

May 2013

#### FLYER DISTRIBUTION CHANGES

Due to changes with the handling of the flyer through the Postal Service the Village is taking a different direction for the distribution of the monthly flyer. Starting with the June flyer, the following options will be available for the residents to obtain the flyers.

- 1. It will be available on the website the Thursday after the Village meeting.
- 2. Hard copies will be available in the Village Hall or at the Post Office lobby.
- 3. Hard copies will be mailed if requested by contacting the Village Hall at 378-3221.

#### From the Desk of the Mayor

May 5, 2013

I am truly humbled and honored to serve the next 4 years as your Mayor. I take this responsibility seriously and I am committed to any of the challenges that lie ahead. I promise that I will do my best to be a leader, build a unified Board and listen to the residents. I will seek to provide the best services for which municipal government are responsible. I will make mistakes, admit them when wrong, pick myself up and move on. I expect others to do the same. I will respect others and expect others to do the same. I am a leader who leads by example and is not afraid to get my hands dirty. I am a leader that will do what I say I am going to do when it makes sense. Finally, I am a leader that believes God, law and common sense should be the gauge to which I govern.

I have worked since the election to meet with your chosen Village Trustees (even those not chosen) and employees to understand and find common ground to move forward. I believe that I built this foundation and have faith in the Trustees assigned to chairs, which should create unity and utilize their strengths. I have established expectations and have made changes. Change is always hard, but with open eyes that see we all have the "best interest in the Village" in our hearts, we can make it work. If something doesn't work we can and will change direction. Norman Vincent Peale said, "Any fact facing us is not as important as our attitude toward it, for that determines our success or failure. "I will outline a few of these changes.

- The Trustees/Chairs have been asked to provide written reports on a monthly basis, which will be in the public record and flyer. This will start in June.
- Legislation will have a sponsor who is responsible for presenting it for discussion at least one month before action and reaching out to the Board for input prior to adoption.
- 3) We will do our best to create an inviting and open meeting to the public and will allow them to interact with the Board throughout the meeting.
- 4) All committees, sub-committees, Zoning Board, Liquor Commission, etc. must follow the Open Meeting Act.
- 5) I will be forming a Village of Downs Executive Committee consisting of Mayor, Clerk, Treasurer and 2 Trustees.

In the flyer you will see solicitation for a chance for you to get involved. Without the talents, resources and commitment to support the desires of our community we will not succeed. So I ask for your help with the following:

- 1) Village of Downs Economic Development Committee
- 2) Village of Downs Events Committee

Please feel free to contact me if you would like to meet with me.

In your service, Mike James 309-830-7374

#### **Village Board Meeting News**

The Village of Downs Board Meeting was called to order May 2, 2013 at 7:00 pm by Mayor Ryan McLaughlin.

**Newly Elected Village Board Members** were sworn in as the first order of business. Mike James was sworn in as President and Julie James was sworn in as Clerk. Maureen Roach, Dan Lush and Susan Luke were all sworn in as Trustees.

Superintendent Report was delivered by Kevin Whitehouse and appears later on in this flyer.

**Downs United Methodist Church** representative Rich Hayes gave a history, overview and maps of preliminary plans for development of their new church across RT150 from the TV Middle School. They will meet with the Zoning Board and Zoning Officer.

**Public Comment** included eight residents present and congratulated the newly elected Board members. Ken Bays asked for an update on the Farmland Subdivision. The Mayor read a statement from the lawyer outlining the remaining schedule and that our Motion for Summary Judgment will be before Judge Foley on May 30, 2013 at 2:30 pm.

#### **Legislative Action**

- 1) Motion to approve Ordinance 2013-05 amending Intergovernmental agreement between Village of Downs and Heyworth. *Motion carried 6-0*. This amended ordinance provided Heyworth the ability to utilize our resources. Before the agreement was just for the ability for Downs to use Heyworth's resources.
- 2) Motion approving Village Trustee Committee Chairpersons. Motion carried 6-0.
  - a. Public Works Mike Freimann
  - b. Public Safety and Services (Garbage and Risk Management) Maureen Roach
  - c. Building Paul Myszka
  - d. Finance Susan Luke
  - e. Streets/Alleys/Sidewalks Dan Lush
  - f. Parks/Youth Center/Food Pantry Mary Goveia
- 3) Motion approving Motor Fuel Tax Program correction to \$29,000. Motion carried 6-0.
- 4) Motion approving lock box location to First Financial on Towanda Avenue. *Motion carried 6-0*. Since the bank is closing at Downs Crossing we will have to move our lock box to the Towanda Ave branch.
- 5) Motion approving Canny Accounting, LLC for Audit. *Motion carried 6-0.*
- 6) Motion approving the transfer of monies from fund to fund by Treasurer to conduct routine business for Village. *Motion carried 6-0.*
- 7) Motion approving letter to Snyder Companies from Village of Downs. Motion carried 6-0.
- 8) Motion approving President Pro-Tem, FOIA Officers and NIMS Officer. Motion carried 6-0.
  - a. President Pro-Tem Mike Freimann
  - b. FOIA Officers Susan Luke, Julie James and Dawn Wall
  - c. NIMS Officer Maureen Roach

#### Village Board Meeting News

- 9) Motion approving formation of Mayoral Executive Committee. *Motion carried 6-0.* See later on in flyer for more detail.
- 10) Motion approving formation of Village of Downs Community Events Committee. No Action.
- 11) Motion approving formation of Village of Downs Economic Development Special Committee. No Action.
- 12) Motion approving solicitation of community members for interest in joining the Village of Downs Community Events Committee. *Motion Carried 6-0.* See later on in flyer for more detail.
- 13) Motion approving solicitation of community members for interest in joining the Village of Downs Economic Development Special Committee. *Motion Carried 6-0.* See later on in flyer for more detail.
- 14) Motion approving Village Letterhead. Motion carried 6-0.
- 15) Motion approving job posting for part-time employee(s) for mowing. Motion carried 6-0.
- 16) Motion approving job posting for seasonal part-time employee(s) for Streets Department.

  Motion carried 6-0.
- 17) Motion to grant Mayor and Trustee authority to negotiate purchase of buildings subject to the approval of the Village Board. *Motion carried 6-0.*
- 18) Resolution 2013-06 approving Development Agreement with Cross Creek Subdivision. *Motion carried 6-0.*

Executive Session was entered for potential ligation.

Meeting Adjourned at 10:20 pm

The Mayor will be forming an Executive Committee:

#### Village of Downs Executive Committee

 Purpose: This committee will consist of the Mayor, Treasurer, Clerk, President Pro-Tem and another interested Trustee. It will be subject to the rules and procedures of Chapter 2, Section 11 of the Village Ordinances.

The Executive Committee will coordinate with Trustees on committee and chair reports and record keeping; coordinate with Village attorney on legal needs; manage publication of agenda and minutes; Maintain monthly log of issues, concerns and update trustees, etc.

The Executive Committee will meet each month two weeks prior to the board meeting at the Village Hall. Day and time will be set at a later date.

• Membership: Mike Freimann (Chair), Mike James, Julie James, Janice Cuba and Maureen Roach

The Village Board is seeking eligible persons to serve on the following committees. If interested, please contact the Mike James via email, phone or writing before May 30, 2013.

#### **Village of Downs Economic Development Committee**

 Purpose: This committee will be a committee that will have representation from the community, Board and the Mayor. It will be subject to the rules and procedures of Chapter 2, Section 11 of the Village Ordinances. The Board representation is required for sponsorship of legislation to the Village Board.

The Economic Development Committee will be responsible for developing plans and recommendations for commercial and residential development and beautification for the Village. The meeting location, frequency, date and time will be set once the Economic Development Committee has been formed.

Publication for the Economic Development Committee and solicitation for interested individuals will be published in the May Village Flyer. The Mayor and another Trustee will meet with those interested and present those selected to the Board in June.

• Membership: 3-5 community members, 1-2 Trustee(s) and Mayor (not to be chair)

#### Village of Downs Events Committee

Purpose: This committee will be a committee that will have representation from the community,
Board and the Mayor. It will be subject to the rules and procedures of Chapter 2, Section 11 of the
Village Ordinances. The Board representation is required for sponsorship of legislation to the Village
Board.

The committee will be in charge of planning, management, solicitation of funding, and overall budgets for all Village events. A special fund will be created and used to manage expenses, donations, and grants. The committee will be in charge of establishing a fiscal year plan of all community events in January, submit to the Board for discussion in February, and submit final plan and budget to the Board for action in March to align with the Village budget process. Special events outside the yearly plan can be considered and must be approved by the committee and the Board.

This Events Committee may create, at its discretion, subcommittees or run event(s) themselves. The subcommittee is responsible for all event planning, resource needs, volunteers, and low level budgeting. Since several community events have already started planning (i.e. 4<sup>th</sup> of July and Car Show), the Events Committee will need work with these existing subcommittees, build out the overall plan and budget for the rest of the fiscal year and present it to the Board for approval ASAP.

The Events Committee will need to work with the Park Committee and Board to ensure coordination of Village resources. The meeting location, frequency, date and time will be set once the Events Committee has been formed. Publication for the Events Committee and solicitation for interested individuals will be published in the May Village Flyer. The Mayor and another Trustee will meet with those interested and present those selected to the Board in June.

Membership: 3-5 community members, 1-2 Trustee(s) and Mayor (not to be chair)



#### Streets, Alleys and Sidewalks Committee

211 S. Seminary PO Box 18 Downs, IL 61736-0018 309-378-3221

<u>Dan Lush</u> Chairperson / Indian Hills Lori Aldridge

Clerk

Open Mallard Point Lori Aldridge Village Westside Randall Stine
Village Eastside

#### Street Report for Year-end FY 2012

I am officially out of the role of your Streets Trustee and into the role of Mayor and it is proving hard to let go. Something that was a passion for 4 years is hard to cut the ties. Dan is very capable of running the department and we are working together to make sure it is a smooth transition. I am very proud of what I have accomplished over the last four years. I have built our MFT program to within 1 or 2 years from having a full year of funding in reserve. I have built the SAS fund from nothing to having more than a year of funding in reserve.

I have a lot of people to thank for their volunteering, sharing of resources and employees to help make this a successful 4 years. I apologize for anyone I have missed, but here we go: Rodney Lush and his staff/resources, Paul Myszka, Mike Freimann, Lori Aldridge, Randall Stine, Dean Burke, Ryan McLaughlin, Bill White, Rick Hayes, Phil Reynolds, Larry Mowry, Steve Dean, Matt Sorensen, Eric Schmitt, Jerry Stokes, Don Rutledge, Ron Downs, Les Fitzwater, Harold Balagna, Cody Stewart, Cody McMullen, John Hahn and Bob Oitker.

Spring projects have sprung and I mean it literally. Seems like the rain is dropping in buckets to make up for last summer. We have started our spring cleanup and will be continuing that as we work through several projects that are on the list that got pushed from last year to this year. The backhoe is proving to be extremely valuable for the Streets department, Public Works and the Park.

You will see that we are again hiring folks to help in various capacities in the Village. We are not replacing anyone, just building a bigger pool to choose from. Since our employee's are all part time and often have other jobs or other priorities, we need a bigger pool to progress and not let projects sit or get prolonged because someone isn't available. It doesn't make sense to run a set schedule for work because our work is so dependent on the weather. So we are often planning only a few days in advance.

Here are the projects that we have started/finished/planned for this spring:

- 1) Complete Oak/East street ditch work 80% complete
- 2) Completed Woodlawn culvert repair 99% complete, may have to return to add rock after it settles.
- 3) School spillway tile problem
- 4) Garfield tile problems
- 5) Price street drainage and tile problem
- 6) Kickapoo culvert replacement
- 7) Kickapoo drainage problem
- 8) Grove Street tile problem
- 9) Fox Run sewer trench problem

This year we will be replacing all the street signs and putting up ones that are missing. When finished you will see the new white and black signs with the Village logo on every street corner.

Finally, I have been noticing a lot of sticks, garbage, leaves in the ditches by culvert entrances. Some are even burning in the ditches. Please don't do this and please keep them clean as this doesn't help us or your downstream neighbor in making sure our ditches remain in the best shape as possible. If you are doing a bunch of clean-up and don't have a place to put it or burn we will gladly pick it up. Please call, put it by the roadside and we will pick up what we can legally can burn.

In your service,

Mike James for Dan Lush - Village of Downs Trustee - Streets, Alleys and Sidewalks

For additional budget information, please see the website under the Streets Department and under Documents > Streets Documents. High-level numbers are below.

Financial High-Level Plan for FY2012 Street Funds as of YE 4/30/2013:

| Streets, Alleys and Sidewalks Fund |             |               |  |
|------------------------------------|-------------|---------------|--|
| Description                        | Actual      | Budget        |  |
| FY2011 Ending Balance              | \$14,591.94 | \$14,591.94   |  |
| RB Tax & GF Repayment              | \$27,105.08 | \$26,534.01   |  |
| Total for Expenditure              | \$41,697.02 | \$41,125.95   |  |
| Road and Bridge Expenses           | \$15,387.53 | \$41,120.00   |  |
| Net Income (Decrease)              | \$11,717.55 | (\$14,585.99) |  |
| Percent of budget                  | 37.42%      |               |  |
| SAS Account Balance                | \$20,416,65 | \$5.95        |  |

| Motor Fuel Tax Fund   |             |              |  |  |
|-----------------------|-------------|--------------|--|--|
| Description           | Actual      | Budget       |  |  |
| FY2011 Ending Balance | \$13,360.54 | \$13,360.54  |  |  |
| MFT                   | \$27,524.40 | \$24,020.00  |  |  |
| Total for Expenditure | \$40,897.15 | \$37,380.54  |  |  |
| MFT Expenses          | \$22,589.97 | \$30,520.00  |  |  |
| Net Income (Decrease) | \$4,946.64  | (\$6,500.00) |  |  |
| Percent of budget     | 67.7%       |              |  |  |
| MFT Account Balance   | \$17,395.62 | \$6,880.54   |  |  |

#### Part Time Seasonal Streets Employee

The Village of Downs Streets Department is seeking eligible individual(s), over the age of 18, to work for the Streets Department as a Seasonal Maintenance Laborer. This position will be a permanent part time position. If you are interested, please obtain an application and job description form the Village Hall during regular office hours, call to have it mailed to you, or download from our website. Please complete the application and return to the Village Hall by May 30, 2013.

#### **Part Time Summer Streets Employee**

The Village of Downs Streets Department is seeking eligible individual(s), over the age of 18, to work for the Streets Department as a Summer Maintenance Laborer during the mowing season. If you are interested, please obtain an application and job description form the Village Hall during regular office hours, call to have it mailed to you, or download from our website. Please complete the application and return to the Village Hall by May 30, 2013.

For all Seniors and Handicapped Residents of the Village of Downs come to the Youth Center (Community Center) at Dooley Park every Friday from 10:00AM to 2:00PM. Coffee, water, juices, cookies, chips, and other snack items provided. Watch TV, movies, play music or cards, put together a puzzle, or just come to talk. Every 3<sup>rd</sup> Friday of the month, come wish those that have a birthday that month at a Birthday Get Together. This day is your day to get out of the house and visit with friends and maybe meet some new ones.

Due to inclement weather, the **Dedication of Kickapoo Park** was postponed. It will be scheduled for a later date.

#### Other Park News:

**Two Eagle Projects** are to be completed, one by Steven Kretz who will be extending the parking area at Kickapoo Park, and Thomas Kretz, who will be constructing a utility shed at Dooley Park. There is a need for lumber, shingles, gravel, and miscellaneous construction items. If you are willing to donate some of these items, please let Mary know at 212-0594.

The 22<sup>nd</sup> Annual Dooley Park Car Show will be held on Sunday, May 19<sup>th</sup>, with a rain date of May 26<sup>th</sup>. This is a no charge event for spectators, so come on down to Dooley Park and see the outstanding display of older cars, trucks, and motorcycles. Time is 11 to 2, with live music provided by Protégé and food sponsored by Boy Scout Troop 53 with desserts by the Downs Park Committee.

So far, only 2 people have signed up for the Annual Garage Sale Map. **Garage Sale day** will be advertised for **June 1, 2013**. If more interest is shown, a map will be published and placed in the Post Office, BP, and Freedom. Turn in your name and address to Village Hall by May 22<sup>nd</sup> if you are interested.

**July 4<sup>th</sup> Events** are well under way. The parade will take a different route this year due to the Washington Street construction, and the 5K will be taking place on June 29<sup>th</sup>, at Moraine View State Park. More information to follow in the June Flyer.

As always, volunteers are needed to help make our events successful. If you have a desire to donate some time to your community in this capacity, please let Mary know, at 212-0594. Currently, we need two to five people for the Car Show on the 19<sup>th</sup>, people to collect donations for July 4<sup>th</sup> during the month of June, and volunteers to help with some painting, gutter cleaning, weed pulling, and various other maintenance jobs at Dooley, Kickapoo, and McManus Parks in the upcoming season. Let Mary know, or one of your Park Committee members (Marla Brotherton, Linda Roberts, Ed Carter, Leigh Hayes, or Dave Bach).

Village Breakfast will be Saturday, June 1<sup>st</sup>, from 7:00 to 10:00 A.M. Next Park Meeting will be May 15<sup>th</sup> 7:00 at the Downs Community Center (Youth Center).



#### VILLAGE OF DOWNS BILLING 211 S. Seminary St. PO Box 18 Downs, IL 61736 309-378-3221



Monday through Friday 8-12 noon Contacts: Ruth Hood, Janice Cuba, Malaina Myszka Leckner Drop box for payments available 24 hours a day.

If you haven't seen the updated Village Hall, please stop in. It is open 8-12 noon, Monday through Friday. The drop box for payments is located on the Northwest corner of the Village Hall.



Thank you to everyone that has been submitting the cross connection survey sent in a separate mailing on yellow paper. If you have not submitted this form, please do so as it is mandated that we have information from every residence. The same is true of the water application that we need for every billed resident. If you have misplaced your forms, please contact the Village Hall. We are working on identifying the residents with missing forms, and will be in contact. Please help us save the time and postage by submitting your forms.

**REMINDER:** The billing due date is the 15<sup>th</sup> of the month. Payments received after the 15<sup>th</sup> are subject to the late fees.



If using on-line banking to make your payments please be aware that the Village does not receive the funds via a transfer. Physical checks have to be sent to the Village, so time for the checks to arrive through the mail needs to be allowed for.

**Water Emergencies** such as no water or water leaking need to be reported to Kevin Whitehouse at 378-2137 or 319-1010. The water trustee is Mike Freimann and he can be reached at 378-1538.



SEWER: Thank you to everyone that has made the connection and is helping the Village of Downs to be compliant with the IEPA mandate. Those granted extensions should have received a letter indicating when their connection to the sewer is required.

Those that have not paid the BNWRD fee need to be aware that the fee increases to \$2,975 as of June 1, 2013. We learned of the change from May 1 to June 1 after publishing the flyer in April.

May bills included the BNWRD Property Tax. This is not an optional fee, and the Village is responsible for paying this to BNWRD.



Garbage contact is Casali & Sons and they can be reached at 309-242-9001, or contact Maureen Roach, Garbage Trustee, at 378-1477. REMINDER: Yard waste, construction materials and electronics will not be picked up by the garbage company. There will be no garbage pick-up on May 31. Pick-up will be Sat. June 1.



Curbside recycling is the 2<sup>nd</sup> and 4<sup>th</sup> Saturday of the month. Please be advised that there is to be NO styrofoam, plastic bags and no lids from bottles when recycling.

The sewer lift station delivered 2,615,000 gallons to BNWRD for the month, averaging 87,100 per day. The higher than normal flow is attributed to inflow during the heavy rains mid-month. Inspections were performed during the rain event with no contributing factor found. Additional inspections will take place. BNWRD installed a data logger on the lift station to monitor flows. The IEPA conducted a post construction inspection of the sewer system and lift station.

The total water pumped for the month was 2,204,200 gallons for an average of 73,500 gallons per day. The average iron concentration in the finished water was .48 PPM for the month. The Washington Street main project is ready to begin construction. A new water service was installed at 106 E Garfield and a curb stop box was replaced at 115 N Gadwall.

Kevin Whitehouse 309-319-1010 309-378-2137 downswaterplant@hotmail.com

#### Senior News:

Everyone enjoyed their meal at Jack's in LeRoy for the regular April meeting. A special "thank you" to Blanche Sutton as she provided ice cream for dessert to everyone. April birthdays were Dixie Curtis and Polly Allison and Jim & Lori Schaefer celebrated an anniversary.

The May 2<sup>nd</sup> breakfast was held at Moraine View. There was a small group but they did enjoy eating there.

May 15th is our meeting at the pavilion. The Tri-Valley MS Jazz Band will provide entertainment. Fried chicken will be provided. We look forward to hearing the band play. Come join us The committee is Jim & Lori Schaefer, Ken & Linda Bowman and Scott & Mary Romine.

The June 6th breakfast is at Bob Evans in Bloomington.

Keep Ray Prince in your prayers as he has had knee surgery.



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Doug Leone, MD

Adrienne Schupbach, MD





Luke Walters, PA Board Certified Physician Assistant

Jenny Hinegardner, NP Board Certified Nurse Practitioner

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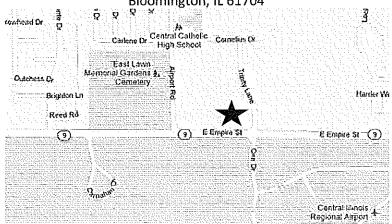
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#### 3024 E. Empire Street, 2<sup>nd</sup> Floor, Suites E & F Bloomington, IL 61704



#### **Additional Office Locations**

1508 W. Reynolds St. Suite C Pontiac, IL 61764 ph. 815.842.4000

Dr. John Warner Hospital 422 White St. Clinton, IL 61727 ph. 217.937.5279

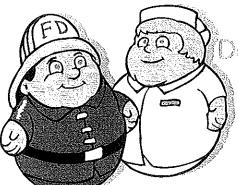
119 S. Sterling St. Streator, IL 61364 ph. 815.672.7546 Large Antiques & Collectibles Sale Fri., May 17, Noon-4PM Sat., May 18, 8AM-4PM 1 mile east of Freedom Gas Station on Rte. 150 toward Downs



#### **NOT A RUMMAGE SALE!**

Furniture (100-yr. old child's rocker, glass-door bookcase, child's rolltop desk), Vintage Toys, Disney Figurines, Vintage Books (Zane Grey/Curwood/Ellis and children's-some Basic Readers), Hoosier Sugar & Spice Jars, Pottery, Salt & Pepper Shakers, Beer Items, NASCAR Items, Fine Jewelry, Copper Boiler, Brass/Porcelain Log Holder, Bale-Handled Pickle Jar, Large Crock Jug, Thimbles, Toothbrush Holders

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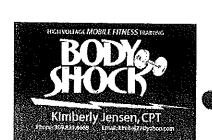


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#### RESIDENT DOWNS IL 61736

#### **DOWNS VILLAGE OFFICIALS**

| Mayor                                    | Mike James                       | 830-7374        |  |  |
|--|----------------------------------|-----------------|--|--|
| Clerk                                    | Julie James                      | 830-7373        |  |  |
| Treasurer                                | Janice Cuba                      | 378-4500        |  |  |
| Trustee                                  | Maureen Roach                    | 378-1477        |  |  |
|  | (Public Safety & Services)       |                 |  |  |
| Trustee                                  | Mary Goveia                      | 212-0594        |  |  |
|  | (Parks/Youth Center/Food Pantry) |                 |  |  |
| Trustee                                  | Danny Lush                       | 838-6031        |  |  |
|  | (Streets, Alleys & Sidewalks)    |                 |  |  |
| Trustee                                  | Susan Luke                       | 275-3038        |  |  |
|  | (Finance)                        |                 |  |  |
| Trustee                                  | Michael Freimann                 | 378-1538        |  |  |
|  | (Public Works)                   |                 |  |  |
| Trustee                                  | Paul Myszka                      | 684-0806        |  |  |
|  | (Building)                       |                 |  |  |
| Contact person for Pavilion reservations |                                  |                 |  |  |
|  | Mary Goveia                      | 212-0594        |  |  |
| Non Emerge                               | ency Met-Cor                     | n 888-5030      |  |  |
| Emergency                                |                                  | Call <b>911</b> |  |  |