minimum requirement of this Ordinance will be met.

Additional Notes: A permit shall be obtained for the scope of work as defined by the applicable code, prior to commencing work in the Village of Downs. Where the scope of work is not clear, the Village may require additional information or documentation. The applicant and owner of this property consents to any reasonable inspection of work to determine whether a permit is necessary. The applicant acknowledges that they have informed the property owner of the inspection requirements necessary to determine compliance. Upon completion of the work the permit holder shall notify the Village of Downs for a final inspection and occupancy compliance with the Village Building Inspector.

The Village of Downs is not responsible for damage or injury as a result of inspection or failure to make an inspection. The applicant swears and/or affirms to the truth of the plans, information and documentation provided for permit issuance, and agrees to comply with the Village of Downs adopted ordinances. This application and permit is neither transferable nor assignable, and may be revoked at anytime with valid reason. This application does not guarantee permit issuance, and is not valid without code official's signature of approval.

Additional information on building or zoning is available in the ordinance section on the Village of Downs website: www.villageofdowns.org

Questions may be directed to the Building Trustee, Mary Goveia (212-0594).

Your Home Town Self Storage Facility

Downs Self Storage

119 Shaffer Drive

P.O. Box 84

Downs, IL 61736-0084

962-3137

Rental Unit sizes Available:

6' x 10' with 4' x 7' door

10' x 12' with 9' x 7' door

10' x 18' with 9' x 7' door

10' x 24' with 9' x 7' door

From \$45/month

Village of Downs
 211 S. Seminary St.
 PO Box 18
 Downs, Illinois 61736

Current Resident
 Downs, Illinois 61736

Village of Downs Officials and Contacts

Mayor	Mike James	309-830-7374	Mayor@VillageOfDowns.org	
Clerk	Julie James	309-830-7373	Clerk@VillageOfDowns.org	
Trustee – Pro Tem	Maureen Roach	309-378-1477	PublicSafety@VillageOfDowns.org	Public Safety & Services
Trustee	Mary Goveia	309-212-0594	Building@VillageOfDowns.org	Building
Trustee	Susan Luke	309-275-3038	Finance@VillageOfDowns.org	Finance
Trustee	Dan Lush	309-838-6031	Streets@VillageOfDowns.org	Streets
Trustee	Paul Messamore	217-621-8127	PublicWorks@VillageOfDowns.org	Public Works
Trustee	Open		Parks@VillageOfDowns.org	Parks
Treasurer	Alan Zwilling	309-378-8554	Treasurer@VillageOfDowns.org	
Water Plant	Kevin Whitehouse	309-319-1010	DownsWaterPlant@hotmail.com	Public Works Superintendent
Police	Joshua Dingler	309-378-2911x300	Downs.Village.PD@gmail.com	Police Chief
Non-Emergency	MetCom	309-888-5030		
Emergency		911		
Village Hall		309-378-3221	Info@VillageOfDowns.org	Park Pavilion Reservations
Zoning	Lyndall Cuba	309-378-3221	Info@VillageOfDowns.org	Zoning Enforcement Officer
Zoning	Linda Bowman	309-378-3221	Info@VillageOfDowns.org	Zoning Board of Appeals Chair
Committee	Paul Messamore			Development Committee Chair
Committee	Mike James			Events Committee Chair