



PLANNING & ZONING PERMIT APPLICATION

Construction or Alteration _____	Use Permit _____	Temporary Use _____	
Certificate of Occupancy _____	Mobile Home _____	Multi-Family (No. of units) _____	
Building Permit _____	App. _____ Permit _____	Single _____	Other _____

Name: _____ Agent Name: (if any) _____

Address: _____

Phone: _____ Agent Phone: (if any) _____

Contractor Name: _____

Location of Premises: _____

Legal Description of Property _____

Present Zoning of Property: _____

Present Use of Property: _____

Describe Proposed Use & Development: _____

****If the applicant is not the owner, the owner must authorize the applicant, in writing, to process the application. The authorization must be notarized. Authorization must be presented with application.***

FEES:

A \$25.00 filing fee is applicable and due upon filing application. See below for building permit and fee;

Building Permit Fees:

Estimated Cost of Construction:	Fee:
\$1 - \$1,000	\$50
\$1,001 - \$50,000	\$50 plus \$1.00 per additional one thousand dollars or fraction thereof.
\$50,000 up	\$60 plus \$5.00 per additional one thousand dollars or fraction thereof.

No building permit shall be required for the repair and maintenance of one and two (2) family dwellings if the cost of said repair and maintenance is less than one thousand (\$1,000.00), including labor and materials.

Approved: _____ Denied: _____ Reason for denial: _____

I hereby certify that all-applicable provisions of the Zoning Code have/have not been met. (If denied, give basis for denial; cite applicable Town Code section.)

Zoning Officer	Date	Zoning Officer	Date		

Fee received by: _____ Amount: _____ Date: _____

Receipt No. _____ Building Permit No. _____ Building Permit Fee: _____