



Code Amendment Application

t.801/423-2300 | f.801/423-1443 | email staff@elkridgecity.org | web www.elkridgecity.org

APPLICANT INFORMATION

Name: _____

Phone: _____

Address: _____

Cell: _____

City: _____ State: _____ ZIP: _____

Fax: _____

email: _____

SIGNATURE: _____

Date: _____

NATURE OF CODE CHANGE

Explain the need for the request to amend the code.

Submit on a separate paper the proposed new code. If amending current code, strike out any portions of the code proposed to be deleted and underline any new additions to the code.

NEXT STEPS

Once a complete application, proposed amendment, and code amendment fee are submitted:

- Staff reviews submittal items for completeness.
- Incomplete submittals shall be returned to the applicant.
- Amendments to the Municipal Code will go to the city council for review and action.
- Amendments to the Development Code will go to the planning commission for review and recommendation. Planning Commission recommendation is forwarded to the city council for their review and action.
- City council meet the 2nd and 4th Tuesdays each month.
- Planning Commission meets the 2nd Thursday each month.

SUBMITTAL INFORMATION (filled in by staff)

Received by: _____

Date: _____

Fee amount paid: _____

Date: _____

Complete application and check list verified by: _____

Date: _____