

## **MEETING MINUTES**

### **July 12, 2012**

Mary Goveia, Mike James, Mike Freimann and Paul Myszka all present  
Maureen Roach and Mike Sumner absent

**Motion** to approve meeting minutes by Mike Freimann  
Second by Mike James  
Motion Carried unanimously

**Motion** approving Resolution 2012-26 approving the Preliminary Plan of Cross Creek  
Subdivision by Paul Myszka  
Second by Mike James

A public meeting was held at 6:00-no objections to the plan were expressed  
The preliminary plan will be approved subject to the Village engineer signing off on the  
construction plan.  
Final plat could be ready next month

#### **Public comment**

Dave Bach has been giving suggestions for the Eagle Scout project, a new welcome to Downs  
sign

Discourage landscaping because of the maintenance

Village Market has had a good turnout, even broke attendance record Varies types of  
entertainment has been added weekly.

Boy Scout Troop 53 presented a donation to the car show.

Food pantry is off the ground. Waiting on the Midwest foods to allow us to pick up the foods. A  
letter needs to be sent to the Midwest Food bank so the donations can be accepted on behalf of  
the Village. Have 5 desktop and monitors from State Farm that can be given away by the Village  
of Downs food pantry. Need to set parameters for who is able to receive the computers.  
Something will be put something in the flyer and see what we get.

#### **Engineer Report**

Huff Drive is cleaned up. Stark has received the final payment and have submitted a final lien  
waiver. Last remaining bill is the Farnsworth bill.

Downs Crossing water main

A letter was sent to property owners that an easement needs to be obtained. Corn Belt easement is  
in hand. Typically water main easements do not require a payment to the property owners  
because they can connect.

Not sure yet who will be billing for the water use, Bloomington or Downs. Some of the plans are  
contingent on what route Bloomington wants to take. The hookup point will determine who will  
be billing

Downs Crossing sewer

Sewer plans have been reviewed and they look good. Water meters will need to be installed to  
base the water off of. This needs to be included in the permit.

**Motion** to approving Resolution 2012-27 Appropriations Ordinance by Mary Goveia  
Second by Mike James  
Motion carried unanimously

**Motion** approving TIF I funds for the Village Hall rehab not to exceed \$30,000.00 by Paul Myszka  
Second by Mike Freimann  
Motion carried unanimously  
As much labor as possible will be donated. Looking into using the fire station while the rehab is going on and for monthly meetings

**Motion** approving TIF I funds for Village property connections not to exceed \$9,475.00 by Mike Freimann  
Second by Paul Myszka  
Motion carried unanimously  
The bills will be paid out of Sewer and then reimbursed by TIF.

**Motion** to move into Executive session for possible litigation by Mike James  
Second by Paul Myszka  
Motion Carried unanimously

Received a letter from Snyder wanting reimbursement for expenses at Downs Crossing which could be eligible but in the past we only reimbursed a percentage. Usually what's paid back is based on the tax amounts that have come in from those areas.  
A portion in the TIF is already committed to payments so we might be able to pay a portion but paying the whole amount is risky. A letter will be sent back to Snyder asking for a breakdown of what goes to each tax partial.

#### **Downs Automotive**

We approved the revised easement agreement and associated documents-  
Eric brown is requesting some revisions. Mr. Brown wants to follow a 1975 ordinance that outlines the setback.

#### **Water/Sewer**

The clock is ticking on the 180 days, approximately 160 property owners have not provided an active permit from the Health Department or applied for a permit for installation. At some point a decision needs to be made about how to handle the property owners that have not complied. As a board we can grant an extension, but a letter needs to be sent to the property owners that have not complied outlining what the next steps are.

The ordinance handles nonpayment and noncompliance in 2 separate ways.

The ordinance is not clear in the situation that there is no to water to turn off what action we can take.

Talking to other agencies about a solution

Penalty section of Chapter 19 and 20 needs to be amended.

At what point do we make the people that have an active permit hook on. Need to consider after a certain time frame, to be determined, everyone regardless of a working system needs to be hooked up

Need to clarify what is considered maintenance of current septic system

July has been bad month for water

Allot of repairs up to 80% of the budget.

Hydrant flushing is continuing and looks pretty good

Some of the plant repairs and upgrades will have to be put on hold to reserve funds.

**Mayor report**

If vacant lot owners do not hook up right away the monthly fees accumulates until sewer is connected. At some point the fee needs to be capped, this is something that can be added to the Ordinance and reviewed annually.

Please review the Community Committees ordinance and bring back suggestion. It's a committee that gets community members involved, it's more of an advisory committee

**Building report**

None

**Streets**

Speeding complaints on Main Street and Huff. Dave will be radaring in the area.

Stop signs on Harvey Road- need a police presence out there also

Huff road complete but is bleeding a little

Railroad cold patch on Main Street will be done, then spray patch next week

Making some significant progress with Downs Automotive

Washington Street engineering has been awarded

Still looking for a backhoe

**Parks/Youth Center**

5 K race went well

Donations are key in breaking even, Park committee will have to come up with some ways to raise money to make up for what is short for the 4<sup>th</sup>.

**Treasurer**

Line items have been updated to match the ordinance

**Motion** to pay bills by Mary Goveia

Second by Paul Myszka

Motion carried unanimously

**Motion** to adjourn by Mike James

Second by Mike Freimann

Motion carried unanimously