

VILLAGE OF DOWNS EVENTS COMMITTEE  
REGULAR MEETING MINUTES  
6:00 PM  
MARCH 12, 2015

Village Hall  
211 S. Seminary St,  
PO Box 18  
Downs, IL 61736

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1. Call to Order at 6:10 pm
  2. Roll Call - Jill Kasprzak, Cyndi Miller and Mike James present; Dan Lush absent
    - a. Will Brady was present from Top Notch Event Planners
  3. Pledge of Allegiance
  4. Approval of Agenda order (Mike J / Cyndi M – all in favor, motion carried)
  5. Discussion
    - a. Finalize Budget and Events for next fiscal year
      1. Finished review of the plan.
      2. Revised
      3. Held detailed discussion and brainstorming of ideas for 4<sup>th</sup>
        1. Introduced Will to the committee.
        2. Will talked about his ideas and contacts to make 4<sup>th</sup> better and help cover all costs to keep from expending any tax payer money.
        3. We will setup separate 4<sup>th</sup> sub-committee to start meeting and working on the plan.
        4. Send Will email of who was in the parade last year
      4. Reviewed budget and made changes as warranted
  6. New Business
    - a. Motion to Approve Meeting Minutes from February 12, 2015 (Mike J / Cyndi M 3-0, motion carried)
    - b. Motion to Approve Event Budget for FY2016 (Jill K / Cyndi M 3-0, motion carried)
    - c. Motion to Approve Event Plan for FY2016 (Mike J / Cyndi M 3-0, motion carried)
  7. Old Business - None
  8. Motion to Adjourn at 8:00 pm (Mike J / Cyndi M 3-0, Motion carried)