

VILLAGE OF DOWNS EVENTS COMMITTEE
REGULAR MEETING MINUTES
6:00 PM
August 13, 2015

Village Hall
211 S. Seminary St,
PO Box 18
Downs, IL 61736

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1. Call to Order at 6:00 pm
 2. Roll Call – Jill Kasprzak, Cyndi Miller, Steve Miller, Julie James and Mike James present
 3. Pledge of Allegiance
 4. Discussion
 - a. Budget Update
 1. Mike covered the budget and overall picture of the Events Committee.
 2. Car show had 55 cars and will be close to break even
 3. 4th of July is still negative at -884.96, but will make some progress with additional donations expected
 - b. Discuss Plans for Fright Fest
 1. Talked about the media advertising contract and plans
 2. Going to make a new vinyl sign
 3. Need to contact the Pantagraph
 4. Asking for Avantis for food donations
 5. Need to contact additional person for hot chocolate donations
 6. Mike ordered the flame retardant liquid
 7. Want to buy a 6 pack of security cameras to display scenes inside the house
 - c. Discuss Plans for Christmas
 1. Julie was checking on getting a real reindeer for the breakfast with Santa and it will not happen
 2. Kelsey didn't make it so we didn't hear what the CIA were thinking
 3. We will buy 6 more banners and maybe brackets – Mike will work up an estimate on the cost.
 5. New Business
 - a. Motion to Approve Meeting Minutes for July 16, 2015 (Cyndi / Jill 5-0)
 - b. Motion to Approve Kelsey Shave as Event Committee Member (Julie / Jill 5-0)
 - c. Motion to Approve Radio Station Contract of \$450 with Connoisseur Media (Cyndi / Steve 5-0)
 - d. Motion to Approve Recommendations for Road Closures During Fright Fest (Julie / Steve 5-0)
 1. Franklin and Seminary
 2. Water and Main
 3. Lincoln n E. Washington
 4. Or basically same as last year
 6. Old Business - None
 7. Motion to Adjourn at 6:50 PM (Julie / Steve 5-0)