

**VILLAGE OF DOWNS EVENTS COMMITTEE**  
**REGULAR MEETING MINUTES**  
**6:00 PM**  
**January 14, 2016**

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Village Hall  
211 S. Seminary St,  
PO Box 18  
Downs, IL 61736

1. Call to Order at 6:02 pm
2. Roll Call pm (Julie James, Mike James, Cyndi Miller, Steve Miller – Present; Dan Lush, Jill Kasprzak and Kelsey Shave – absent) Quorum present
3. Pledge of Allegiance
4. Discussion
  - a. Budget Update – Mike went through the budget and requested that they look at the detail to make sure that all the expenses and income are accounted for.
  - b. Christmas with Santa Review –
    1. Received a phone call and card regarding the effort for Cookies with Santa. It was nice it get these.
    2. Got a \$100 gift card from Meijer for Christmas
    3. Broke even (+.97) with the \$50 donation
    4. Next year we will do much better because a lot can be reused
    5. Photographer was a donation
    6. Maybe charge \$5 for two with \$10 max for family
  - c. Update on Plans for Easter
    1. I didn't talk to Pastor Ken about Easter so Mike didn't have an update
    2. Still planning on doing a breakfast along with the hunt but Easter falls on March 27 and we will be out of town on March 19.
    3. If church wants to do on March 19 then we could, maybe, ask the Park Committee to do the breakfast.
  - d. Discuss FY 2016-2017 Event Plan
    1. Mike will send out the plan in doc format and they can update with tracking changes
    2. Will change the name back to Downs Haunted House
    3. Need to research what the income and expenses where for cleanup day
    4. How are we going to do garage sale registration – usually I did with paper, but maybe we can do on website
    5. Don Kopack came and wanted organize the Christmas Lights and covered his plans and asked for a \$500 budget. Discussion was held regarding keeping the pavilion able to be rented. Also, that they decorations need to come down ASAP.
    6. Cyndi covered the budget for HH and the
5. New Business
  - a. Motion to Approve Meeting Minutes for December 20, 2015 (Julie / Steve 5-0)
6. Old Business - None
7. Motion to Adjourn at 7:45 pm (Steve / Julie 5-0)