

**MINUTES
BOX ELDER COUNTY COMMISSION
DECEMBER 02, 2008**

The Board of County Commissioners of Box Elder County, Utah met in an Administrative/Operational Session at the County Courthouse, 01 South Main Street in Brigham City, Utah at 8:00 a.m. on **DECEMBER 02, 2008**. The following members were present:

Jay E. Hardy	Chairman
Clark N. Davis	Commissioner
Rich VanDyke	Commissioner
LuAnn Adams	Recorder/Clerk

The following items were discussed:

1. Agenda Review/Supporting Documents
2. Commissioners' Correspondence
3. Staff Reports
4. Correspondence
5. Assignment Review
6. Truck Purchase – Bill Gilson

The work session adjourned at 8:59 a.m.

The regular session was called to order by Chairman Hardy at 9:00 a.m. with the following members present, constituting a quorum:

Jay E. Hardy	Chairman
Clark N. Davis	Commissioner
Rich VanDyke	Commissioner
LuAnn Adams	Recorder/Clerk

The prayer was offered by Commissioner VanDyke.

APPROVAL OF MINUTES

THE MINUTES OF THE REGULAR MEETING OF NOVEMBER 25, 2008 WERE APPROVED AS WRITTEN ON A MOTION BY COMMISSIONER DAVIS, SECONDED BY COMMISSIONER VANDYKE AND UNANIMOUSLY CARRIED.

AGENDA: ATTACHMENT NO. 1

2008 FIRE CONTRACTS – GREG MARTZ

MOTION: A motion was made by Commissioner Davis to approve the 2008 and 2009 fire contracts for the following entities: Willard, Fielding, Thatcher/Penrose, Snowville, Corinne, Grouse Creek, Honeyville, Howell, Mantua, Park Valley, Plymouth, Portage, Garland and Tremonton. The contracts are effective January 1, 2008-December 31, 2009. The motion was seconded by Commissioner VanDyke and unanimously carried.

RURAL ROAD AGREEMENT/FUKUI SUBDIVISION – TAMARA WRIGHT

This item was previously approved. Ms. Wright brought the rural road agreement for Chairman Hardy's signature.

APPOINTMENT TO BOX ELDER SERVICE DISTRICT #1 – LUANN ADAMS

MOTION: A motion was made by Commissioner Davis to approve Reed Stokes to fill the unexpired term of Frank Tolman to the Box Elder Service District #1. The motion was seconded by Commissioner VanDyke and unanimously carried.

PUBLIC HEARING/CDBG – COMMISSIONERS

(See Attachment No. 2 – Attendance List)

Chairman Hardy opened the public hearing to discuss potential CDBG projects at 9:30 a.m.

Criteria for CDBG Projects are as follows:

- Projects must benefit primarily low to moderate income persons
- Eligible activities include: construction of public works and facilities, provision of public services such as food banks or homeless shelters, etc., loans for private businesses which would then hire low-income persons, housing rehabilitation for low-income homeowners.
- There is approximately \$420,000 available for projects.

Brian Carver, BRAG, stated they have been approached by the Park Valley Fire District to seek assistance for a CDBG Grant to help make some improvements to erect a building to house a tanker truck and other fire equipment in order to provide an efficient year-round facility. He said they are seeking the county's sponsorship in order to make an application this week. In the past Park Valley received assistance for their current ambulance shed.

Dale Carter, Kerry Kunzler, Darrell Carter and Tony Kunzler, representing the Park Valley Fire District, came before the Commissioners. Dale Carter said they have outgrown the existing shed. He said the fire department has seven vehicles, and they only have room to house four of them. He said the big issue is the tanker truck. In the wintertime they can't heat it, and that is their best water

supply. Mr. Carter said what they have been using is water from the church well, and it only gets 50 gallons a minute. The grant application is for \$100,000. Mr. Carter said along with the grant money, there will be a donation of ground.

Chairman Hardy opened the public hearing up to those in attendance to make comments or ask questions.

County Fire Marshall Greg Martz said he is in support of Park Valley's proposal to build. He said they are in the MOU program with the state, and there should be some matching money through that program. Mr. Martz has full confidence in the fire department.

Tony Kunzler, Park Valley, stated there are other grants they are looking at for matching funds, and they have MOU money sitting in an account.

Seth Butterfield, representing Land Lease Homes Inc. (a non-profit corporation), said they have been building affordable housing for seven years in a little different manner. They will build a \$210,000 home and sell it for \$130,000 to a low-income family that meets HUD guidelines. They accomplish that by selling the house and leasing the land for \$50.00 on a 99-year lease. They help families get a start in home ownership. When the owners move, they will be able to get a down payment. They also provide finance counseling. They have completed 22 homes in Utah and two more are under construction. They have built in Morgan, Utah, Davis, Weber and are expanding into Tooele and hope to expand into Box Elder and Cache Counties. He feels they have a really good way of providing housing, especially in these hard economic times. The homes are 1,200-1,300 sq. feet and sell for \$130,000. The payments are around \$900 a month. Mr. Butterfield said he is before the Commission seeking sponsorship to submit a CDBG Grant. Mr. Butterfield does not have a location picked out, but will get with the planner to determine where the county would like a house built.

The Commissioners stated that it would be helpful if they could identify the property before they sponsor the project.

There were no further comments from those in attendance.

MOTION: A motion was made by Commissioner Davis to close the public hearing. The motion was seconded by Commissioner VanDyke, and the public hearing was closed at 9:59 a.m.

MOTION: A motion was made by Commissioner Davis that Box Elder County become the sponsor of the CDBG grant application for the Park Valley Fire District building a new fire station to house fire trucks with the understanding that the local district will assume any shortfall costs not awarded in the grant. The motion was seconded by Commissioner VanDyke and unanimously carried.

BEAR RIVER MENTAL HEALTH ANNUAL AUDIT REPORT – ROB JOHNSON

Rob Johnson, Director of Financial Services, said one of the requirements in state code is each member of the local substance abuse and mental health authority shall annually certify that he has received and reviewed the independent audit and has participated in a formal interview with the providers executive officers. Mr. Johnson then reviewed the audit. There were no findings.

Commissioner VanDyke said he has had the opportunity to serve on the Mental Health Board and has gotten to know some of the people, and has developed a much broader understanding of the importance and impact they have on our communities. He said it is quite an organization. The people that work there have great attitudes, and he is impressed with the organization.

Rob Johnson said the total match from all three counties is \$290,000. Bear River Mental Health needs \$289,000 as a match. Commissioner Davis said we are able to leverage our investment to get \$7M to provide a much broader based level of support for the county residents.

MOTION: A motion was made by Commissioner VanDyke to approve and accept the Bear River Mental Health services audited financial statements ending June 30, 2008 and to sign the certification of audit review. The motion was seconded by Commissioner Davis and unanimously carried.

WARRANT REGISTER – COMMISSIONERS

The Warrant Register was signed and the following claims were approved for payment: Claims 60751 thru 60845 in the amount of \$382,405.90.

PERSONNEL ACTIONS – COMMISSIONERS

ROAD DEPT:	Sterling Robbins, separation, effective 11/06/2008
AUDITOR:	Lori Ann Hurd, separation, effective 11/26/2008
AUDITOR:	Mary Roper, compensation change, effective 11/16/2008
SHERIFF DEPT:	Charmayne Roberts, compensation change, effective 11/05/2008
SHERIFF DEPT:	Tracie L. Bond, compensation change, effective 11/06/2008
SHERIFF DEPT:	Cindy Crapse, compensation change, effective 11/05/2008
SHERIFF DEPT:	Andrew Ewell, compensation change, effective 11/21/2008
SHERIFF DEPT:	Alexander Evans, compensation change, effective 11/09/2008
LANDFILL:	Kellen M. Cook, compensation change, effective 11/30/2008

ADJOURNMENT

A motion was made by Commissioner Davis to adjourn. Commissioner VanDyke seconded the motion, and the meeting adjourned at 10:15 a.m.

ADOPTED AND APPROVED in regular session this 9th day of December 2008.

Jay E. Hardy, Chairman

Clark N. Davis, Commissioner

Rich VanDyke, Commissioner

ATTEST:

LuAnn Adams, Recorder/Clerk

The following items were discussed in an Administrative /Operational Session after Commission Meeting had adjourned:

1. Fence Ordinance – Chairman Hardy
2. Doug West

The Administrative/Operational Session adjourned at 12:35 p.m.